

SPRINGFIELD SCHOOL DISTRICT RE-4  
**Tuesday, January 25, 2021**  
REGULAR BOARD MEETING  
6:00 P.M. - BOARDROOM  
WE WILL BE FOLLOWING SOCIAL DISTANCING PROTOCOLS

- I. CALL TO ORDER: The regular meeting of the Springfield School District was called to order by board President, Larry Duncan at 6:02 p.m.
- A. ROLL CALL:
  1. MEMBERS PRESENT: Larry Duncan, Tyler Gibson, Kay Maes and Jennifer Swanson.  
Clinton Arbuthnot, conference call.
  2. MEMBERS ABSENT: None
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley, Renee Loflin, Ginger Walker, Leslie Stewart and Spencer Stewart.
  4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA Mr. Hargrove requested the addition of an item to NEW BUSINESS, Item E DISCUSS AND APPROVE COPY MACHINE LEASE.
- III. APPROVE THE AGENDA: Tyler Gibson made a motion to approve the agenda with the addition of New Business, Item E: Discuss and Approve Lease of Copy Machine. Jennifer Esch seconded the motion. Motion passed unanimously.
- IV. ROUTINE ITEMS:
  - A. APPROVE THE MINUTES OF THE Dec. 9, 2020 Special Meeting and Dec 21, 2020-- Regular Meeting: Kay Maes made a motion to approve the minutes of the 12-9-20 Special Meeting and the minutes of the 12-21-20 Regular Meeting. Tyler Gibson seconded the motion. Motion passed unanimously.
  - B. FINANCIAL REPORTS: to include Quarterly Reports: The board and Mr. Hargrove reviewed the financial reports.
  - C. CLAIMS PAYABLE – January 25, 2021: Tyler Gibson made a motion to approve the January 25, 2021 Claims Payable. Kay Maes seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT: Renee Loflin addressed the board on behalf of the STA. She reported that applications for the STA Scholarship are now open. She also shared that fund-raising efforts will be lower this year due to the affect of COVID restrictions and limitations on athletic competitions and concessions. She also offered the members' appreciation for the holiday bonus and expressed that the annual Christmas dinner was missed, but the additional bonus in lieu of the festive evening was appreciated.  
Renee, Spencer and Leslie each spoke about their concerns for the mental health of our students during these pandemic times. Much is being done to keep our students physical safe, and they all felt that efforts to help students stay mentally safe should be a priority as well.

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

A. CORRESPONDENCE:

Larry Duncan read a text from Deb Sharpe thanking the district for the employee Christmas Bonus.

Kay Maes read three thank you notes from the following employees, each expressing their appreciation for the employee Christmas bonus and the school boards' support and leadership: from Spencer and Leslie Stewart, Renee Loflin and Megan England.

VI. OLD BUSINESS:

A. DCS REVIEW OF NEW CONSTRUCTION PROJECT (JOHN SATTLER BY ZOOM):

John Sattler addressed the board via Zoom. Each board member was provided with a written report that provided current updates on the New BEST construction project. He explained that he would be providing this update monthly. He reviewed the items on the update and addressed board questions and comments. (Report attached) Some items he shared included the progress by the DAG group meetings and the upcoming Focus work groups and community meeting. He also mentioned that further asbestos mitigation will be needed.

B. COVID REVIEW—INCLUDING SEASON B ATHLETICS: Spencer Stewart reported on the current plans for Season B athletics which will encompass high school and junior high boys and girls basketball and boys and girls wrestling. He explained that our Ark-Valley league includes districts in three different counties and each of these counties may have different rules. The league is trying to stay consistent within the league to meet the mandates of each county and CHSAA. Schedules and policies will change as circumstances change.

C. FINALIZE AND APPROVE 2020-21 BUDGET: Mr. Hargrove addressed some changes that had to be made to the preliminary budget. He explained that there were no major changes. Most adjustments involved the creation of some new accounts due to ESSERS funds, Bond Redemption, and General Construction. The beginning fund balance is adjusted based on the final audit, State Equalization income was adjusted and various grants received had to be added. He told the board that he was also including COVID duty stipends in the budget. There are still a few revenue adjustments that need made. He recommended that the board approve the final 20-21 budget as presented, but with final revenue corrections to be determined. Tyler Gibson made a motion to approve the final 2020-2021 budget with pending revenue adjustments. Jennifer Esch seconded the motion. Motion passed unanimously.

D. REVIEW AND APPROVE 202-21 STUDENT GRADUATION PLAN FOR INDIVIDUAL STUDENT. Mr. Lasley shared with the board that Jessie McCarty will soon be 20 years old. He was classified as a junior at the beginning of the fall semester. Jessie completed enough credits first semester to be reclassified as a senior. Mrs. Ginger Walker, school counselor outlined the altered graduation plan for this student. He has completed 18 specified course requirements as laid out by the district: 4-English, 5-Math & Science, 3-Social Studies, 1-Business, 2-Physical Education, 1-Carrer Choices/Speech, 1-Lifeskills, 1-Computers. He has also completed 7 Elective Credits. His course work will fall one credit short of the current district requirements of 26 credits, however, he will be adequately prepared for the career future he has set for himself. He has completed and earned an OSHA 10 hour General Industry Safety and Health certification. He is currently taking an accounting class that will give him the knowledge that he needs in order to maintain financial records necessary for self-employment as a small engine mechanic. The OSHA certificate is an industry certification that makes him eligible to graduate under the new state graduation requirements. (The graduating class of 2021 is exempt from these requirements in response to COVID-19). Mr. Lasley and Mrs. Walker ask the board to approve this individual graduation plan for Jessie McCarty for 2020-2021 graduation. Kay Maes made a motion to approve the individual 2020-2021 graduation plan for Jessie McCarty. Tyler Gibson seconded the motion. Motion passed unanimously.

E. REVIEW AND APPROVE CASB POLICES GBGG, GBGH, GBGJ, GBGL, IKF, IKF-2, & IKF-2-E: Superintendent Hargrove reviewed CASB policy changes with the board. He recommended that policy GBGG be tabled for now. It involves staff sick leave policies, and he would like to meet with a committee of staff members before making recommendations on this policy. Changes to Policies GBGH, GBGL and GBGJ are related to changes in the definition of immediate family and additions of legal references. Policies IKF, IKF-2 and IKF-2-E address Graduation Requirements. Mr. Lasley and Mrs. Walker previously reviewed the policies and were in agreement that all changes are in-line with our current policies. They will be charged with inserting Springfield School District requirements in the proper sections of the updated policies. Mr. Hargrove recommended the board approve CASB Policies GBGH, GBGJ, GBGL, IKF, IKF-2 and IKF-2-E. Tyler Gibson made a motion to approve CASB Policies GBGH, GBGJ, GBGL, IKF, IKF-2 and IKF-2-E. Jennifer Esch seconded the motion. Motion passed unanimously.

VII. NEW BUSINESS:

A. DISCUSS AND APPROVE CONTRACTS FOR ASBESTOS TESTING & DESIGN AND GEOTECHNICAL SERVICES. Superintendent Hargrove discussed the Board Action Memorandums included in the board packets concerning proposals received for Environmental Services necessary to complete regulated building materials testing related to the 2019-2020 Bond and BEST Grant Program.

Three proposals were received for Asbestos Testing and Design. DCS analyzed the bids and recommended that the Contract for Environmental Testing Services be awarded to Environmental Inc. in the amount of \$8,100.00. There were three proposals received for Geotechnical Services. DCS reviewed these proposals and recommended that the Contract for Geotechnical Services be awarded to Intertek-PSI in the amount of \$6,625.00.

Jennifer Esch made a motion to accept the bids from Landmark Environmental Inc for \$8,100.00 for environmental testing services and from Intertek-PSI in the amount of \$6,625.00 for geotechnical services. Kay Maes seconded the motion. Motion passed unanimously.

- B. DISCUSS POSSIBLE LATE START ON FEBRUARY 9<sup>TH</sup> FOR TREANORHL USER GROUPS  
User groups are scheduled for all day February 9 and February 10. Mr. Hargrove stated that one group will need to include all K-5 classroom teachers and one will be all Jr./Sr. high school teachers. In order to schedule this he is recommending that we have a late take-up of 10:00 a.m. on February 9 to allow all teachers to attend. It was the consensus of the board that a late take-up would be a good solution.
- C. REVIEW 2019 – 2020 AUDIT PERFORMED BY DIXON AND WALLER: Board members were given a bond copy of the completed 2019-2020 audit to review. Superintendent Hargrove invited the board to read through the audit and feel free to call Missy or him with any questions.
- D. DISCUSSION ON SUPERINTENDENT’S EVALUATION PROCESS: Kay Maes has the evaluation form and will email to all board members. She would like them completed and returned to her by February 12. She will then compile the information for the boards’ review at the February board meeting.
- E. DISCUSS AND APPROVE COPY MACHINE LEASE: The lease on the copy machine in the District Office is expiring. The lease is typically for 3 years and after reviewing copy machine needs when the new construction is completed, it was determined that this copy machine will be needed. The current copy machine is leased with Gobins. Mr. Hargrove recommended continuing to lease from Gobins based on cost and good customer service. Tyler Gibson made a motion to approve the lease of a new copy machine for the District Office from Gobins. Jennifer Esch seconded the motion. Motion passed unanimously.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f): The board, Mr. Hargrove, Mr. Lasley and Mr. Stewart entered into executive session at 7:38 p.m. The board returned to regular session at 7:50 p.m.

A. SEASON B COACHES (HS BOYS BASKETBALL AND HS WRESTLING)

- IX. ACT ON EXECUTIVE SESSION: Mr. Hargrove made the following recommendations for coaches.  
Brady Humphrey – Assistant High School Boys Basketball  
Rafe Hutches – Assistant High School Wrestling  
Jennifer Esch made a motion to approve the hiring of Brady Humphrey for Assistant High School Boys Basketball and Rafe Hutches for Assistant High School Wrestling. Tyler Gibson seconded the motion. Motion passed unanimously.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY: Mr. Lasley reviewed his January Board Report with the board. He shared that the winter sport season has begun and stated that they will continue to keep the student athletes participating by adjusting when necessary. The Junior High is completing a local Science Fair. There will be a regional Science Fair in Lamar with a virtual State Science Fair is planned. The FBLA students are competing virtually in district completion. It doesn’t appear that there will be any FCCLA activities planned for this school year.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: The elementary has just completed NWEA testing. He feels this will be very useful data as the teachers move into the second semester. He expressed his appreciation to Priscilla Escobar for her assistance in helping with the completion of all the testing. It is time to start on next year’s school calendar. He plans to put together a committee to start on this process. He shared that the plumbing repairs in the Home Ec cottage have been completed.

XI. OTHER ITEMS TO DISCUSS: Community meeting in gym on February 9, 2021 to roll-out the design for the new buildings. Will also be presented live on Facebook.

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – February 22/23, 2021 Due to JH Basketball on Monday, February 22, the Regular February board meeting will be on Tuesday, February 23, 2021 at 6:00 p.m.

XIII. COMMENTS FROM THE BOARD:

XIV. ADJOURNMENT: The meeting was adjourned at 8:04 p.m.

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Larry Duncan, President

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Kay Maes, Secretary

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Clinton Arbuthnot, Vice-President

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Tyler Gibson, Treasurer

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Jennifer Esch, Director