

# Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 762-4671

Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
October 4, 2022

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING** **NOTICE AND AGENDA**

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting open to the public on **Tuesday, October 4, 2022**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. August 2, 2022 – Regular
  - 2. August 24, 2022 – Special
  - 3. September 6, 2022 - Regular
- E. Summary of Current Events
  - 1. Superintendent
  - 2. Governing Board Members
- F. Reports
  - 1. School Activity Report – Alejandra McGrew
  - 2. Year to Date Budget Balance & Travel Reports – Cesar Soto
  - 3. Human Resources Staffing Update & Student Enrollment Report – Denise Cox
- G. Public Comments--(Comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

## **II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

### **A. Approval of the following consent agenda items:**

#### **1. Payroll and Expense Vouchers/Reports:**

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- i. Expense Vouchers: 2310
- ii. Student Activities & Auxiliary Reports/Vouchers: 5023, 6000, 6001  
Payroll Vouchers: 6, 7

## **III. ACTION ITEMS:**

(Items for Consideration, Discussion, Direction, and Possible Approval)

### **A. Discussion/action on the approval of certified hires.**

- Julian Martin After School Academic Enrichment Program Coordinator (RBMS)
- Amanda Arellano After School Academic Enrichment Program Teacher (Clawson)
- Brittany Darus After School Academic Enrichment Program Teacher (PHMS)
- Celena Galaz After School Academic Enrichment Program Teacher (PHMS)
- Mahala Lewis After School Academic Enrichment Program Teacher (RBMS)
- Francisco Lamadrid After School Academic Enrichment Program Teacher (RBMS)
- Dena Guzman After School Academic Enrichment Program Teacher (RBMS)
- Dulce Rodriguez After School Academic Enrichment Program Teacher (RBMS)
- Celia Romo After School Academic Enrichment Program Teacher (RBMS)
- Diane Campas After School Tutoring (Sarah Marley)
- Brenda Tapia After School Tutoring (Sarah Marley)
- Dulce Silveira Emergency Substitute Teacher
- Esmeralda Guerra Emergency Substitute Teacher
- Roberto Carrillo Emergency Substitute Teacher
- Kirsti Surface Emergency Substitute Teacher
- \*Maria Trinta Homebound Teacher
- Cynthia Encinas Homebound Teacher
- Celena Galaz Homebound Teacher
- David Campas Homebound Teacher
- Nicole Mariscal Homebound Teacher
- Denise McGrew Homebound Teacher
- Cinthya Elias Substitute Teacher

\*Ratification

### **B. Discussion/action on the approval of classified resignations.**

- Jocelyn Venegas Math Interventionist (Sarah Marley) Resignation effective 09/06/22
- Yesenia Venegas Reading Interventionist (Sarah Marley) Resignation effective 09/06/22
- Francisco Cordova Bus Driver Resignation effective 09/19/22
- Elizabeth LaMadrid Food Service Worker Resignation effective 09/21/22
- Josie Gastelum IT Help Desk Technician Resignation effective 09/27/22
- Francisco Mora Bus Driver Resignation effective 09/28/22
- Janine Parra Instructional Aide (Joe Carlson) Resignation effective 09/30/22
- Marcela Dominguez 21<sup>st</sup> CCLC Instructional Aide Resignation effective 10/04/22

### **C. Discussion/action on the approval of classified hires.**

- Elizabeth Carrizoza 21<sup>st</sup>CCLC Instructional Aide (Stevenson)
- Sandra Cabrera After School Academic Enrichment Program Data Clerk (RBMS)
- Maria Martinez After School Academic Enrichment Program Data Clerk (PHMS)
- Lily Vasquez After School Academic Enrichment Program Health Aide (PHMS)
- \*Dylannie Guerrero After School Academic Enrichment Program Instructional Aide (Faras)
- Jesus Duarte After School Academic Enrichment Program Instructional Aide (PHMS)
- Carmen Galaz After School Academic Enrichment Program Instructional Aide (Clawson)

- Maria Noriega After School Academic Enrichment Program Instructional Aide (RBMS)
- Andres Peralta After School Academic Enrichment Program Instructional Aide (RBMS)
- \*Jesus Luna Bus Driver
- Damariz Ceballos ESS Instructional Aide (Clawson)
- Nidia Andrade ESS Instructional Aide (Stevenson)
- Francisco Mora ESS Instructional Aide (Joe Carlson)
- Melissa Tellez Health Aide Specialist
- Destyni Lopez Instructional Aide (Faras)
- Alma Herrera Instructional Aide “Temporary” (Stevenson)
- Marcela Dominguez Substitute 21<sup>st</sup> CCLC Instructional Aide
- Rosa Robles Substitute Food Service Worker
- \*Michael Hill Substitute Security
- Lydia Leatherman Substitute Security

\*Ratification

**D. Discussion/action on the approval of classified transfers.**

- Vanessa Monge From ESS Instructional Aide (Clawson, 6 hrs.) to ESS Instructional Aide (Clawson, 6.5 hrs.)
- Dilan Saavedra From IT Help Desk to Computer Technician “Temporary”

**E. Discussion/action on the approval of revised certified contract.**

- Bianca Hernandez Interim Secondary Curriculum Coordinator (DHS)

**F. Discussion/information only for classified internal transfer.**

- Makenzie Duarte From Health Aide Specialist (Floater, 7 hrs.) to Health Aide Specialist (Faras, 7 hrs.)

**G. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation of Douglas Football Tunnel (Inflatable) to DHS Football Team from Mr. Mario Hurtado (est. value \$2,000.00).*
- *Donation of \$500.00 to DHS Football Team for away games meals from Mr. William A. Nicolaus.*
- *Donation of five (5) golf bags to DHS Golf Team from Anonymous Donor (est. value \$516.27).*
- *Donation from DonorsChoose to the following schools for classroom projects:*
  - *DHS ESS (Mrs. Trinta) - \$572.26*
  - *DHS English (Mrs. Torres) - \$593.56*
  - *DHS Art (Ms. Sologuren) - \$593.51*
  - *DHS Band/Choir (Mr. Darus) - \$1,275.24*
  - *DHS Science (Ms. Kofron) - \$332.50*
  - *Faras 1<sup>st</sup> Grade (Mrs. Hernandez) - \$778.45*
  - *Faras 4<sup>th</sup> Grade (Mrs. Hughes) - \$1,380.65*
  - *Faras Counseling (Mr. Romero) - \$590.06*
  - *PHMS Band (Mrs. Darus) - \$481.07*
  - *PHMS ESS (Ms. Meraz) - \$527.20*
  - *PHMS 8<sup>th</sup> Writing (Mrs. Galaz) - \$183.16*
  - *PHMS 8<sup>th</sup> Reading (Mrs. Galaz) - \$595.16*
  - *PHMS 8<sup>th</sup> Reading (Mrs. Rose) - \$359.04*
  - *PHMS 8<sup>th</sup> Health (Ms. Sandoval) - \$402.45*
  - *RBMS ESS (Ms. Cinnamon) - \$595.47*
  - *RBMS 6<sup>th</sup>-8<sup>th</sup> ELL (Ms. Rodriguez) - \$525.29*
  - *RBMS 6<sup>th</sup> Social Studies (Ms. Erives) - \$532.76*

**H. Discussion/action on the approval of creating the School Safety & Emergency Preparedness Secretary position and revision of job description.**

**I. Discussion/action on the approval of the Amended Direct Service Agreement between DUSD #27 and Vail Unified School District for Arizona Online Instruction (AOI) Support due to typographical error.**

**J. Discussion/action on the approval of the Governing Board Self-Evaluation.**

**K. Discussion/action on the approval of DUSD #27 Qualified Evaluators.**

**L. Discussion/action on the approval of the Annual Financial Report, the School Level Reporting Form, and the Food Service Annual Financial Report for Fiscal Year 2021-2022.**

**M. Discussion/action on the approval of the REVISED District Annual Expenditure Budget for Fiscal Year 2022-2023.**

**N. Discussion/action on the approval of the adoption of the Governing Board Resolution supporting a FY2023 Aggregate Expenditure Limit (AEL) Override as recommended by the Arizona School Boards Association (ASBA).**

**O. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the following Policy Advisories immediately upon the first reading.**

- Policy Advisory No. 717.....JRR — Student Surveys  
(NEW) Regulation JRR-R — Student Surveys
- Policy Advisory No. 718..... Policy KI — Visitors to Schools  
Regulation KI-R — Visitors to Schools  
(NEW) Exhibit KI-E — Visitors to Schools
- Policy Advisory No. 719.....Policy KB — Parental Involvement in Education  
Regulation KB-R — Parental Involvement in Education  
Exhibit KB-EB — Parental Involvement in Education
- Policy Advisory No. 720.....Policy IHAMB — Family Life Education  
Regulation IHAMB-R — Family Life Education
- Policy Advisory No. 721.....Exhibit JLCB-E — Immunizations of Students
- Policy Advisory No. 722..... Policy JLCC—Communicable Infectious Diseases
- Policy Advisory No. 723.....Policy GBGCB — Staff Health and Safety
- Policy Advisory No. 724 ..... Policy DIA — Accounting System
- Policy Advisory No. 725 ..... Policy IHA — Basic Instructional Program
- Policy Advisory No. 726 .....Policy JLDA — School Counselors and Psychologists
- Policy Advisory No. 727 ..... Policy JICFA — Hazing  
Exhibit JICFA-EB — Hazing
- Policy Advisory No. 728 ..... Policy IKF — Graduation Requirements
- Policy Advisory No. 729 ..... (NEW) Policy JJIA — Intramural Sports  
Policy JJIB — Interscholastic Sports  
Regulation JJIB-R—Interscholastic Sports
- Policy Advisory No. 730 .....Policy EE – Transportation Services
- Policy Advisory No. 731..... Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities
- Policy Advisory No. 732.....Policy JF – Student Admissions
- Policy Advisory No. 733 ..... Policy IJL – Library Materials Selection and Adoption  
Regulation IJL-R—Library Materials Selection and Adoption
- Policy Advisory No. 734 .....Policy IJNC — Resource Centers/Media Centers/School Libraries  
(NEW) Regulation IJNC-R — Resource Centers/Media Centers/School Libraries  
(NEW) Exhibit IJNC-E — Resource Centers/Media Centers/School Libraries
- Policy Advisory No. 735 ..... Policy IMD — School Ceremonies and Observances
- Policy Advisory No. 736 ..... Policy IMB — Teaching About Controversial/Sensitive Issues
- Policy Advisory No. 737..... JLCB – Immunizations of Students  
Regulation JLCB-R – Immunizations of Students
- Policy Advisory No. 738..... Regulation KDB-R – Public’s Right to Know/Freedom of Information

**IV. INFORMATION ITEMS:**

**A. Request for future agenda items**

**B. Announcements**

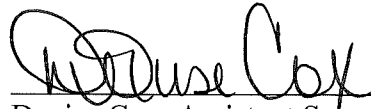
- End of 1<sup>st</sup> Quarter & Early Release.....October 7, 2022
- Columbus Day (No School & All Offices Closed).....October 10, 2022
- Fall Break (No School) ..... October 11-14, 2022
- Next Regular Board Meeting .....November 1, 2022

**V. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

**Certification of posting:**

I, Denise Cox, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 30<sup>th</sup> day of September 2022 at 2:58 pm.



Denise Cox, Assistant Superintendent