**About You**

* Tell me about yourself
* How would you describe yourself?
* How would your boss describe you?
* What motivates you?
* What do you look for in a job?
* What is your personal mission statement or motto?

**About Your Suitability**

* What are your strengths/weaknesses?
* Why did you think you are suited to this job?
* Can you give me an example of a situation where you showed initiative?
* How well do you work under pressure?
* What sort of people do you find it difficult to work with?
* Sell me this pen
* What key skills do you think you'll need to be successful in this job?
* Why should we give the job to you above other applicants?

**About Your Achievements**

* Give examples of some of your work achievements
* What do you consider to be your greatest achievement?

**About Your Ambitions**

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* Where do you see yourself in five years time?
* How does this job fit into your career plans?
* Where did you think you'd be at this stage in your life?
* If you could start again, what career decisions would you make differently?

**For Management/Supervisory Jobs**

* How would you get the best from people?
* How would you approach a typical project?
* Give me an example of how you have resolved conflict
* What did you look for when you hired people in the past?

**About Working in a Team**

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* Do you work best by yourself or as part of a team?
* What kind of personality do you work best with and why?
* How would you go about establishing your credibiity quickly within the team?
* Tell me about a time when you had to deal with conflict on the job.
* What irritates you about other people and how do you deal with it?