

# Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 224-2430

Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
August 2, 2022

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING** **NOTICE AND AGENDA**

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting open to the public on **Tuesday, August 2, 2022**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. June 7, 2022 - Regular
- E. Summary of Current Events
  - 1. Superintendent
  - 2. Governing Board Members
- F. Reports
  - 1. Year to Date Budget Balance & Travel Reports – Cesar Soto
  - 2. Human Resources Staffing Update & Student Enrollment Report – Denise Cox
- G. Public Comments--(Comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

**II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

**A. Approval of the following consent agenda items:**

**1. Payroll and Expense Vouchers/Reports:**

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- i. Expense Vouchers: 2261, 2262, 2263, 2264, 2265
- ii. Student Activities & Auxiliary Reports/Vouchers: 5020, 5021
- iii. Payroll Vouchers: 2

**III. ACTION ITEMS:**

*(Items for Consideration, Discussion, Direction, and Possible Approval)*

**A. Discussion/action on the approval of classified resignations & retirement.**

- Raymond Pacheco Food Service Worker Resignation effective immediately
- Amber Ramirez Instructional Aide (DHS) Resignation effective 07/18/22
- Johanna Herrera Instructional Aide (Joe Carlson) Resignation effective immediately
- Mariah Miramontes Instructional Aide (Joe Carlson) Resignation effective 08/01/22
- Isela Torres Instructional Aide (Sarah Marley) Resignation effective immediately
- Andrea Barra Instructional Aide (Stevenson) Resignation effective 07/19/22
- Jennifer Pedroza Math Interventionist (Joe Carlson) Resignation effective immediately
- Guadalupe Valencia Food Service Worker Retirement effective 07/11/22

**B. Discussion/action on the approval of certified retirement.**

- Clint Hill ESS Teacher (DHS) Retirement effective 05/25/23

**C. Discussion/action on the approval of certified hires.**

- Celia Romo ELA Teacher (RBMS)
- Debra Thuma Elementary Teacher (Joe Carlson)
- Pedro Tacuba Emergency Substitute Teacher
- Ariana Harris Emergency Substitute Teacher
- Leonardo Romero Emergency Substitute Teacher
- Rodolfo Elzy Emergency Substitute Teacher
- Melissa Rodriguez Emergency Substitute Teacher
- Adilene Velasquez Emergency Substitute Teacher
- Priscilla Polanco Emergency Substitute Teacher
- Marlene Preciado Emergency Substitute Teacher
- Jayleen Anguiano Emergency Substitute Teacher
- Berenice Ovando Emergency Substitute Teacher
- Delancey Guerrero Emergency Substitute Teacher
- Dylanie Guerrero Emergency Substitute Teacher
- Carlota Campbell Emergency Substitute Teacher
- Geovanny Maybe Emergency Substitute Teacher
- Melissa Acosta Emergency Substitute Teacher
- Anna Saavedra Emergency Substitute Teacher
- Laura Guerrero Emergency Substitute Teacher
- Frank Vasquez Emergency Substitute Teacher
- George Lopez Math Teacher (PHMS)
- Randy Walker Principal (PHMS) Effective start date of 07/11/22
- Raymond Pacheco Science Teacher (DHS)
- Armando Arocha Science Teacher (PHMS)
- Cheyenne Hron Science Teacher (RBMS)
- Rosey Kofron Science Teacher (DHS)
- Marcus Moen Science Teacher (DHS)
- Margaret Schmidt ServSafe Manager Trainer
- Melanie Molina Substitute Teacher
- Tessie Malone Substitute Teacher
- Teresa Torrez Substitute Teacher
- Sally Hamilton Substitute Teacher

- Brianna Nuffez Substitute Teacher
- Shannon O’Hearn Substitute Teacher

*Ratification***D. Discussion/action on the approval of classified hires.**

- Amber Ramirez Administrative Assistant (ESS)
- Norma Grijalva Campus Monitor (DHS)
- Reyes Lopez Custodian (Sarah Marley & RBMS)
- Ashley Acedo ESS Instructional Aide (Stevenson)
- Jessie Frisby ESS Instructional Aide (Joe Carlson)
- Erika Galaz Instructional Aide (Stevenson)
- Rosela Garcia Instructional Aide (Clawson)
- Alexia Munoz Instructional Aide (Stevenson)
- Janine Parra Instructional Aide (Joe Carlson)
- Darianna Salazar Instructional Aide (Joe Carlson)
- Ana Arriola Instructional Aide (PHMS)
- Liliana Hernandez Math Interventionist (Joe Carlson)

*Ratification***E. Discussion/action on the approval of Summer Professional Development.**

- Jessica Galaz Results Based Professional Development (Clawson)
- Alonzo Tapia Results Based Professional Development (Clawson)
- Savannah Tapia Results Based Professional Development (Clawson)
- Angelica Rios Results Based Professional Development (Clawson)
- Suzette Vildosola Results Based Professional Development (Clawson)
- Ibane Leon Results Based Professional Development (Clawson)
- Rachel Morris Results Based Professional Development (Clawson)
- Ana Daniel Results Based Professional Development (Clawson)
- Noemi Escalante Results Based Professional Development (Clawson)
- Cynthia Encinas Results Based Professional Development (Clawson)
- Samantha Renova Results Based Professional Development (Clawson)
- Angelica Fabela Results Based Professional Development (Stevenson)
- Marian Olguin Results Based Professional Development (Stevenson)
- Aaliyah Castillo Results Based Professional Development (Stevenson)
- Elisa Lindemann Results Based Professional Development (Stevenson)
- Bernadette Gonzalez Results Based Professional Development (Stevenson)
- Maria Salcido Results Based Professional Development (Stevenson)
- Adriana Rojas Results Based Professional Development (Stevenson)
- Crystal Vega Results Based Professional Development (Stevenson)
- Miriam German Results Based Professional Development (Stevenson)
- Kimberly Salazar Results Based Professional Development (Stevenson)
- Brenda Moreno Results Based Professional Development (Stevenson)
- Lulu Gamo Results Based Professional Development (Stevenson)
- Michelle Yanez Results Based Professional Development (Stevenson)
- Josue De La Ree Results Based Professional Development (Stevenson)
- Ruth Acedo Results Based Professional Development (Stevenson)
- Maria Escarcega Results Based Professional Development (Stevenson)

*Ratification***F. Discussion/action on the approval of classified transfers.**

- Alfonso Cordoba From ESS Instructional Aide (JC, 6.5hrs) to ESS Instructional Aide (PHMS, 7hrs) M&O
- Zoyla Galindo From ESS Instructional Aide (SM) to Instructional Aide (SM) M&O
- Stephania Lopez From Instructional Aide (SM) to ESS Instructional Aide (SM) M&O
- Susanna Ruiz From Instructional Aide (JC, 5.5 hrs) to Instructional Aide (Clawson, 6 hrs) M&O

**G. Discussion/action on the approval of increase in hours.**

- Erika Bells Instructional Aide from 7 hours to 8 hours (DHS)
- Karen Moreno Instructional Aide from 7 hours to 8 hours (DHS)
- Gloria Acosta Instructional Aide from 6 hours to 6.5 hours (JC)
- Yolanda Ballesteros Instructional Aide from 6 hours to 6.5 hours (JC)

- Alejandra Leon Instructional Aide from 5.5 hours to 7 hours (RBMS)

**H. Discussion/action on the approval of athletic hire.**

- Jacque Olivas Girls Basketball Assistant Coach

**I. Discussion/action on the approval of athletic resignation.**

- Ocean Sensenbaugh Track Assistant Coach (DHS) Resignation effective immediately

**J. Discussion/action on the approval of volunteer.**

- Jacque Olivas Volleyball (DHS)

**K. Discussion/action on the approval of athletic addendums for DHS.**

- Fabian Ochoa Baseball Coach
- Luis Cañez Baseball Assistant Coach
- Levi S. Salazar Golf Coach
- Levi S. Salazar Baseball Assistant Coach
- Levi S. Salazar Winter Weight Room
- Abner Cortez Boys Basketball
- Estefan Mora Boys Basketball Assistant Coach
- Richard Montijo Boys Basketball Assistant Coach
- Victor M. Ramos Boys Tennis Coach
- Maria Sexton Cross Country Coach
- Clint E. Hill Fall Weight Room
- Clint E. Hill Spring Weight Room
- Clint E. Hill Girls Basketball Coach
- Hunter Long Football Coach
- Sergio Rivera Football Assistant Coach
- Alfonso Acosta Girls Basketball Assistant Coach
- Mario A. Romero Girls Soccer Coach
- Gilbert Aguilar Girls Soccer Assistant Coach
- Andrea Barallardos Softball Assistant Coach
- Andrea Barallardos Girls Tennis Coach
- Andrea Barallardos Spiritline Coach
- Francisca Tapia Softball Coach
- Carlos Michael Chavez Softball Assistant Coach
- Ysabelle Nieblas Spiritline Assistant Coach
- Mitchell P. Nelson Trainer
- Donna Savill Swimming Coach
- Donna Savill Track Coach
- Maria Parra Swimming Assistant Coach
- Maria Parra Track Assistant Coach
- Daniel E. Ellsworth Track Assistant Coach
- Camilla Atree Track Assistant Coach

**L. Discussion/information only for certified & classified internal transfers.**

**Certified:**

- Hector Moreno From 5<sup>th</sup> Grade Teacher (JC) to Elementary P.E. Teacher (Various Schools)
- Yesenia Quijada ESS Teacher from RBMS to Joe Carlson
- Melissa Macapilit ESS Teacher from Faras to Joe Carlson
- Clint Hill ESS Teacher from DHS to RBMS

**Classified**

- Thalia Cruz From Instructional Aide (Clawson PreK) to Instructional Aide (Clawson Gen Ed)

**M. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation of \$1,000.00 from SkillsUSA to Douglas High School SkillsUSA Chapter.*
- *Donation of Weight Room Equipment from Cochise College to Douglas High School (est. value \$7,500.00).*

**N. Discussion/information only for Child Nutrition Department ServSafe Manager certification training.**

**O. Discussion/information only on ESI hire for School Year 2022-2023.**

**P. Discussion/action on the approval of the 301 Performance Pay Plan (PPP) for the 2022-2023 School Year.**

**Q. Discussion/action on the approval of Direct Service Agreement between DUSD #27 and Vail Unified School District for Arizona Online Instruction (AOI) Support.**

**R. Discussion/action on the approval of the following Job Description:**

- Food Service Driver/Custodian
- Arizona Online Instruction (AOI) Coordinator

**S. Discussion/action on the approval of creating five (5) Elementary Campus Security Officer Positions and revision of Job Description.**

**T. Discussion/action on the approval of Addendums of The Stepping Stones Group for ESS Department.**

**U. Discussion/action on the approval to pay an invoice from Fiscal Year 2021-2022 for IT Department.**

**V. Discussion/action on the approval of \$100.00 stipend for DUSD staff who attended the summer ALICE training.**

**W. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the following Policy Advisories immediately upon the first reading.**

- Policy Advisory No. 716..... (NEW) JLDAB – Referrals to Other Agencies  
(NEW) Regulation JLDAB-R – Referrals to Other Agencies  
(NEW) Exhibit JLDAB-E – Referrals to Other Agencies

**IV. INFORMATION ITEMS:**

A. Request for future agenda items

B. Announcements

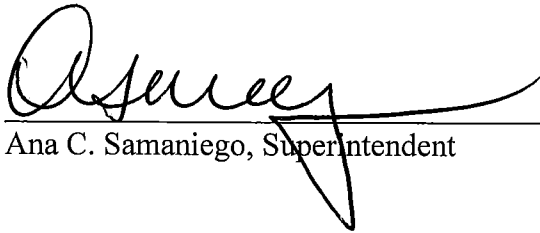
- First Day of School ..... August 3, 2022
- Labor Day: No School & All District Offices Closed ..... Monday, September 5, 2022
- Next Regular Board Meeting ..... September 6, 2022

**V. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

Certification of posting:

I, Ana C. Samaniego, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 29<sup>th</sup> day of July 2022 at 3:00pm.



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Ana C. Samaniego, Superintendent