



## SILVER CREEK CENTRAL SCHOOL DISTRICT

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This is an unofficial summary of the Silver Creek Central School District Board of Education action on the date shown below. The agenda is available on the District website on Monday before the meeting on Wednesday. Official minutes are available from the District Clerk.

### **Board Summary Report July 8, 2015 ~ Reorganization & Regular Meeting**

Mrs. Borrello administered the oath of office to re-elected board member Scott Pulver and newly elected Jerry Cross.

The Board of Education elected Mr. Bogosian as President and Mr. Cole as Vice-President for the 2015-2016 school year.

The following appointments and authorizations were approved for the 2015-2016 school year:

- Mary Kaye Clouden was appointed as District Treasurer.
- Mary Kaye Clouden was appointed as the School Tax Collector.
- Lynn Godert was appointed as District Clerk.
- Linda Borrello was appointed as Deputy District Clerk.
- Jill Valvo was appointed as Internal Claims Auditor.
- Linda Borrello was appointed as Records Access Officer and Records Retention and Disposition Officer.
- The Director of Pupil Personnel Services was appointed as the Residency Officer.
- Cindy Mackowiak was appointed as the HIPAA Privacy Officer.
- Lynne Gowan was appointed as Title IX and Section 504 Compliance Officer.
- The Interim Superintendent was designated as the Designated Education Officer in compliance with Chapter 181 of the Laws of 2000 and SAVE legislation.
- The Interim Superintendent was appointed as the District's Lead Evaluator.
- The Interim Superintendent was designated as the Civil Service Section 73 Officer.
- The High School Principal 9-12, Middle School Principal 6-8, and the Elementary Principal PreK-5 were designated as attendance officials for their grade levels.
- April Cooper was appointed as the Dignity Act Coordinator.
- The Interim Superintendent was authorized to execute a contract with Melodee Leone for implementing the CDEP Plan.
- Beth Miller, Mark Baldelli and Lynne Gowan were appointed as Sexual Harassment Officers.
- Michael Daniels, Superintendent of Buildings and Grounds, was designated as the School District's pesticide representative.
- Harris Beach, LLP and Hodgson and Russ, LLP were appointed as school attorneys.
- The Interim Superintendent was authorized to enter into professional service agreements with special attorneys, as needed, to meet the District's legal needs.
- Cheryl Robinson was appointed as Central Treasurer for the Extra-Classroom Activity accounts.
- Evans Agency Insurance was appointed as insurance agent.
- JP Morgan Chase, Charter One Bank, HSBC Bank, First Niagara, Community Bank N.A., and New York Liquid Asset Fund (NYLAF) were appointed for depositories and certificates of deposit investments.

- The Board delegated power to the Board President to authorize the issuance and sale of Revenue Anticipation Notes for the District.
- The Observer was designated the official newspaper.
- The Interim Superintendent was authorized to certify all payrolls and the District Clerk was authorized in the absence of the Superintendent.
- The Business Administrator was authorized as purchasing agent.
- The District Treasurer was authorized to sign all payroll checks and to sign all accounts payable disbursements, and the Superintendent of Schools and Business Administrator were authorized as a back-up signature when the District Treasurer is unavailable.
- The Interim Superintendent was authorized to execute contracts on behalf of the school district in amounts of up to \$10,000, with monthly reports of such contracts submitted to the Board of Education, and with BOCES for service adjustment increase agreements in amounts of up to \$20,000, with monthly reports of such contracts submitted to the Board of Education.
- The Interim Superintendent was authorized to make budgetary transfers up to \$3,000 within the same functional unit. Transfers greater than \$3,000 within the same functional unit or transfers between functional units shall be presented to the Board of Education for approval. The Board shall receive a monthly report of all such transfers of less than \$3,000 with the Treasurer's Report.
- The Interim Superintendent, as Chief Executive Officer of the District, or his designee, was authorized to file applications for available federal and state funds and the District is authorized to participate in the Federal School Free and Reduced Price Lunch Program.
- A petty cash fund of \$250 was created for the Business Office, with the Deputy District Clerk as account custodian.
- The Interim Superintendent or his designee was authorized as the voting representative to the Erie II Self-Funded Workers' Compensation Plan, the Chautauqua County School Districts' Medical Health Plan and the School Municipal Energy Cooperative.
- The Interim Superintendent was authorized to employ personnel on a temporary, part-time, per diem or substitute basis, and to set the appropriate wages for such personnel.
- The Interim Superintendent and Board of Education were authorized to attend meetings, conferences and conventions of local, state and national education organizations as budgeted, and the Superintendent is authorized to approve meeting, conference and convention attendance for the District Treasurer, District Clerk, Directors, Principals and other employees within budget limitations.
- Per the insurance program presented by Evans Insurance and approved by the Board of Education, that the District has authorized faithful performance bond for all employees at \$100,000 each, District Treasurer at \$1,000,000 plus \$100,000, Tax Collector \$400,000 plus \$100,000, Technology Information Manager \$400,000 plus \$100,000, Superintendent \$400,000 plus \$100,000, Business Administrator \$1,000,000 plus \$100,000, Business Office Account Clerks (2) \$400,000 plus \$100,000 each.
- The mileage reimbursement rate for official authorized use of private vehicles was set at the IRS allowable reimbursement rate. (Note: This rate is presently set at \$0.575 per mile.)
- The Board of Education Policy Manual was authorized as Board of Education policy.
- The District Safety Plan was adopted.
- Regular meetings of the Board of Education will be held in 2013-2014 at 7:00 p.m., unless scheduled otherwise on the following dates:

<b>2015</b>	<b>2016</b>
July 8, 2015 (regular meeting & reorganizational meeting)	January 13 & 27, 2016
August 12 & 26, 2015	February 10 & 24, 2016
September 9 & 23, 2015	March 9 & 23, 2016
October 14 & 28, 2015	April 13, 2016
November 10, 2015 (Tuesday)	April 27, 2016 (Date may change due to BOCES budget vote & component Board member vote)
December 9, 2015	May 10, 2016 (regular meeting & official budget presentation)
	May 25, 2016
	June 8 & 22, 2016

- The Board established the standard workdays for calculating days worked for ERS in accordance with NYSERS "Guidelines for Reporting Days Worked" for the following positions:
  - Accountant/District Treasurer
  - Secretary/District Clerk
  - Secretary/Deputy District Clerk
  - Bus Driver
  - Bus Monitor
  - Mechanic I & IV
  - Building Maintenance Mechanic
  - Groundskeeper
  - Custodian
  - Cleaner - 10 month
  - Cleaner - 12 month
  - Cleaner - Part Time
  - School Secretary - 10 month
  - School Secretary - 12 month
  - Clerk II - 10 month - Middle School
  - Clerk II - 10 month - Elementary School
  - Clerk II - 12 month
  - Database Clerical
  - Teacher Aide
  - Teacher Aide/LPN
  - LPN
  - School Monitor - A.M.
  - School Monitor - P.M.
  - Lunch Monitor

\* \* \* \* **End of the Reorganization Meeting** \* \* \* \*

**ACTIONS TAKEN BY THE BOARD:**

- The Board received the May 2015 Treasurer's Report, Board meeting minutes and monthly reports.
- The resignation of Alexis Seybold as a lunch monitor was accepted.
- The resignation of Christa Barwicki as a Technology teacher was accepted.
- The resignation of Pam Len was accepted.
- Lisa Estee was granted an FMLA leave.
- The following persons were appointed to summer school positions:
 

Julia Harford	Elementary Teacher
Kristin Corsaro	Elementary Teacher
Laura MacLeod	Substitute
Bonnie Pelz	Summer School Monitor
Julia Harford & Victoria Roland	Summer School Supervisors
Kristin Zells	HS Math Teacher
Kellie Marcus	HS Special Education Teacher
Elizabeth Guzzetta	HS Regents Exam Prep/Biology
Caitlyn Kane	HS Regents Exam Prep/Global US History
Carolyn Laurenzi	HS Regents Exam Prep/ELA
Kellie Marcus	HS Regents Exam Prep/Special Education
David Skalski	HS Regents Exam Prep/Earth Science
Kristin Zells	HS Regents Exam Prep/Algebra Geometry
- The following persons were recognized as instructors for the Youth Summer 2015 Community Education Program:
 

Sean Helmer	Flag Football
Chris Prevet	Soccer
Amy Seiders	Track & Field
Shannon Connors	Chorus
- Melodee Leone was appointed as a K-12 Literacy Coach.
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- The following persons were acknowledged as SUNY Fredonia Student Teachers:
 

<b>Student Teacher</b>	<b>Cooperating Teacher</b>
Candice Sullivan	Tracy Ciancio
Candice Finster	Janet Decker
Emily Carpenter	Courtney McIntyre
Michael Greenblatt	Janet Decker
Kayleigh Wasielewski	Cheryl Poppenberg
Carolyn Yonda	Kelly Pieniazek
Kelsey Zimmermann	Maureen Quant

Jasmine Barrow  
Joelle DeJohn  
Emily Higgins

Danielle Broginski  
Janelle Smith  
Mary Kay Moss

- Sean Helmer was appointed as the Director of Athletics.
- Kevin Rice was appointed as a .5 FTE Dean of Students.
- The following coaching assignments were approved:

<b>Position</b>	<b>Name</b>
<b>FALL</b>	
Varsity Football Head Coach	Sean Helmer
Varsity Football Assistant Coach	Greg Greenough
Varsity Football Assistant Coach	Wayne Griem
JV Football Head Coach	Ralph Jackson
JV Football Assistant Coach	Chris Waddy
Modified Football Head Coach	Ben Forenzo
Modified Football Assistant Coach	Greg Brennan
Boys Varsity Soccer Head Coach	Dan Foy
Boys Modified Soccer Head Coach	Brad Bish
Girls Varsity Soccer Head Coach	Kevin Rice
Girls Modified Head Coach	Chris Prevet
Varsity Cross Country Head Coach	Mike Janisch
Modified Cross Country Head Coach	Amy Seiders
Varsity Volleyball Head Coach	Bridget Case
JV Volleyball Head Coach	Greg Birner
Modified Volleyball Head Coach	John Hilliker
Varsity Cheerleading Head Coach	Tami Faraci
<b>WINTER</b>	
Varsity Boys Basketball Head Coach	Robert Genco
JV Boys Basketball Head Coach	Dan Vona
Modified Boys Basketball Head Coach	Wayne Griem
Modified Boys Basketball Assistant Coach	Greg Brennan
Varsity Girls Basketball Head Coach	Tammy Rice
JV Girls Basketball Head Coach	Kevin Rice
Modified Girls Basketball Head Coach	Katie Burke
Modified Girls Basketball Assistant Coach	Kate Swanson
Modified Wrestling Head Coach	Greg Brennan
Varsity Cheerleading Head Coach	Noelle Harford
Varsity Bowling Head Coach	Jason Mirek
<b>SPRING</b>	
Varsity Baseball Head Coach	Mike Janisch
JV Baseball Head Coach	Jordan Morrison
Modified Baseball Head Coach	Sean Helmer
Varsity Softball Head Coach	Stacie Bauer
JV Softball Head Coach	John Hilliker
Modified Softball Head Coach	TBA
Boys Varsity Track Head Coach	Ben Forenzo
Girls Varsity Track Head Coach	Amy Seiders
Varsity Track Assistant Coach	Scot Grennough
Boys Modified Track Head Coach	Jason Mirek
Girls Modified Track Head Coach	Bridget Case
Boys Varsity Lacrosse Head Coach	Robert Genco
Boys Varsity Lacrosse Assistant Coach	TBA
Boys Modified Lacrosse Head Coach	Kevin Rice
Golf Head Coach	Mark Baldelli
Weight Training	TBA
Weight Training	Greg Brennan
	Amy Seiders
Intramural Basketball Boys	TBA
Intramural Basketball Girls	TBA
Intramural Bowling	TBA
Intramural Soccer Girls	TBA
Intramural Soccer Boys	TBA

- The following persons were appointed as lifeguards and fitness guards:

<b>Lifeguards</b>	<b>Fitness Guards</b>
McKayla Polowy	Abigail Rocque
Lauren Johengen	Rose Falcone
Abigail Rocque	
Kathryn Cymerman	
Cari Hartinger	
Allison Harford	
Mary Jo Pearl	

- Donna Roof was appointed as the Director of Community Education.
- Dana Carter-Leone was appointed as the AIS Coordinator.
- The following persons were appointed as Elementary Department and Grade Level Facilitators:
 

Paula Michalak	Library Media Specialist
Joanna Connolly	Music Department
Melissa Berry	Kindergarten
Janelle Smith	2nd Grade
Maureen Quant	Elementary Special Education
- The following persons were appointed as Non-Instructional Substitutes:
 

<b>Sub Lunch Monitor</b> Mary Gawron Alicia Voight Miranda Royce William Harford  <b>Sub Nurse</b> Carol Woodward  <b>Sub Cleaner</b> Frank Bonasera Deborah Schweers Carol Woodward  <b>Sub Bus Driver</b> Stephen Blank Alvin Wilson Matthew Martin	<b>Sub Teacher Aide</b> Mary Gawron Elizabeth Leavitt Jodie Nelson Dorothy Kuell Alicia Voight Sue Chiappone Melinda Royce Miranda Royce Tami Faraci William Harford  <b>Sub Bus Monitor</b> Kristen Pleszewski	<b>Sub Office</b> Mary Gawron Elizabeth Leavitt Jodie Nelson Sharlene Hehir Alicia Voight Carol Woodward Elizabeth Kowal Sue Chiappone Mark Martin Tami Faraci
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- Pam Postle was appointed as the Substitute Assistant, Transportation Director.
- The Board amended the employment contract for Kari Tuner and Lynn Godert.
- The resignation of Michael Janisch for the purpose of retirement was accepted and the Board thanked him for his years of service to the District.
- The resignation of Jinelle Burger as School Psychologist and Dean of Students was accepted and the Board thanked her for her years of service to the District.
- Chad Austin-Alford was granted permanent status as a Network Technician.
- Kari Turner was authorized to attend the NYAPT conference in Albany, New York.
- A 1.0 FTE School Psychologist position was created.
- Victoria Roland was appointed to a probationary position as School Psychologist.
- Christina Gervase was appointed to a probationary position in Elementary Education.
- Two Elementary teaching positions were created.
- Mary Lang, Melissa Vuich and Gwendolyn Gingrich were appointed to a probationary positions in Elementary Education.
- Kristin Corsaro was appointed to a probationary position in Special Education.
- Carolyn Laurenzi was appointed to a probationary position in English Language Arts.
- The resignation of Christina Gervase and Mary Lang as long-term substitutes were accepted.
- Nicole Zuppa and Michelle Seeger were appointed as long-term substitutes.
- Kristen Foley was appointed to a .5 FTE long-term substitute position.
- Shared athletic agreements with Forestville Central, Fredonia Central and Dunkirk City Schools were approved for the following sports:
 

<b>Forestville Central School</b> Varsity Soccer (Boys) Modified Soccer (Boys) Modified Soccer (Girls)	<b>Fredonia Central School</b> Girls Varsity Swimming	<b>Dunkirk City Schools</b> Varsity Swimming (Boys) Varsity Wrestling Modified Wrestling
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Varsity Soccer (Girls)  
 Varsity Cross Country (Boys and Girls)  
 Modified Cross Country (Boys)  
 Modified Cross Country (Girls)  
 Cheerleading  
 Varsity Football  
 JV Football  
 Modified Football  
 Varsity Baseball (Boys)  
 JV Baseball (Boys)  
 Modified Baseball (Boys)  
 Varsity Track (Boys)  
 Varsity Track (Girls)  
 Varsity Track (Boys and Girls)  
 Modified Lacrosse (Boys)

Varsity Track (In-Door)

- The following items were declared excess equipment and the Business Office was authorized to dispose of, trade in, or sell to the highest bidder:
  - 93 - Biology Textbooks
  - Free Weight Leg Press
  - 2008 Hammer Strength Selector-size Chest Press
  - 2008 Hoist Lateral Plate Loaded Seated Row
  - 2008 ISO Hammer Strength Lateral Row
  - 2008 Hammer Strength Curl Bench
  - 2008 Hammer Strength Ground Base Jammer
  - Bus #92 - 2004 International 65-passenger
  - Bus #95 - 2006 Thomas Built 66-passenger
  - Bus #100 - 2007 Thomas Built 66-passenger
- A budget transfer was approved.
- Policy #7421R, Extra-Curricular Activity and Interscholastic Sports Eligibility Requirements Grades 9-12 was adopted.
- The following policies had their first reading:
  - #5641 District Wellness Policy Adopted
  - #5674 Data Networks & Security Access
  - #6110 Code of Ethics for Board Members and All District Personnel
- The contract with Personal Touch Food Service was extended.

**Upcoming Meetings & Upcoming Events**

Special Board Meeting	July 15	8:00 p.m.
Board Meeting	August 12	7:00 p.m.
CDEP	August 26	9:00 a.m.
Superintendent's Safety Committee	August 26	4:00 p.m.
Board Meeting	August 26	7:00 p.m.