

# Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 762-4501

Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
January 10, 2023

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING** **NOTICE AND AGENDA**

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting open to the public on **Tuesday, January 10, 2023**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. December 6, 2022 – Regular
- E. Summary of Current Events
  - 1. Superintendent
    - i. DHS Construction Update
  - 2. Governing Board Members
- F. Reports
  - 1. School Activity Report – Alejandra McGrew
  - 2. Year to Date Budget Balance & Travel Reports – Cesar Soto
  - 3. Human Resources Staffing Update & Student Enrollment Report – Denise Cox
- G. Public Comments--(Comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

## **II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

### **A. Approval of the following consent agenda items:**

#### **1. Payroll and Expense Vouchers/Reports:**

*(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).*

- i. Expense Vouchers: 2320, 2321, 2322, 2323, 2324
- ii. Payroll Vouchers: 12, 13, 14

## **III. ACTION ITEMS:**

*(Items for Consideration, Discussion, Direction, and Possible Approval)*

### **A. Discussion/action on the approval of certified hires.**

- Beverly Muñoz              Emergency Substitute Teacher
- Diego Ochoa                Emergency Substitute Teacher
- Zaylan Aleman             Emergency Substitute Teacher

### **B. Discussion/action on the approval of classified hires.**

- Claudia Cantu              Afterschool Enrichment Program Instructional Aide (Clawson)
- Dylanie Guerrero        Instructional Aide (Faras)
- Jorge Coronado            IT Help Desk Technician

### **C. Discussion/action on the approval of classified resignations.**

- Michelle Perez              Food Service Worker              Resignation effective 12/22/22
- Wendy Paredes              ESS Instructional Aide (Joe Carlson)      Resignation effective 12/09/22
- Darianna Salazar            Instructional Aide (Joe Carlson)      Resignation effective 12/23/22
- Alan Valencia                Instructional Aide (Stevenson)      Resignation effective 01/20/23

### **D. Discussion/action on the approval of classified transfer.**

- Alejandra Favela            From Parent Liaison (PHMS;189 days mos.) to Principal Secretary (PHMS; 208 days) *Transfer effective January 9, 2023*

### **E. Discussion/action on the approval of addendum.**

- Nubia Elias                  National Honor Society Sponsor (DHS)

### **F. Discussion/action on the approval of addendums for middle school athletics.**

- David Campas                Boys' Soccer Coach (PHMS)
- Angelica Enriquez           Boys' Soccer Assistant Coach (PHMS)

### **G. Discussion/action on the approval of volunteers.**

- Angel Vasquez              Baseball (DHS)
- Erik Moreno-Robles        Health Aide (Districtwide)

### **H. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation of a 33-30 Baum Bat from Mr. & Mrs. Fabian Ochoa to DHS Baseball Program (est. value \$229.68).*
- *Donation of a 33-30 Baum Bat from Mr. & Mrs. Frank Lara to DHS Baseball Program (est. value \$229.68).*
- *Donation of \$40.00 to DHS Boys' Basketball from Mr. & Mrs. Joseph Salcido.*
- *Donation of Zippie TS Wheelchair to DUSD #27 from Ms. Casi E. Ruffo (est. value \$300.00).*
- *Donation from DonorsChoose to the following schools for classroom projects:*
  - *Clawson 4<sup>th</sup> Grade (Ms. Daniel) - \$1327.99*
  - *RBMS 8<sup>th</sup> Grade Social Studies (Mr. Alvarez) - \$605.00*
  - *RBMS 8<sup>th</sup> Grade Art (Ms. Lewis) - \$330.00*

### **I. Discussion/action on the approval of out-of-state travel for Migrant Department Staff to attend the Migrant Education Annual Conference.**

### **J. Discussion/action on waiving the requirement of a second classroom observation for the 2022-2023 School Year pursuant to A.R.S. §15-537 (G).**

### **K. Discussion/action on the approval to continue using Wells Fargo Bank for the deposit of auxiliary and revolving funds**

**L. Discussion/action to approve the hearing officers and procedures pursuant to A.R.S. §§15-541 and 15-843.**

**M. Discussion/action on the approval of the DUSD #27 Gifted Scope and Sequence.**

**N. Discussion/action on the approval of the Family Life Education Curriculum: *PositivePotential*, for 6<sup>th</sup> to 8<sup>th</sup> grade students and Making *Proud Choices* for 9<sup>th</sup> to 12<sup>th</sup> grade students.**

**IV. INFORMATION ITEMS:**

**A. Announcements**

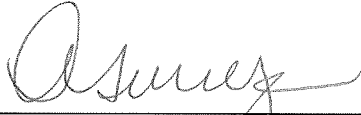
- Martin Luther King Jr. Day (No School & All District Offices Closed)... January 16, 2023
- District Spelling Bee ..... January 24, 2023
- Next Regular Board Meeting ..... February 7, 2023

**V. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

Certification of posting:

I, Ana C. Samaniego, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 6<sup>th</sup> day of January 2023 at 9:20 AM.

  
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Ana C. Samaniego, Superintendent