

# Memorandum

**VISION:** The McAllen Independent School District is a multicultural community in which students are enthusiastically and actively engaged in the learning process. Students demonstrate academic excellence in a safe, nurturing and challenging environment enhanced by technology and the contributions of the total community.

**MISSION:** The mission of the McAllen Independent School District is to educate all students to become lifelong learners and productive citizens in a global society through a program of educational excellence utilizing technology and actively involving parents and the community.

**GOAL:** 4. Financial Priorities

**STRATEGY:** 7. Financial Priorities

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**TO:** Secretaries/Bookkeepers/Principals/Directors/ELT

**FROM:** Dyanira Diaz <sup>DD</sup>  
Director of Accounting

**THRU:** Adel Felix <sup>af</sup>  
Assistant Superintendent for Business Operations

**DATE:** January 05, 2023

**SUBJECT:** Mileage Reimbursement Rate

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The Internal Revenue Service has revised the mileage reimbursement rate.

McAllen Independent School District will implement these new rates as follows based on the date of travel:

July 1, 2022- December 31, 2022                      62.5 cents per mile

**As of January 1, 2023                                      65.5 cents per mile**

All forms submitted to Accounting for reimbursement purposes must reflect the rate based on the date of travel.

If you have any questions, please contact the Accounting Department.

**Signature:** *Dyanira Diaz*

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**Signature:** *Adel Felix*

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