

**DOUGLAS UNIFIED SCHOOL DISTRICT #27**  
**DOUGLAS, ARIZONA**

Board Room  
Central Administration Building

5:00 PM  
February 7, 2023

**Regular Board Meeting**  
**Minutes of the Board**

**I. PRELIMINARY MATTERS:**

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Mr. Kevin Smith, Member  
Mr. Mitch Lindemann, Member  
Mr. Mario Ramos, Member

ABSENT: Mrs. Jana Selchow, Member

Others Present: Ana C. Samaniego, Superintendent  
Denise Cox, Assistant Superintendent  
Cesar Soto, Chief Financial & Operations Officer  
Alejandra McGrew, Ex-Officio Student Member  
Alma Valenzuela, Executive Secretary

**Approval of Minutes:**

Mr. Lindemann motioned to approve the following minutes. Mr. Ramos seconded the motion. Motion carried 4/0. <sup>1</sup>

1. January 3, 2023 – Annual Organizational
2. January 17, 2023 - Special

**Summary of Current Events:**  
**Superintendent**

Mrs. Samaniego addressed the Board and informed them about the following:

- We have a District Spelling Bee Winner, he is Jorge Montes who is a Paul Huber Middle School student. He will be competing at the Cochise County Spelling Bee in the next couple of weeks.
- The Douglas High School (DHS) soccer season is over and the boys' team is in the playoffs.
- Congratulations to DHS athlete Keila Navarro for qualifying for State Wrestling.
- The DHS boys wrestling team are participating in State sectionals.
- This is the first week of DHS spring sports.
- Congratulations to the DHS Spiritline for winning the State competitions.

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<sup>1</sup>A unanimous (4/0) vote will show the members voting in this manner throughout the minutes:

Name	Aye	Nay	Abstain
Mr. Kevin Smith	√		
Mr. Mitch Lindemann	√		
Mr. Mario Ramos	√		
Mr. Ray Borane	√		

ABSENT: Mrs. Jana Selchow

- For the past couple of weeks, you may have seen the DHS football field and baseball field lights on late at night. The football field has a new LED light system that was recently installed and was on a two (2) week test by the company. That is why the lights were on late at night. The baseball field lights remain on until about 7:30 p.m. due to the practice fields being off limits due to the DHS construction. The DHS baseball athletes have an open field year-round for practice. The DHS Athletic Director and his staff and Maintenance staff will be managing the football lights. Mr. Soto is also very involved and will ensure that lights are turned off at the end of their practices.
- We are currently in the AZELLA testing cycles and it is for all of our ELL learners and hope many of our schools are able to reclassify and push the students into the proficiency level.

### **Governing Board Members**

None.

### **Reports:**

#### **Ex-Officio Student Member – Alejandra McGrew**

Ms. Alejandra McGrew provided the DUSD Schools Activity Report for the month of February.

#### **Year to Date Budget Balance & Travel Reports – Cesar Soto**

Mr. Soto advised that the Board was provided the January reports. They are planning a budget revision next month due to student enrollment.

Mr. Soto advised that the Aggregate Expenditure Limit (AEL) bill has been proposed and is on the floor but there is no movement yet. We are still very confident that it will pass but it might happen until the last day, which is March 1<sup>st</sup>. Everyone is optimistic that it will pass.

Mr. Borane commented that due to all the adversity and negativity we see coming out of the Legislature towards public schools and again the major concern for AEL, which we won't know anything until March 1<sup>st</sup>, also keeping with the commitment of this Board, we've always tried to do everything we can for our staff. It would be appropriate that the Board would like to see the administration bring to the Board, because of all the circumstances that are going on right now. For the administration to look at an item that the District has been talking about, off and on forever, and that is the decompression of the salary schedules. If the administration brings the information to the Board, that the administration adjusts those schedules with whatever money they have available now. Come back to the Board and put everyone where they actually belong, a lot of it is going to be catch up. This is to include all certified staff; that's to include the principals as well as it will affect some of them too with the balancing out. After March 1<sup>st</sup>, would like to see the administration come back to the Board with another amount to give a one-time payment to all certified staff. Times are bad and if we don't take advantage of what we have currently and without losing the fiscal responsibility that we as Board members have and that the administration has, that if we can do those two (2) things, look at the decompression. The good thing about the decompression is that it's going to be a sustainable and an ongoing thing. Then after March 1<sup>st</sup>, depending on what we find out about the AEL, then the administration will come back to the Board as well and look at a lump sum payment to all certified staff. This Board has committed for several years to doing the best we can for our staff. This will give the Board an opportunity and it



can be done. It will be something that will be extremely beneficial to teachers, attractive to new teachers. We will finally, hopefully, put people where they belong. Mr. Soto commented that it will be part of the budget revision next month. Hopefully by the next Board meeting we will have more information to make the recommendation to the Board. Mrs. Samaniego commented that there may be a Special Board meeting to present the recommendations to the Board. Mr. Borane commented that Mr. Soto also mentioned the loss of students and is one (1) of the reasons for the budget revision, which is another thing that is looking at us in the face. We don't know what we are going to do next year. He wants to make it clear that the Board is looking at the two (2) things for now but then the Board will be looking at what type of an increase can be done for the following year. For classified staff, the Board has made some significant progress with them over the years and might look at them but for now will concentrate on certified. Mrs. Samaniego commented that the administration has been working with the salary committee.

**Douglas High School Spiritline – Mrs. Andrea Barallardos**

Mrs. Andrea Barallardos advised that the DHS Spiritline are State Champions for Partner Stunt and Coed Cheer and presented the students with the trophy. Congratulations to our athletes, we are very proud of you!!

**Human Resources & Student Enrollment Reports – Denise Cox**

Mrs. Cox advised that there are 3,805 students enrolled to include preschool which is down from our December enrollment of 3,820. Kindergarten registration, annual registration, and open enrollment are ongoing. Just a reminder to parents that annual registration is done on an annual basis and is a verification of residence.

We will be holding monthly job fairs beginning this month and until May to hopefully have our teachers hired before June.

**Public Comments:**

Ms. Martha Alonso introduced herself and addressed the Board regarding HOSA.

Mrs. Brittany and Mr. Nathan Darus introduced themselves and addressed the Board regarding DHS Honor Band and Choir and Middle Schools Bands.

**II. CONSENT AGENDA ITEMS:**

Mr. Lindemann motioned to approve the consent agenda as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

1. Payroll and Expense Vouchers/Reports:

- i. Expense Vouchers: 2325
- ii. Student Activities & Auxiliary Reports/Vouchers: 6005, 6006, 6007, 6008
- iii. Payroll Vouchers: 15, 16

**III. ACTION ITEMS:**

**A. Discussion/action on the approval of certified hires.**

Mr. Lindemann motioned to approve the certified hires as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

• Anabel Felix	Emergency Substitute Teacher	\$105.00/day	M&O
• Dulce Durazo	Emergency Substitute Teacher	\$105.00/day	M&O
• Andrea Ruiz	Emergency Substitute Teacher	\$105.00/day	M&O
• Melissa Sanchez	Emergency Substitute Teacher	\$105.00/day	M&O
• Jamileth Esquer	Emergency Substitute Teacher	\$105.00/day	M&O
• Santos Rangel	Emergency Substitute Teacher	\$105.00/day	M&O
• Alejandro Mendoza	Emergency Substitute Teacher	\$105.00/day	M&O
• Andres Moreno	Emergency Substitute Teacher	\$105.00/day	M&O
• Karina Bermudez	Substitute Teacher	\$125.00/day	M&O

**B. Discussion/action on the approval of classified hires.**

Mr. Lindemann motioned to approve the classified hires as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

• Zaylan Aleman	ESS Instructional Aide (Stevenson)	\$14.92	M&O
• Adriana Cruz	ESS Instructional Aide (RBMS)	\$14.92	M&O
• Tamara Rivera	ESS Instructional Aide (Joe Carlson)	\$14.92	M&O
• Ivanna Carrizoza	ESS Instructional Aide (Joe Carlson)	\$14.92	M&O
• Thania Contreras	ESS Instructional Aide (Joe Carlson)	\$14.92	M&O
• Luz Tamayo	Food Service Worker	\$14.10	510-FS
• Ana Robles	Food Service Worker	\$14.10	510-FS
• Anna Celia Quijada	Instructional Aide (Stevenson)	\$15.66	M&O
• Diana Urrea Arvizu	Instructional Aide (Stevenson)	\$14.59	M&O
• Dara Preciado	Instructional Aide (Joe Carlson)	\$14.59	M&O
• Melva Gonzalez	Instructional Aide (Stevenson) “Temporary”	\$14.59	RB
• Gloria Luna	Instructional Aide (Stevenson) “Temporary”	\$14.59	RB

**C. Discussion/action on the approval of classified resignations.**

Mrs. Samaniego advised that all staff are rehireable except the last bullet due to excessive absences and notification of resigning and not showing up the last two (2) weeks of work.

Mr. Lindemann motioned to approve the classified resignations, with the Superintendent’s recommendation, as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

• Ashley Jackson	ESS Instructional Aide (Stevenson)	Resignation effective 01/20/23
• Julia Robles	Instructional Aide (PHMS)	Resignation effective 01/24/23
• Ana Arriola	Instructional Aide (PHMS)	Resignation effective 01/27/23
• Ariana Pena	Instructional Aide (Stevenson)	Resignation effective 01/13/23
• Shadey Galindo	Instructional Aide (Sarah Marley)	Resignation effective 01/27/23

**D. Discussion/action on the approval of athletic hire.**

Mr. Lindemann motioned to approve the athletic hire as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

• Angelica Sologuren	Girls’ Tennis Head Coach (DHS)	\$3,500.00	M&O
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**E. Discussion/action on the approval of classified transfers.**

Mrs. Samaniego advised that these are current employees moving into a different position in the District, with possibly change in hours.



Mr. Lindemann motioned to approve the classified transfers as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

- Diana Vaca                      From Instructional Aide (PHMS; \$14.84; 6 hrs) to Parent Liaison (PHMS; Title 1  
\$15.50; 8 hrs) \**Ratification\**                      M&O
- Alma Herrera                      From “Temporary” Instructional Aide (Stevenson; \$14.92; 6 hrs) to ESS                      M&O  
Instructional Aide (Stevenson; \$14.92; 6.5 hrs)
- Ashley Acedo                      From ESS Instructional Aide (Stevenson; \$14.92; 6 hrs) to “Temporary”                      RB  
Instructional Aide (Stevenson; \$14.59; 6 hrs)
- Carmen Pereyda                      From Instructional Aide (Sarah Marley; \$14.59; 5.5 hrs) to Instructional Aide                      M&O  
(Sarah Marley; \$14.59; 6 hrs)

#### **F. Discussion/action on the approval of increase in hours.**

Mrs. Samaniego advised that this is a current employee whose hours are increasing due to an ESS student(s) needs and department.

Mr. Lindemann motioned to approve the increase in hours as presented. Mr. Ramos seconded the motion.

Mr. Borane asked if the hours will be ongoing or just for the remainder of the year? Mrs. Samaniego replied that it is ongoing.

There being no further discussion, motion carried 4/0.

- Susana Lopez                      ESS Instructional Aide (Stevenson) from 6 hrs. to 7 hrs.

#### **G. Discussion/action on the approval of volunteers.**

Mr. Lindemann motioned to approve volunteers as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

- Jose Higuera                      Baseball (DHS)
- Juan Chacon                      Soccer (PHMS)

#### **H. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation from The Bootheel Foundation to the Clawson Elementary STEM classroom projects:*
  - *4<sup>th</sup> Grade (Mrs. Escalante) - \$2,478.19*
  - *4<sup>th</sup> Grade (Mrs. Daniel) - \$2,498.05*
- *Donation of \$200.00 from Pets in the Classroom to Clawson 4<sup>th</sup> Grade Classroom (Mrs. Escalante) for PetSmart Grant project.*
- *Donation of \$4,603.96 from dd’s DISCOUNTS First Book Marketplace to Clawson Elementary School.*
- *Donation from Fiesta Bowl Charities Wishes to the Clawson Elementary STEM classroom projects:*
  - *4<sup>th</sup> Grade (Mrs. Escalante) - \$2,500.00*
  - *5<sup>th</sup> Grade (Mrs. Pineda) - \$2,500.00*
- *Donation of \$2,000.00 from ASU Center for Science and the Imagination to Clawson 4<sup>th</sup> Grade Classroom (Mrs. Escalante) for Arizona STEM Acceleration Project.*

Mrs. Samaniego commended the Clawson Elementary staff for applying for all of the grants.

Mr. Lindemann motioned to approve the donations received for DUSD #27 as presented. Mr. Ramos seconded the motion.

Mr. Borane asked if the teacher unilaterally see the grants and applies for the grant or is there some approval at the building level? Mrs. Samaniego replied that every grant has different requirements. Mrs. Corinna Moen replied that her school teachers let her know when they apply for a grant.

There being no further discussion, motion carried 4/0.

**I. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the following Policy Advisories immediately upon the first reading.**

- Policy Advisory No. 739..... (NEW) Exhibit — IHAMB-EA — Family Life Education  
(NEW) Exhibit – IHAMB-EB – Family Education
- Policy Advisory No. 740..... (NEW) Exhibit — IJL-E — Library Materials Selection and Adoption
- Policy Advisory No. 741..... Policy — JFABDA— Admission of Students in Foster Care  
Regulation — JFABDA — Admission of Students in Foster Care
- Policy Advisory No. 742 ..... Exhibit — JHD-EB — Exclusions and Exemptions from School Attendance
- Policy Advisory No. 743 .....(NEW) Exhibit — KB-EC — Parental Involvement in Education

Mr. Lindemann motioned to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the Policy Advisories immediately upon the first reading as presented. Mr. Ramos seconded the motion. Motion carried 4/0.

**J. Discussion/action on the approval of \$2,000.00 for the purchase of security identification attire.**

Mrs. Samaniego advised that normally the administration does not bring these types of purchases to the Board. The reason being is that when the budget was adopted at the beginning of the year, our security department wasn't as large as it is now. This item, per say, for the purpose of the intent for the \$2,000.00 wasn't budgeted for. Anytime we have to make expenses outside what Mr. Soto had agreed to, we bring it to the Board. Mr. Soto advised that in the next budget revision he will be including monies for the security department to purchase formal uniforms. This approval is for the security staff to have some kind of security vest so they are able to be identified at the schools. Mrs. Samaniego commented that currently there is no set uniform so they tend to wear a school shirt. Security is important and we want to be able to identify who they are, as they are at all of our schools and afterschool events. Mr. Borane commented that what was stated in the background information was appropriately stated: *With the ongoing high priority of district security in all aspects it is of utmost importance that the presence, accessibility and identification of security officers be noted at all times not only to the student body but also easily and readily identifiable to the public in attendance in circumstances that may require their assistance.*

Mr. Lindemann motioned to approve \$2,000.00 for the purchase of security identification attire as presented. Mr. Ramos seconded the motion.

Mr. Borane asked if the allocated money is to give a cushion? Mr. Soto replied yes, it is not the exact amount that will be used but it won't be more than that.

Mr. Lindemann asked if these will be just vests, shirts, and will they need to have a budget allowance? Mr. Soto replied that for the departments, such as maintenance and transportation,



they have a uniform line item. This specific item is for the purchase of vests as an immediate solution but are planning on purchasing polo shirts and caps, so they can be easily identified. Mr. Lindemann asked how many shirts per year will be purchased? Will the District purchase the first one and then the staff will need to purchase more on their own? Mrs. Samaniego replied that the District typically purchase two (2) or three (3) shirts for the staff and the staff will need to maintain them. We need to get these vests quickly as Mr. Ballesteros has been working with vendors on trying to get quotes for shirts. Mr. Smith asked if they have considered a light jacket, like a rain jacket, that says security? Mr. Soto replied that they talked about it and it might be part of the uniform especially for the cold, winter days. Mr. Smith commented that the rain jackets are very lightweight and can be worn over a t-shirt or another jacket. The sizes are made to fit a number of people, almost one-size fits all, and you can pick them in whatever color you want. Mr. Soto replied that they will look into that. Mr. Lindemann commented that it seems more logical than trying to get everyone shirts. Mr. Borane commented that the administration has a couple of departments that they customarily buy uniforms for, specifically for identification purposes. Clothing is not purchased for other staff members. In athletics, clothing is purchased for coaches.

There being no further discussion, motion carried 4/0.

**IV. INFORMATION ITEMS:**

**A. Announcements**

- Parent/Teacher Conferences & Early Release Day ..... February 9, 2023
- Early Release Day ..... February 10, 2023
- Presidents’ Day (No School & All District Offices Closed) ..... February 20, 2023
- Next Regular Board Meeting ..... March 7, 2023

Mrs. Samaniego advised that during the meeting, a message was received from Mr. Chuck Essigs, who is the Director of Government Relations for the Arizona Association of School Business Officials, stating “today the House approved expenditures in the excess of the AEL for the current school year. We now need to wait for the Senate to approve it. If the Senate also approves, no AEL reductions will be required for the school year. We hope the Senate approves. Approval will happen soon.” Mr. Borane commented that based on this and what was discussed earlier, the administration can now do what was discussed earlier regarding the decompression and one-time payment. We will also be looking at an increase, for whatever we can do, for next year for everyone.

**V. ADJOURNMENT:**

There being no further business, Mr. Lindemann motioned to adjourn the meeting. Mr. Smith seconded the motion. Motion carried 4/0. The meeting was adjourned at 5:56 p.m.

Minutes prepared by Alma Valenzuela, Executive Secretary. The Board at their meeting on March 7, 2023, approved these minutes.

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Ana C. Samaniego, Superintendent