

## **Board Member Expenses**

The actual expenses of board members while traveling to and from and attending board meetings will be paid. Board members will use discretion in accruing actual expenses for which they will seek reimbursement. The expenses of board members who attend conferences or meetings as representatives of the district may be paid. Such expenses for conferences may be paid in advance. A director may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for services such as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Cross References:                   6213 - Reimbursement for Travel Expenses  
  6212 - Charge Cards

Legal References:                   RCW 28A.320.050 Reimbursement of expenses of directors,  
  other school representatives, and superintendent candidates  
  — Advancing anticipated expenses  
  RCW 43.03.170 Advance payment of travel expenses--  
  Advance warrants — Issuance — Limitations

Management Resources:       2013 - February Issue

Adoption Date: 04.13  
Hoquiam School District No. 28  
Classification: Discretionary  
Revised Dates:  
Reviewed Dates: 05.17.18