UTPB Student Services

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| **Resource Center** | **Services Provided** | **Contact Information** |
| **Dual Credit Coordinator** | Liason between ISD and higher education faculty and staff. Assist schools with registration. Assist students with support services such as: tutoring, SI tutors, online writing center, online library, early alert and provide grades to counselors. Provide assistance with TSI testing. | Dual Credit: Heather Cress  Phone #: 432-552-2106  [cress\_h@utpb.edu](mailto:cress_h@utpb.edu)  Room : MB 4118 |
| **Continuing Education/Outreach Office** | Supervise all Dual Credit and Early College High School Activities. Assist students with support services such as: references to SI tutors, online writing center, online library or any student issues that may arise. | Director: Lillian Porter  Phone#: 432-552-2555  [porter\_l@utpb.edu](mailto:porter_l@utpb.edu)  Room: MB4118 |
| **Success Center**  **Online Writing Center (OWL)** | OWL is an online paper critiquing service by email. The student may go to UTPB.edu and type OWL in search box for instructions. <http://www.utpb.edu/academics/undergraduate-success/success-center/tutoring/online-writing-lab-(owl)> | Phone #: 432-552-3350  Room : MB 2215  OWL@utpb.edu |
| **Early College High School Senior Program Coordinator** | Liason between ISD and higher education faculty and staff. Assist schools with registration. Assist students with support services such as: tutoring, SI tutors, online writing center, online library, early alert and provide grades to counselors. Provide assistance with TSI testing. | ECHS: Dr. Lillian Porter  Phone #: 432-552-3103  Room : MB 4267 |
| **J.Conrad Dunagan Library** | Library services on campus or online such as the Library Catalogue, Databases A to Z, E-journals A to Z and Reference Pages. | Librarian: Bobbie Williams  Phone #: 432-552-2407  Room : LLC 134 |
| **Success Center/**  **Success Center**  **Supplemental Instruction** | Specialized tutoring in math, science and English classes and note taking skills. <http://ss.utpb.edu/success-center/> | Director: Dr. William Harlow  Phone#: 432-552-3350  Room: MB 2215 |
| **Smarthinking**  **Online Tutoring** | Tutoring in various subjects through online chats and emails. | Use your Blackboard credentials to login onto your smarthinking account at https://www.smarthinking.com. |
| **Help Desk** | Provides assistance to students enrolled in on line classes 24/7. | Submit ticket on line through  blackboard or contact by phone at  1-877-633-9152. |
| **TSI Services** | Provides assistance in setting Proctor accounts and distributing testing units for TSI Assessment. | Administrative Assistant: Karla Olivas  Phone#: 432-552-2557  [Olivas\_k@utpb.edu](mailto:Olivas_k@utpb.edu)  Room: MB 4207 |
| **PASS Office/Literacy Center** | Testing, **ADA services (Students must Self Identify Disability Accomodations)**, Fill out forms online at <http://www.utpb.edu/academic/undergraduate-success/pass-offce> | Director: Leticia Madrid  Phone #: 432-552-2630  Room : MB 1160 (Mesa Courtyard) |