

## Qualification of Attendance and Placement

### A. Age of Admission

It is a right and responsibility of those who meet the requirements prescribed by law to attend the schools of the district. Every resident of the district who satisfies the minimum entry age requirement and is less than 21 years of age has the right to attend the district's schools until he/she completes high school graduation requirements. Children of age 8 and less than age 18 are required by law to attend a public school, an approved private school or educational center, unless they are receiving approved home-based instruction. Under certain circumstances children who are at least 16 and less than 18 years of age may be excused from further attendance at school. The superintendent will exercise his/her authority to grant exceptions when he/she determines that the student:

1. Is lawfully and regularly employed, and
2. Has permission of a parent, or,
3. Is emancipated pursuant to [Chapter 13.64 RCW](#); or
4. Is subject to one of the other exceptions to compulsory attendance.

A resident student who has been granted an exception retains the right to enroll as a part-time student and will be entitled to take any course, receive any ancillary services and take or receive any combination of courses and ancillary services which is offered by a public school to full-time students.

### B. Entrance Qualifications

To be admitted to a kindergarten program that commences in the fall of the year, a child must be not less than 5 years of age prior to September 1 of that school year. To be admitted to a first grade program that commences in the fall of the year a child must be not less than 6 years of age prior to September 1 of that school year. Any student not otherwise eligible for entry to the first grade who has successfully completed a state-approved, public or private, kindergarten program of 450 or more hours including instruction in the essential academic learning requirements and other subjects that the district determines are appropriate will be permitted entry into the first-grade program. If necessary, the student may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination will be made no later than the 30th calendar day following the student's first day of attendance.

#### Exemptions

Special exemptions may be made for younger pupils who appear to be sufficiently advanced to succeed in the educational program. The superintendent will identify screening processes and instruments that will provide reliable estimates of these skills and abilities, develop procedures for implementing this policy and establish fees to cover expenses incurred in the administration of preadmission screening processes. The district will provide a fee waiver or a reduction in fees for low income students whose parents are unable to pay the full cost of preadmission screening.

Parents requesting an exemption shall provide to the district the results of an assessment using the instruments and processes approved by the superintendent and conducted by a licensed or certified psychologist. If the assessment is conducted by district staff a fee not to exceed \$75 may be charged except that such fee may be reduced or waived for persons whose families, by reason of their low income, would have difficulty in paying the entire amount of such fees. For purposes of this waiver or reduction, the USDA Child Nutrition Program guidelines shall be used. The district reserves the right to reassess the child at its own cost before granting an exemption.

If a child exceeds the norm in each ability area, the exemption shall be granted. The superintendent may grant conditional exemptions to children who perform at or near the norm in most or all of the areas of ability. The parent shall be notified of the conditional status of the exemption and that it may be withdrawn if, after 2 months, the child performs substantially below the expected level in any of the ability areas.

In the event an exemption is denied, a conditional exemption is withdrawn, or a screening fee waiver is denied, the parent shall be promptly notified of the reasons and of the opportunity to have the decisions reviewed in the manner provided by the district's policy on citizen complaints.

**C. Admission of Students Aged Twenty-One or Older**

A student aged 21 or older may enroll in a school in the district under the following conditions:

1. There is available space in the school and program which the student will attend;
2. Tuition is prepaid;
3. The student provides his/her own transportation;
4. The student resides in the state of Washington; and
5. In the judgment of the superintendent, no adult education program is available at reasonable costs and the district's program is appropriate to the needs of the student.

**D. Placement of Students on Admission**

The decision of where to place a student seeking admission to the district rests with the principal. Generally students meeting the age of admission requirements or transferring from a public or approved private school will be placed in kindergarten or first grade, or the grade from which they transferred. The principal will evaluate the educational record and assessments of all other students to determine their appropriate placement. A temporary classroom assignment may be made for no more than thirty calendar days for the purpose of evaluation prior to making the final placement decision.

Cross References:	4220 - Complaints Concerning Staff or Programs 3122 - Excused and Unexcused Absences 3114 - Part-Time, Home-Based, or Off-Campus Students 2140 - Guidance and Counseling 2121 - Substance Abuse Program 2108 - Learning Assistance Program 2100 - Educational Opportunities for Military Children
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Legal References:	RCW 28A.225.010 Attendance mandatory — Age — Exceptions RCW 28A.225.020 School's duties upon child's failure to attend school RCW 28A.225.160 Qualification for admission to district's schools — Fees for preadmission screening RCW 28A.225.220 Adults, children from other districts, agreements for attending school — Tuition
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WAC 392-134-010 Attendance rights of part-time public school students

WAC 392-137 Finance — Nonresident attendance

WAC 392-335 Pupils - Uniform Entry Qualifications

Management Resources: Policy News, April 2006 Entrance to School Policy Changes  
Policy News, August 1999 Districts may set K-screening fees

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