

OXFORD HILLS SCHOOL DISTRICT (M.S.A.D. #17)

232 Main Street, South Paris, ME 04281

Ph.(207) 743-8972 / Fax (207) 743-2878

Application for Substitute Teaching

Date: _____

Name: _____ Tel. No: _____

Address: _____
Street City State Zip

Social Security Number: _____

Education:

- High School Graduate: _____
- College Attended: _____
Number of years attended: _____
Degree held: _____
Major: _____
- Other Education: _____

Certification:

- Do you hold a Maine Teaching Certificate? _____
If yes, please provide a copy.
- Please indicate any other certification that you hold. _____

Location/School/Grade/Subject Preferences:

Location: _____ OHCHS _____ Oxford Grades: _____ K - 3
_____ OHMS _____ Otisfield _____ 4 - 6
_____ Rowe (Norway) _____ Harrison _____ 7 - 8
_____ Paris _____ Waterford _____ 9 - 12
_____ W. Paris
_____ Hebron _____ Special Education _____ Tutor Students

Subject Preferences: _____ Any subject
_____ Art
_____ Music
_____ Physical Education
_____ Other: _____

For Office Use Only

Approved by:

Payroll # _____

CHRC: _____

Orientation Course: _____

(Date)

(Date)

Experience: Please list previous teaching/substituting experience.

Grade/Subject

Employer

Dates

References: Please provide three references who are not related to you who are familiar with your work as a teacher, substitute or who knows of your experience working with youth.

Name

Address

Telephone

Are you able to perform the duties (with or without reasonable accommodations) of the position for which you are applying? Yes _____ No _____

Are you lawfully authorized to work in the United States? _____

Have you ever been convicted of a felony or misdemeanor? _____

If yes, explain: _____

* Conviction of a felony or misdemeanor will not necessarily disqualify the applicant.

Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? _____

Have you ever been disciplined, discharged, or compelled to resign from a prior position? _____

If yes, explain: _____

Do you consent to having M.S.A.D. #17 personnel check the information provided on the application, supporting papers, or interviews that are deemed necessary, including without limitation, criminal arrest and conviction records checks, reference checks, and release of investigatory information possessed by any state, local, or federal agency? _____

Providing any false or misleading information in the application or employment screening process shall be fully sufficient grounds to refuse to employ, or having employed, immediately to discharge, the applicant.

Thank you.

Signature of Applicant