

Mission Valley USD #330
Request to Appear Before the Board
School Activity Related

This form must be completed and returned to the **treasurer** at least a week before the meeting at which you wish to speak. * Your request will be reviewed and one of three recommendations will be made on where the topic will be placed on the agenda:

1. Appearance before the board at the next regular meeting.
 - a. Good News
 - b. Receive
 - c. Action Requested

Please be sure that you are prepared for your presentation, arrive on time and make any arrangements needed to set up technical equipment.

Name of Requestor _____

Organization you represent _____

Names of Individuals Presenting _____

Topic to be discussed _____

Signature _____ Date _____

District official's signature _____

Date received _____ Time received _____

*Regular board meetings are held every second Monday of the month at 7:00 p.m.

*Form may be emailed to awalker@mv330.org or sent through district mail.