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## Board of Directors Meeting | Meeting Minutes | July 15, 2019

**Date:** July 15, 2019

**Time:** 6:00 PM CST

**Location:** Art In Motion 7415 S. East End, Chicago, IL. 60649

### Call to order 6:06 pm

- I. Roll Call
- II. Board Members Present: Clayton Harris III, Linda Lee (via phone), Bob Perez, Matthew Williams, Dr. Karen Ratliff
- III. Board Members Absent: N/A
- IV. Others Present:
  - a. Distinctive Schools: Scott Frauenheim, Monique Langston, Leonard Langston, Kara Bickhem May, Mike Rhode (via phone)

Agenda Item	Purpose	Individual Responsible
Approval of Agenda	<p>Vote</p> <ul style="list-style-type: none"><li>Motion to approve agenda by Dr. Karin Ratliff, seconded by Bob Perez.</li></ul> <p>Motion passed 3-0 Agenda approved as presented</p>	Dr. Karen Ratliff
Approval of June, 2019 meeting minutes	<p>Information</p> <ul style="list-style-type: none"><li>Proposed meeting minutes from June 17, 2019 AIM Board Meeting</li></ul> <p>Vote</p> <ul style="list-style-type: none"><li>Motion to approve June 17, 2019 Meeting Minutes made by Dr. Karen Ratliff and seconded by Bob Perez.</li></ul> <p>Motion passed 3-0 Meeting Minutes approved as presented</p>	Dr. Karen Ratliff
<b>New Business</b> Approve Student Code of Conduct	<p>Information</p> <ul style="list-style-type: none"><li>Student Code of Conduct that we must submit to Chicago Public Schools. Aligned to SB 100 and in compliance with CPS.</li></ul> <p>Vote</p> <ul style="list-style-type: none"><li>Motion to approve the student code of conduct as presented with current board members and current Art in Motion address made by Dr. Karen Ratliff seconded by Bob Perez.</li></ul>	Dr. Karen Ratliff

	<p>Motion passed 3-0</p> <p>Student Code of Conduct approved as presented</p>	
<p><b>New Business</b></p> <p>Partnership &amp; Philanthropy Update</p>	<p>Information</p> <ul style="list-style-type: none"> <li>• Discussion around start up funds.</li> <li>• Discussion with Tamara Brown (COO The Lynn Group) on cash flow and where funds are coming from, expectations</li> <li>• Originally anticipated \$50k-\$1M in funds</li> <li>• \$103K draw down of ISBE funding</li> <li>• CPS to fund on 200 student estimate - July 22nd</li> <li>• Any additional dollars that come from outside goes directly to student</li> <li>• Thank You to Board Member Linda Lee with the Panasonic partnership (building security and other items we need)</li> <li>• Network to send afterschool deck to Tamara for possible funding (\$100K)</li> <li>• Panasonic wish list (needs to be very detailed) -- Board Member Linda Lee working with team to prioritize asks. Will provide backpacks with school supplies for students→ big dollars and products, it's a matter of going through the process.</li> <li>• Calls scheduled for Thursday check-in meeting with partners. Board Chair Dr. Karen Ratliff to join with Scott Frauenheim.</li> <li>• Board Member Bob Perez asked to join board prep calls around Finance.</li> <li>• Monique Langston to work with Board Member on DS/AIM collateral as needed.</li> <li>• Panasonic willing to have staff come out and volunteer (painting/coding/etc.).</li> </ul>	<p>Scott Frauenheim</p>
<p><b>Old Business</b></p> <p>IFF Loan Update</p>	<p>Information</p> <p>Vote (Motion and Resolution to authorize Dr. Karen Ratliff to execute IFF Loan)</p> <ul style="list-style-type: none"> <li>❖ Approved for up to \$500K.</li> <li>❖ Lowest interest (7% standard)</li> <li>❖ Loan will help AIM 6-12 months</li> <li>❖ Separate from Operating Budget</li> <li>❖ Draw down as need</li> <li>❖ Cannot draw down more without Board Treasurer approval</li> <li>❖ Documents sent today - with board legal counsel review/finalize</li> <li>❖ 3 month grace period - send Bob Perez terms</li> </ul> <ul style="list-style-type: none"> <li>• Resolution to authorize Dr. Karen Ratliff to execute IFF Loan, pending approval from legal board counsel, as presented with</li> </ul>	<p>Dr. Karen Ratliff</p>

	<p>current board members and current Art in Motion address made by Dr. Karen Ratliff seconded by Clayton Harris III.</p> <p>Approved 3-0 pending legal review/approval from AIM Board Legal Counsel</p>	
	<p>Motion to approve Secretary's Certificate and Incumbency Statement for IFF Loan as presented with current board members</p> <ul style="list-style-type: none"> <li>• Motion to approve Secretary's Certificate and Incumbency Statement for IFF Loan, as presented with current board members and current Art in Motion address made by Dr. Karen Ratliff seconded by Bob Perez.</li> </ul> <p>Approved 3-0</p>	Dr. Karen Ratliff
<p><b>Other Business</b> Finance Overview</p>	<p>Information Provided Board Members a financial overview (line by line) Potentially putting together an MOU for a commitment on marketing (social media/radio/TV) Board would like to be included on comms calendar so they can help push marketing of the school. Past interviews where we can pull soundbites to re-post Go-To-Market Strategy (The Lynn Group)</p> <p>Send Board AIM Wish List (specific) Orgs and Business we mentioned during the proposal process (List sent to CPS) Wish list of Orgs we'd like to receive support from Sample Potential Partnerships: Freedom Road Kenny Williams from White Sox Steve Harvey</p> <ul style="list-style-type: none"> <li>• Board reviewed year-to-date P&amp;L statement summary</li> <li>• Board reviewed June 2019 P&amp;L statement</li> </ul>	Scott Frauenheim
<p><b>Other Business</b> Distinctive Schools Report</p>	<p>Information Fundraising update</p> <ul style="list-style-type: none"> <li>• Lang Lang Group - provide full keyboard labs. They want to talk to COMMONS group. Want to give \$50K lab but do it in conjunction with COMMON.</li> <li>• Working lead list from the AIM event</li> <li>• Explore levels to giving</li> </ul> <p>CSP Grant</p> <ul style="list-style-type: none"> <li>• \$840K approved in IL</li> <li>• Thank you to Amanda Rychel for her hard work on the submission</li> </ul>	Scott Frauenheim



	<p>Enrollment and recruitment update</p> <ul style="list-style-type: none"> <li>• We have 140 applicants</li> <li>• Registration at 60</li> <li>• Difficulty is to get them from application to registration (gaining access to student particulars - grades, birth certificate, etc.)</li> </ul> <p>Facilities</p> <ul style="list-style-type: none"> <li>• Lots of work to do. Cleaning starts 7/16, 7:30am.</li> <li>• Earmarked current cashflow to do walls and flooring where it needs to be fixed.</li> <li>• By August board meeting we anticipate the building to look different.</li> </ul>	
<p><b>Other Business</b> AIM School Director Report</p>	<p>Information</p> <p>Upcoming Events</p> <ul style="list-style-type: none"> <li>• Upcoming Open House: 7/20, 7/22, Bud Billiken (Sponsorship/Table), 8/30 Back to School, Englewood Back to School event 8/17</li> </ul> <p>Programming</p> <ul style="list-style-type: none"> <li>• Spent last week at Summit learning the curriculum. Studying course content (Arts overlayed)</li> <li>• Scheduling - general dance, vocal performance, visual arts, literary arts class</li> <li>• State compliance with PE/Health (need for 8th grade grad and 12th grade graduation).</li> <li>• 7th/8th - exposure   9th -12th - integrated</li> <li>• School Day: 8:15 - 4:15</li> <li>• Dr. Cicely Clay - Assistant Director of Instruction working with Director May on building out the after school program.</li> <li>• Four Arts programs will fit into regular course schedule.</li> </ul>	Kara Bickhem May
<b>Next Board Meeting</b>	<b>August 19, 2019 at Art in Motion School 7415 S. East End, Chicago, IL 60649</b>	

**Meeting adjourned at 7:12 pm CST by Dr. Karen Ratliff. Seconded by Bob Perez.**

Meeting Certification:

Proposed Minutes Respectfully Submitted,

Monique Langston  
**Recording Secretary**

July 15, 2019  
**Date**

Approved by Art In Motion Board of Directors:

Matthew Wilk  
**Board Secretary**

8/19/19  
**Date**