



Board Goals 2021-2023

The Board will create a vision for the organization by developing a 10-Year Plan, detailing core beliefs and priorities.

Special Education will cultivate quality partnerships by ensuring accuracy, availability and professionalism.

Instructional services will support district and school improvement objectives through proactively communicating, leading innovation, and providing exemplary instructional learning opportunities.

Information Technology will deliver an excellent customer experience by proactively building strong relations and communicating specialized services.

Administrative Services will increase district outreach, with an emphasis on quality customer service.

IMESD Board of Directors

July 26, 2023

IMESD Board Retreat 9:00 AM and Regular Board Meeting 2:00 PM

IMESD Building Pendleton

I. CALL TO ORDER AND ROLL CALL

II. RECOGNITION OF VISITORS

III. ADJUSTMENTS TO AGENDA

IV. CONSENT AGENDA

- A. Minutes of the June 7, 2023 Board Meeting
- B. Staff Development Report (June 2023)
- C. HR Report

V. SUPERINTENDENT REPORT

VI. FISCAL OVERVIEW

- A. Financial Summary and Cash Flow

VII. OLD BUSINESS

- A. Second Reading IMESD Policies:
 - IGBHD – Program Exemptions

MISSION

To provide outstanding customer service to our school districts in four areas: special education, technology, school improvement, and administrative services.

VISION

IMESD strives to ensure the success of every child by providing equitable services to close the opportunity gap. We are committed to the values of antiracism and multiculturalism.

VIII. NEW BUSINESS

A. First Reading IMESD Policies:

- KH – Gifts, Grants and Donations

B. Annual Designations for 2023-2024

1. Superintendent/Clerk and Executive Officer

Mark Mulvihill is designated Superintendent/Clerk and Executive Officer of the InterMountain Education Service District for the 2023-2024 year.

2. Chief Financial Officer/Business Manager

Beth O'Hanlon is designated Chief Financial Officer/Business Manager of the InterMountain Education Service District for the 2023-2024 year.

3. Custodian of Funds

For the 2023–2024-year, Mark Mulvihill is designated Custodian of Funds.

4. Authorized Signatures for the District's Checks

Mark Mulvihill and Beth O'Hanlon are the authorized signatures for the District's checks.

5. Facsimile Signature

A facsimile signature of the Superintendent is authorized for use for the InterMountain Education Service District.

6. Short-Term Borrowing Limit for the Custodian of Funds

The short-term borrowing limit is set at \$500,000.00 for the InterMountain Education Service District for the 2023-2024 year.

7. Fidelity Bond/Crime Coverage

The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for all employees, including Mark Mulvihill and Beth O’Hanlon.

8. Budget Officer

Mark Mulvihill is designated Budget Officer for the InterMountain Education Service District for the 2023-2024 year.

9. Official Auditor

The auditing firm of Dickey and Tremper, LLP is designated the Official Auditor for the InterMountain Education Service District for the 2023-2024 year.

10. Legal Counsel

The firms of Anderson Hansell, PC and Garrett Hemann Robertson P.C., GHR are designated the Legal Counsel of the InterMountain Education Service District for the 2023-2024 year.

11. Depositories for Funds

For the 2023–2024-year, Bank of Eastern Oregon, and Umpqua Bank are designated the depositories for funds, and the InterMountain Education Service District is authorized to participate in the Local Government Investment Pool.

12. Insurance Agent of Record

Wheatland Insurance is the designated Insurance Agency of Record for the InterMountain Education Service District for the 2023-2024 year.

13. Official Newspaper

The East Oregonian, La Grande Observer and Heppner Gazette are designated the Official Newspapers for the InterMountain Education Service District for the 2023-2024 year.

14. Per Diem

For qualified travel, employees of the InterMountain Education Service District will receive the posted IRS rate for in-state mileage. Furthermore, per diem will include lodging at the single party rate and reimbursement for meals at the current year standard rate as posted by the US General Services Administration.

15. Designated Confidential Employees

The following employees of the InterMountain Education Service District are designated Confidential Employees for the 2023-2024 year: Jon Peterson, Deputy Superintendent, Aimee VanNice, Assistant Superintendent, Beth O'Hanlon, Chief Financial Officer, Denyce Kelly, Director of Program Resources, and Danielle Sackett, Executive Assistant.

16. Substitute Teacher Rates

For the 2023-2024 year, the substitute teacher rate is set at \$206.35 per 8-hour day or \$25.79 per hour for the first 10 days, and for a substitute employed for more than 10 consecutive days in any one assignment, a minimum of \$249.68 per 8-hour day or \$31.21 per hour.

C. Authorization for Interfund Loans

For the 2023-2024 year, the board of Directors of the InterMountain Education Service District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.

D. Authorization for Umatilla, Morrow, Union, Baker, and Malheur County Investments

For the 2023–2024-year, authorization is granted by the Board of Directors of the InterMountain Education Service District for the investment of any money held by the Finance Officer of Umatilla County and the County Treasurers of Morrow, Union, and Baker, and Malheur Counties.

E. Local Contract Review Board

For the 2023-2024 year, the Board of Directors of the InterMountain Education Service District is designated as the Local Contract Review Board.

F. Election of Chair of IMESD Board of Directors for 2023-2024

G. Election of Vice-Chair of IMESD Board of Directors for 2023-2024

IX. FOR THE GOOD OF THE ORDER

- A. August 7 Safety Summit, 9:00 AM – 12:00 PM- Pendleton Convention Center

X. ANNOUNCEMENTS

Upcoming Meetings and Conferences

- IMESD In-Service August 17, 2023, BMCC **9:00 AM – 11:30 AM**
- IMESD Board Meeting – August 17, 2023, **12:00 PM, IMESD** (Juniper)

XI. ADJOURN