

FAMILY ENGAGEMENT PLAN

Donald P. Yates Primary School

2022-23

Components:

A. The Family Engagement Plan is developed with parental input and is distributed to parents.

- Hold Annual Title I meeting to inform parents, students and community of the school's participation in Title I and to explain the school's parent involvement policies and activities
- Schedule Parent Advisory Board meetings to inform, discuss and make suggestions for plans and changes in the School Improvement Plan, Family Engagement Plan, Family Involvement Events and other school related items
- Schedule grade level meetings at which the Family Engagement Plan can be discussed and suggestions can be made for changes
- Share Family Engagement Plan on school website

B. Meetings are held at different times of the day so that more parents can attend- mornings, evenings, etc.

- Schedule Parent/Teacher Organization meetings at morning, mid day as well as before/after school hours
- Schedule meetings at other locations
- Schedule parent conferences and parent meetings in the evening to allow for more parent input
- Schedule Family Involvement Events at various times of the day and on various days to accommodate parent schedules

C. Parents are involved in the planning, reviewing, and improving parent involvement programs, school parental involvement policy, and the joint development of the school wide program plan- TSIP.

- Develop teams of parents that review and make suggestions for maintaining the School-wide Title I Program Plan – TSIPP
- Survey all the parents for suggestions about improving parent involvement activities through school generated survey or District Needs Assessment Survey.

- Invite parents to participate on the Parent Advisory Board and Parent/Teacher Organization Board

D. Parents are given timely information.

- Use the school website for up to date information
- Send regular grade level or class information home to parents using several methods...including, but not limited to...Class DoJo, Thrill Share, or phone calls.

E. School curriculum, forms of assessment (what is measured, how to understand the results, and student proficiency levels) are explained to parents.

- Schedule grade level meetings and/or parent conferences to discuss and explain the school/state standards, the forms of assessment, the results of these assessments
- Communicate information about state mandated RTI program thru sending informational pamphlets home as well as notification to test.
- Send home all screening results
- Keep parents of students in Tier II or III Programs informed of RTI progress by sending home progress monitoring results every 4 weeks
- Send parents a mid-nine weeks progress report
- Send home nine weeks report cards
- TCap results are sent to Ross to be sent home from there the following year

F. Meetings requested by parents are scheduled to allow parental suggestions to be part of the educational decision-making about their child. Responses to the suggestions are given as soon as possible.

- Hold parent meetings as requested to discuss the child's progress and to decide about the best plans for improvement
- Hold Support Team (S-Team) meetings weekly
- Hold meetings concerning IEPs and 504s as needed

- **G. The school-parent compact is discussed. This document outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.**

- Discuss the components of the compact with students and parents during registration, conferences or Parent Night

- Make compact available on school website
- **H. The importance of communication between teachers and parents is addressed: (EXAMPLES: parent-teacher conferences to address student progress at least once a year for elementary schools, frequent child progress reports for parents, access to staff, opportunities to volunteer and participate in their child's school, and observation of classroom activities).**
- Hold parent/teacher conferences at least once a year and as requested by parent or teacher to address student progress
- Send home mid-nine week progress report and nine weeks report card
- Provide access to staff through phone calls, emails and/or opportunities for conferencing during staff planning time
- Provide opportunities for parents to volunteer
- Provide school planners/folders to allow daily communication between the parent and the teacher
- Provide frequent communication regarding curriculum being taught during the week, as well as any information about events, using a variety of communication tools.

I. The school will build capacity for parent involvement- help parents understand topics such as the State's academic controls standards, State student academic achievement standards, state and local academic assessments, the requirements of parent involvement, how to monitor a child's progress and work with educators to improve the achievement of their children.

- Schedule parent meetings at each grade level to discuss standards and assessments (state and local)
- Make parents aware that Yates' Family Engagement Policy Parent is on the school website
- Make parents aware of the district Student Parent Handbook on the website
- Explain how to monitor a child's progress at grade level meetings/parent meetings/ conferences
- Send home screening test results in math and reading to identify and explain why students need intervention.
- Address those results at parent conferences

- **J. The school will provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology.**
 - Provide materials for parents to work with their child
 - Hold parent/child activities that teach parents how to work with their child (Ex. STEAM Night, Health Night, ESL Night, Technology Night, Literacy Night, Art Night)
 - Inform parents of computer programs available for their child to use at home...including I Ready Math, Amplify and Skills & Next Steps. IReady results are sent home 3 times a year
 - Develop and maintain a Parenting Skills Library on various topics with materials available for checkout
 - Inform parents of educational computer programs & websites available for their child to use at home
 - Share parenting newsletters throughout the year
 - Parenting brochures are available in the school lobby
 - Provide case by case support for families by partnering with the school social worker

K. The school will educate teachers, pupil services personnel, principals, and other staff (with the assistance of parents) in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

- Hold Parent Advisory Board meetings as a means of parental input
- Provide opportunities for parents to work with their child on assigned projects at home

L. Parent involvement programs and activities are coordinated with preschool programs like Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs and include other activities such as parent resources centers.

- Develop programs for transition from pre-k to kindergarten
- Give kindergarten parents and students a tour of the school
- Give families materials to help with transition to kindergarten

- Coordinate a tour and parent meeting with Ross Elementary for transition of second grade students

M. Information about school and parent programs, meetings, and other activities is sent to the parents in an understandable language.

- Translate materials into other language (s)

N. The school will provide other reasonable support for parental involvement activities as parents may request.

- Survey parent opinions and suggestions annually about parent involvement and the school. (Needs Assessment Survey)
- Respond to suggestions in a timely manner during Leadership meetings and Parent Advisory Board meetings
- Discuss and make changes in parent involvement activities as needed
- Funds may be used to provide childcare for parent activities, if possible

O. The school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a language such parents understand.

- Remove barriers for parents of students who are limited English proficient, have disabilities, are migrant, or are homeless
- Provide a liaison to assist with meeting the need of homeless, migrant families and/or parents with disabilities
- Provide translators for conferences and whenever needed
- Hold ESL Night to give information to families on how to help their child succeed

*Title I does not discriminate on the basis of race, color, national origin, sex, handicap or age.

*Revised 9/30/22