



Ray Borane Middle School

840 12th Street

Douglas, AZ

520-364-2461

<https://www.douglasschools.org/o/ray-borane-middle-school>

Home of the Cougars!

Student/Parent Handbook

2023 – 2024

SCHOOL MASCOT: COUGARS

SCHOOL COLORS: BLUE AND WHITE

Douglas Unified School District #27 does not discriminate against any individual on the basis of race, color, religion, gender, age, disability or national origin in its educational and employment practices or programs.
El Distrito Escolar de Douglas #27 no discrimina a ninguna persona por motivos de raza, color, religión, género, edad, discapacidad u origen nacional en sus prácticas o programas educacionales y de em

Ray Borane Middle School welcomes you, hoping that you are aware of its requirements and traditions. It is expected that both parents/guardians read the information in these handbook pages and the student agenda, in order to avoid any misunderstandings regarding our policies and procedures. Both a parent/guardian and the student will need to sign the handbook acknowledgement form upon receiving and reviewing the handbook.
Thank you!

Confident – we are certain about our ability

On-Task – we are focused on what needs to be done

United – we are all on the same team

Gritty – we don't give up

Ambitious – we are go-getters

Respectful – we respect the rights, dignities and needs of others

Prepared – we are ready to learn

Responsible – we act in a safe and healthy way

Informed – we understand our individual role and duties at RBMS

Disciplined – we demonstrate self-control

Engaged – we take risks and actively participate

Welcome RBMS Students, Parents/Guardians, and Stakeholders to the 23-24 School Year. I am honored to be the instructional leader for this amazing school! We know the children of our community have great potential, and it requires every individual in their lives to purposefully work together for their success. With determination and teamwork, we can make this year a positive and productive year. We welcome your participation and support this school year and solicit your membership in the Parent/Teacher/Student Organization (PTSO). A collaborative effort will enable us to reach our collective and individual goals and celebrate the achievements of our students.

Our Ray Borane Middle School Staff believe that open and clear communication between school and home is important to the success of our educational program. We look forward to working with you and your child and to a wonderful, productive school year filled with rich academic experiences supported by technology and instructional strategies to increase your child's academic growth.

Parents and guardians, we ask that you guide and support our students' learning by ensuring that they;

1. Attend school on a daily basis, arriving on time and ready for their daily learning. We cannot emphasize strongly enough how important your child's attendance is in relation to their academic success.
2. Bring their required materials for learning on a daily basis
3. Complete in class and homework assignments given by the teacher in a timely manner.
4. Read daily to improve literacy skills and their love of reading.
5. Share their daily school experience with you so that you are aware of their school life (Please ask your child how school is going and do not hesitate to contact us regarding your child's progress)
6. Inform you if they require additional support in any area or subject (Please do not hesitate to contact us if you believe your child needs additional support)
7. Know that you expect them to succeed in middle school and go on to college and a productive career. Expectations mean everything to our students, so hold high ones for them!
8. Know that you are informed of their achievement through regular PowerSchool grade checks, progress reports and communication with their teachers.

Students, we ask that you:

1. Attend school daily, arrive on time, and prepared for the daily learning.
2. Bring your required materials for learning on a daily basis
3. Complete all in class and homework assignments given by teachers in a timely manner.
4. Share your school experiences with your parents or guardians
5. Inform your teachers, instructional assistants, principal, assistant principal, counselor, parents, or guardians if you need additional support in any area or subject.
6. Hold high expectations for yourself academically and socially. We expect you to succeed in school and go on to college and a productive career. You can do anything if you set your mind to do it!

We will work together as a community to provide our students with the academic and social emotional support they need to be successful this school year. Thank you and I look forward to our journey together!

Respectfully,

Rodna LaMadrid
RBMS Principal

RBMS MOTTO

Stay true to Cougar **BLUE!**

RBMS VISION

Ray Borane Middle School will **support, INSPIRE,** and **challenge** all students to achieve academic excellence in a dynamic world.

RBMS MISSION

Our mission at Ray Borane Middle School is to **engage** and **challenge** students to succeed. Through **PERSEVERANCE, RIGOR** and **RELATIONSHIPS**, our students will **compete** and achieve **success.**

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DOUGLAS UNIFIED SCHOOL DISTRICT #27

NON-DISCRIMINATION COMPLIANCE

Douglas Unified School District #27 does not discriminate on the basis of race, color, religion, sex, age, national origin, and disability. The following individual has been designated to handle questions and complaints of alleged discrimination:

Equal Opportunity Compliance Officer:

Ana C. Samaniego

Address: 1132 12th Street, Douglas, AZ 85607

Phone: (520) 364-2447 ext. 7010

Email: asamaniego@douglasschools.org

Sexual Harassment Compliance Officer:

Ana C. Samaniego

Address: 1132 12th Street, Douglas, AZ 85607

Phone: (520) 364-2447 ext. 7010

Email: asamaniego@douglasschools.org

TITLE IX Coordinator:

Ana C. Samaniego

Address: 1132 12th Street, Douglas, AZ 85607

Phone: (520) 364-2447 ext. 7010

Email: asamaniego@douglasschools.org

Douglas Unified School District Board Members

Mr. Ray Borane	President
Mr. Mitch Lindemann	Member
Mr. Mario Ramos	Member
Mrs. Jana Selchow	Member
Mr. Kevin Smith	Member

School Board Meetings are held on the first Tuesday of each month at 5:00 p.m. in the Board Room of the Central Administration Complex located at 1132 12th Street.



Douglas Unified School District Central Administration

(520) 364-2447

Mrs. Ana Samaniego	Superintendent
Mrs. Denise Cox	Assistant Superintendent /HR
Mrs. Deborah Herrera	Curriculum / Federal Programs Director
Mrs. Katie Walker	Exceptional Student Services Director
Mr. Cesar Soto	Chief Financial Officer
Mr. Marco Durazo	Information Technology Director

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Ray Borane Middle School Staff

School Administration

Rodna LaMadrid	Principal	
Maria Trinta	Interim Asst. Principal	

6th Grade

Dena Guzman	ELA	Room 104
Stacie de la Vega	ELA	Room 105
Michelle Erives	Math	Room G3
TBD	Science	Room G2
TBD	Soc. Stu.	Room 103

7th Grade

Maria Ruiz	ELA	Room 211
Marlene Preciado	ELA	Room 205
Michael Chavez	Math	Room 207
Esteban Mora	Soc. Stu.	Room 201
Marcia Bruno	Science	Science Lab

8th Grade

Emily Cayer	ELA	Room 113
Celia Romo	ELA	Room B2
Eve Brown	Math	Room G5
Luis Alvarez	Social Stu.	Room 114
Clarissa Enriquez	Science	Room 112

English Language Development

Silvia Bojorquez	Room 210
Dulce Rodriguez	Room 208

Special Education

Clint Hill	Room 203
Jane Cinnamon	Room 204

Elective Teachers

Mahala Lewis	Art	Room 303
Levi Salazar	Fit & Well.	Room G4
Ruben Robles	Fit & Well.	Room G1
Christian Madrid	Technology	Computer Lab
Benjamin Loreto	Band	Band Room

Counselor

Rudy Sierra

Counselor

Front Office Staff

Terry Rojas

Secretary

Lucinda Manjarres

Parent Liaison

Benito Teran

Security

Health Office

Connie Grijalva

Nurse

Lilly Vasquez

Health Asst.

Instructional Aides

Gloria Luna

Instructional Aide

Lizette Pelayo

Instructional Aide

Kayhla Cornidez

Instructional Aide

Sandra Cabrera

Instructional Aide Special Ed.

Denise Lopez

Instructional Aide Special Ed.

Maria Noriega

Instructional Aide Special Ed.

Alejandra Leon

Instructional Aide Special Ed.

Nereyda Teran

Instructional Aide/Refocus

Custodial Staff

Thelma Robles

Custodian

Zack Acosta

Custodian

Mary Gallego

Custodian

Ray Borane Office

If you wish to have a conference with the principal, a teacher, or the counselor, please schedule an appointment by calling the school office at 364-2461. You may access our school website at <https://www.dusd.us/>

SUPPORT OUR STUDENTS WITH TAX CREDITS Arizona Revised Statutes 43-1089 (revised April of 2009) allows an individual income taxpayer to donate and receive a tax credit that cannot exceed \$200. For married taxpayers who file a joint return, the credit cannot exceed \$400. The money can be contributed to extracurricular activities or character education. Extracurricular activities mean school sponsored activities that require enrolled students to pay a fee in order to participate. Generally, any educational or recreational activities that supplement the educational program of the school are considered to be extracurricular activities. Any Arizona taxpayer may make this donation to Ray Borane School. This is one way of helping **Ray Borane Middle School** provide extra activities for students and allow the taxpayer to decide where their taxpayer monies go. Please contact the Main Office at 364-2447 ext. 7010 if you are interested in donating to Ray Borane School. Any size donation would be greatly appreciated and you will receive a receipt so that you can claim it on your Arizona tax forms.

Daily Schedules

6th Grade

Regular Release

1 st Period	8:00 – 8:55
2 nd Period	8:58 – 9:53
3 rd Period	9:56 – 10:51
4 th Period-RTI	10:54 – 11:21
Lunch	11:21 – 11:51
5 th Period	11:54 – 12:49
6 th Period	12:52 – 1:47
7 th Period	1:50 – 2:45
8 th Period-RTI	2:48 – 3:15

Early Release

1 st Period	8:00 – 8:35
2 nd Period	8:38 – 9:13
3 rd Period	9:16 – 9:51
Lunch	9:54 – 10:29
4 th Period-RTI	10:32 – 11:07
5 th Period	11:10 – 11:45
6 th Period	11:48 – 12:23
7 th Period	12:26 – 1:00

7th Grade

Regular Release

1 st Period	8:00 – 8:55
2 nd Period	8:58 – 9:53
3 rd Period	9:56 – 10:51
4 th Period	10:54 – 11:49
Lunch	11:49 – 12:19
5 th Period-RTI	12:22 – 12:49
6 th Period	12:52 – 1:47
7 th Period	1:50 – 2:45
8 th Period-RTI	2:48 – 3:15

Early Release

1 st Period	8:00 – 8:35
2 nd Period	8:38 – 9:13
3 rd Period	9:16 – 9:51
4 th Period	9:54 – 10:29
Lunch	10:32 – 11:07
5 th Period-RTI	11:10 – 11:45
6 th Period	11:48 – 12:23
7 th Period	12:26 – 1:00

8th Grade

Regular Release

1 st Period	8:00 – 8:55
2 nd Period	8:58 – 9:53
3 rd Period	9:56 – 10:51
4 th Period	10:54 – 11:49
5 th Period-RTI	11:52 – 12:19
Lunch	12:19 – 12:49
6 th Period	12:52 – 1:47
7 th Period	1:50 – 2:45
8 th Period-RTI	2:48 – 3:15

Early Release

1 st Period	8:00 – 8:35
2 nd Period	8:38 – 9:13
3 rd Period	9:16 – 9:51
4 th Period	9:54 – 10:29
5 th Period-RTI	10:32 – 11:07
Lunch	11:10 – 11:45
6 th Period	11:48 – 12:23
7 th Period	12:26 – 1:00

Parents/Guardians: No students should be on campus before 7:30 A.M. Our playground is supervised from 7:30 A.M. to 3:15 P.M. We ask for your cooperation!

General Student Information

Animals on Campus Students and/or visitors are not allowed to bring pets to school in the interest of their safety and well-being. The Humane Officer will be called if animals are loose on our campus.

Arrival and Dismissal Times

Arrival:

Students should not arrive before 7:30. There is no student supervision before 7:30.

7:30 – Breakfast Served

7:55 – Warning Bell

8:00 – 1st Period Begins

*Students who arrive after 8:00 are considered tardy. **Any student arriving later than 8:30 must be accompanied by a parent or guardian to be signed in.***

Dismissal:

1:00 – Dismissal (Early Release)

3:15 – Dismissal (Regular School Days)

Students are expected to leave campus at dismissal time unless staying for tutoring, club meetings, or other school-sponsored programs.

Attendance/Unexcused Absences (District Policies IKE, IKEA-R, JE, JH, A.R.S. 15-803)

We believe ALL children can learn – if they are in school regularly. We ask that you support your child's education and make sure they are at school every day. Acceptable reasons for absences include illness, family emergencies such as severe illness or death, hardship situations and religious observances. Please attempt to schedule medical appointments outside of regular school hours, whenever possible.

An unexcused absence is any absence for which the parent has not given consent. Unexcused absences of at least five school days within the year interfere with the educational process, are considered truancy and may lead to discipline of the child and/or referral of the parent to court.

ARS 15-803(B) states that student absences greater than 10% of the required school days are considered excessive. D.U.S.D. policy IKE states that students are promoted based upon successful completion of the prescribed curriculum and adherence to 90% attendance of the required school days.

In the event of an absence, you are required to notify the office by 10:00 A.M. If a student is to be released from school during the day due to illness or an appointment, a parent or guardian (or emergency contact, when appropriate) must come to the office to sign out the student. ***There are no exceptions.*** Students are not allowed to leave campus without being signed out, and students may not be signed out by another minor or any person not listed on the emergency card. **The person signing a student out must present a valid picture ID.** Verbal permission to leave cannot be accepted.

Any assigned classwork missed because of absences must be made up in the amount of time equal to the absence(s). If a student is going to be absent for more than two (2) days, parents may arrange for homework to be collected from the teacher.

In compliance with Arizona statute, DUSD permits excused absences from school for the following reasons only:

- Personal illness
- Appointments with health professionals that cannot be made outside the regular school day
- Observance of recognized religious holidays for which the observance is required during a regular school day
- Emergency family situations
- Planned absences for personal or educational purposes that have been approved

Excuses not accepted by the district are:

- Missing the bus
- Staying up too late
- Flat tire
- Doesn't want to get up
- No clean clothes/can't find clothes/shoes
- Birthday
- Alarm did not ring/got up late
- Parent was sick
- Afraid of teacher/other student
- Having a bad morning/day
- Student is reprimanded from activities at home
- Hunting
- Working to help parents
- Babysitting siblings

When home response is uncooperative and students continue to miss school for a non-legitimate reason, it will be assumed that the non-attendance is in violation of the Compulsory State School Attendance Law. These cases may then be turned over to the County Juvenile Officer.

Band Students who choose to participate in band will need to rent or buy their instruments and other materials. The band teacher will provide more information.

Behavior (Hallways) There should be no whistling, screaming, yelling, and other disruptive behavior. For obvious reason(s) of safety, **running in the hallways** is not allowed. Sports equipment must be secured. Students may not loiter in the halls or restrooms. Any student in the breezeways or hallways will be asked by school employees to show a hall pass.

Breezeway/Hallway Expectations

- Follow all adult directions the first time they are given
- Use appropriate language
- Talk in a conversational tone
- Respect other classes in session
- Stop and listen when a staff member talk to you
- Report problems to staff
- Walk at a safe pace
- Get to class ON TIME
- Keep the flow of traffic moving following safety arrows and guidelines

Bicycles (D.U.S.D. Policy JIID) Students may ride their bikes to school. Bicycle racks are provided for parking the bikes during the day. *Bicycles and skateboards may not be ridden on campus.* Students must provide their own locks. The school is not responsible for theft or damage to a student's bike.

Birthdays A birthday message for the marquee may be purchased in the office for \$5.00. No classroom birthday celebrations, cake, cupcakes, or other party treats are allowed. Party invitations may not be distributed at school.

Bullying/Harassment D.U.S.D. Policies JICK; JICK-EA; JICFB; JICFB-R, JICFB-EB We expect our students to behave appropriately and in accordance with our rules of "Be Safe, Be Respectful, and Be Responsible." Bullying behaviors will not be tolerated. Students are expected to be responsible reporters. Bullying, harassment and intimidation (HIB) reports will be accepted anonymously via e-mail, phone calls, and/or letters as well as taken in person. All reports will be thoroughly investigated by school administration. School administration will prescribe and enforce policies and procedures to prohibit pupils from harassing,

intimidating and bullying other pupils on school grounds, on school property, on school buses, at school bus stops, and at school sponsored events and activities (ARS§15-341). Students will face discipline consequences as outlined in the Middle School Discipline matrix.

Bus Students (D.U.S.D. Policy EEAE, EEAE-R, EEAE-EA) We remind students that it is a privilege to ride the bus, not a right. A school vehicle is an extension of the classroom and students must obey all rules. State regulations require that riders do not distract the driver or divert his/her attention from the safety of all students on the bus. A student who will not follow the bus rules will face disciplinary action, which may include suspension from the bus. The consequences for disorderly conduct on the bus are:

- First referral: One-week suspension from the bus
- Second referral: One-month suspension from the bus
- Third referral: Removal from the bus for the remainder of the school year

All adult passengers are also under the authority of the school bus driver.

If your bus student has not returned home in a timely manner, please call Transportation at 364-2447 Ext. 7250.

Cafeteria***Students must take their Student ID to the cafeteria. Students with no IDs will be the last to be served, as cafeteria staff must scan their IDs as they enter. Repeated offenses will result in lunch detention and/or a referral to an administrator.

All students will walk to the cafeteria and line up in an orderly manner. Students will not cut in line, push or shove. Once inside, students are asked to use an inside voice, remain seated at all times, and follow the directions of the staff on duty. Throwing food, paper, milk, or anything else will not be tolerated. No food may be taken from the cafeteria to the outside. Meals must be finished before leaving the cafeteria.

Students who choose to disregard the rules of the cafeteria will eat their lunch in the Refocus Room with adult supervision until they are ready to follow the school rules. We expect our students to show courtesy and respect to others at all times.

The lunchroom monitors follow the district and school discipline plan. Everyone's cooperation is needed in order to have an efficient and enjoyable mealtime.

Students must have a permission slip on file in the office signed by a parent or guardian in order to leave at lunch time. Any student who leaves campus without proper paperwork will be considered truant and appropriate disciplinary action will be taken. Students who are habitually tardy returning from lunch at home will have the privilege taken away.

Breakfast and lunch will be available to all elementary and middle school students for no cost. High School students will also have breakfast and lunch available to students at no cost as long as a lunch application has been submitted for state verification only.

If you have any questions or concerns about the meals or food service, please call the Child Nutrition Office at 364-2447 X 2180.

Cell Phones and Electronic Devices The staff and administration at Ray Borane Middle School recognizes that students carry cell phones for many reasons. Students may bring cell phones to school. **Students may not use cell phones or other electronic devices during the school day, either to place calls, text, take pictures/video or access the Internet/social media at any time while on school grounds.** Students in violation will have their device confiscated. The device will be returned only to parents or guardians at the end of the school day. Repeat offenders will face additional consequences for refusal to follow school

rules, which may include after school detention and/or time in the Refocus Room., and loss of the privilege of being allowed to have their device at school. (see Discipline Matrix, Electronic Device Violation)

RBMS is not responsible for any lost/stolen or damaged electronic device.

Teachers maintain the right to implement stricter rules on cell phone in their classes.

Chain of Command If a student or parent has a classroom concern, it is best to first talk with the classroom teacher, and then administration. If the issue is not resolved satisfactorily, a parent may speak with the superintendent by calling the district office.

Change of Address/Phone Number It is very important to have complete and accurate contact information for our students. Many of the school notices and information will be relayed by a recorded message through **PowerSchool**. In the event that your address or phone changes, please go to the New Student Center at the Central Office. Address changes require three proofs of residency.

Child Find/Special Education It is the Douglas Unified School District's responsibility to inform the general public and all parents within our boundaries of our responsibility to make available special education services for students with disabilities aged 3 through 21 years and how to access those services. Please contact the D.U.S.D. Special Services Department at 364-2447 Ext. 7101.

We are also responsible for providing a free and appropriate education (FAPE), which includes special education and related services to children with disabilities at public expense, under public supervision and direction, and without charge to the parents.

For all students new to the district, the classroom teacher will complete screening activities within 45 days of enrollment. The teacher will look at each child's ability in the areas of academics, vision, hearing, communication, social/emotional, adaptive development, and motor skills. If any concerns are noted, the child may be referred for additional support.

Children birth through 2 years of age, who are receiving early intervention services and will be participating in preschool programs for children with disabilities, will be assured of a seamless transition into that program. We will ensure that:

Transition conferences for children aged 2 years 6 months to 3 years will be held;

By the child's 3rd birthday an Individualized Education Program (IEP) or Individualized Family Service Plan (IFSP) will be developed and implemented; and For the child who turns 3 during the summer, the IEP team will determine the date for services to begin including eligibility for Extended School Year (ESY) services.

If you have concerns about a child you know, please contact the Douglas Unified School District's Special Education Department at 520-364-2447 (ext.7104) for information.

ANNUAL NOTIFICATION TO PARENTS REGARDING CONFIDENTIALITY OF STUDENT

EDUCATION RECORDS AND SCHOOL DIRECTORY INFORMATION

All district personnel are informed and trained on confidentiality issues and safeguard personally identifiable student information. Confidentiality is important to our program. All personally identifiable information will be protected during the collection, storage, disclosure to third parties, retention, and destruction phases. A current list of personnel having access to special education information is available in our special education office. Two federal laws, Individuals with Disabilities Education Act (IDEA) and the Family Education Rights and Privacy Act (FERPA), protect the confidentiality of education rights.

Closed Campus For the safety and well-being of our students, we have a closed campus. Our gates will remain locked. Any visitors to the school must ring the bell at the front gate to be let in where they will sign in at the office and wear a visitor's badge.

Computer Use (DUSD Policy IJNDB-EA) All students have access to our computer lab and computers in the classroom and library. It is their responsibility to behave appropriately and treat the materials and equipment with respect. Failure to do so will result in a loss of computer lab privileges. **Additionally, students and parents must sign an Internet use agreement form before they are allowed to use school computers.** Any student who uses the school computers inappropriately will receive a referral to administration and may have his/her computer privileges suspended.

Conferences Parent teacher conferences are conducted twice a year, in September and in February. A teacher may request a conference with a parent at other times during the year if there are concerns about a student's academic progress or behavior. Conferences may be arranged by calling the school secretary, or by emailing the teacher directly.

Counseling The counselor provides services in the areas of classroom guidance lessons, parent consultation, student services coordination, and student personal, academic, social and emotional development. Conferences with the counselor can be arranged by calling the school office. Small group counseling helps children deal with issues they may be experiencing at home or school such as grief, family changes, self-esteem, or peer relations. Groups are formed based on student needs, and group sessions focus on feelings, attitudes and/or behavior, as well as on the goals of each individual. These group sessions are available to all students, without exception. Student conflicts are mediated through the counselor.

COVID FACE COVERING UPDATE: All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, may choose to wear a face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors.

Individuals are not required to wear a face covering while on District property, in District facilities or at District events, except in situations that include, but are not necessarily limited to the following:

- Face covering are mandated by action of a governmental entity or agency with jurisdiction over the District or its' operations; or
- The Superintendent determines that face coverings are necessary in specific situations or activities to help ensure the health, welfare and safety of staff, students, or other members of the school community; or
- The Governing Board votes to require face coverings.

If face coverings are worn, staff, students, vendors, visitors, and volunteers should wear them in a manner consistent with public health recommendations.

The Superintendent may make exceptions to this regulation while keeping in mind the health and safety of everyone involved.

Board approved Superintendent's recommendation at July 6, 2021 Governing Board meeting.

Dances Ray Borane Middle School has four dances throughout the year. The following rules apply to all dances, including the 8th grade promotion dance:

- Only RBMS students may attend RBMS dances and must have their school ID to enter
- Once a student leaves the dance, he/she may not return
- Students may not loiter around the school during the dance and will be asked to leave
- Dances will be in the school cafeteria, starting at 6:00 P.M., ending at 8:00 P.M.
- School dances are an extension of the school day and all school policies apply
- Suspended students or students with any suspension during the quarter may not attend dances
- Students absent the day of the dance may not attend
- Students may be ineligible to attend the dance based on discipline
- Students with failing grades may not attend dances

Detention Students may receive after school detention as a consequence for certain behaviors as per the discipline matrix or at the discretion of school administration. After-school detention is from 3:00 to 3:30 under the supervision of the Refocus Instructional Aide.

Teachers maintain the right to implement detention at the teacher's discretion as a consequence for misbehavior in their classroom.

Discipline Matrix (DUSD Policies JK, JKD, JKE) The DUSD Middle School Discipline Matrix addresses student behaviors and consequences. The discipline plan and definitions are included in the policy section at the end of this handbook.

Disruptive/Disorderly Conduct ARS §13-2911 states that no one may interfere with the normal operations of a school. A person interferes with school when they threaten to cause physical injury to a student or any other person on school property; threaten to cause damage to the school or to the property of a student or school employee; or refuse to leave the property of the school when asked to do so by the school official who is maintaining order.

Dress Code (All students and staff) WE RESERVE THE RIGHT TO MODIFY OUR DRESS CODE AS NEEDED. STUDENT SAFETY MAY MAKE IT NECESSARY TO CHANGE THE DRESS CODE. Any apparel that creates a safety issue will not be allowed.

Multiple dress code violations shall result in a disciplinary referral. If a student received a dress code shirt/shorts, those items must be returned to the office at the end of the day.

Clothing– Must not depict inappropriate or negative pictures, messages, symbols, lettering or anything deemed inappropriate or unsafe. There can be no depiction of sex, alcohol, drugs, or weapons. There can be no gang-related clothing, symbols or lettering on students' personal belongings. This includes bandanas. Student Council will approve pajamas, slippers, and other "spirit wear" in advance.

Bottoms – Excessively short shorts or skirts are not appropriate for a middle school learning environment. Pants/shorts/skirts must not expose undergarments or the buttocks. Leggings may be worn, but shirt must then cover buttocks. No jeans with excessive and/or large holes/tears in them. Administrative discretion will determine appropriateness.

Tops – Shirts must have straps (3 finger rule applies) and be long enough to tuck into pants, shorts or skirts. Shall not expose areas of the stomach, side, lower back, or chest. Shall not expose undergarments (including straps). Administrative discretion will determine appropriateness.

Footwear – Shoes must have a back. No bare feet or rubber flip-flops are allowed.

Accessories – Sunglasses may only be worn outside. Hats are allowed, but must be worn appropriately (outside only and ears must be visible). Tattoos with inappropriate or gang- related symbols must be covered. Administrative discretion will determine appropriateness.

***The school administration or designee is responsible for determining the acceptability of the student's appearance as well as the health and safety standards in accordance with the policy above so that the educational process is not disrupted. We reserve the right to modify our dress code expectations as needed and if necessary.**

We appreciate parental help in monitoring student dress. If the student violates the dress code the student will be provided a loaner shirt and/or short.

Emergencies/Evacuation In the event of an emergency necessitating evacuation from the school site, Ray Borane students evacuate to the District Office or 10th Street Park/Baptist Church depending on the situation. Parents will be notified and students will be signed out and picked up at the designated area.

English Language Learners (ELL) Our ELL program assists students whose first language is not English, especially those students whose limited knowledge of English interferes with his or her academic progress in an English language program. Students who are identified as needing ELL services receive enriched instruction and support in the understanding, speaking, reading and writing of English provided through an English Language Development (ELD) class. When a student's English language skills have improved sufficiently to pass DUSD and state criteria for fluency, he or she may be exited from the program. The full English Language Learners handbook is available at the Office of School Improvement located at the Central Administration, 1132 12th Street. (520) 364-2447 ext. 7082.

Extracurricular Activities Students must be passing their classes in order to be eligible to participate in clubs or other extracurricular activities. Students must be in good standing. No student may participate in an after-school activity if he/she was absent from school that day or signed out early.

Field Trips/Student Travel (D.U.S.D. Policy IJOA) Classes may be allowed one in and one out of town field trip a year depending on transportation costs. Field trips are extensions of the learning within the classroom and are based on Arizona Standards. In order to participate in a field trip, students MUST have a signed permission slip. Parents also must sign a medical treatment authorization waiver in order for the student to be able to participate. Field trips are a privilege, and only students who adhere to the district/school discipline plan are allowed to attend.

Freedom of Expression Students of DUSD have the right to express their ideas as long as they do not libel or slander others, speak obscenities, profanities or disregard the truth. Such expression will not be restricted unless it interferes with the educational process or orderly conduct of classes. We expect each of our students to be respectful of others and their right of freedom of expression.

Students are to respect the customs and flags of other nations and are to show proper respect for the Pledge of Allegiance and American flag. Students have the right to recite the Pledge of Allegiance, but may respectfully decline as long as they respect the rights of others who wish to do so.

Gangs (D.U.S.D. Policy JICF) The activities of gangs threaten the safety and well-being of our students and disrupt the school environment. Students are not allowed to wear gang-affiliated clothing or jewelry, use hand signals, whistles, hip-hop dance, or write or draw any symbols associated with a gang or that implies

gang membership. Students involved in any of these activities will receive discipline consequences which may include suspension from school.

Gifted Program All students in first grade are mass tested each May with a non-verbal intelligence test. Students who qualify for the gifted (MAS) pull-out program will be notified about their placement for the following year. Parents who do not wish their student to be tested may contact the gifted program-coordinator prior to testing day. Each grade level attends MAS one session per week.

Grading Periods, Progress Reports and Retention Notices (D.U.S.D. Policy IKE) Report cards are distributed at the end of every nine (9) weeks of school. Parents are encouraged to monitor their student's progress through PowerSchool or stay in contact with their child's teacher through e-mail, phone calls or conferences. Parent-teacher conferences are scheduled at the midpoint of the first and third grading periods. Mid-term progress reports are sent home after the first five weeks of each quarter. Potential retention notices are signed after the first grading period for those students who are failing two or more subjects. Students then have the opportunity to work hard and bring their grades up. A second retention notice is signed after the third grading period. A final retention letter is delivered the last week of school. Parents who wish to appeal the decision to retain shall notify the Superintendent's office in writing ten (10) days after the date of the written notice. Upon receipt of the letter, the administration shall schedule a hearing by the Governing Board.

Grading Systems (D.U.S.D. Policy IKA-R) Grades are based upon student mastery of academic standards, not behavior or work habits, as demonstrated through classwork, homework, quizzes, mastery measurements, midterms and finals and other assessments such as presentations, and projects. DUSD has established a uniform system of grading percentages which shall be consistent from school to school:

Secondary 6 – 8

Classwork/Homework – 40%

Assessments – 60%

Teachers are encouraged not to assign extra credit work, as it does not reflect mastery of content. Grades will be kept in an electronic grade book (**PowerSchool**) and updated regularly. Parents receive progress reports mid-quarter and grade reports quarterly according to the schedule developed at the beginning of the school year.

Harassment/Hazing (D.U.S.D. Policy JICFA) Physical or psychological abuse of another student or staff member by means of verbal or physical threats, intimidation, insults or other aggressive behavior. Harassment/Hazing is any act that injures, degrades or disgraces another student/staff and is not allowed according to district policy.

Homework (D.U.S.D. Policy IKB) Homework will be assigned to students according to individual classroom or grade level team procedures. Those procedures will be explained to parents within the first two weeks of school. Homework is necessary to reinforce learned skills while providing students opportunities for independent study. Homework is the student's responsibility; however, it is also an opportunity for parents to be involved in their child's education. Homework gives each child an opportunity to strengthen skills through additional practice, to complete work started in class, and to make up work due to absence. Each grade level will determine their homework guidelines for their students based on grade-level requirements.

Honor Roll (D.U.S.D. Policy IKA) Each quarter students make the Principal's Honor Roll by earning all A's, or A/B Honor Roll by earning A's and B's on their report cards. Electives (P.E., Art, etc.) are included in the determination of honor roll eligibility. The grades are not an average or a percentage except for eligibility for National Junior Honor Society.

IDs All students are issued an ID at the beginning of the school year and are expected to wear them at all times. Destroyed or defaced IDs will be confiscated, and it becomes the student's responsibility to purchase a new one. Failure to comply will result in disciplinary actions. Replacement cost is \$5.00.

Procedure for "No ID" violations will be handled in the following manner:

- First Offense- Warning
- Second Offense- Lunch Detention
- 3rd Offense- Lunch Detention in Refocus
Meet with the Administrator
- 4th Offense & above- Detention and purchase new ID

Items Not Allowed at School (D.U.S.D. Policies JICI, JICH) There are certain items that students may not bring to school:

- Weapons of any kind, real or play (including BB guns)
- Dangerous items: stink bombs, Pop-Its, fireworks, shock devices, laser pointers
- Over the counter (OTC) medications/prescription medication
- Matches or lighters
- Tobacco products or paraphernalia
- Electronic cigarettes (vape)
- Toys or items that can be distracting or disruptive
- Water balloons
- Video recorders or cameras /camcorders
- Hand held games
- Electronic devices
- Other valuable belongings

Any **medications** must be turned in to the school nurse. The police will be called for students who bring weapons, alcohol or drugs to school. All other items will be confiscated and returned to the parent or guardian. **Our school is not responsible for the loss of any valuables brought to school by students. These items, including jewelry, should be left at home.**

Library All students have access to our school library. It is their responsibility to behave appropriately and treat the books, materials and equipment with respect. Failure to do so will result in a loss of library privileges. **Lost or damaged books are the responsibility of the student and financial reimbursement is expected. Students owing fees or library fines must take care of them prior to promotion to the high school.**

Lifetime Fitness and Wellness (P.E.) Students are to wear tennis shoes, a gray top and a black bottom (shorts/pants) if they are enrolled in P.E. **If a child is to be excused from participation in P.E. for the day, an excuse must be sent from the parent. To excuse participation for more than a day, a medical excuse must be provided from the doctor.**

Lost or Stolen Items We at Ray Borane Middle School *are not responsible for any items lost or stolen on school property*. There is a lost and found box in the office. We strongly encourage students to write their names on the labels of their outerwear, so we can return these items to their owners.

Mastery Measurements, Quarterly Standards Progression etc. Mastery Measurements are given regularly to determine mastery of standards taught within the quarter. Benchmark assessments may be given throughout the school year. These assessments are aligned to the AZ Academic Standards and may be a predictor of student success on state assessments. Scores will be shared with parents regularly. They will be factored into a student's report card grade.

Neighbors Owners of property adjacent to the school and the streets near the school have a right to expect no trespassing on their property. Homeowners are encouraged to report any action of our students which is harmful to their property and peace of mind. The principal will act immediately on any such complaint brought to their attention. Our expectation is that our students will be respectful.

National Junior Honor Society (N.J.H.S.) The National Junior Honor Society (NJHS) recognizes outstanding level students. To be eligible to join the RBMS chapter, students must have a 3.5 GPA and demonstrate and maintain excellence in the areas of Scholarship, Leadership, Service, Character and Citizenship. Once a student becomes a member, the student must maintain a 3.5 GPA and remain in good standing.

Open Enrollment (D.U.S.D. Policy JFB) Parents may apply for open enrollment to place their students at an area school other than the boundary school. The paperwork is available at the school office. Open Enrollment decisions are based on space-availability.

Parent Involvement (D.U.S.D. Policy KB, IHBD, IJ) All parents are encouraged to take part in their child's education by volunteering at the school and/or becoming part of the school's Site Council. Parents, students and teachers will be asked annually to sign a compact emphasizing the partnership between home and school in the areas of homework, attendance and discipline. Additionally, parents may have access to the learning materials and course of study used by the students. If parents wish to object to any of the learning activities or materials, they may do so under the provisions of Board Policy IJ and supporting regulations.

PowerSchool messages in both English and Spanish via telephone are used to inform parents of school activities, announcements etc. It is highly recommended that current phone numbers are provided to the New Student Center in order to receive PowerSchool messages. We also constantly update information on our electronic marquee.

Playground Procedures at lunch

- Students must go to the cafeteria. They will be dismissed by the adult in charge from the cafeteria.
- Students are to use the bathroom prior to entering the playground. They may not wander around the school grounds but must stay in the designated area.
- **Students are not allowed to play football.** Recess is not the time for any contact sports, or any rough, physical games. Soccer is allowed, with proper supervision to minimize aggressive play.
- Students may bring a basketball, soccer ball, jump rope or Frisbee to share.
- No candy, drinks or other food is allowed on the playground.
- No electronic devices or toys are allowed on the playground.

- The school will not be responsible for any lost or stolen jewelry, clothing or other items.

PowerSchool Our student information system for attendance, grades, and lunch accounts is PowerSchool. Students are given log-in information by the school counselor. By contacting the school counselor, parents may also request a username and password to monitor student grades and lunch balances.

Promotion (8th grade) Only students who have satisfactorily completed all 6th, 7th and 8th grades coursework will participate in the promotion ceremony and dance in May. Students must attend promotion practice to be eligible to participate in the ceremony. The Ray Borane Middle School dress code applies to the promotion ceremony and dance.

Promotion dance: Only Ray Borane Middle School 8th Grade Students may attend the promotion dance.

P.T.S.O. Ray Borane Middle School Parents are encouraged to participate in our P.T.S.O. either by serving as officers, committee chairs or by attending meetings. Meetings are held monthly. Our P.T.S.O helps organize our school events and fundraises for our school.

Refocus Our Refocus Program is designed to provide students with the opportunity to learn to control their behavior under the guidance of a counselor and a classified staff member so that the student may return to their regular classroom. It is also the place for students who have been removed from class because their behavior is a disruption not only to their own learning, but the learning of their classmates. In the Refocus, students have the opportunity to complete class assignments and learn the academic material missed while they are out of the room, in a quiet, controlled atmosphere. Under Arizona Education Code Title 15-841, the Refocus program serves as an alternative to suspension. If a student misbehaves in the Refocus and receives 3 strikes, he or she will be given off-campus suspension. See Refocus on page 30.

Registration All students attending DUSD schools must be registered through the New Student Center (NSC) located in the Central Administration Complex at 1132 12th Street. A state issued birth certificate, three proofs of residency and immunization records are needed in order to register students. Information must be updated annually, and therefore all students must be registered annually.

RTI (Response to Intervention) At RBMS teachers will have scheduled specific RTI times inside and outside of their normal class instructional times. This will assist them in meeting the academic needs of students in smaller groups and address needs more individually. There is also an RTI time (8th Period) at the end of the day from 2:48-3:15p.m. for all students. **8th Period RTI** is an additional intervention class for **ALL** students and will focus not only on academic skills students have not yet mastered, but will also be utilized as an Advisory where students can track their grades and develop goals to meet their academic needs throughout the school year.

School Nurse (DUSD Policy JLCC, JLCD-E, JHD, JLCB) The school nurse and/or nurse's assistant provides first aid and screens students for vision and hearing, height and weight, posture and dental problems. He/she is also a family health resource person. The nurse excludes students from school for suspected contagious conditions such as chicken pox, pink eye, strep throat and parasitic infestations. In cases of infestations, your child must be 100% free of nits. The nurse does not make medical diagnoses or prescribe treatment.

Children should be kept at home if:

1. They have a fever over 99.8.
2. They have diarrhea.
3. They are vomiting.

If your child becomes ill at school, the nurse will call you to take him/her home or to the doctor, unless emergency medical care is needed. If so, an ambulance will be called. It is the parents' responsibility to provide current address and phone number information for the emergency card. Students are not allowed to call home from the classroom to ask parents to come pick them up. Students who are ill must see the school nurse or health aide who will determine if the student is able to return to class or must go home. Only physician prescribed medications with the proper permission matching the prescription label will be administered at school. All medications must be in the original container with the child's name, doctor's name, dosage and instructions for use. All medications must be stored in the nurse's office. Parents must sign paperwork authorizing the nurse to give the medicine. Medications for chronic conditions (asthma, hyperactivity) must be renewed at the beginning of each school year. If your child is frequently absent from school due to a chronic health condition, please contact the school office for paperwork that will protect the student from failing school due to absences directly related to the chronic condition. All students must be immunized prior to being enrolled in school. Copies of the child's immunization record must be given to the New Student Center (NSC). Parents have ten (10) working days to obtain the necessary paperwork and return it to the NCS. Students without proof of immunizations are not allowed to attend school.

School Materials (DUSD Policy JICB,JQ,JQ-E) Students may receive materials issued by their classroom teacher. It is each student's and his/her parent's/guardian's responsibility to take care of these materials. We will require payment in the amount of replacement costs for lost or damaged school materials. Students will not be issued replacement materials until reimbursement is received. At the end of the year and upon withdrawal from school, all materials must be turned in and be accounted for prior to final clearance. ***8th grade students with outstanding obligations will not receive their promotion certificates and will not be permitted to complete the registration process for the high school.***

Sexual Harassment (D.U.S.D. Policies ACA and ACA-R) All district staff and students are expected to behave in a manner that provides an atmosphere free from sexual harassment. Sexual harassment includes unwelcome sexual advances, request for sexual favors, and other verbal and/or physical conduct of a sexual nature when made by a member of the school staff to a student or to another staff member, or by a student to another student. This includes suggestive or obscene letters or notes, derogatory comments, slurs, jokes, touching, assault, gestures and pictures or cartoons. Anyone who experiences sexual harassment should inform the building principal. The district is committed to investigating each complaint. A substantiated charge against a staff member or student will result in disciplinary action, and may include suspension or expulsion.

Signing a Student Out of School In order to sign out a student from school during the day, a parent or guardian, or adult designated on the emergency card must come to the school office. **A valid picture ID must be presented by the person signing the child out.** We will then call the student out of class to meet the parent in the office. No student may leave the school campus unless signed out by an authorized adult. **We cannot accept phone calls.** Minors may not sign out a student. ***Students who leave campus without authorization are considered truant, and appropriate disciplinary action will be taken.***

Site Council (ARS §15-351) Ray Borane Middle School has a Site Council composed of parents, teachers, staff and community members. Each Site Council follows regulations and procedures as stated in Arizona State Statutes. The school principal or assistant principal serves as chairperson. The Site Council meets monthly and works with the school leadership team to make recommendations for school improvement. The Site Council advises the principal and leadership team on matters affecting the operations of the school, including school policies, instructional programs, education resources and student standards of conduct. If you would like to serve on the site council, contact the school principal.

Student Code of Conduct (D.U.S.D. Policy JIC) All students are expected to behave appropriately and in a manner that does not interfere with the educational process. Students are also expected to obey all policies and regulations of the district. Students may not refuse to obey the reasonable orders given by a member of the faculty or staff who is attempting to maintain order. Any student who violates the policies will receive discipline, which may include suspension or expulsion.

Student Council R.B.M.S. has a student council comprised of students from each grade level serving as representatives. Only 8th grade students may serve as officers. Officers are elected annually in the spring, and must maintain passing grades and good attendance in order to remain in office.

Student Grievance Policy (D.U.S.D. Policy JII-EB) Parents or guardians may initiate a complaint or grievance on behalf of their student under the DUSD Policy JII-EB. The complaint or grievance addresses discriminatory treatment, denial of equal opportunity, harassment, intimidation, bullying or any violation of the student's constitutional rights.

Student Interrogation, Searches and Arrests (D.U.S.D. Policy JIH) There may be times when school officials call law enforcement to the school site to interview a student involved in behaviors that affect the safety of other students. Parents will be called if the student is taken into custody or if the student is subject to discipline for a serious offense. The officer will sign appropriate paperwork when removing the child from school. The administration also has the right to search and seize all property brought to school or school events, and school property temporarily assigned to students when there is reason to believe that some material or matter detrimental to the health, safety and welfare of the student exists. Students have no reasonable expectancy of privacy in desks, storage areas, etc., and they may be inspected by school personnel at any time with or without reason, or with or without notice, and without permission from the student or his/her parents or guardian.

Student Statement of Rights (D.U.S.D. Policy JR) Parents and eligible students have the following rights under the Family Education Rights and Privacy Act (FERPA):

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record.
3. The right to seek to correct the student's education record, in a hearing if necessary.
4. The right to report violations of the FERPA to the U.S. Department of Education.
5. The right to be informed about FERPA rights.

Student records are governed by Board policy.

Tardiness/Truancy Students are expected to be on time to school. If a student arrives at school after the 8:00 bell, the following procedures will apply:

1 st offense:	Verbal warning
2 nd offense:	Letter home
3 rd - 5 th offense:	Detention
6 th offense:	1 day in-school suspension
7 th tardy:	3 days in-school suspension.
8 th + tardy:	Consequences issued at administrative discretion

A tardy may only be excused upon receipt of a doctor's note, or a doctor's appointment card. Students who arrive **after 8:00** are considered tardy. **Any student arriving later than 8:30 must be accompanied by a parent or guardian to be signed in.** Truancy is any absence not excused by a parent or guardian.

Tax Credit Information Information on the Arizona Tax Credit is available at the district or school office. Individuals may contribute up to \$200, or \$400 if filing jointly. The amount you donate is returned to you when you complete your taxes.

Telephone Use Students are responsible for being prepared when they come to school. Unless it is a critical emergency, students may not be allowed to use the phone to call for forgotten items such as homework, books, lunch money, etc. **In the event of an emergency, the call will be placed for them by the office staff.** We ask for your cooperation in making sure your children are ready for school each morning and that they know what your plans are for them after school. Calling home to get permission to go to a friend's house or to check if they should stay for tutoring are not emergencies.

Telephone Calls-Teachers The office is happy to take phone calls from parents wishing to speak with a teacher and will put the message in the teacher's box. Teachers will not be called away from their classrooms to the phone unless there is an emergency. All classrooms also have telephone extensions. We ask that parents avoid calling the classroom during instructional time so as to minimize interruptions to instruction.

Title IX Sexual Harassment- (DUSD Policy ACAA and ACAA-R)

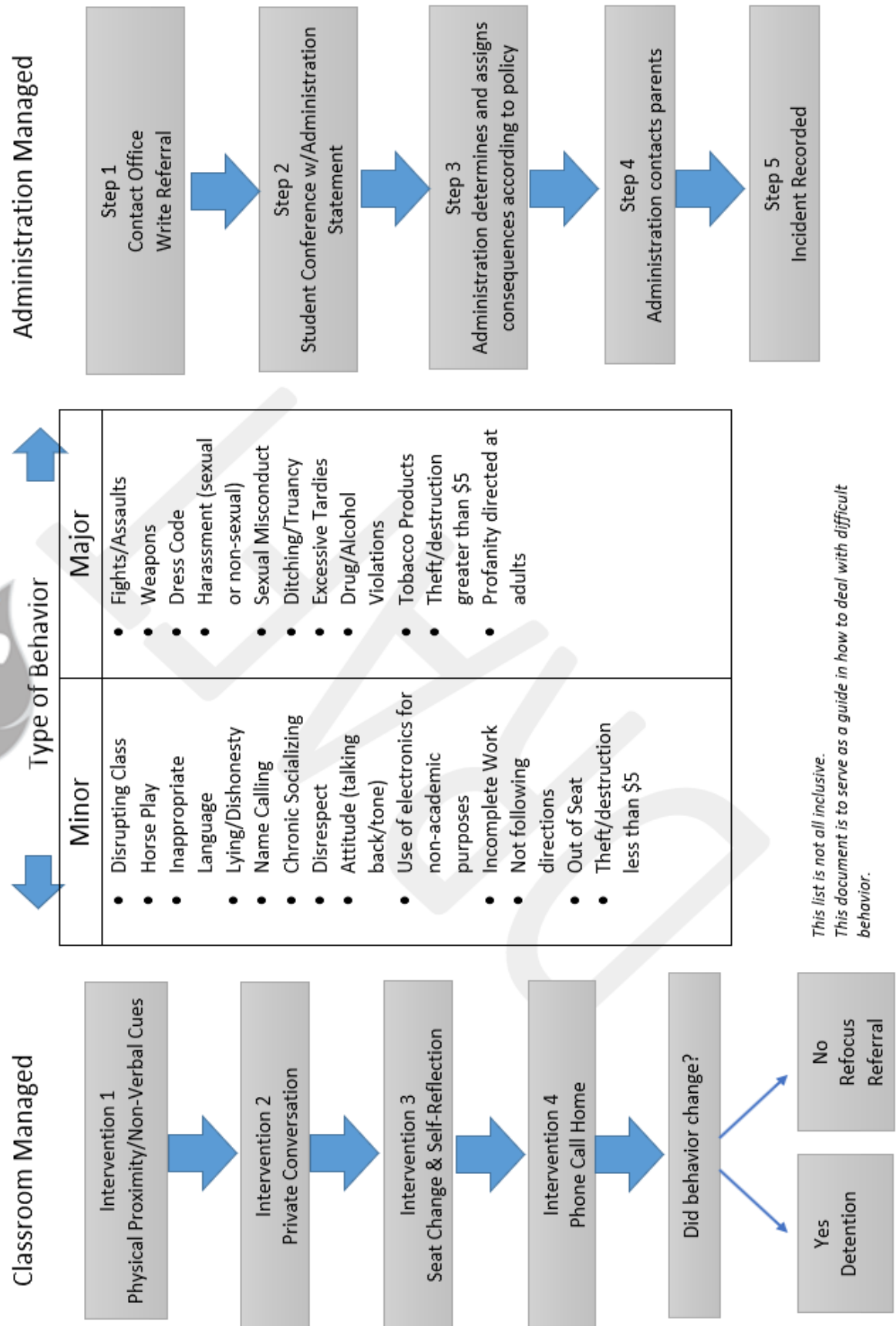
Title IX of the Federal Education Amendments Act protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. The District does not discriminate on the basis of sex and is required by Title IX not to discriminate in such a manner. The District adheres to all conditions established by Title IX by recognizing the right of every student who attends school in the District and every employee who works in the District to do so without the fear of sexual harassment.

Vandalism and Destruction of School Property (D.U.S.D. Policy JICB) Each student is expected to take pride in his/her school. No student may damage or deface any property belonging to the district, including textbooks and materials, restrooms, classroom materials, library and computer lab resources, as well as school buses. Any student found vandalizing or destroying school property will be subject to disciplinary action and the parents will have to make restitution to the district in accordance with the law.

Visitors All visitors to the school are required to sign-in at the front office and display a visitor's badge while on campus. Parents who would like to visit a classroom are asked to make arrangements first with the classroom teacher. Parent-teacher conferences may be scheduled by calling the office or sending the teacher a note with the student. Conferences should not be scheduled during instructional class time. Visitors are not allowed to accompany the students to class without permission from administration.

Volunteers (D.U.S.D. Policy IJOC) We encourage our parents to volunteer at school and appreciate the valuable services our volunteers can provide both at school and from home. Parents are welcome to help in our library, computer lab, and during mealtimes. Parents may also volunteer to perform cross guard duty, work in the classroom with small groups of students, or assist with classroom clerical duties. We welcome your support as parents. Parents are a big part of our team! Please contact the school office for more information on how to volunteer.

Ray Borane Middle School Behavior Flow Chart





REFOCUS

Our Refocus Program is designed to provide students with the opportunity to learn to control their behavior under the guidance of a counselor and a classified staff member so that the student may return to their regular classroom. It is also the place for students who have been removed from class because their behavior is a disruption not only to their own learning, but the learning of their classmates. In the Refocus, students have the opportunity to complete class assignments and learn the academic material missed while they are out of the room, in a quiet, controlled atmosphere. Under Arizona Education Code Title 15-841, the Refocus program serves as an alternative to suspension. If a student misbehaves in the Refocus and receives 3 strikes, he or she will be given off-campus suspension.

TEACHER At least 2 interventions have been used including parent contact Write Referral for Minor Infractions
ADMINISTRATION Student Conference w/Administration Determines and assigns consequence Parent Contact Self-Reflection w/Counselor if necessary
REFOCUS Depending on Infraction (Administrator's discretion): 30 minute Time-Out Removal from class for entire period ½ day In-School Suspension 1 day In-School Suspension 3 day In-School Suspension
OUT OF SCHOOL SUSPENSION 3 Strikes Rule 1 day Out of School Suspension 3 day Out of School Suspension 5 day Out of School Suspension

DISTRICT POLICY INFORMATION

DOUGLAS UNIFIED SCHOOL DISTRICT #27 policy books are placed in the school office and are available to all parents or guardians who wish to read a particular policy. Copies of any DUSD policy are available upon request. The following policies are referenced within the elementary school handbook and are just a fraction of those relating to students:

- ACA Sexual Harassment
- EEAE Bus Safety
- EFDA Collection of Money/Food Tickets
- IHBD Compensatory Education
- IJ Instructional Resources in Instruction
- IJNDB-EA Use of Technology Resources In Instruction
- IJOA Field Trips
- IJOC School Volunteers
- IKA Grading System
- IKB Homework
- IKE Promotion and Retention of Students
- IN Make-up Work Opportunities
- JE Student Attendance
- JFB Open Enrollment
- JH Student Absences and Excuses
- JHB Truancy
- JHD-EA Exclusions and Exemptions from School Attendance
- JI Student Rights and Responsibilities
- JIC Student Conduct
- JICA Student Dress Code
- JICB Care of School Property by Students
- JICC Student Conduct on School Buses
- JICF Secret Societies
- JICFA Hazing
- JICH Student Drug Abuse
- JICI Dangerous Weapons in the School
- JIH Interrogations and Searches
- JII-EB Student Concerns Complaints and Grievances
- JK Student Discipline
- JKD/JKE Student Suspension/Expulsion/Due Process Rights
- JL Student Wellness
- JLCB Immunizations of Students
- JLCC Communicable/Infectious Diseases
- JLID Bicycle Use
- JR Student Records
- KB Parental Involvement in Education

Arizona Revised Statutes:

- 13-2911 Interference With or Disruption of An Educational Institution
- 15-341 General Powers and Duties
- 15-841 Suspension and Expulsion of Pupils
- 15-843 Pupil Disciplinary Proceedings
- 15-803 School Attendance
- 15-351 School Councils

Ray Borane MIDDLE SCHOOL-Discipline Matrix-Updated July, 2022

In accordance with Ray Borane Middle School's Mission Statement, the school is committed to maintaining a safe school learning environment for students, parents and staff. This standardized discipline policy has been developed to ensure that all students are provided with the opportunity to learn – free from fear and distraction. Copies of the policies can be obtained from the Ray Borane Middle School office, or on-line at <https://policy.azsba.org/asba/browse/douglas/douglas/DOUGLAS> When considering the level of discipline to be administered to a student, school authorities shall consider several factors including, but not limited to, the student's attitude, the severity of conduct, the student's intent, the effect on other students and/or staff, mitigating circumstances, and the student's discipline history. Depending upon these factors, a more severe punishment or alternate consequence may be imposed. The following chart shows the range of sanctions in disciplining students. The range of actions so noted is progressive. Repeated offenses in any one category or combination of categories shall result in more severe consequences.

- Due process procedures are afforded to all. Should parents or students disagree with the imposition of these disciplinary procedures, please notify school administration to arrange for a meeting
- All students shall be disciplined in a non-discriminatory manner with logical consequences. Repeated behaviors shall result in progressive imposed discipline measures. Students with disabilities shall be disciplined and consequences imposed on a case-by-case basis.

Suspensions may be In-House/On Campus Reassignment (Refocus) or Off Campus at the discretion of the administrator. In-House Suspension/On Campus Reassignment: The student will work under the direction of a school employee out of the regular classroom and will remain isolated from his/her classmates for the entire length of the suspension. Off Campus suspension: The student will be under the supervision of the parent/guardian at home and may not be on any district property for the entire length of the suspension. This list is not all-inclusive. A student committing an act of misconduct not listed, nevertheless, will be subject to discretionary authority of the teacher or the school administrator. Any student who knowingly assists another student in committing an act of misconduct may be subject to the same disciplinary action as the student who commits the act of misconduct. The school administrator may press charges with law enforcement for various acts of misconduct. These discipline procedures may also involve criminal violations of state or federal law. State law requires schools to report to police: (a) drug violations, (b) firearm possession, (c) sexual abuse and other forms of child abuse, (d) assault, (e) theft, and (f) other serious criminal incidents. **The abuse of a teacher or other school employee while performing official duties is a criminal violation of Arizona law A.R.S. 15-507.**

Discipline Offense	Action	Step 1	Step 2	Step 3
Arson Damaging or attempting to damage property by fire or incendiary device.	Automatic Referral to the Office/ report to law enforcement (admin action)	*Long Term Suspension *Expulsion *Restitution	*Expulsion *Restitution	
Assault A physical attack-real or threatened- on a person who does not wish to fight or provoke it. This violation includes a student who encourages another to commit an assault.	Automatic Referral to the Office/ report to law enforcement (admin action)	*3 Day Suspension *5 Day Suspension	*10 Day Suspension *Long term Suspension	*Long Term Suspension *Expulsion
Assault (Aggravated) The crime of physically attacking another person which results in serious bodily harm and/or is made with a deadly or dangerous weapon such as a gun, knife, sword, ax or blunt instrument.	Automatic Referral to the Office/ report to law enforcement (admin action)	*Long Term Suspension	*Expulsion	
Bomb Threat A bomb threat is legally defined as the communication through the use of mail, telephone, telegram, or other instrument of commerce; the willful making of any threat; or the malicious conveyance of false information knowing the same to be false which concerns an attempt being made, or to be made; to kill, injure, intimidate any individual; or unlawfully to damage or destroy any building, vehicle, or other real or personal property by means of an explosive.	Automatic Referral to the Office /report to law enforcement (admin action)	*10 Day Suspension	*Long Term Suspension	
Bullying/ Cyber Bullying Threatening & Intimidating Behavior Physical or psychological abuse of another student by means of verbal, physical, or on-line threats, intimidation, insults or other aggressive behavior. This violation includes abuse based upon race, ethnicity, gender, religion or disability, and forcing a student to risk or suffer physical or mental harm or degradation to join, participate or remain in a school-affiliated organization.	Automatic Referral to the Office	*1 Day Suspension *3 Day Suspension *5 day Suspension	*7 Day Suspension *10 Day Suspension	*Long Term Suspension *Expulsion
Cheating or Plagiarism Cheating, plagiarism or any other type of academic misconduct that enables a student to receive a grade or score that was not or would not have been earned legitimately.	Automatic Referral to the Office	*Detention *1 Day Suspension *Loss of credit for test or assignment	*3 Day Suspension *Loss of credit for test or assignment	*5 Day Suspension *Loss of credit for test or assignment
Bus Referral Violation of bus rules	Automatic Referral to the Office	* 1 Week Loss of Bus Privileges	*1 Month Loss of Bus Privileges	*Revocation of Bus Privileges for Balance of School Year

Discipline Offense	Action	Step 1	Step 2	Step 3
Dating Abuse Dating abuse is a pattern of behavior in which one person uses or threatens to use physical, sexual, verbal, or emotional abuse to control the person's former or present dating partner.	Automatic Referral to the Office	*Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*7 Day Suspension *10 Day Suspension
Death Threat An offense to knowingly speak or convey a threat to cause death or bodily harm to any person. It is also an offense to threaten to burn, destroy or damage property or threaten to kill, poison or injure an animal or bird that belongs to a person. (i.e. using social media to make a threat to the school, threat of any kind including verbal, physical, through text, email, or social media)	Automatic Referral to the Office/ report to law enforcement (admin action)	*10 Day Suspension *Long term suspension	*10 Day Suspension *Long term suspension *Expulsion	*Expulsion
Defamation either by written, cyber or verbal Either by written, cyber or verbal the act of making untrue statements about another which damages his/her reputation. If the defamatory statement is printed or broadcast over the media it is libel and, if only oral, it is slander.	Automatic Referral to the Office	*1 Day Suspension *3 Day Suspension	*5 Day Suspension *7 Day Suspension	*10 Day Suspension *Long Term suspension *Expulsion
Disorderly Conduct Conduct that disrupts the orderly operation or educational environment or mission of the school. This violation may include profanity, obscene gestures and excessive public displays of affection.	Automatic Referral to the Office	*1 Day Suspension *3 Day Suspension	*5 Day Suspension	*10 Day Suspension
Discrimination Mistreatment based upon race, ethnicity, gender, religion or disability. This violation includes false accusations of discrimination or harassment.	Automatic Referral to the Office	*Detention*1 Day Suspension *3 Day Suspension	* 5 Day Suspension *10 Day Suspension	*10 Day Suspension Long Term Suspension *Expulsion
Disrespect/ Defiance/Insubordination Refusal to comply with reasonable requests of school officials. Physical resistance to school officials may result in expulsion regardless if such resistance is a first occurrence.	Automatic Referral to the Office	*Conference *Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension *Long Term Suspension *Expulsion
Disruption To cause (something) to be unable to continue in the normal way; to interrupt the normal progress or activity of (something).	Automatic Referral to the Office	*Conference *Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	* 5 Day Suspension *10 Day Suspension *Long Term Suspension *Expulsion
Dress Code Violation – See Dress Code Definition Failure to comply with district and school dress standards.	Dress Code Violation Log Entry	*Change to school shirt* Parent Contact after 2 nd Offense *Detention	After 3 rd Offense: *1 Day Suspension *3 Day Suspension	5 or more Offenses: *3 Day Suspension *5 Day Suspension

Discipline Offense	Action	Step 1	Step 2	Step 3
Drugs (over the counter) Unauthorized possession or distribution of a medication or dietary supplement on school grounds or while traveling between school and home. This includes bath salts and synthetic marijuana. Possession or distribution of medication or a dietary supplement for recreational use will be treated as a drug violation.	Automatic Referral to the Office/possible report to law enforcement (Administrative action)	*1 Day Suspension *3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension	*Long Term Suspension *Expulsion
Drugs/ Alcohol (Distribution or Sale) Distribution, manufacture or sale of marijuana, other illegal drugs and inhalants, and other noxious substances including alcohol. It also includes distribution, manufacture or sale of drug paraphernalia and imitations of illegal drugs and other noxious substances. Distribution of a medication or a dietary supplement for recreational use will be treated as a drug violation.	Automatic Referral to the Office/report to law enforcement (Administrative action)	*Long Term Suspension	*Expulsion	
Drugs/Alcohol (Possession) (Use, under the influence, simulation of use, sale or distribution) Distribution, manufacture or the sale of marijuana, or other illegal drugs and inhalants, and other noxious substances. It also includes distribution, manufacture or sale of drug paraphernalia and imitations of illegal drugs and other noxious substances. Distribution of a medication or a dietary supplement for recreational use will be treated as a drug violation (distribution). Use, possession, or purchase of marijuana, or other illegal drugs and inhalants, and other noxious substances. This includes off-campus use and then being on district property or at a district function.	Automatic Referral to the Office/possible report to law enforcement (Administrative action)	*Long Term Suspension	*Long Term Suspension *Expulsion	* Expulsion
Drugs/Dietary Supplement/Look-a-Like (over the counter) Unauthorized possession or distribution of a medication or dietary supplement on school grounds or while traveling between school and home.	Automatic Referral to the Office/possible report to law enforcement (Administrative action)	*Long Term Suspension	* Expulsion	
Drug Paraphernalia To cause (someone or something) to be in a dangerous place or situation; to bring into danger or peril; to create a dangerous situation.	Automatic Referral to the Office/report to law enforcement (Administrative action)	*10 Day Suspension	*Long Term Suspension *Expulsion	* Expulsion

Discipline Offense	Action	Step 1	Step 2	Step 3
Emergency Services Violation A.R.S. 13-2911 Threatening safety of persons or property. The violation includes violations of A.R.S. 13-2911: Pulling fire alarms or enacting other emergency services when an actual emergency is not taking place. This includes initiating an alarm for the purpose of disrupting or interfering with a school or other district facility.	Automatic Referral to the Office/report to law enforcement (Administrative action)	*5 Day Suspension	*10 Day Suspension	* Long Term Suspension
Endangerment To cause (someone or something) to be in a dangerous place or situation; to bring into danger or peril; to create a dangerous situation.	* Automatic Referral to the Office	* Notify Parent * Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*10 Day Suspension * Long Term Suspension * Expulsion
Extortion/Blackmail/Coercion A student shall not frighten with threats or attempt to obtain power, money, services or property from another by the use of force, fear or threat.	* Automatic Referral to the Office	* Notify Parent * Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*10 Day Suspension* Long Term Suspension * Expulsion
Failure to Serve Detention Non- compliance in attending teacher or administration assigned detention.	* Automatic Referral to the Office	*After School Detention w/ Administration *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*10 Day Suspension *Long Term Suspension
Failure to Serve In-School Suspension Non-compliance in attending administratively assigned in-house suspension.	* Automatic Referral to the Office	*1 Day Suspension	*3 Day Suspension *5 Day Suspension	*10 Day Suspension *Long Term Suspension
Fighting Participation in physical violence against a person or persons. This can include verbal confrontations. Anyone who is known to have instigated a confrontation or participated as a spectator will be treated as if they participated.	* Automatic Referral to the Office *(if serious injuries result, the administrator will call law enforcement)	*3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension	*Long Term Suspension *Expulsion
Fire Alarm Violation/Emergency Services Violation Pulling fire alarms or other emergency devices when an actual emergency is not taking place.	* Automatic Referral to the Office/report to law enforcement (admin action)	*5 Day Suspension	*10 Day Suspension	*Long Term Suspension
Fireworks/Fire A device containing gunpowder and other combustible chemicals that causes a spectacular explosion when ignited, used typically for display or in celebrations.	* Automatic Referral to the Office	*1 Day Suspension *3 Day Suspension *5 Day Suspension	*10 Day Suspension	*Long Term Suspension *Expulsion

Forgery/ Falsification Using the signature or initials of another person.	* Automatic Referral to the Office	*Parent Contact *Detention *1-3 Day Suspension	*3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension
Discipline Offenses	Action	Step 1	Step 2	Step 3
Gambling/Betting Participating in games of chance for money.	* Automatic Referral to the Office	*Parent Contact *Detention *1 Day Suspension	*3 Day Suspension	*5 Day Suspension
Gang related offenses Gang-related behavior that threatens the safety of persons or property, creates an atmosphere of intimidation, or substantially disrupts the education environment or mission of the school. This includes gang related graffiti on any part of the district's structures, school materials (notebooks, textbooks, etc.) or clothing; also any display of gang related symbols, gestures, or whistles.	* Automatic Referral to the Office/ report to law enforcement (admin action)	*Parent contact *3 Day Suspension *5 Day Suspension	*Parent contact *5 Day Suspension *10 Day Suspension *Long term suspension	*Long Term Suspension
Harassment/ Hazing Physical or psychological abuse of another student by means of verbal or physical threats, intimidation, insults or other aggressive behavior.	* Automatic Referral to the Office/ report to law enforcement (admin action)	*1 Day Suspension *3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension *Long term suspension	*10 Day Suspension *Long Term Suspension *Expulsion
Hate Speech Speech that offends, threatens, or insults groups, based on race, color, religion, national origin, sexual orientation, disability, or other traits.	* Automatic Referral to the Office	*Parent contact *1-3 Day Suspension	*Parent contact *5 Day Suspension	*10 Day Suspension *Long Term Suspension
Incorrigibility Incapable of being corrected or amend to school policy as per truancy.	* Refer to Truancy Officer	* Refer to Truancy Officer	* Juvenile Probation	
Information Systems/ Electronic Device Violation/Cell Phones Inappropriate use of electronic devices, such as computers, personal digital assistants (PDAs), cell phones, cameras and audio/video recorders, and other information systems devices, such as the Internet and email. This violation includes the use of any recording or video in such a way that it violates the privacy of others	* Automatic Referral to the Office	*Parent Contact	*Parent Contact *Detention	*Parent Contact *1 Day Suspension *3 Day Suspension
Leaving Campus Without Authorization/ Ditching Leaving school or classroom without permission.	* Automatic Referral to the Office *Parent Contact	*Detention *1 Day Suspension *3 Day Suspension	*5 Day Suspension * Refer to Truancy Officer	*10 Day Suspension *Long Term Suspension *Expulsion

Lying/False Accusation Knowingly giving false or misleading information including false accusations against others.	*Referral to counselor *Automatic referral to office	*1 Day suspension	*3 Day Suspension	*5 Day Suspension *10 Day Suspension
Discipline Offense	Action	Step 1	Step 2	Step 3
Misbehavior During ISS or Detention Any behavior while assigned to in-house suspension or detention which does not comply with district and school expectations.	*Automatic referral to office	*1 Day Suspension *3 Day Suspension	*5 Day Suspension	*10 Day Suspension *Long Term Suspension
Misbehavior With Substitute Failure to follow district, school, and classroom behavior expectations in the absence of the classroom teacher.	*Automatic referral to office	*Parent contact *Detention	*1 Day Suspension *3 Day Suspension	*5 Day Suspension
Non-Possession of School Identification Card Not possessing a school identification card while on campus or during participation in school activities.	*Purchase new ID *ID Infraction Log restarts each	*Verbal Warning *Lunch detention w/ Security	*Parent contact *Lunch detention in Refocus-Meet w/ Admin.	*Two lunch detentions *After school detention
Physical Aggression Physical aggression is behavior causing or threatening physical harm towards others. It includes hitting, kicking, biting, using weapons, and breaking possessions.	*Automatic referral to office	*1 Day Suspension	*3 Day Suspension *5 Day Suspension	*5 Day Suspension *10 Day Suspension *Long Term Suspension
Pornography Pictures and/or writings of sexual activity including electronic devices, social media, messaging or texting intended solely to excite feelings of a particularly blatant and abnormal kind, such as acts involving children, animals, orgies, and all types of sexual intercourse. This includes possession or distribution of pornographic materials.	*Automatic Referral to the Office/report to law enforcement (administrative action) *Parent Contact	*Parent contact *Detention *1 Day Suspension *3 Day Suspension	*5 Day Suspension *10 Day Suspension	*10 Day Suspension *Long Term Suspension *Expulsion
Profanity /Student Speech Prohibited speech or violation of valid school restrictions on the time, place or manner of speech or other communications. This violation includes speech that causes a material and substantial disruption, lewd, vulgar or plainly offensive speech, "fighting words" and threats of violence and or hate speech.	*Teacher mediation	*Parent contact *Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*7 Day Suspension *10 Day Suspension *Long Term Suspension *Expulsion
Public Display of Affection Students are to refrain from any public display of affection that would offend others. PDA that is considered unacceptable is as such: •Kissing on the lips •Sitting on another's lap •Hugging/holding from behind (front to back)	*Verbal warning *Teacher mediation with documentation	*Parent contact *Detention	*Parent conference *1 Day Suspension	*3 Day Suspension *5 Day Suspension
Robbery The solicitation of money or property in return for protection or under threat to inflict harm.	*Automatic Referral to the Office/report to law enforcement (administrative action)	*5 Day Suspension *Restitution	*10 Day Suspension *Restitution	*Long Term Suspension *Restitution

	*Parent Contact			
<i>Discipline Offense</i>	Action	Step 1	Step 2	Step 3
School Threat A school threat is legally defined as the communication through the use of mail, telephone, telegram, or other instrument of commerce; the willful making of any threat or malicious conveyance of false information knowing the same to be false which concerns an attempt being made, or to be made to kill, injure, intimidate any individual; or unlawfully to damage or destroy a building, vehicle, or other real or personal property by means of an explosive.	Automatic Referral to Office/ Report to law enforcement (Admin action)	*10 Day Suspension	*Long Term Suspension	
Sexting The act of sending sexually explicit text/picture messages back and forth via cell phone.	*Automatic Referral to the Office/report to law enforcement (administrative action) *Parent Contact	*1 Day Suspension *3 Day Suspension	*5 Day Suspension *10 Day Suspension	*Long Term Suspension
Sexual Abuse/ Harassment Sexual contact without consent. Unwelcome conduct of a sexual nature, regardless of whether the conduct is verbal or physical. Sexual harassment may also constitute sexual abuse.	*Automatic Referral to the Office *Parent Contact	*1 Day Suspension *3 Day Suspension	*5 Day Suspension	*10 Day Suspension *Long Term Suspension *Expulsion
Sexual Misconduct The use of verbal, written, electronic, or physical actions or any language that is sexually demeaning. This violation includes but is not limited to, indecent exposure, consensual participation in any sexual act involving physical contact, lewd comments, touching private areas, de-pantsing, and pulling another's underclothing.	*Parent Contact * Automatic Referral to the Office/report to law enforcement (administrative action)	*1 Day Suspension *3 Day Suspension	*5 Day suspension	*10 Day Suspension *Long Term Suspension *Expulsion
Sexual Offense Sexual conduct on school property or during school-related activities that is immoral by community standards. This violation includes indecent exposure, sexual intercourse, lewd phone calls and possession pornographic materials.	*Automatic Referral to the Office/report to law enforcement (administrative action)	*Notify parent *1 Day Suspension	*5 Day Suspension	*10 Day Suspension *Long Term Suspension *Expulsion
Simulated Weapon Any fake weapon that is not distinguishable from a real weapon.	*Automatic Referral to the Office/report to law enforcement (administrative action)	*Notify parent *1 Day Suspension *3 Day Suspension	*3 Day Suspension *5 Day Suspension	*7 Day Suspension *10 Day Suspension *Long Term Suspension
Tardiness – please see Attendance Policy Late arrival to a scheduled class or appointment.	*Parent Contact	*Verbal Warning	*Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension

Telecommunications Equipment: Students shall not use a cell phone, cell phone camera, Ipods or other electronic devices during the school day unless approved by school administration. Such devices will be confiscated by staff & handed over to school administration.	*Automatic referral to the office * parent/guardian will pick up device	*Verbal Warning	*Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension
Technology Misuse/ Computer Tampering A student shall observe the DUSD "Acceptable Use Guidelines" and shall not inappropriately use the internet, email, URL's or other technology which includes altering or damaging equipment	* Automatic Referral to the Office*Procedures according to district policy IJNDB	*Parent contact *Loss of tech use privileges *1 Day Suspension *Restitution	*3 Day Suspension *5 Day Suspension *Restitution	*10 Day Suspension *Long Term Suspension
Discipline Offense	Action	Step 1	Step 2	Step 3
Theft Taking or concealing property that belongs to others. This violation includes copyright violations and passing counterfeit money.	*Automatic Referral to the Office/report to law enforcement (admin. action) *Restitution	*1 Day Suspension *Restitution	*3 Day Suspension *5 Day Suspension *Restitution	*10 Day Suspension *Restitution
Threats/A.R.S. § 13-2911 Threatening safety of persons or property. This violation includes violations of A.R.S. § 13-2911: (1) bomb threats and other threats made for the purpose of disrupting or interfering with a school or other district facility, (2) going on or remaining on district property for the purpose of disrupting or interfering with the use of district property by students or staff, and (3) disobeying a lawful order to leave district property.	Automatic Referral to the Office/ report to law enforcement (admin action)	*3 Day Suspension *5 Day Suspension	*10 Day Suspension *Long term suspension *Expulsion	*Expulsion
Tobacco/E-Cig/Hookahs The use, distribution or possession of a tobacco product or paraphernalia, to include e-cigarettes, vaporizers, and/or hookahs.	*Automatic Referral to the Office/report to Law Enforcement (admin action)	*5 Day Suspension	*10 Day Suspension	*10 Day Suspension *Long Term Suspension
Tobacco The use, possession, or purchase of tobacco or tobacco products.	*Automatic Referral to the Office//report to Law Enforcement (admin action)	*5 Day Suspension	*10 Day Suspension	*10 Day Suspension *Long Term Suspension
Trespassing/ Loitering Unauthorized presence on district property.	*Automatic Referral to the Office	*1 Day Suspension	*3 Day Suspension	*5 Day Suspension
Vandalism Destroying or defacing property of the district, staff or students. This violation includes graffiti, even when done as a "prank."	*Automatic Referral to the Office/possible report to law enforcement	*3 Day Suspension *Restitution	*5 Day Suspension *Restitution	*5 Day Suspension *Long Term Suspension *Expulsion *Restitution

Discipline Offense	Action	Step 1	Step 2	Step 3
Verbal Abuse/Profanity A form of abusive behavior involving the use of language (criticizing, name-calling, put downs, threats, blaming). Verbal abuse can seriously interfere with one's positive emotional development and can lead to significant detriment to one's self-esteem, emotional well-being and physical state.	*Verbal warning *Teacher mediation with documentation	*Detention *1 Day Suspension	*3 Day Suspension *5 Day Suspension	*7 Day Suspension *10 Day Suspension
Verbal Abuse/ Profanity to an Adult A person who knowingly insults or abuses any school employee while on school grounds or while the employee is engaged in the performance of his/her job responsibilities is guilty of a class 3 misdemeanor. A.R.S. § 15-507.	*Automatic Referral to the Office	*3 Day Suspension *5 Day Suspension	*10 Day Suspension	*Long Term Suspension *Expulsion
Weapon (Possession, sale or Distribution) No student shall carry or possess a weapon or simulated weapon on school premises. JICI	*Automatic Referral to the Office/report to law (administrative action)	*Long Term Suspension *Expulsion	*Expulsion	

These discipline procedures may also involve criminal violations of state or federal law. State law requires schools to report to police: (a) drug violations, (b) firearm possession, (c) sexual abuse and other forms of child abuse, (d) assault, (e) theft, and (f) other serious criminal incidents.

**Abuse of a teacher or other school employee while on official business is a criminal violation of Arizona law.

Definitions

Throughout this handbook, unless the context otherwise requires, the following definitions apply:

Alcohol is any intoxicating element.

Arson is knowingly damaging property by knowingly causing a fire or explosion.

Assault is (1) intentionally, knowingly, or recklessly causing any physical injury to another person; or (2) intentionally placing another person in reasonable apprehension of imminent physical injury; or (3) knowingly touching another person with the intent to injure, insult, or provokes that person.

Assault, Aggravated is an assault as defined above accompanied by circumstances that make the situation severe, such as the use of a deadly weapon or dangerous instrument; causing serious physical injury to another; committing the assault knowing, or having reason to know, the victim is a peace officer or a school employee engaging in a school-related activity.

At School means in a school building, on school property (school parking area, play area, school bus, etc.). It includes activities happening in school buildings, on school buses and at places that are holding school-sponsored events or activities. This includes on the way to or from school.

Bullying is repeated acts over time that involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships). (Paraphrased from Ericson, Nels, 2001, Addressing the Problem of Bullying, U.S. Dept. of Justice, Fact Sheet #FS-200127).

Cheating or Plagiarism is intentionally using information or property of another, without permission of the school, to obtain an unfair advantage.

Dangerous Instruments/Devices means anything that under the circumstances in which it is used, attempted to be used, or threatened to be used, is readily capable of causing death or serious physical injury.

Death Threat is the act of stating an intended action whether written, oral, or electronic that could cause death.

Defiance of Authority is intentionally resisting or disregarding the authority of District personnel. It includes, but is not limited to, the failure to respond to a reasonable request, or the refusal to identify self, when requested.

Disorderly Conduct is any act that substantially disrupts the orderly conduct of a school function; behavior that substantially disrupts the orderly learning environment; or poses a threat to the health, safety, and/or welfare of students, staff, or others.

Disrespect is treating District personnel or any others with contempt or rudeness.

Disruption is creating disturbances in class, on campus, or at school-sponsored events. Continual or repeated disruptions may warrant more severe consequences.

District Sponsored Event is any event, which is sponsored or supervised by the District or District personnel.

Drugs are chemical substances, narcotics, prescription or non-prescription medications, inhalants, controlled substances, or substances that students represent to be chemical substances, narcotics, or controlled substances. Over the counter non-prescription pharmaceuticals fall into this definition, unless the student has complied with the school district's policy for such medication. Medication for cessation of smoking needs to be checked through the health center; otherwise, it will result in being considered a drug. Supplements and/or nutritional supplements shall be considered a look-a-like drug. The term "drugs" includes anything that looks like drugs.

Drug Paraphernalia is any apparatus or equipment used, or capable of being used, in absorbing or consuming a drug.

Electronic Devices are cell phones, pagers, media players or other electronic items.

Endangerment is recklessly or intentionally creating a risk of injury or imminent injury or death to another. The consequence depends on the potential severity of harm. This includes but is not limited to provoking or antagonizing a fight, live ammunition, and fireworks.

Expulsion is the permanent removal of a student from school and District. Expulsion requires action from the Governing Board.

Extortion is the act of knowingly obtaining or seeking to obtain property or services, or causing or seeking to cause another to act in a manner by means of a threat to do any of the following: (1) cause physical injury; (2) cause damage to property; (3) engage in illegal conduct; or (4) make false accusations.

Fighting is two or more persons engaging in any violence toward each other in an angry or quarrelsome manner (hitting, punching, kicking, biting or similar behavior that may injure others).

Fire Alarm violations include pulling fire alarms or other emergency devices when an actual emergency is not taking place. This includes initiating an alarm for the purpose of disrupting or interfering with a school or other district facility (ARS 13-2911).

Firearm/Explosive Device is any weapon designed to (or may be readily converted to) expel a projectile by an explosive, or by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Firearm, Other (other than handguns, rifles, or shotguns) is any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive, the frame or receiver of any weapon described above, any firearm muffler or firearm silencer, any explosive, incendiary, or poison gas, bomb, grenade, mine or similar device or any weapon which will or which may be readily converted to expel a projectile by the action of an explosive or other propellant.

Forgery/Falsification is the act of falsely or fraudulently marking or altering a document or a verbal, written, or electronic communication, or any verbal or written communication that is intentionally false or fraudulent (i.e., dishonesty or lying).

Gambling is to risk money or anything of value on the outcome of anything involving chance.

Gang is an ongoing loosely organized association of two or more persons, whether formal or informal, that has a common name, signs, symbols or colors, and whose members a) claim a territory, b) have rivals/enemies, c) interact together to the exclusion of others, d) exhibit anti-social behavior often associated with intimidation or threats to the school community, and/or e) engage, either individually or collectively, in violent or other forms of illegal behavior.

Gang Behavior is behavior that initiates, advocates, or promotes activities which threaten the safety or well-being of persons or property on school grounds or which disrupts the educational environment. Any students wearing, carrying, or displaying gang clothing, symbols, or paraphernalia, exhibiting behavior or gestures which symbolize gang membership, causing and/or participating in activities that intimidate or adversely affect the educational pursuits of another student or the orderly operation of the school shall be subject to discipline.

- Three (3) items of clothing of the same color may not be worn.
- The district reserves the right to ban any new form of clothing or attire with which a gang may associate, including how the clothing or attire is worn, etc.
- Students who walk around in groups of two or more with the purpose of harassing others because they are not associated with the group may be subject to questioning/discipline in regard to gang activity.
- All gang-associated activities can be reported to local law authorities.

Harassment is to disturb persistently, torment, or bother continually another person based on race, religion, gender, or handicap.

Hate Speech is any written, oral, or electronic communication that manifests malice towards others based on their race, gender, ethnicity, or disability. This includes, but is not limited to, racial slurs, oral or written speech, symbols, or gestures.

Hazing is forcing a student to risk or suffer physical or mental harm or degradation to join, participate, or remain in a school-affiliated organization. If the circumstances under which a violation of hazing occurs normally would require a report under mandatory reporting, then the hazing must be reported. If the circumstances do not require a mandatory report, then the hazing is subject to policy.

Horseplay/Roughhousing means rough boisterous play or behavior.

Inappropriate Display of Affection is kissing, hugging, fondling, or touching in public in a manner that offends others.

Insubordination is being disobedient, refusing to identify self, or failing to follow the directions of authority of a school, a District staff member, or an individual placed in authority by the school or the District, i.e., volunteers.

Intimidating/Threatening Behavior is to frighten, compel, or deter by actual or implied threats. This includes, but is not limited to, bullying.

Loitering occurs if a person is intentionally present on school grounds after a reasonable request to leave and does not have any specific reason for being there or does not have written permission to be there from anyone authorized to grant permission.

Long Term Suspension is a suspension from school for more than ten (10) days. Due process rights shall be extended to any student suspended.

Lying/False Accusation is knowingly giving false or misleading information, including false accusations against others.

On-Campus Reassignment At the discretion of the building-level administrator, students may be assigned an OCR for various infractions. Students assigned to an OCR remain in a specified location the entire school day or for specified periods. The student will work on school assignments, while supervised by a staff member.

Organization means an athletic team, association, order, society, corps, cooperative, club, or similar group affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

Physical Aggression is biting, tussles, minor confrontations, pushing and/or shoving.

Pornography is the use or possession of pictures, devices, or electronic images that offends or disturbs the educational environment.

Profanity is lewd, vulgar, and offensive speech that causes a material and substantial disruption to the educational process.

Restitution is providing an equivalent replacement or compensation for damages or loss of personal or District property.

Robbery is the taking, or attempting to take, any property of another from his person or immediate presence and against his will, such person threatens or uses force against any person with intent either to coerce surrender of property, or to prevent resistance to such person taking or retaining property.

Sale or Distribution of Alcohol is the attempt or act of offering, selling, trading, procuring, or distributing (with or without compensation) alcohol on District property, at a District-sponsored event, or on school-sponsored transportation.

Sale or Distribution of Dangerous Instruments is the attempt or act of offering, selling, trading, procuring, or distributing (with or without compensation) dangerous instruments on District property, at a District-sponsored event, or on school-sponsored transportation.

Sale or Distribution of Drugs is the attempt or act of offering, selling, trading, procuring, or distributing (with or without compensation) drugs on District property, at a District-sponsored event, or on school-sponsored transportation.

School Grounds/Property includes the school building and immediate grounds, school transportation, stadiums, gymnasiums, and other facilities.

Serious Offense is any offense that results in off-campus suspension or on-campus reassignment.

Sexual Harassment is discrimination based on gender that includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature made by one individual to another.

Sexual Misconduct is the use of verbal, written, electronic, or physical actions or any language that is sexually demeaning. This violation includes, but is not limited to, indecent exposure, consensual participation in any sexual act involving physical contact, lewd comments, touching private areas, depantsing, pulling another's underclothing, possession, or distribution of pornographic materials including sexting via any electronic device or computer.

Short Term Suspension is a removal from school for one (1) to nine (9) days, but not to exceed nine (9) days. Students may be suspended from school by administrators, the district superintendent, and/or other administrative officials granted this power by the District's Governing Board.

Simulated Weapon is an instrument displayed or represented as a weapon.

Student Speech violations include prohibited speech or violations of valid school restrictions on the time, place or manner of speech or other communications. This violation includes speech that causes a material and substantial disruption, lewd, vulgar or plainly offensive speech, "fighting words" and threats of violence and or hate speech.

Tardy is failure to be at a designated location at a specified time.

Teasing is name-calling, annoying remarks and inappropriate language, playful mocking, making fun of others, or irritating and provoking others with persistent petty distractions.

Technology Misuse is the failure to use hardware, software, electronic devices, web pages, and networks for their intended educational use or the inappropriate use of such devices and information systems in a manner that violates the privacy of others, causes another person to suffer emotional distress, or that causes a disruption at a campus or any District facility. These devices will be confiscated and returned only to a parent. No school is responsible for any electronic device that is brought on campus.

Theft is taking property that belongs to another without personal confrontation, threat, violence, or bodily harm. Theft does not include confiscation by school authorities of property not permitted at the school. NOTE: In the event of theft or damage, personal items brought to school, such as musical instruments, radios, etc., are not covered by district insurance.

Threats includes threatening the safety of persons or property under **ARS 13-2911**: (1) bomb threats and other threats made for the purpose of disrupting or interfering with a school or other district facility, (2) going on or remaining on district property for the purpose of disrupting or interfering with the use of district property by students or staff, and (3) disobeying a lawful order to leave district property.

Tobacco/E-Cig/Hookahs refers to smoking tobacco (e.g. cigarettes, cigars, e-cigarettes), smokeless tobacco (e.g. dip, chew, snuff, or twist). NOTE: Possession of tobacco products on K-12 public, charter, or private school grounds, buildings, parking lots, playing fields and vehicles, and at off-campus school-sponsored events, is a petty criminal offense. "Petty" offense is punishable by a fine of up to \$300.

Tobacco Paraphernalia is any apparatus or equipment used, or capable of being used, in consuming tobacco. Examples include, but are not limited to, e-cigarettes, vapors, rolling papers, matches, and lighters.

Trespass occurs when a person(s) enters upon, or in, school property without legal justification or without the implied or actual permission of the administration.

Truancy is being absent from class or school ten percent of the school year or having three unexcused absences, including leaving campus without authorization.

Under the Influence occurs when a student's behavior or mood has changed as a result of consuming alcohol or drugs.

Unexcused Absence is being absent from class or school without permission.

Vandalism is the willful act of defacing or destroying any building, fixture, vegetation, or property.

Verbal Abuse/Profanity is the use of profanity or any derogatory language stated publicly.

Weapon is (includes but is not limited to) a bomb, firearm, other firearm, BB gun, gun, revolver, pistol, dagger, dirk, stiletto, knife with a blade over two and one-half inches in length, pocket knife opened by a mechanical device, iron bar, brass knuckles, chains, Billy clubs, Chinese stars, or any incendiary devices.

DEFINICIONES DE DISCIPLINA

Esta lista no es "todo incluido". Sin embargo, un estudiante de haber cometido un acto de mala conducta no aparece estarán sujetos a la autoridad discrecional del administrador de la escuela, administrador, o la Oficina del Superintendente. Esta lista incluye las violaciones cometidas en campus o asistir a cualquier actividad de distrito. Cualquier estudiante que deliberadamente ayuda a otro a cometer un acto de mala conducta puede estar sujetos a la misma acción disciplinaria como alumno que comete el acto de mala conducta.

****El abuso de un maestro o de otros empleados de la escuela mientras realiza funciones oficiales es una violación criminal de la ley de Arizona.**

Abuso de citas

El abuso de pareja es un patrón de comportamiento en el que una persona usa o amenaza con usar abuso físico, sexual, verbal o emocional para controlar a la pareja anterior o actual de la persona.

Abuso / Acoso Sexual

Contacto sexual sin consentimiento. Conducta no deseada de naturaleza sexual, independientemente de si la conducta es verbal o física. El acoso sexual también puede constituir abuso sexual.

Abuso verbal / lenguaje obsceno

Una forma de comportamiento abusivo que involucra el uso del lenguaje (criticar, insultar, criticar, amenazar, culpar). El abuso verbal puede interferir seriamente con el desarrollo emocional positivo de una persona y puede llevar a un detrimento significativo a la autoestima, el bienestar emocional y el estado físico.

Abuso verbal / lenguaje obsceno a un adulto

Una persona que a sabiendas insulta o abusa de cualquier empleado de la escuela mientras se encuentra en el recinto escolar o mientras el empleado está involucrado en el desempeño de sus responsabilidades laborales es culpable de un delito menor de clase 3. **A.R.S. § 15-507.**

Agresión física

La agresión física es el comportamiento que causa o amenaza el daño físico hacia otros. Incluye golpear, patear, morder, usar armas y romper posesiones.

Amenaza Escolar

Una amenaza escolar se define legalmente como la comunicación a través del uso de correo, teléfono, telegrama u otro instrumento comercial; la realización voluntaria de cualquier amenaza; o la transmisión maliciosa de información falsa, sabiendo que la misma es falsa, que se refiere a un intento que se está realizando o que se realizará; matar, intimidar, intimidar a cualquier individuo; o indefectiblemente para dañar o destruir cualquier edificio, vehículo u otra propiedad real o personal por medio de un explosivo.

Amenaza de muerte

Una ofensa de hablar a sabiendas o transmitir una amenaza para causar la muerte o daños corporales a cualquier persona. También es un delito amenazar con quemar, destruir o dañar una propiedad o amenazar con matar, envenenar o herir a un animal o ave que pertenece a una persona.

Apuestas / Apuestas

Participar en juegos de azar por dinero.

Arma (posesión, venta o distribución)

Ningún estudiante llevará o poseerá un arma o un arma simulada en las instalaciones de la escuela. JICI

Arma simulada

Cualquier arma falsa que no se distinga de un arma real.

Asalto

Un físico real de ataque o amenazado de asalto - en una persona que no desea luchar o lo provocan. Esta violación incluye un estudiante que anima a otro a cometer un asalto.

Asalto, agravadas

Un asalto como se definió anteriormente acompañado de circunstancias que hacen que la situación grave, como el uso de un arma mortal o instrumento peligroso; causando lesiones físicas graves a otro; cometer el asalto sepa o tenga motivos para conocer, la víctima es un agente o un empleado de la escuela.

Conducta desordenada

Conducta que interrumpe la operación ordenada o el entorno educativo o la misión de la escuela. Esta violación puede incluir blasfemias, gestos obscenos y muestras públicas excesivas de afecto.

Delitos relacionados con pandillas

El comportamiento relacionado con pandillas que amenaza la seguridad de las personas o la propiedad, crea una atmósfera de intimidación o interrumpe sustancialmente el entorno educativo o la misión de la escuela. Esto incluye grafiti relacionado con pandillas en cualquier parte de las estructuras del distrito, materiales escolares (cuadernos, libros de texto, etc.) o ropa; También cualquier despliegue de símbolos, gestos o silbidos relacionados con pandillas.

Difamación ya sea por escrito, cibernético o verbal

Ya sea por escrito, cibernético o verbal, el acto de hacer declaraciones falsas sobre otro que dañe su reputación. Si la declaración difamatoria se imprime o se transmite a través de los medios, se trata de difamación y, aunque solo sea oral, es calumniosa.

Discriminación

Maltrato basado en raza, etnia, género, identidad de género, religión o discapacidad. Esta violación incluye falsas acusaciones de discriminación o acoso.

Drogas / Alcohol (posesión, uso, bajo la influencia, simulación de uso, venta o distribución)

Distribución, fabricación o venta de marihuana, otras drogas ilegales e inhalantes y otras sustancias nocivas. También incluye la distribución, fabricación o venta de parafernalia de drogas e imitaciones de drogas ilegales y otras sustancias nocivas. La distribución de un medicamento o un suplemento dietético para uso recreativo se tratará como una infracción de drogas (distribución).

Uso, posesión o compra de marihuana, otras drogas ilegales e inhalantes y otras sustancias nocivas. Esto incluye el uso fuera del campus y luego estar en propiedad del distrito o en una función del distrito.

Drogas (de venta libre)

Posesión o distribución no autorizada de un medicamento o suplemento dietético en el recinto escolar o mientras viaja entre la escuela y el hogar. Esto incluye sales de baño, marihuana sintética, cigarrillo electrónico, nicotina, dispositivos de administración de nicotina. La posesión o distribución de medicamentos o un suplemento dietético para uso recreativo se tratará como una violación de drogas

El Discurso del Odio

Discurso que ofende, amenaza o insulta a grupos, según su raza, color, religión, origen nacional, orientación sexual, discapacidad u otros rasgos.

Extorsión / chantaje / oercion

Un estudiante no debe asustarse con amenazas ni intentar obtener poder, dinero, servicios o bienes de otro por el uso de la fuerza, el miedo o la amenaza.

Falsificación / Falsificación

Usando la firma o iniciales de otra persona.

Falta de respeto / Desafío / Insubordinación

Negativa a cumplir con las solicitudes razonables de los funcionarios escolares. La resistencia física a los oficiales de la escuela puede resultar en expulsión sin importar si tal resistencia es la primera vez que ocurre.

Falta de servicio de detencion

Incumplimiento en la asistencia al profesorado o administración asignada a detención

Falta de suspensión en la escuela

No cumplimiento en la suspensión interna asignada administrativamente.

Fuegos artificiales / fuego

Un dispositivo que contiene pólvora y otros productos químicos combustibles que causa una explosión espectacular cuando se enciende, se utiliza normalmente para exhibir o para celebraciones.

Hostigamiento / Novatadas

Abuso físico o psicológico de otro estudiante mediante amenazas verbales o físicas, intimidación, insultos u otros comportamientos agresivos.

Incendio Provocado

Dañar o intentar dañar propiedad por dispositivo de fuego o incendiarias.

Instrumentos peligrosos

Un estudiante no debe poseer, transmitir o usar elementos que las autoridades escolares determinen que sean armas, que pueden causar daño corporal o amenaza de intimidación, incluidas armas falsas, punteros láser y cuchillos.

Intimidación / Intimidación Cibernética

Comportamiento amenazante e intimidante El abuso físico o psicológico de otro estudiante por medio de amenazas verbales, físicas o en línea, intimidación, insultos u otro comportamiento agresivo que se repite o tiene el potencial de ser repetido. Esta violación incluye el abuso basado en la raza, el origen étnico, el género, la religión o la discapacidad, y obligar a un estudiante a arriesgarse o sufrir daño físico o mental o degradación para unirse, participar o permanecer en una organización afiliada a la escuela.

Juego de caballos / Roughhousing

Juego rudo, bullicioso o ruidoso.

La mala conducta académica/trampa

Fraude, plagio o cualquier otro tipo de mala conducta académica que permite a un alumno para recibir un grado o una puntuación que no era o no habrían obtenido legítimamente.

Lucha

Participación en violencia física contra una persona o personas. Esto puede incluir confrontaciones verbales. Cualquier persona que se sepa que ha instigado una confrontación será tratada como si hubiera participado

Mal comportamiento durante ISS o Detención

Cualquier comportamiento mientras esté asignado a la suspensión o detención interna que no cumpla con las expectativas del distrito y de la escuela.

Mala conducta sexual

El uso de acciones verbales, escritas, electrónicas o físicas o cualquier lenguaje que sea sexualmente degradante. Esta violación incluye, pero no se limita a, exposición indecente, participación consensual en cualquier acto sexual que involucre contacto físico, comentarios lascivos, tocar áreas privadas, quitarse los pantalones, quitarse la ropa interior, posesión o distribución de material pornográfico.

Mala conducta con sustituto

No cumplir con las expectativas de conducta del distrito, la escuela y el aula en ausencia del maestro del aula.

Manifestación pública de afecto

Los estudiantes deben abstenerse de cualquier muestra pública de afecto que ofenda a otros. PDA que se considera inaceptable es como tal:

- Besos en los labios • Sentado en el regazo de otro

Mentira / Falsa Acusación

A sabiendas, dar información falsa o engañosa, incluidas falsas acusaciones contra otros.

No-posesión de la Tarjeta de identificación de la escuela

No poseer una tarjeta de identificación escolar mientras esté en el campus o durante la participación de actividades escolares.

Ofensa sexual

Conducta sexual en la propiedad escolar o durante actividades relacionadas con la escuela que es inmoral según los estándares de la comunidad. Esta violación incluye la exposición indecente, las relaciones sexuales, las llamadas telefónicas lascivas y la posesión de material pornográfico.

Parafernalia De Drogas

Para denotar cualquier equipo, producto o material modificado para fabricar, usar u ocultar drogas, generalmente con fines recreativos.

Parafernalia del tabaco

El uso, distribución o posesión de parafernalia del tabaco.

Peligro

Para hacer que (alguien o algo) esté en un lugar o situación peligrosa; poner en peligro o peligro;
Para crear una situación peligrosa.

Pornografía

Imágenes y / o escritos de actividad sexual destinados únicamente a excitar sentimientos lascivos de un tipo particularmente flagrante y anormal, como actos que involucran a niños, animales, orgías y todo tipo de relaciones sexuales.

Profanidad / Discurso Estudiantil

Discurso prohibido o violación de restricciones escolares válidas en el momento, lugar o manera de hablar u otras comunicaciones. Esta violación incluye el discurso que causa una interrupción material y sustancial, lenguaje lascivo, vulgar o claramente ofensivo, "palabras de lucha" y amenazas de violencia y / o discurso de odio.

Robo

Tomar u ocultar propiedad que pertenece a otros. Esta violación incluye violaciones de derechos de autor y pasar dinero falsificado.

Ruptura

Para hacer que (algo) no pueda continuar de la manera normal; Interrumpir el progreso o actividad normal de (algo).

Salir del campus sin autorización /abandonar la escuela

Salir de la escuela o del aula sin permiso.

Sexting

El acto de enviar mensajes de texto sexualmente explícitos de un lado a otro a través del teléfono celular.

Sistemas de información/ Violación de dispositivo electrónico / celular

Los telefonos Uso inadecuado de dispositivos electrónicos, como computadoras, asistentes personales digitales (PDA), teléfonos celulares, cámaras y grabadoras de audio / video, y otros dispositivos de sistemas de información, como Internet y correo electrónico. Esta violación incluye el uso de cualquier grabación o video de tal manera que viole la privacidad de otros.

Tabaco / E-Cig / Hookahs

El uso, distribución o posesión de un producto de tabaco o parafernalia, para incluir cigarrillos electrónicos, vaporizadores y / o narguiles.

Tardanzas - por favor vea la Política de Asistencia

Llegada tardía a una clase o cita programada.

Traspasando / merodeando

Presencia no autorizada en propiedad del distrito.

Uso indebido de tecnología / manipulación de computadoras

Un estudiante debe observar las "Pautas de uso aceptable" de DUSD y no debe usar de manera inapropiada Internet, correo electrónico, URL u otra tecnología que incluya alterar o dañar el equipo.

Vandalismo

Destruir o desfigurar propiedad del distrito, personal o estudiantes. Esta violación incluye graffiti, incluso cuando se hace como una "broma".

Violación de autobuses

Violación de normas de bus

Violación del código de vestimenta - Ver la definición del código de vestimenta

Incumplimiento de las normas de vestimenta del distrito y de la escuela.

Violación de servicios de emergencia

Tire de las alarmas contra incendios o active otros dispositivos de emergencia cuando no se esté llevando a cabo una emergencia real.

