

**Pine River Area Schools
Board of Education
Regular Meeting Minutes
June 21, 2021**

A regular meeting of the Pine River Area Schools Board of Education was held Monday, June 21, 2021, at the Pine River Middle/High School Media Center.

I. ROLL CALL

President Peterson called the meeting to order at 6:30 p.m.

Members Present: 7-Mrs. Kim Dean, Mr. Kevin Delancey, Mrs. Katy Draper, Mr. Rob Kulpa, Ms. Heather Marks, Mr. Jim Peterson, and Mr. Tom Shook.

Members Absent: None

Administrators/Directors Present: Mr. Matthew Lukshaitis, Mrs. Josie Hill and Mr. Rob Sibary

Directors Absent: Mrs. Heidi Hayes, Mr. Jeff Hattendorf, and Mr. Brent Ruppert

II. APPROVE AGENDA AS PRESENTED

Motion by Mrs. Dean, seconded by Mrs. Delancey to approve the agenda as amended.

Ayes 7, Nays – 0, Motion carried

III. CORRESPONDENCE

The board acknowledged grant funding donations from General Mills (for playground equipment at the K-3 building) and Youth Endowment of Osceola County Fund of Osceola County Community Foundation, a geographical affiliate of Fremont Area Community Foundation for the purchase of PPE.

IV. SUPERINTENDENT'S REPORT

Mr. Lukshaitis presented MICIP information (portfolio report), outcomes from district wide school improvement meeting, current job openings, and discussions at the ISD level regarding COVID-19 guidelines for the upcoming school year.

V. PRESIDENT'S REPORT

Mr. Peterson updated the board on bond construction progress, announced there will be no July board meeting and mentioned a positive turn out for the end of year picnic.

VI. COMMUNICATIONS AND PUBLIC COMMENT-Extended COVID-19 Learning Plan and General Comments

No one was present for public comment.

VII. CONSENT AGENDA

Motion by Mr. Delancey, seconded by Mr. Kulpa to approved the consent agenda as presented, including:

- A. Board Minutes from May 19, 2021 Regular meeting
- B. Capital Project Funds
- C. General and Lunch Fund Accounts Payable
- D. PR Expenditures Worksheet

Ayes 7, Nays – 0, Motion carried

VIII. OLD BUSINESS-Second reading/approval of 2020-2021 Amended Budgets, 2021-2022 Proposed Budgets, Reauthorization of the Pine River Area Schools Extended COVID-19 Learning Plan (ECoLP), ECoLP Reconfirmation Meeting and End of Year Goals Report.

A. Motion by Mr. Shook, seconded by Mrs. Dean to approve the amended 2020-2021 food service budget and the proposed 2021-2022 food service budget as presented by the Business Services Manager and recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

B. Motion by Mr. Shook, seconded by Mrs. Dean to approve the amended 2020-2021 Original budget and the proposed 2021-2022 Original budget as presented by the Business Services Manager and recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

C. Motion by Mr. Shook, seconded by Mrs. Dean to approve the amended 2020-2021 School Activity Fund budget and the proposed 2021-2022 School Activity Fund budget as presented by the Business Services Manager and recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

D. Motion by Mr. Shook, seconded by Mrs. Dean to reauthorize the Pine River Area Schools Extended COVID-19 Learning Plan and approve the ECoLP Reconfirmation Meeting and end of year goals report as recommended by Superintendent.

Ayes 7, Nays-0, Motion carried

IX. NEW BUSINESS

A. Personnel-Retirements/Resignations

1. Motion by Mrs. Draper, seconded by Ms. Marks to the resignations of the following staff: Rebecca Curtis as High School Guidance Counselor, effective August 6, 2021, Ben Guffey as Athletic Fields Marker effective June 4, 2021, Ashley Larr-Verdi as Cheer Coach effective June 4, 2021, Brittany Norman as a Fifth Grade Elementary Teacher, effective June 30, 2021, and Stephanie McConnell as the K-5 Elementary Art Teacher also effective June 30, 2021 as recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

B. New Hires

1.) Motion by Mr. Delancey, seconded by Mr. Kulpa to approve hiring Mrs. Kristina Gydesen as a Fifth Grade Elementary Teacher at Pine River Area Middle School, effective for the 2021-2022 school year at a BA II step 7 as recommended by the hiring committee and the Superintendent.

Ayes 7, Nays-0, Motion carried

2.) Motion by Mr. Delancey, seconded by Mr. Kulpa to approve hiring Miss Jamie Justin as the JV Girls Basketball Coach, effective for the 2021-2022 season, at a coaching step 2 as recommended by the Athletic Director and the Superintendent.

Ayes 7, Nays-0, Motion carried

3.) Motion by Mr. Delancey, seconded by Mr. Kulpa to approve hiring Mrs. Chelsea Hicok, as the Special Education and Student Services Coordinator, effective for the 2021-2022 school year, at salary of \$72, 258 annually, plus \$3,000 annuity, 210 days per year, per the contract recommended by the hiring committee and Superintendent.

Ayes 7, Nays-0, Motion carried

4.) Motion by Mr. Delancey, seconded by Mr. Kulpa, to approve hiring Miss Courtney Blood and Mrs. Suzanne Raven, K-3 Literacy Instructional Paraprofessionals, effective for the 2021-2022 school year at an Instructional Paraprofessional step 1, as recommended by the hiring committee and Superintendent.

Ayes 7, Nays-0, Motion carried

5.) Motion by Mr. Delancey, seconded by Mr. Kulpa, to approve hiring Mrs. Krista LaDouce as a MS/HS Instructional Paraprofessional, effective for the 2021-2022 school year, at an Instructional Paraprofessional step 1, as recommended by the hiring committee.

Ayes 7, Nays-0, Motion carried

6.) Motion by Mr. Delancey, seconded by Mr. Kulpa, to approve hiring Mr. Ben Ruetz as the High School Student Success Coordinator for the 2021-2022 school year, as recommended by the High School Principal and Superintendent.

Ayes 7, Nays-0, Motion carried

7.) Motion by Mr. Delancey, seconded by Mr. Kulpa, to approve hiring Mrs. Kelly Workman as the grades 4/5 Title I Instructional Paraprofessional, effective for the 2021-2022 school year, as recommended by the Middle School Principal and Superintendent.

Ayes 7, Nays-0, Motion carried

8.) Motion by Mr. Delancey, seconded by Mr. Kulpa to approve hiring Mrs. Kim Stevens as an additional Bus Driver for the 2021 Summer School Program, at a support staff rate of \$25/hour as recommended by the Transportation Director and Superintendent.

C. Health and Reproductive Education Curriculum and Textbook Purchase

Motion by Mrs. Draper, seconded by Mr. Shook to approve the proposed Health and Reproductive Education Curriculum and to purchase 75 new student textbooks and 2 new teacher edition textbooks at the approximate quoted price of \$5810.16 as recommended by the High School Principal and Superintendent.

Ayes 7, Nays-0, Motion carried

D. Curriculum Guidebook and High School Hand Book Changes

Motion by Mrs. Draper, seconded by Mrs. Dean to approve the following changes to the Curriculum Guidebook and High School Handbook:

- 1.) Passing PE8 will count as a physical education credit towards graduation at Pine River High School (.5 credit required, .5 credit elective), effective immediately, retroactive to the school year 2017-2018, and
- 2.) the second semester of 8th-grade CAST will count as .5 credit of a VPA credit toward high school graduation, effective school year 2021-2022; as recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

E. Resolution for Operating Millage Renewal Proposal for the November 2, 2021 Election

Motion by Ms. Marks, seconded by Mr. Shook to adopt the following resolution and all its attachments for the purpose of holding an Operating Millage Renewal Election on November, 2, 2021:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, November 2, 2021.
2. On or before 4:00 p.m. on Tuesday, August 10, 2021, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, November 2, 2021.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize Cadillac News, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.

- b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
- c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, August 10, 2021.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes 7, Nays-0, Motion carried

F. 403b Special Pay

Motion by Mr. Kulpa, seconded by Mrs. Draper to adopt a 403b Special Pay Plan for retiring administration, central office, teachers, and support staff employees, per their contract of Pine River Area Schools from July 2021 through June 2022, through Pine River Area Schools, as recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

G. Elementary and Secondary Schools Emergency Relief (ESSER II) Spending

Motion by Mrs. Dean, seconded by Mr. Delancey to approve spending ESSER II funding on the following purchases:

- 1.) Middle School and HS School tables, desk and chairs to replace ones damaged from COVID cleaning from Dew-EL at a quoted (approximate) price of \$25,061.00
- 2.) 34X40 Greenhouse with LP and natural gas from Solar Star at a quoted (approximate) price of \$18,175.00
- 3.) MS/HS band equipment and instruments from Marshall Music at a quoted (approximate) price of \$55,427.30 as recommended by the Business Services Manager and Superintendent.

Ayes 7, Nays-0, Motion carried

H. Resolution Authorizing Issuance of Notes in Anticipation to State School Aid

(Cash Flow)

Motion by Mr. Shook, seconded by Ms. Marks to approve the Resolution authorizing issuance of notes in anticipation of state school aid including exhibit A and all its attachments as recommended by the Superintendent.

Ayes 7, Nays-0, Motion carried

I. Cooperative Agreement with McBain High School for Boys High School Golf

Motion by Mr. Delancey, seconded by Mr. Kulpa to approve entering into a cooperative sports agreement with McBain High School for Boys High School Golf, effective for the 2021-2022 spring season as recommended by the Athletic Director and Superintendent.

Ayes 7, Nays-0, Motion carried

J. Programming/Planning to Support Potential HVAC Improvements at the Elementary, Middle-High School and Tustin Elementary Buildings

Motion by Mr. Shook, seconded by Mrs. Dean to approve programming/planning to support potential HVAC improvements at the Elementary, Middle-High School and Tustin Elementary Buildings and to amend contract services with Anthony Esson, architect, to include project services for said HVAC improvements.

Ayes 7, Nays-0, Motion carried

K. Purchase of two (2) new scoreboards for the high school gymnasium

Motion by Mrs. Dean, seconded by Ms. Marks to purchase two (2) new scoreboards for the high school gymnasium from Nevco at the approximate quoted price of \$15, 187.12 as recommended by the Athletic Director and Superintendent.

Ayes 7, Nays-0, Motion carried

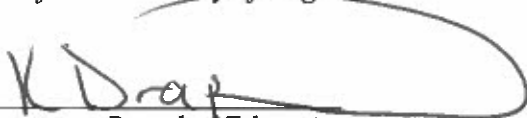
VIII. OTHER

No other business was discussed

IX. ADJOURNMENT: President Peterson adjourned the meeting at 8:03 p.m. after Mr. Shook motioned for adjournment.

CERTIFICATION

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 21st day of June, 2021, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 9th day of August, 2021.


Secretary, Board of Education