

## UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, AUGUST 9, 2021, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE with president Tammy Clem presiding and members Tara Knapp, Greg Krajewski, Scott Reder and Mike Tyndall present. Board members Wayne Gilbert and Nita Justice were absent. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski, Special Education Director Caleb Case and Director of Facilities and Transportation Tommy Coyle. Visitors: Lacey Peterson, Angela Reder, Bryan Lessly and Jordan Esmay.

Unless otherwise noted, all Board action was by unanimous decision.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Krajewski, second Knapp to approve the agenda as presented. Motion carried.

The 2021-2022 Belle Fourche School District American Rescue Plan/Elementary and Secondary School Emergency Relief (ARP ESSER) LEA Plan was reviewed and a public hearing was held at this time. This plan was developed using stakeholder input and will be updated as necessary.

### Routine Business

The minutes of June 28, 2021 were **amended** as follows:

Motion Justice, second Knapp to approve the claims for payment as presented. **Total Prepaid Claims by fund: General Fund – Montana Dakota Utilities \$5,561.81.** Total Current claims by fund: General Fund \$91,963.01; Capital Outlay \$177,823.48; Special Education \$14,156.32; Food Service \$36.52 and Other Enterprise Fund \$131.32. Motion carried.

(4) RESOLUTION FOR AMENDMENTS OF BUDGET BE IT RESOLVED, that the School Board of the Belle Fourche School District 9-1, in accordance with SDCL 13-11-3.2 and after duly considering the proposed budget amendments, hereby approves and adopts the following amendments in total:

<b>Fund</b>	<b>Function</b>	<b>Amount</b>
Capital Outlay	High School Programs	\$15,000
	<del>Programs for Special Education</del> <b>Transportation</b>	27,000
	Executive Administration Services	100
	Office of Principal Services	25,800
	Operation & Maintenance of Plant Services	4,000
	Co-Curricular Male Activities	6,000

Source: Capital Outlay Fund Balance \$58,200; Donations \$5,000; Misc. Revenue \$6,000; Restricted Grants-In-Aid – Title IV Part A \$6,700 and Perkins Funds \$2,000.

Intended Purpose: Supplies, Software, Other Equipment and Vehicle.

Motion Tyndall, second Reder to approve the July financial statement as presented and the financial report for the Agency Funds Beginning Balance \$179,352.48, Income \$17,181.61, Expenditures \$7,936.65, Ending Balance \$188,597.44 and the financial report for Private Purpose Trust Funds Beginning Balance \$23,467.57, Income \$0.12, Expenditures \$0.00, Ending Balance \$23,467.69. Motion carried.

Motion Reder, second Krajewski to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$614,086.22; Capital Outlay \$6,500.00; Special Education \$105,951.15; and Food Service \$3,050.21. Total Current Claims by fund: General Fund \$147,610.46; Capital Outlay \$269,043.31; Special Education \$6,443.65; and Food Service \$9,654.11; and Other Enterprise \$69.95. Motion carried.

#### SDCL 3-23 Disclosure Requirement

Facilities and Transportation Director Tommy Coyle's father-in-law, Steve Willard is employed by the School District as Superintendent (interest in a contract). Tommy Coyle's stepson, Jordan Sandoval is employed by the School District with the summer buildings and grounds crew (interest in a contract). Tommy Coyle's sister, Jammie Raba is employed by the School District as a middle school teacher (interest in a contract). Tommy Coyle's brother-in-law, Mathew Raba is employed by the School District as the High School Principal (interest in a contract). Tommy Coyle's brother-in-law, Kyle Webb is employed by the School District as a high school teacher (interest in a contract). Tommy's aunt, Linda Coyle is employed by the School District as a special education paraprofessional (interest in a contract). Motion Tyndall, second Reder that the School Board has determined no conflict in these disclosures. Motion carried.

#### Policies First Reading

The Board held first reading of policies and procedures as follows:

ACAA (Discrimination/Harassment – delete current policy); ACAA (Sexual Harassment); ACAA-R (Sexual Harassment – Regulations); ACAA-R(1) (Sexual Harassment Complaint Report Form); ACAA-R(2) (Sexual Harassment Complaint Appeal to the Superintendent); ACAA-R(3) (Sexual Harassment Complaint Appeal to the School Board); AD (Nondiscrimination in Federal Programs); AD-F(1) (Nondiscrimination in Federal Programs Complaint Report Form); AD-F(2) (Nondiscrimination in Federal Programs Appeal to the Superintendent); and AD-F(3) (Nondiscrimination in Federal Programs Appeal to the School Board).

Administrative reports were given.

#### Consent Agenda

Motion Krajewski, second Reder, and carried to approve the following consent agenda items (1-4):

- (1) Administrative recommendations for personnel as follows: hire Daniel Ochoa as a custodian, effective 07/28/2021; effective the 2021-2022 school year – hire Kayla Jones as a resource room support staff; hire Courtney Svoboda as a middle school teacher (ARP ESSER III funds); hire Tracy Pena as a middle school teacher (ARP ESSER III funds); hire Jake O'Byrne as an assistant middle school football coach; hire Andrew Dighton as an assistant middle school wrestling coach; hire Michael Ryan as an assistant high school track coach; compensate Lead Teachers for 2021-2022, salary \$800.00 – Nicole Hayworth (Elementary), Tiffany Bierschenk (Middle School) and Stephanie Musilek (High School); approve as volunteers – Anthony Bradley-assistant high school football coach, Wendy Larson-assistant middle school volleyball coach, Tori Lange-assistant

middle school volleyball coach, Michael Ryan-assistant middle school wrestling coach, Anthony Carbajal-assistant high school soccer coach and Josh O'Byrne-assistant middle school football coach.

- (2) Resignations submitted as follows: Bristen Vetter as a special education paraprofessional, effective 07/29/2021 and Tanya Seyersdahl as a special education paraprofessional, effective 07/27/2021.
- (3) Agreement for payment of tuition for the 2021-2022 school year from the Crook County School District No. One, State of Wyoming, as follows: Two (2) elementary school students at the sum of \$100.00 per student per day; three (3) middle school students at the sum of \$115.00 per student per day; and one (1) high school student at the sum of \$120.00 per student per day.
- (4) Financial data for the fiscal year ending June 30, 2021.

#### Additional Compensation

Motion Tyndall, second Knapp to approve additional compensation as follows: Curriculum/professional development stipends – H Dobesh \$75.00, \$150.00 each to L Gropper-Krajewski and K Haxton, P Austin \$300.00, and \$450.00 each to J Hartwell, W Larson, K Schlekeway, and E Thomas. Motion carried. (Krajewski abstained)

#### Open Enrollments

Motion Tyndall, second Reder to approve the administrative recommendation to accept open enrollment applications beginning the 2021-2022 school year, as submitted: two (2) elementary school students from the Spearfish School District, one (1) middle school student from the Spearfish School District, two (2) elementary school students from the Newell School District, one (1) middle school student from the Newell School District and one (1) high school student from the Meade School District and the transfer of athletic eligibility for one (1) high school student from the Meade School District. Motion carried.

#### Scoreboard Advertising Agreement

Motion Krajewski, second Tyndall to approve the Lou Graslie Field Scoreboard Advertising Agreement effective August 1, 2021 between the Belle Fourche School District 9-1 and Upper Deck Architects, contract term of 5 years. Motion carried.

#### ARP ESSER Funding Proposal and Budget

Motion Knapp, second Reder to approve the 2021-2022 ARP ESSER LEA Plan to be submitted to the South Dakota Department of Education. Motion carried.

Alternative Instruction notifications were reviewed this time.

#### Committee Appointments

President Clem presented the Board Committee appointments for 2021-2022 as follows: Facilities/Transportation – Tyndall, Knapp, Clem and Administration; Budget – Reder, Clem, Tyndall, Willard and Proefrock; Policy – Justice, Krajewski, Gilbert and Administration; BHSSC Board/BHEBC Insurance - Clem, Knapp (BHSSC alternate) and Proefrock-BHEBC; Salary – Knapp, Reder, Justice, Willard and Proefrock; School Improvement – Krajewski, Knapp and Administration; Community Council – Gilbert, Krajewski and Administration; and BFSF Foundation - Justice, Willard and Proefrock.

There being no further business to come before the Board at this time, the meeting adjourned at 5:58 p.m.

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Tammy Clem  
President

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Susan L. Proefrock  
Business Manager

**July 31, 2021 Financial Statement**

**General Fund:** Balance: \$2,707,564.65; Receipts: Local Sources: Taxes \$19,201.05; Utility Taxes \$24,924.55; Interest Earned \$19.58; Activity Tickets \$210.00; Other Cocurricular Income \$6,356.23; Donations \$340.00; Misc. \$6,350.21; Prior Year Reimbursements \$33,454.10; Intermediate Sources: State Fines \$13,079.50; State Sources: State Aid \$497,825.00; Total Receipts \$601,760.22; Disbursements: Claims \$419,799.51; Payroll & Benefits \$609,938.57; Balance \$2,279,580.40

**Capital Outlay:** Balance: \$3,747,163.45; Receipts: Local Sources: Taxes \$11,521.17; Interest Earned \$29.84; Donations \$1,000.00; Misc. \$5,242.85; Total Receipts: \$17,793.86; Disbursements: Claims \$527,922.36; Balance \$3,237,034.95

**Special Education:** Balance: \$334,652.67; Receipts: Local Sources: Taxes \$6,446.81; Interest Earned \$2.61; State Sources: State Aid \$68,444.00; Total Receipts: \$74,893.42; Disbursements: Claims \$22,678.38; Payroll & Benefits \$103,745.57; Balance \$283,122.14

**Food Service:** Balance: \$91,985.84; Receipts: Local Sources: Interest Earned \$0.80; School Nutrition Program Receipts \$122.40; Federal Sources: Summer Program Breakfasts/Lunches \$22,226.16; Total Receipts: \$22,349.36; Disbursements: Claims \$24,202.30; Payroll & Benefits \$3,050.21; Balance \$87,082.69

**Other Enterprise:** Balance: \$65,328.65; Receipts: Local Sources: Misc. \$30.00; Total Receipts: \$30.00; Disbursements: Claims \$0.00; Balance \$65,358.65