

SPRINGFIELD SCHOOL DISTRICT RE-4
Monday October 20, 2020
REGULAR BOARD MEETING
6:00 P.M. - BOARDROOM
SOCIAL DISTANCING WILL BE OBSERVED

- I. CALL TO ORDER: The meeting was called to order by Board President, Larry Duncan at 6:00 p.m.
 - A. ROLL CALL:
 1. MEMBERS PRESENT: Clinton Arbuthnot, Larry Duncan, Tyler Gibson, Jennifer Swanson
 2. MEMBERS ABSENT: Kay Maes
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley
 4. GUESTS PRESENT: Veronica Losa, Austin Murphy
- II. ADDITIONS TO THE AGENDA: Mr. Hargrove requested the addition of OLD BUSINESS: Item C: COVID Update and NEW BUSINESS: Item H: Discuss Cafeteria Help
- III. APPROVE THE AGENDA: Tyler Gibson made a motion to approve the agenda with the addition of Item C to Old Business: COVID Update and Item H to New Business: Discuss Cafeteria Help. Jennifer Swanson seconded the motion. Motion carried.
- IV. ROUTINE ITEMS:
 - A. APPROVE THE MINUTES OF THE September 21, 2020 Regular Meeting. It was noted that the motion to approve the hiring of JH Football Coaches was incorrectly recorded. Recommendation and motion should read Braidon Humphrey for Head Junior High Football and Rafe Hutches for Assistant Junior High Football Coach. Clinton Arbuthnot made a motion to approve the minutes of the September 21, 2020 regular meeting with the correction to motion to approve Braidon Humphrey for head JH football coach and Rafe Hutches for assistant JH football coach. Tyler Gibson seconded the motion. Motion carried.
 - B. FINANCIAL REPORTS: Mr. Hargrove and the board discussed the October Financial Reports.
 - C. QUARTERLY REPORTS: The board reviewed the quarterly reports.
 - D. CLAIMS PAYABLE – October 20, 2020: Tyler Gibson made a motion to approve the October 20,2020 Claims Payable as presented. Jennifer Swanson seconded the motion. Motion carried.
- V. PUBLIC COMMENT: Veronica Losa explained that she was in attendance to observe a board meeting as part of her early childhood class requirements and expressed her appreciation for being permitted to complete her classroom observations in the Springfield School District. She stated that she has really enjoyed the experience.

IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:

Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.

- A. CORRESPONDENCE: None
- VI. OLD BUSINESS:
 - A. DISCUSS PROGRESS OF BEST GRANT PROJECTS: Mr. Hargrove updated the board on the remaining items still to be completed on the Security & Safety project. He reported that the fire-alarm system is nearly completed. The inspector is scheduled to come and once everything passes inspection, the system will go live and the company will do some training of key personnel. The heater is not yet installed in the vestibule and the lights will be programmed to come on and off automatically. Also still waiting on the fume hood.

- B. REVIEW OF A/E FIRM SELECTION PROCESS AND INTERVIEW FINALISTS: Mr. Hargrove reported that six firms sent in RFQ's. The committee has reviewed and selected four firms from these six to interview. A scoring rubric will be used when interviewing. The firm chosen through this process will be presented to the board after the election when bond election results are known. The contract could possibly be approved at the November board meeting if voters pass the bond.
- C. COVID UPDATE: The district has experienced some quarantines. A few students have been quarantined due to contact with a sibling or parent and two teachers have had to quarantine. At this time, no one has experienced any symptoms.

VII. NEW BUSINESS:

- A. FIRST READING CASB SPECIAL POLICIES SEPTEMBER 30, 2020: Superintendent Hargrove reported that a new group of CASB Special Policies are available to be reviewed. He recommended that the board put the policies in first reading and he will present specifics of each policy at the November regular board meeting. Tyler Gibson made a motion to approve first reading of the September 30, 2020 CASB Special Policies. Clinton Arbuthnot seconded the motion. Motion carried.
- B. DISCUSS CAMPO SCHOOL DISTRICT REQUEST: Mr. Hargrove shared that the district has received a bus waiver request from Nikki Johnson, Superintendent of Campo School. The waiver requests permission to allow the Campo bus to turn into a driveway of a student now attending Campo school. The driveway and house both are located inside the Springfield School District. He said he has discussed the issue with transportation director, Joel Roberson and both he and Mr. Roberson can see no problem with allowing the waiver. Jennifer Swanson made a motion to approve the bus waiver request to allow the Campo bus to enter the Springfield school district to pick up a student at . Tyler Gibson seconded the motion. Motion carried.
- C. UPDATE ON OCTOBER STUDENT COUNT: Superintendent Hargrove updated the board on the preliminary October Student Count. We are currently reporting a total of 169 PS-5th students and 128 6th – 12th students. Once FTE's are adjusted for full-time and part-time and averaging is completed, it appears count may be approximately 5% lower than last year. This is very close to the totals used to prepare the 20-21 budget.
- D. DISCUSS AND APPROVE THANKSGIVING TURKEYS FOR EMPLOYEES: Mr. Hargrove recommended that Thanksgiving turkeys be distributed to employees as has been the tradition in past years. He shared that this expense was included in the budget. Larry Duncan inquired about including substitutes in this year's turkey gift. After a brief discussion, it was suggested that any substitute that had worked 10 or more days since the beginning of the 20-21 school year, be added to the list. Clinton Arbuthnot made a motion to approve the gift of turkeys to all Springfield School District employees and substitutes who have worked 10 or more days for the district during the current school year. Jennifer Swanson seconded the motion. Motion carried.
- E. DISCUSS AND APPROVE CHRISTMAS BONUS: Superintendent requested that the board approve Christmas bonuses for all Springfield School Staff in the amount of \$200.00 for all full-time employees and \$100.00 for all part-time employees. Clinton Arbuthnot made a motion to approve Christmas Bonuses for all Springfield School Staff members at the rate of \$200.00 for full-time and \$100.00 for half-time. Tyler Gibson seconded the motion. Motion carried.
- F. DISCUSS AND ACT ON PUTTING GREENHOUSE UP FOR SEALED BIDS: The FFA students have started the de-construction of the greenhouse. Mr. Hargrove shared that a greenhouse this size is too large for the projects now being offered. He has discussed the possibility of using a smaller version that would be more appropriate for the current program. He recommended that the greenhouse be advertised for sealed bids. Jennifer Swanson made a motion to approve advertising the greenhouse for sale by sealed bid. Tyler Gibson seconded the motion. Motion carried.
- G. DISCUSS STIPEND FOR K-3 TEACHERS TO MEET NEW READ ACT REQUIREMENTS: Superintendent Hargrove discussed the READ program. He explained that the district usually gets about \$16,000.00 each year to help with the cost of this program. State-wide results are not showing the gains that the state was expecting. They are now mandating that all K-3 teachers have 45 hours of additional training. There is some ongoing discussion concerning the specifics of this mandate. Once details are defined, we will have 9 teachers who will have to meet the determined training requirements. When more specifics are known, he will return to the board to make a recommendation concerning some assistance to help these teachers with projected cost.

H. DISCUSS CAFETERIA HELP: Mr. Hargrove reported that he has just received an application for the Cafeteria position. No references have been called and background check has not been completed. Due to the urgent need to fill this position, he ask permission to hire the applicant prior to board approval at the next regular board meeting contingent on good references and satisfactory completion of background check. It was the consensus of the board to allow the applicant to start work before official board approval if all pre-employment requirements are met.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4)(): No executive session was needed.

A.

IX. ACT ON EXECUTIVE SESSION: No action taken.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY: Mr. Lasley distributed his October Board Report and reviewed items on the report. He shared that most all off-campus activities have been reduced or discontinued. Many events are being done virtually, but most do not seem to hold the students' attention quite like in-person events. The 1st quarter had ended and in lieu of parent-teacher conferences, the JH/HS teachers maintain regular contact with parents. He was excited to report that Breanna Hendricks was awarded a Rural Alternative Licensure Stipend of \$4500.00 which will help her with the expense of getting her teaching license and stipulates that she serve in a rural district for 3 years. Brooke Hartley, JH/HS has returned back to work full-time which has freed up a substitute for classroom teachers; however we are still experiencing a shortage of good substitutes to meet the nearly daily need. He shared that Cross-country track has concluded and football is nearing the half-way mark for the season.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE: Mr. Hargrove expressed his sincere appreciation for the way the staff, parents and students continue to remain positive and approach the sometimes daily changes. He also reported that the school's health insurance company is working to schedule a flu vaccine day for employees sometime in early November.

:

XI. OTHER ITEMS TO DISCUSS: Mr. Hargrove was ask if the elementary school would be having Halloween parties. He explained that each class would have a party with refreshments furnished by the parents, but no parent will be present in the classrooms or allowed in the school to assist with student costumes. The traditional parade of costumes will take place with an extended route to allow for social distancing. He also answered a question about furnishings in the new proposed facility if the bond issue passes. He shared that new furniture has been included in the total building cost.

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – November 23, 2020—

XIII. COMMENTS FROM THE BOARD:

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 6:45 p.m.

Larry Duncan, President

Kay Maes, Secretary

Clinton Arbuthnot, Vice-President

Tyler Gibson, Treasurer

Jennifer Swanson, Director