TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
08/01/2023						
08/02/2023						
08/03/2023						
08/04/2023						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
08/07/2023						
08/08/2023						
08/09/2023						
08/10/2023						
08/11/2023						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
08/14/2023						
08/15/2023						
08/16/2023						
08/17/2023						
08/18/2023						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
08/21/2023						
08/22/2023						
08/23/2023						
08/24/2023						
08/25/2023						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
08/28/2023						
08/29/2023						
08/30/2023						
08/31/2023						
				Weekly Totals:		
				Grand Total:		

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
09/01/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
09/04/2023	--	--	LABOR DAY	--	--	--
09/05/2023						
09/06/2023						
09/07/2023						
09/08/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
09/11/2023						
09/12/2023						
09/13/2023						
09/14/2023						
09/15/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
09/18/2023						
09/19/2023						
09/20/2023						
09/21/2023						
09/22/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
09/25/2023						
09/26/2023						
09/27/2023						
09/28/2023						
09/29/2023						
			Weekly Totals:			
			Grand Total:			

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
10/02/2023						
10/03/2023						
10/04/2023						
10/05/2023						
10/06/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
10/09/2023	--	--	COLUMBUS DAY	--	--	--
10/10/2023	--	--	FALL BREAK	--	--	--
10/11/2023	--	--	FALL BREAK	--	--	--
10/12/2023	--	--	FALL BREAK	--	--	--
10/13/2023	--	--	FALL BREAK	--	--	--
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
10/16/2023						
10/17/2023						
10/18/2023						
10/19/2023						
10/20/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
10/23/2023						
10/24/2023						
10/25/2023						
10/26/2023						
10/27/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
10/30/2023						
10/31/2023						
			Weekly Totals:			
			Grand Total:			

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
11/01/2023						
11/02/2023						
11/03/2023						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
11/06/2023						
11/07/2023						
11/08/2023						
11/09/2023						
11/10/2023	--	--	VETERANS' DAY	--	--	--
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
11/13/2023						
11/14/2023						
11/15/2023						
11/16/2023						
11/17/2023						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
11/20/2023						
11/21/2023						
11/22/2023	--	--	THANSKGIVING BREAK	--	--	--
11/23/2023	--	--	THANSKGIVING BREAK	--	--	--
11/24/2023	--	--	THANSKGIVING BREAK	--	--	--
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
11/27/2023						
11/28/2023						
11/29/2023						
11/30/2023						
Weekly Totals:						
Grand Total:						

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

_____   _____   _____   _____
Employee Name (Printed)   Employee Signature   Job title   Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
12/01/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
12/04/2023						
12/05/2023						
12/06/2023						
12/07/2023						
12/08/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
12/11/2023						
12/12/2023						
12/13/2023						
12/14/2023						
12/15/2023						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
12/18/2023	--	--	CHRISTMAS BREAK	--	--	--
12/19/2023	--	--	CHRISTMAS BREAK	--	--	--
12/20/2023	--	--	CHRISTMAS BREAK	--	--	--
12/21/2023	--	--	CHRISTMAS BREAK	--	--	--
12/22/2023	--	--	CHRISTMAS BREAK	--	--	--
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
12/25/2023	--	--	CHRISTMAS BREAK	--	--	--
12/26/2023	--	--	CHRISTMAS BREAK	--	--	--
12/27/2023	--	--	CHRISTMAS BREAK	--	--	--
12/28/2023	--	--	CHRISTMAS BREAK	--	--	--
12/29/2023	--	--	CHRISTMAS BREAK	--	--	--
			Weekly Totals:			
			Grand Total:			

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
01/01/2024	--	--	NEW YEAR'S DAY	--	--	--
01/02/2024						
01/03/2024						
01/04/2024						
01/05/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
01/08/2024						
01/09/2024						
01/10/2024						
01/11/2024						
01/12/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
01/15/2024	--	--	MLK DAY	--	--	--
01/16/2024						
01/17/2024						
01/18/2024						
01/19/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
01/22/2024						
01/23/2024						
01/24/2024						
01/25/2024						
01/26/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
01/29/2024						
01/30/2024						
01/31/2024						
				Weekly Totals:		
				Grand Total:		

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
02/01/2024						
02/02/2024						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
02/05/2024						
02/06/2024						
02/07/2024						
02/08/2024						
02/09/2024						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
02/12/2024						
02/13/2024						
02/14/2024						
02/15/2024						
02/16/2024						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
02/19/2024	--	--	PRESIDENTS' DAY	--	--	--
02/20/2024						
02/21/2024						
02/22/2024						
02/23/2024						
Weekly Totals:						

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
02/26/2024						
02/27/2024						
02/28/2024						
02/29/2024						
Weekly Totals:						
Grand Total:						

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
03/01/2024						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
03/04/2024						
03/05/2024						
03/06/2024						
03/07/2024						
03/08/2024						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
03/11/2024	--	--	SPRING BREAK	--	--	--
03/12/2024	--	--	SPRING BREAK	--	--	--
03/13/2024	--	--	SPRING BREAK	--	--	--
03/14/2024	--	--	SPRING BREAK	--	--	--
03/15/2024	--	--	SPRING BREAK	--	--	--
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
03/18/2024						
03/19/2024						
03/20/2024						
03/21/2024						
03/22/2024						
			Weekly Totals:			

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
03/25/2024						
03/26/2024						
03/27/2024						
03/28/2024						
03/29/2024	--	--	NO SCHOOL	--	--	--
			Weekly Totals:			
			Grand Total:			

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

| Employee Name (Printed) | Employee Signature | Job title | Building |

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
04/01/2024	--	--	EASTER BREAK	--	--	--
04/02/2024						
04/03/2024						
04/04/2024						
04/05/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
04/08/2024	--	--	NO SCHOOL	--	--	--
04/09/2024						
04/10/2024						
04/11/2024						
04/12/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
04/15/2024						
04/16/2024						
04/17/2024						
04/18/2024						
04/19/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
04/22/2024						
04/23/2024						
04/24/2024						
04/25/2024						
04/26/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
04/29/2024						
04/30/2024						
				Weekly Totals:		
				Grand Total:		

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Supervisor Signature

TIME SHEET

HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

Employee Name (Printed)	Employee Signature	Job title	Building

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
05/01/2024						
05/02/2024						
05/03/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
05/06/2024						
05/07/2024						
05/08/2024						
05/09/2024						
05/10/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
05/13/2024						
05/14/2024						
05/15/2024						
05/16/2024						
05/17/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
05/20/2024						
05/21/2024						
05/22/2024						
05/23/2024						
05/24/2024						
				Weekly Totals:		

Date	A.M. In	A.M. Out	P.M. In	P.M. Out	Total Hours	Overtime
05/27/2024	--	--	MEMORIAL DAY	--	--	--
05/28/2024						
05/29/2024						
05/30/2024						
05/31/2024						
				Weekly Totals:		
				Grand Total:		

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Supervisor Signature