

EMPLOYEE APPLICATION

NEW GROUP OPEN ENROLLMENT

EFFECTIVE DATE OF COVERAGE: _____	MEDICAL PLAN TYPE <input type="radio"/> PPO <input type="radio"/> PPO HSA QUALIFIED* <input type="radio"/> HMO <input type="radio"/> HMO HSA QUALIFIED* } PLAN NAME _____ DEDUCTIBLE _____ COINSURANCE _____ PLAN NAME _____	MEDICAL COVERAGE <input type="radio"/> EMPLOYEE ONLY <input type="radio"/> EMPLOYEE & SPOUSE <input type="radio"/> EMPLOYEE & CHILDREN <input type="radio"/> FAMILY DENTAL COVERAGE <input type="radio"/> EMPLOYEE ONLY <input type="radio"/> EMPLOYEE & SPOUSE <input type="radio"/> EMPLOYEE & CHILDREN <input type="radio"/> FAMILY	ARE YOU DECLINING COVERAGE FOR: <table border="1"><tr><td></td><td>MEDICAL</td><td>DENTAL</td></tr><tr><td>SELF?</td><td><input type="radio"/> Y <input type="radio"/> N</td><td><input type="radio"/> Y <input type="radio"/> N</td></tr><tr><td>SPOUSE?</td><td><input type="radio"/> Y <input type="radio"/> N</td><td><input type="radio"/> Y <input type="radio"/> N</td></tr><tr><td>DEPENDENT(S)?</td><td><input type="radio"/> Y <input type="radio"/> N</td><td><input type="radio"/> Y <input type="radio"/> N</td></tr></table> <p>If yes, include the appropriate reason code(s) in Section II below. (A list of reason codes is found near the bottom of page 2.)</p>		MEDICAL	DENTAL	SELF?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	SPOUSE?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	DEPENDENT(S)?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
	MEDICAL	DENTAL													
SELF?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N													
SPOUSE?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N													
DEPENDENT(S)?	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N													

CONSUMER-DIRECTED HEALTHCARE ACCOUNTS:			
<input type="radio"/> Health Savings Account (HSA) <small>*HSA Qualified plan must be selected to enroll</small>	<input type="radio"/> Health Reimbursement Arrangement (HRA)	<input type="radio"/> Dependent-Care Flexible Spending Account (DCFSA)	<input type="radio"/> Limited-Purpose Flexible Spending Account (LPFSA)
<input type="radio"/> Flexible Spending Account (FSA)	<small>Accounts in this section must be offered by employer to enroll.</small>		

SECTION I – INFORMATION REGARDING YOUR EMPLOYER			
EMPLOYER NAME _____	LOCATION _____	GROUP NUMBER _____	JOB CLASSIFICATION <input type="radio"/> I <input type="radio"/> II <input type="radio"/> OTHER (SEE EMPLOYER)

SECTION II – INFORMATION REGARDING THE EMPLOYEE			
MARK ONE: <input type="radio"/> ADD <input type="radio"/> CHANGE <input type="radio"/> WAIVER CODE _____ (SEE BACK)	SOCIAL SECURITY NUMBER Required. See (O) on page 2. _____	LAST NAME _____	FIRST NAME _____ M.I. _____
PHYSICAL ADDRESS (NUMBER, STREET, & APARTMENT NO.) _____		CITY _____	STATE _____ ZIP + FOUR _____
MAILING ADDRESS _____		CITY _____	STATE _____ ZIP + FOUR _____
DATE OF BIRTH (MM/DD/YYYY) _____	MALE <input type="radio"/> FEMALE <input type="radio"/> MARRIED <input type="radio"/> SINGLE <input type="radio"/>	DATE OF MARRIAGE (MM/DD/YYYY) _____	WORK TELEPHONE (AREA CODE AND NO.) _____ HOME TELEPHONE (AREA CODE AND NO.) _____
EMAIL ADDRESS _____			See page 2 (N) regarding email authorization

OTHER COVERAGE INFORMATION: Will you or your dependents be covered by other health insurance in addition to BCBSAZ? YES <input type="radio"/> NO <input type="radio"/>
If yes, please complete the other coverage information below.

OTHER HEALTH PLAN COVERAGE NAME _____	CARRIER PHONE NO. (AREA CODE & NO.) _____	POLICYHOLDER LAST NAME _____	ID/SOCIAL SECURITY NUMBER _____
GROUP/POLICY NO. _____	EFFECTIVE DATE (MM/DD/YYYY) _____	MEDICARE CARD NO. _____	PART A EFFECTIVE DATE _____ PART B EFFECTIVE DATE _____

Complete the following for all dependents. If you have more than 3 dependents, complete a separate form. **New employees:** Complete the following information for each eligible dependent including those declining or waiving coverage. **Enrolled employees:** To add or remove dependent(s) or change coverage options, only include the persons affected by the change.

1 MARK ONE: <input type="radio"/> ADD <input type="radio"/> DELETE <input type="radio"/> CHANGE <input checked="" type="radio"/> WAIVER CODE _____ (SEE BACK)	LAST NAME _____	FIRST NAME _____	M.I. _____
SOCIAL SECURITY NUMBER Required. See (O) on page 2. _____	DATE OF BIRTH (MM/DD/YYYY) _____	MALE <input type="radio"/> FEMALE <input type="radio"/>	RELATIONSHIP _____
OTHER HEALTH PLAN COVERAGE NAME _____	CARRIER PHONE NO. (AREA CODE & NO.) _____	POLICYHOLDER LAST NAME _____	IDENTIFICATION NUMBER _____
GROUP/POLICY NO. _____	EFFECTIVE DATE (MM/DD/YYYY) _____	MEDICARE CARD NO. _____	PART A EFFECTIVE DATE _____ PART B EFFECTIVE DATE _____

2 MARK ONE: <input type="radio"/> ADD <input type="radio"/> DELETE <input type="radio"/> CHANGE <input checked="" type="radio"/> WAIVER CODE _____ (SEE BACK)	LAST NAME _____	FIRST NAME _____	M.I. _____
SOCIAL SECURITY NUMBER Required. See (O) on page 2. _____	DATE OF BIRTH (MM/DD/YYYY) _____	MALE <input type="radio"/> FEMALE <input type="radio"/>	RELATIONSHIP _____
OTHER HEALTH PLAN COVERAGE NAME _____	CARRIER PHONE NO. (AREA CODE & NO.) _____	POLICYHOLDER LAST NAME _____	IDENTIFICATION NUMBER _____
GROUP/POLICY NO. _____	EFFECTIVE DATE (MM/DD/YYYY) _____	MEDICARE CARD NO. _____	PART A EFFECTIVE DATE _____ PART B EFFECTIVE DATE _____

3 MARK ONE: <input type="radio"/> ADD <input type="radio"/> DELETE <input type="radio"/> CHANGE <input checked="" type="radio"/> WAIVER CODE _____ (SEE BACK)	LAST NAME _____	FIRST NAME _____	M.I. _____
SOCIAL SECURITY NUMBER Required. See (O) on page 2. _____	DATE OF BIRTH (MM/DD/YYYY) _____	MALE <input type="radio"/> FEMALE <input type="radio"/>	RELATIONSHIP _____
OTHER HEALTH PLAN COVERAGE NAME _____	CARRIER PHONE NO. (AREA CODE & NO.) _____	POLICYHOLDER LAST NAME _____	IDENTIFICATION NUMBER _____
GROUP/POLICY NO. _____	EFFECTIVE DATE (MM/DD/YYYY) _____	MEDICARE CARD NO. _____	PART A EFFECTIVE DATE _____ PART B EFFECTIVE DATE _____

I certify to all of the following on behalf of myself and the persons listed on this application as eligible dependents: (1) I have read this entire form; (2) I understand and agree to its terms; (3) I apply for enrollment and/or waive group benefits as indicated on this form, subject to all terms and conditions of the coverage, as offered by my employer; (4) the information I have provided is accurate and complete, and I understand that provision of false information may result in fines and criminal penalties; and (5) if any part of any premium for coverage or other financial services will be paid through payroll deduction, I authorize my employer to periodically deduct from my wages, and remit amounts necessary to continue the coverage and any services.

X _____
EMPLOYEE'S SIGNATURE DATE



ACKNOWLEDGMENTS, AGREEMENTS, AND AUTHORIZATIONS APPLICABLE TO EMPLOYMENT-BASED HEALTH BENEFIT PLAN COVERAGE OFFERED BY OR ADMINISTERED THROUGH BLUE CROSS BLUE SHIELD OF ARIZONA (BCBSAZ), an independent licensee of the Blue Cross Blue Shield Association

On behalf of myself and the persons listed on this application as eligible dependents, I acknowledge, agree, and authorize the following:

- A. I have received information summarizing the terms and conditions of the health coverage available through my employment ("Coverage"). The Coverage is either (a) group health insurance that my employer has purchased from BCBSAZ; or (b) a group benefit plan, for which BCBSAZ provides certain administrative, claims payment, and utilization management services, and provider network access, but does not assume financial risk or obligation for claims.
- B. I have carefully reviewed this entire application form and the answers I've provided. My answers are material to BCBSAZ. BCBSAZ will rely on my information to determine my employer group's eligibility for BCBSAZ coverage or administrative services, and to establish premium rates or administrative fees for my employer group.
- C. My application includes any other enrollment forms I complete when applying for this coverage. This completed application becomes a part of my group's contract with BCBSAZ, except for any provisions related to life and disability coverage or separate financial accounts (HSA, FSA, HRA).
- D. BCBSAZ does not underwrite or guarantee any separate life and/or disability insurance that may be offered by my employer group health plan. BCBSAZ is independent from any companies that offer such coverage.
- E. BCBSAZ does not administer or guarantee any separate financial account or arrangement (HSA, HRA, FSA) that may be part of the group benefit plan sponsored by my employer. BCBSAZ is independent from any companies that administer such coverage or accounts.
- F. My coverage shall become effective only when BCBSAZ: (1) reviews and accepts this application and (2) issues coverage to my employer group and me on effective dates assigned by BCBSAZ in accordance with the employer's terms for coverage.
- G. The contract between my employer group and BCBSAZ controls the administration of this group coverage. The Coverage is subject to change, as permitted under applicable state and federal law, and in accordance with the terms of the contract between my employer and BCBSAZ. My employer is responsible for notifying me of all changes, including termination of the employer group contract for any reason.
- H. If the contract between my employer group and BCBSAZ is terminated, I may be eligible for other coverage as required under state and/or federal law.
- I. BCBSAZ, its reinsurers, or their respective authorized representatives may need to obtain medical information to process claims, and may collect personal information from someone other than me or one of the proposed covered persons. I authorize any physician, practitioner, hospital, clinic, or other health-related provider or facility to furnish my health information, including information related to drug use, alcoholism, mental illness, HIV, and AIDS (but not genetic testing or family history), to BCBSAZ, its reinsurers, and their respective authorized representatives. BCBSAZ may use this information, and any of my information already in its possession to process claims. When permitted by law BCBSAZ may disclose this information to third parties without my permission.
- J. If I am declining enrollment for myself or my dependents (including my spouse) because of other health or dental coverage, I may be able to enroll myself and my dependents in this BCBSAZ plan if my dependents or I lose eligibility for the other coverage (or if the employer group stops contributing towards my or my dependents' other coverage). I must request enrollment in this Coverage within 30 days after other coverage ends. For a complete list of special enrollment events, please refer to your Benefit Plan Booklet.
- K. If I have a new dependent as a result of marriage, birth, adoption, or placement of adoption, I may be able to enroll myself and/or my dependents, if I request enrollment within 31 days (60 days for small groups*) after marriage, birth, adoption, or placement of adoption. For a complete list of special enrollment events, please refer to your Benefit Plan Booklet. (To request special enrollment or obtain more information contact: Group Enrollment Services at 602-864-4456 or 1-800-232-2345, ext. 4456.)
- L. Information regarding other health plan coverage is not used to determine preexisting conditions for BCBSAZ plans beginning or renewing on or after January 1, 2014.
- M. I am responsible for any costs associated with obtaining medical records needed to process claims.
- N. By including my email address on this form, I authorize BCBSAZ to send me information via email. I can change my email address or rescind this permission at any time by contacting BCBSAZ through azblue.com.
- O. Federal statute and BCBSAZ business processes require BCBSAZ or my employer plan sponsor to obtain the Social Security number (SSN) for most applicants.

Reason Codes for Declining/Waiving Coverage
(subject to BCBSAZ's Group Underwriting Participation Guidelines)

- | | |
|--|--|
| A - Does not wish to be covered – no other coverage | F - Covered by Medicare |
| B - Covered by spouse's or parents' employer group plan | G - Married Coworkers |
| C - Covered by TRICARE | H - Individual coverage purchased directly from carrier |
| D - Covered by AHCCCS | I - Individual coverage purchased on Healthcare Marketplace |
| E - Covered by IHS (Indian Health Services) | |

*Employers are considered small groups for purposes of the Affordable Care Act (ACA) if the average number of total employees on business days during the previous calendar year is 50 or fewer.

Blue Cross Blue Shield of Arizona (BCBSAZ) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Si usted, o alguien a quien usted está ayudando, tiene preguntas acerca de BCBSAZ, tiene derecho a obtener ayuda e información en su idioma sin costo alguno. Para hablar con un intérprete, llame al 602-864-4884. Dii kwe'é atah nílínigíí Blue Cross Blue Shield of Arizona haada yit'éeego bína'idííkidgo éí doodago Háida bíjá anilyeedígíí t'áadoolé'é yína'idííkidgo beehaz'áanii hólq díí t'áa hazaadk'ehjí háká a'doowołgo bee haz'q doo baqah ílínígóó. Ata' halne'ígíí koj' bich'j' hodlínih 1-877-475-4799.