



Board Goals 2021-2023

The Board will create a vision for the organization by developing a 10-Year Plan, detailing core beliefs and priorities.

Special Education will cultivate quality partnerships by ensuring accuracy, availability and professionalism.

Instructional services will support district and school improvement objectives through proactively communicating, leading innovation, and providing exemplary instructional learning opportunities.

Information Technology will deliver an excellent customer experience by proactively building strong relations and communicating specialized services.

Administrative Services will increase district outreach, with an emphasis on quality customer service.

IMESD Board of Directors

July 27, 2022

IMESD Board Retreat 9:00 AM and Regular Board Meeting 2:00 PM

La Grande Building

I. CALL TO ORDER AND ROLL CALL

II. RECOGNITION OF VISITORS

III. ADJUSTMENTS TO AGENDA

IV. PRESENTATIONS

- A. IMESD Safety Plan – Darrick Cope, Director of Facilities

V. CONSENT AGENDA

- A. Minutes of the June 9, 2022 Board Meeting
- B. Staff Development Report (June 2022)
- C. HR Report

VI. SUPERINTENDENT REPORT

- A. August 8 School Security Summit
- B. August 10 In-service and Board Meeting
- C. Facility Update

VII. FISCAL OVERVIEW

- A. Financial Summary and Cash Flow

MISSION VISION

To provide outstanding customer service to our school districts in four areas: special education, technology, school improvement, and administrative services.

IMESD strives to ensure the success of every child by providing equitable services to close the opportunity gap. We are committed to the values of antiracism and multiculturalism.

VIII. OLD BUSINESS

A. Second Reading IMESD Policies:

- Policy DH – Bonded Employees and Officers
- Policy GBL – Personnel Records
- Policy IGBB – Talented and Gifted Program

IX. NEW BUSINESS

A. First Reading of IMESD Policy:

- DJC – Bidding Requirements
- IGBAF - Special Education- Individualized Education Program (IEP)
- IGBAF – AR Special Education- Individualized Education Program (IEP)
- IGBAG – AR - Special Education – Procedural Safeguards
- JBB – Educational Equity

B. Approval of IMESD Healthy and Safe Schools Plan

C. Approval of Institution request form 1380

D. Annual Designations for 2022-2023

Superintendent/Clerk and Executive Officer

Mark Mulvihill is designated Superintendent/Clerk and Executive Officer of the InterMountain Education Service District for the 2022-2023 year.

1. Chief Financial Officer/Business Manager

Beth O’Hanlon is designated Chief Financial Officer/Business Manager of the InterMountain Education Service District for the 2022-2023 year.

2. Custodian of Funds

For the 2022-2023 year, Mark Mulvihill is designated Custodian of Funds.

3. Authorized Signatures for the District’s Checks

Mark Mulvihill and Beth O’Hanlon are the authorized signatures for the District’s checks.

4. Facsimile Signature

A facsimile signature of the Superintendent is authorized for use for the InterMountain Education Service District.

5. Short-Term Borrowing Limit for the Custodian of Funds

The short-term borrowing limit is set at \$500,000.00 for the InterMountain Education Service District for the 2022-2023 year.

6. Fidelity Bond/Crime Coverage

The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for all employees, including Mark Mulvihill and Beth O'Hanlon.

7. Budget Officer

Mark Mulvihill is designated Budget Officer for the InterMountain Education Service District for the 2022-2023 year.

8. Official Auditor

The auditing firm of Dickey and Tremper, LLP is designated the Official Auditor for the InterMountain Education Service District for the 2022-2023 year.

9. Legal Counsel

The firm of Anderson Hansell, PC is designated the Legal Counsel of the InterMountain Education Service District for the 2022-2023 year.

10. Depositories for Funds

For the 2022-2023 year, Columbia State Bank, the Bank of Eastern Oregon, and Umpqua Bank are designated the depositories for funds, and the InterMountain Education Service District is authorized to participate in the Local Government Investment Pool.

11. Insurance Agent of Record

Wheatland Insurance is the designated Insurance Agency of Record for the InterMountain Education Service District for the 2022-2023 year.

12. Official Newspaper

The East Oregonian, La Grande Observer and Heppner Gazette are designated the Official Newspapers for the InterMountain Education Service District for the 2022-2023 year.

13. Per Diem

Employees of the InterMountain Education Service District will receive the posted IRS rate for in-state mileage, lodging at the single party rate, and reimbursement for meals at \$46.00 per day for the 2022-2023 year for qualified travel.

14. Designated Confidential Employees

The following employees of the InterMountain Education Service District are designated Confidential Employees for the 2022-2023 year: Beth O'Hanlon, Chief Financial Officer, Denyce Kelly, Director of Program Resources, Danielle Sackett, Executive Assistant, Jon Peterson, Assistant Superintendent, and Aimee VanNice, Human Resource Director.

15. Substitute Teacher Rates

For the 2022-2023 year, the substitute teacher rate is set at \$201.01 per 8-hour day or \$25.13 per hour for the first 10 days, and for a substitute employed for more than 10 consecutive days in any one assignment, a minimum of \$237.75 per 8-hour day or \$29.72 per hour.

E. Authorization for Interfund Loans

For the 2022-2023 year, the board of Directors of the InterMountain Education Service District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.

- F. Authorization for Umatilla, Morrow, Union, Baker, and Malheur County Investments

For the 2022-2023 year, authorization is granted by the Board of Directors of the InterMountain Education Service District for the investment of any money held by the Finance Officer of Umatilla County and the County Treasurers of Morrow, Union, and Baker, and Malheur Counties.

- G. Local Contract Review Board

For the 2022-2023 year, the Board of Directors of the InterMountain Education Service District is designated as the Local Contract Review Board.

- H. Election of Chair of IMESD Board of Directors for 2022-2023

- I. Election of Vice-Chair of IMESD Board of Directors for 2022-2023

X. ANNOUNCEMENTS

Upcoming Meetings and Conferences

- IMESD In-Service August 10, 2022
- IMESD Board Meeting – August 10, 2022 12:00 PM, IMESD (Juniper)

XI. ADJOURN