

SCHOOL BOARD MINUTES  
WATERTOWN SCHOOL DISTRICT NO. 14-4  
CODINGTON COUNTY, SOUTH DAKOTA  
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 5:30 p.m., Monday, August 9, 2021 in regular session. The following members were in attendance: Chairman Tammy Rieber, Stuart Stein, Jean Moulton, Jon Iverson and Kari Lohr. Also in attendance were staff, administration and representatives of the news media.

REGULAR MEETING

Chairman Tammy Rieber convened the Board for its regular session by leading the Pledge to the Flag.

CONFLICTS OF INTEREST

Chairman Rieber asked if any School Board member or administrator needed to disclose a conflict of interest on any agenda or non-agenda item. No conflicts were disclosed.

AGENDA REVIEW/APPROVAL

Stuart Stein moved that the agenda be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

MINUTES

Jean Moulton moved that the minutes of the July 12, 2021 meeting be approved with notation of a correction made to Action 21223 – Policy IKA Grading, updating from five votes yes to four votes yes with notation that Jean Moulton voted no. Stuart Stein seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of July, 2021 as listed below:

**Receipts:** Taxes, \$267,061.28; Tuition, \$34,417.43; County Sources, \$33,767.09; State Aid, \$3,083,293.00; Other State Sources; \$53,427.25; Federal Sources, \$8,456.66; Sales, \$120,759.14; Interest on Investment, \$6,436.68; Misc., \$104,994.08; Sales Tax, \$4,215.04.

**Expenditures:** Verified Claims & Expenditures, \$4,338,977.74; Salaries, \$3,245,616.17.

**Cash Balances, July 31, 2021:** General Fund \$9,577,090.01; Capital Outlay, \$13,123,028.48; Special Education, \$932,778.68; Lake Area Technical College, \$10,308,431.74; K-12 Nutrition Services, \$814,998.58; LATC Bookstore Services, \$1,195,448.16; LATC Nutrition Services, \$192,039.14; LATC Day Care Center, \$188,257.92; Concessions, \$30,924.36; Drivers Education, \$6,207.55; Pre-School Services, \$18,766.52.

**Custodial Funds:** Clubs and Scholarships – Receipts, \$4,398.38; Expenditures, \$8,419.36; Balance, \$345,181.85. LATC Agency Fund – Expenditures, \$1,403.68.

**Special Revenue/Internal Service Funds:** LATC Financial Aid – Receipts, \$153,647.53; Expenditures, \$147,539.30; Balance, \$126,766.37. Employee Benefit Trust – Receipts, \$439,644.59; Expenditures, \$530,619.45; Balance, \$7,322,151.34.

### LATC DISCUSSION ITEM

*LATC Fall Start-Up Plans* – Mike Cartney, LATC President, provided information as it relates to Fall 2021 enrollment, the “I’m In” Capital Campaign, and the COVID mitigation plan. Cartney noted that LATC will maintain their risk mitigation approach, and return to normal operations with the exceptions that include: pandemic education, reporting, contact tracing, isolation and quarantining for exposure remain in place. Awards and recognitions of Lake Area Tech and personnel were also shared.

### ACTION 22015

Stuart Stein moved that the resignation received from Tonya Gott, LATC Educare, be approved as presented. Jon Iverson seconded. Five votes yes. Motion carried.

### ACTION 22016

Mike Cartney, LATC President, presented the following contract recommendations/addendums and asked for their approval.

### LATC CONTRACT RECOMMENDATIONS/ADDENDUMS:

Brittany Brennan – PhD increase \$737.00 – \$60,990.00

#### Adjunct

Amber Schleusner – PN111 – 2 credits @ \$121.00/cr - \$242.00

Doreen Endres – PN203 – 1 credit @ \$121.00/cr - \$121.00

#### Part-Time/Temporary

Grace Ortmeier – Student Helper - \$11.15/hr, as needed hours

Trent Antony – Custodial Helper - \$12.85/hr, as needed hours

#### Corporate Education

Tina Boldt-Belden – Corporate Education Instructor – 4 courses at \$82.00/course & Prep 24.75hrs @ \$23.00/hr - \$897.25

Kari Lohr moved that the contract recommendations/addendums be approved as presented. Stuart Stein seconded. Five votes yes. Motion carried.

### ACTION 22017

Mike Cartney, LATC President, presented stipend requests for Board consideration. Stuart Stein moved the approval of the stipend requests received from Alexis Stinton for four (4) credits at \$108.00 per credit and Caleb Campbell for ten (10) credits at \$108.00 per credit as presented. Kari Lohr seconded. Five votes yes. Motion carried.

### ACTION 22018

Mike Cartney, LATC President, provided for Board approval the bids received for the north parking lot project.

Bidder	J&J Earthworks Incorporated	Clausen & Sons Construction, LLC
Asphalt Bid	\$270,862.60	\$411,546.65
Concrete Bid	\$384,509.11	\$437,766.81

Jon Iverson moved the approval of the bid received from J&J Earthworks in the amount of \$270,862.60. Jean Moulton seconded. Five votes yes. Motion carried.

#### ACTION 22019

Mike Cartney, LATC President, presented for Board consideration the Boys and Girls Club Lease Agreement, which allows LATC students exclusive access to the Boys and Girls Club gymnasium after hours. Jean Moulton moved that the Lease Agreement be approved as presented. Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of the Agreement can be viewed in the office of the LATC President.)

#### ACTION 22020

Mike Cartney, LATC President, presented for Board consideration an LATC Educare Payroll Supplement. LATC Educare received funding through the South Dakota Department of Social Services as supported under the Coronavirus Response and Relief Supplemental Appropriations Act for the purpose of providing Child Care Program Stabilization to help sustain the child care program with ongoing expenses and new pandemic related costs. Kari Lohr moved the approval of the Educare Payroll Supplement, which will provide LATC Educare employees with an additional salary support to those currently employed that worked through the pandemic, an additional \$1.00 per hour for the hours reported in payrolls of July 2020 through June 2021 with salaried individuals to receive a one-time payment equivalent to scheduled hours at a max of \$2,080.00. Stuart Stein seconded. Five votes yes. Motion carried.

#### K-12 DISCUSSION ITEMS

*Northeast Technical High School Board Report* – Superintendent Dr. Jeff Danielsen noted that the Board of Superintendents will meet Tuesday, August 10, 2021 at 9:00 a.m. and the next meeting of the full NTHS Board is scheduled for Wednesday, August 18, 2021 at 5:45 p.m.

*Return to School Plans* – Superintendent Dr. Jeff Danielsen provided information as it relates to the 2021 Return to School Plan. Dr. Danielsen noted that the intent of the Watertown School District is to return to school with enhanced safety and cleaning procedures, while noting that the addendum to last year’s plan is an attempt to return to a normal school year with safety protocols in place. The plan outlined information related to optional cloth face coverings for students and staff, monitoring and excluding for illness, contact tracing, and quarantining of positive cases, as well as the online options for individual students who have a medical condition themselves or in the household that precludes them from attending in person. Dr. Danielsen thanked the School Board, administration, the work of the task force, families, and the community for their support as the District works to handle the demands of protecting our students and staff while continuing to educate students. Additional information regarding Watertown School District’s Return to School Plans can be viewed on the website.

*American Rescue Plan* – Heidi Clausen, Business Manager, provided information as it relates to the American Rescue Plan as required for Round III of ESSER Funding. The American Rescue

Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Fund was established in response to the immense challenges facing students, educators, staff, schools, and districts in preparing for and responding to COVID-19. Clausen noted that the Watertown School District is to receive \$4,679,132.00 in funds to be used for a wide array of activities to address diverse needs arising from or exacerbated by the pandemic, or to emerge stronger post-pandemic. The District has identified funding opportunities as outlined to include summer school and early learning initiatives, an accommodation to online learning instruction as well as funding to support ongoing and continuation of literacy coaches, interventionists, instructional coaches, academic recovery, and social emotional curriculum as well as technology. The full plan will be made available under the COVID-19 Resource Page on the District's website.

*Policy DJA – Purchasing* – Superintendent Dr. Jeff Danielsen presented for its first reading Policy DJA – Purchasing. Dr. Danielsen noted this policy needs to update the limit for bidding public improvement contracts to \$100,000.00, up from \$50,000.00, in accordance with the change made during the 2020 legislative session.

*Policy JHCDE – Administration of Medical Cannabis to Qualifying Students & Policy JHCDE-E(1) Medical Cannabis Administration Plan* – Superintendent Dr. Jeff Danielsen presented for their first reading Policy JHCDE – Administration of Medical Cannabis to Qualifying Students and Policy JHCDE-E(1) Medical Cannabis Administration Plan. Dr. Danielsen noted these two policies are in conjunction with the new laws that went into effect July 1, 2021. The drafts were written by the Associated School Boards of South Dakota.

#### ACTION 22021

Stuart Stein moved the approval of the verified claims and salaries for the month of July, 2021 as presented. Kari Lohr seconded. Five votes yes. Motion carried.

#### ACTION 22022

Kari Lohr moved the approval of the following resignations:

Elisa Tacy – Special Education Paraprofessional, Roosevelt  
Kimberly Lloyd – Library Paraprofessional, Mellette  
John Hodorff – Strength and Fitness Coach  
Jennifer Meyer – Paraprofessional, McKinley  
Kaytlynn Ames – Computer Lab Manager, Intermediate School  
Jo Kjetland – Family Resource Coordinator, Middle School  
Stacy Briggs – Part-Time Custodian, Intermediate School

Stuart Stein seconded. Five votes yes. Motion carried.

#### ACTION 22023

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

#### K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Ruth Fodness – CPI Training – 3 days @ \$250.00/day - \$750.00  
Clay Busskohl – Math Instructor, High School - \$43,000.00  
John Hodorff – Varsity Track Assistant Coach - \$4,257.00  
Tom Mattingly – Head Freshman Football Coach - \$4,085.00

Ashley Renner – 1:1 Special Education Paraprofessional, Middle School – 7.5 hrs/day, \$12.85/hr  
Taylor Campbell – 60% Student Advisor/Counselor, McKinley - \$25,800.00  
Ryan Neale – Physical Education & Health Instructor, McKinley - \$46,140.00  
Kylie Jahn – Elementary Instructor, Mellette - \$43,000.00  
Marcie Wallenmeyer – Talented & Gifted Liaison, Middle School - \$1,290.00 – \$47,338.00  
Tammy Zubke – Remove Asst Varsity Track (\$4,003.00) – \$56,931.00  
Ryan Neale – New Teacher Academy – 5 days @ \$100.00/day - \$500.00  
Kylie Jahn – New Teacher Academy – 5 days @ \$100.00/day - \$500.00  
Taylor Campbell – New Teacher Academy – 5 days @ \$100.00/day - \$500.00  
Buffy Heesch – Summer Academy Instructor – One 1-hour session @ \$40.00/session - \$40.00  
Kim Buechler – Coaching – 20 hrs @ \$23.00/hr - \$460.00  
Kim Buechler – Summer Academy Instructor – One 1-hour session @ \$40.00/session - \$40.00  
Pam Luecke – Curriculum Partner – 4 hrs @ \$23.00/hr - \$92.00  
Justus St. Sauver – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Kristi Wietzema – Curriculum Partner – 3.5 hrs @ \$23.00/hr - \$80.50  
Elisa Beutler – Curriculum Partner – 3.5 hrs @ \$23.00/hr - \$80.50  
Pam Raeder – HS Student Teacher Mentor – 100 hrs @ \$23.00/hr - \$2,300.00  
Tammy Schuchard – Library Paraprofessional, Mellette - \$12.85/hr, 7.5 hrs/day  
Marisa Freeman – Curriculum Partner – 2 hrs @ \$23.00/hr - \$46.00  
Maizee Nelson – Special Education Paraprofessional, Roosevelt – 7.5 hrs/day, \$12.85/hr  
Stephanie Van Veen – 1:1 Special Education Paraprofessional, Intermediate School – 7.5 hrs/  
day, \$12.85/hr  
Alyssa Kaiser – 1:1 Special Education Paraprofessional, Middle School – 7.5 hrs/day, \$12.85/hr  
Brenna Rausch – Special Education Paraprofessional, McKinley – 7.5 hrs/day, \$12.85/hr  
Jacquelyn Peters – Special Education Paraprofessional, McKinley – 7.5 hrs/day, \$12.85/hr  
Gary Haight – Shuttle Bus Driver - \$23.85/trip, As needed hours  
Abigail Godfrey – Paraprofessional, Jefferson – 7 hrs/day, \$12.85/hr  
Beth Brinkman – Paraprofessional, McKinley/Roosevelt – 7.5 hrs/day, \$12.85/hr  
Christene Goff – Computer Lab Paraprofessional, Intermediate School – 7.5 hrs/day, \$12.85/hr  
Stephanie Hageman – Night School – 210 hrs @ \$32.00/hr - \$6,720.00  
Jennifer Burns – Night School – 210 hrs @ \$32.00/hr - \$6,720.00  
Jennifer Burns – ESY Summer School – 13 hrs @ \$31.00/hr - \$403.00  
Penny Thyen – ESY Summer School – 6 hrs @ \$31.00/hr - \$186.00  
Cody Jager – PLTW Training – 1 day @ \$100.00/day - \$100.00

Kari Lohr moved the approval of the contract recommendations/addendums as presented. Stuart Stein seconded. Five votes yes. Motion carried.

#### ACTION 22024

Darrell Stacey, Assistant Superintendent, presented four stipend requests for Board consideration. Stuart Stein moved the approval of the stipend requests received from Becca Briggs for six (6) credits at \$108.00 per credit, Tawny Heiser for three (3) credits at \$108.00 per credit, Edie Baldwin for three (3) credits at \$108.00 per credit, and Erika Trapp for three (3) credits at \$108.00 per credit. Kari Lohr seconded. Five votes yes. Motion carried.

#### ACTION 22025

Darrell Stacey, Assistant Superintendent, presented for Board approval an authority to hire three Special Education Paraprofessionals. Kari Lohr moved the approval to hire three Special Education Paraprofessionals as presented. Stuart Stein seconded. Five votes yes. Motion carried.

#### ACTION 22026

Heidi Clausen, Business Manager, presented for Board consideration a Purchase Agreement between the Watertown School District, Tim Johnson and Susan and Dale Krugman for the purchase of property located near Garfield in the amount of \$142,500.00. Jon Iverson moved the approval of the Purchase Agreement as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of the Purchase Agreement can be viewed in the office of the Business Manager.)

#### ACTION 22027

Superintendent Dr. Jeff Danielsen presented for Board consideration the 2021-2022 Consolidated Application as required for Title funding. Jean Moulton moved the approval of the 2021-2022 Consolidated Application as presented. Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of the 2021-2022 Consolidated Application can be viewed in the office of the Superintendent.)

#### ACTION 22028

Superintendent Dr. Jeff Danielsen presented for Board consideration the Return to School Plans as outlined in the presentation to return onsite in-person with safety precautions as noted. Jean Moulton moved the approval of the Return to School Plans as presented. Jon Iverson seconded. Five votes yes. Motion carried.

#### ACTION 22029

Heidi Clausen, Business Manager, presented for Board consideration the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Fund established in response to the immense challenges facing students, educators, staff, schools, and districts in preparing for and responding to COVID-19 as outlined in the presentation. Stuart Stein moved the approval of the American Rescue Plan as presented. Kari Lohr seconded. Four votes yes, with Jean Moulton abstaining. Motion carried.

#### ACTION 22030

Superintendent Dr. Jeff Danielsen presented a proposal in relation to the annual Arrow Pride Card fundraising activity for 2021-22. Kari Lohr moved the approval of the fundraising activity as presented. Stuart Stein seconded. Five votes yes. Motion carried.

#### ACTION 22031

Superintendent Dr. Jeff Danielsen presented for Board consideration candidates for the West River At Large Representative for SDHSAA. Jon Iverson moved that the Watertown School District cast its vote for Todd Palmer, Sturgis Brown, for the West River At Large Representative. Jean Moulton seconded. Five votes yes. Motion carried.

#### ACTION 22032

Stuart Stein moved the approval of the open enrollment requests involving three students as presented. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22033

Jean Moulton moved the approval of the student assignment request pursuant to SDCL 13-28-10 involving one student as presented. Kari Lohr seconded. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Jeff Danielsen shared with the School Board the Pre-Service Agendas. Dr. Danielsen noted that the new teacher luncheon will be held on Thursday, August 19<sup>th</sup> at 12:00 p.m. at the Country Road Barn. Dr. Danielsen thanked the Watertown Chamber for their continued support of this luncheon. It was also noted that August 24<sup>th</sup> would be outlined as conference style open houses at the schools for parents to attend. The first day of school is Thursday, August 26<sup>th</sup> and students will have free breakfast and lunches for the 2021-22 school year.

WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES

July 21, 2021

<u>Company Name</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.6599
Moe Oil Company	No Bid

Sioux Valley Coop provided the lowest price per gallon at \$2.6599 for Regular Fuel with Ethanol.

ADJOURNMENT

Stuart Stein moved that the Watertown School Board adjourn its regular meeting at 6:25 p.m. Kari Lohr seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager