



## **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
  - 1. Call to Order
  - 2. Pledge of Allegiance
  - 3. Agenda Revisions/Additions
  - 4. Agenda Approval
  - 5. Consent Agenda Approval
    - a. Minute Approval
    - b. Approval of Expenditures and Transfers
    - c. Personnel
  - 6. Public Comment
  - 7. Recognition of Visitors and Correspondence
  - 8. Business
    - a. School Board Policies for Review
    - b. School Board Policies for Approval
  - 9. Reports
    - a. Chairperson
    - b. Committee Reports
    - c. Business Manager
    - d. Building and Grounds Supervisor
    - e. Activities Director
    - f. Elementary Principal
    - g. 5-12 Principal
    - h. Superintendent
  - 10. Board Comments
  - 11. Adjournment
- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

**Legal References:** Minn. Stat. § 123B.09, Subd. 7 (Boards of Independent School Districts)

**Cross References:** Policy 203 (Operation of the School Board – Governing Rules)  
Policy 203.5 (School Board Meeting Agenda)  
Policy 203.6 (Consent Agendas)

Original: 1997  
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