



Safe Return to In-person Instruction & Continuity of Services Plan

2021-22

Summary Statement

The Return to In-Person Instruction & Continuity of Services Plan for the 2021-22 school year has been developed in accordance with the ARP Act and the Illinois State Superintendent of Education declaration of July 9, 2021; is aligned with guidance provided by the Illinois Department of Public Health (IDPH) and the Centers for Disease Control and Prevention (CDC); and addresses adjustments needed in response to evolving COVID-19 pandemic circumstances.

School strategies in this plan may be modified or removed based upon local conditions, levels of community transmission (i.e., low, moderate, substantial, or high), local vaccine coverage, use of screening testing to detect cases in K-12 schools, and consultation with local public health officials to determine the prevention strategies needed and based on information provided by the CDC, IDPH, ISBE, and the Governor of Illinois. Plano CUSD 88 will make every effort to provide families with adequate time to make adjustments to their structure/schedule when changes to the plan are necessary, however, families should be prepared for all scenarios through this fluid situation.

The plan serves to aid in navigating the reestablishment of our schools where employees, students, and families feel safe and to come back to full in-person learning. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC), Illinois Department of Public Health (IDPH), Illinois State Board of Education (ISBE), Illinois Governor, and the school district.

The following plan is required to include information on the following items:

- Universal and Correct Wearing of Masks
- Modifying Facilities to Allow for Physical Distancing
- Handwashing and Respiratory Etiquette
- Cleaning and Maintaining Health Facilities Including Improving Ventilation
- Contact Tracing in Combination with Isolation and Quarantine, in collaboration with the State, logical, territorial, or Tribal Health Departments
- Diagnostic and Screening Testing
- Efforts to Provide Vaccinations to School Communities
- Appropriate Accommodations for Children with Disabilities with respect to Health and Safety Policies
- Coordination with State and Local Health Officials
- Students' Academic Needs
- Students' and Staff Social, Emotional, and Mental Health Needs
- Student Health and Food Services
- Other Student Needs

Table of Contents	
Summary Statement	1
Hours of Operation for the 2021-22 School Year	4
Opening Events	4
Virtual Academy Eligibility	4
Community & School Accountability Through Partnership	5
Universal and Correct Wearing of Masks	5
Physical Distancing	6
Classroom Capacity	6
Small Group Instruction	6
Transitions	7
Meals	7
Handwashing	7
Respiratory Etiquette	7
Cleaning and Maintaining Health Facilities	7
Shared Materials	8
Recess	8
Restrooms	8
Contract Tracing	8
Seating Charts	8
Isolation and Quarantine	9
Classroom Closures	9
FFCRA Benefits for Employees	9-10
Diagnostic and Screening Testing	10

Table of Contents Continued	
Self-Certification	10
Training	10
Absences and Symptoms	10
Efforts to Provide Vaccinations to School Communities	10
Accommodations for Children with Disabilities	10-11
Coordination with State and Local Health Officials	11
Academic Needs	11-12
Devices	12
Social, Emotional, and Mental Health Needs	12
Food Services	12
Plan Revision Protocols	12
Adaptive Pause	13
Adaptive Pause or E-Learning Instructional Expectations	13
Adaptive Pause or E-Learning Classroom Norms	14
Adaptive Pause or E-Learning Attendance	14
Collaborative Approach to Student Engagement and Learning	14

Hours of Operation for the 2021-22 School Year

In accordance with the Illinois State Superintendent of Schools July 9, 2021 declaration, all Plano CUSD 88 schools will be open fully for in-person learning for all students for the 2021-22 school year as follows:

School Facility	Building Hours 8 hours 30 minutes	Certified Hours 7 hours 45 minutes	Student Hours
Preschool (AM)	7 a.m. - 3:30 p.m.	7:25 a.m. - 3:10 p.m.	8:15 a.m. - 10:45 a.m.
Preschool (PM)			11:45 p.m. - 2:15 p.m.
P.H. Miller Full Day PK-1			7:40 a.m. - 2:15 p.m.
Centennial	7:30 a.m. - 4:00 p.m.	7:40 a.m. - 3:25 p.m.	8:30 a.m. - 3:10 p.m.
Emily G. Johns	7:30 a.m. - 4:00 p.m.	7:40 a.m. - 3:25 p.m.	8:30 a.m. - 3:10 p.m.
Plano MS	7 a.m. - 3:30 p.m.	7:20 a.m. - 3:05 p.m.	7:40 a.m. - 2:45 p.m.
Plano HS	7 a.m. - 3:30 p.m.	7:25 a.m. - 3:10 p.m.	7:40 a.m. - 2:32 p.m.

Opening Events

Plano District 88 schools will hold opening and school events per ISBE guidelines in-person for the 2021-22 school year. Virtual programs may be developed at the building level to support parent and community engagement.

Open House Dates

- PHM, September 23, 2021, 5:30 to 7:00 p.m.
- Centennial, August 26, 2021, 5:30 - 7:00 p.m.
- EGJ, September 22, 2021, 6:00 - 7:30 p.m.
- PMS, August 26, 2021, 6:00-7:30 p.m.
- PHS, September 8, 2021, 6:00 - 7:30 p.m.

Virtual Academy Eligibility

On May 20, 2021, the Illinois State Board of Education voted to adopt a resolution requiring schools to resume in-person learning for the 2021-22 school year. Per our State Superintendent of Education Dr. Carmen Ayala, a remote learning option is required for students who are **both** not eligible for a COVID-19 vaccine and is also under a quarantine order.

To view the Virtual Academy Guide Book and Virtual Academy Application, please visit the Plano CUSD 88 website at www.plano88.org, click on "Menu", scroll to "Teaching and Learning" on the right side of the screen. The Virtual Academy Guide and Application are listed. All applications should be submitted to:

Dr. Tracy Thurwanger, Assistant Superintendent
tthurwanger@plano88.org, 800 S Hale St, Plano, IL 60545

Community & School Accountability Through Partnership

It is imperative that our school district and community work in partnership to ensure that risk of exposure to COVID-19 in our schools is minimized through mitigation strategies. COVID-19 prevention strategies remain critical to protect people, including students, teachers, and staff, who are not fully vaccinated, especially if/when our area sees moderate-to-high community transmission levels.

Our actions, **together** in our schools when staff and children are present and those measures that families take when children are in the care of guardians and parents during the evening and on weekends are essential in keeping our schools safe and mitigating risks for exposure to the greatest extent possible. Parents and guardians must do their part in the community - school partnership by:

- Compliance with Governor Pritzker's masking mandate in P-12 schools
- Keeping children home when sick
- Getting children tested for COVID-19
- Contact tracing in combination with quarantine and isolation
- Maintaining clean and disinfected environments for children in the home
- Layering of prevention measures at home and when out in the community and in school

It is likewise essential that staff take appropriate measures outside of our schools to maintain their health and wellness at all times.

Universal and Correct Wearing of Masks

On August 4, 2021, Governor JB Pritzker announced an Executive Order that supports safe in-person learning and **requires** that masks be worn indoors by all teachers, staff, students, and visitors to P-12 schools, regardless of vaccination status.

Mask Compliance

The Governor's Office has placed universal masking mitigation efforts in place with the intention of preserving the health and safety of all students and staff. Masks must be worn by all individuals in school buildings, regardless of vaccination status. This is in adherence to the [IDPH/ISBE guidelines](#), which align with the [CDC](#).

Liability

District 88 understands that parents, students, and staff may have conflicting opinions about the requirement for universal masking in our schools. Compliance of the Governor's Mask Mandate must be followed by all individuals in schools and monitored accordingly.

Physical Distancing

The CDC recommends the maintenance of at least three feet of physical distancing between students within classrooms to reduce transmission risk. Physical distancing may provide protection, minimize risk of exposure, and limit the number of close contacts in school facilities.

ISBE recognizes the importance of returning to in-person learning and therefore has indicated that a schools inability to maintain physical distancing recommendations should not prevent students from returning to in-person instruction. As such, physical distance will be practiced in Plano CUSD 88 to the greatest extent possible. Staff is responsible for maintaining physical distancing practices within their classrooms to the greatest extent possible.

Classroom Capacity - Arrangements

To the extent possible:

- Students should be spaced 3 feet apart
- Staff should be 6 feet from students
- Staff who are unvaccinated should remain 6 feet apart from other staff and students

Desks are recommended, tables may be used when desks are not available for use. When physical distance of 3-6 feet cannot be maintained within classrooms, additional mitigation measures should be implemented such as increased cleaning, cohorting, handwashing, respiratory etiquette, and staying home when sick with symptoms of infectious illness.

Small Group Instruction

Small group instruction is appropriate with classroom settings. Cohorting or pods are recommended to the extent possible and where appropriate as to not interfere with students engaging in in-person instruction. Sanitation protocols should be in place to mitigate risk of exposure or transition between groups of students utilizing small group instructional spaces. Materials used for small group instruction should be sanitized between student use to reduce the spread of COVID-19.

Cohort-Pod is defined as a group of students, teachers or staff that stay together throughout the school day. To the extent possible, it is strongly recommended that elementary students remain within their classroom cohort-pod for small groups instruction.

For intermediate, middle, and high school students that travel throughout the day for instruction from multiple teachers, extra care and attention should be placed on sanitation protocols, physical distancing to the extent possible, and sanitation of shared materials.

Transitions

Student movement from one classroom to another is appropriate when health and safety protocols can be implemented effectively. All items used by a student i.e. door handles/knobs, desktops/tabletops, countertops, light switches, pencil sharpeners, computer keyboards, hands-on learning items, phones, toys, cubbies/coat and backpack areas, sinks and faucets, etc. must be sanitized before and after they are used by a student or staff member.

Students may travel to specialists, elective areas such as art, music, PE, etc. when all health and safety protocols can be effectively implemented between use by one student/group of students to another student/group of students.

Meals

Meal times represent one of the highest-risk settings within our school setting. To the extent possible physical distance during the process of serving food, disposal, and leaving the cafeteria should be practiced during each breakfast, snack, or lunch period.

- Students should have assigned seats and sit with the same group each day.
- Supervision and monitoring must be in place and should be adequate to provide comprehensive observation.
- Clear mealtime expectations should be communicated with students to ensure monitoring for adherence. Staff should mirror expectations to provide modeling.

Handwashing

Hand hygiene is the number one tool to prevent the transmission of germs (infectious organisms). Hand hygiene is the use of soap and water and/or hand sanitizer to reduce the number of potential infectious organisms. When you reduce the number of germs (infectious organisms) on your hands, you reduce the ability of those organisms to spread and potentially cause illness for you or others.

Respiratory Etiquette

Respiratory hygiene (covering your cough or sneeze) is an important tool to prevent the spread of potentially infectious organisms (germs) through the air. The best way is to cover a cough or sneeze using your upper sleeve or elbow. This technique reduces the ability of the spray from a cough or sneeze to be transmitted through the air and on surfaces. It also prevents contaminating your hands and gives you time to either wash with soap and water or use hand sanitizer. You can also cover your mouth and nose with a tissue; however, you must properly dispose of the tissue immediately.

Cleaning and Maintaining Health Facilities

Along with the increased cleaning measures by facility custodians, staff will be leading the more frequent sanitizing on surfaces and objects in the area that they directly supervise or use. This will be done with the use of an 80% alcohol-based solution. This product is able to sanitize surfaces and objects such as desks, chairs, door handles and any shared objects (although the sharing of items should be reduced to the greatest extent possible) and is safe enough to also sanitize one's hands.

Shared Materials

Any materials that must be shared among students should be sanitized between student uses. In the event that additional classroom materials are necessary to ensure equitable student access to learning materials and reduce the spread of COVID-19, staff should work with their building principal so that they may make those requests on their behalf.

Recess

Proper hygiene care should be performed prior to and after use of playground equipment.

- Hands should be washed/sanitized before and after play
- Students must remain with their assigned group/class to reduce contact with individuals outside of their school assigned groupings.
- Consideration should be given to staggering playground times to allow one class in a playground space at one time rather than multiple classes playing together.
- Maintenance of appropriate cleaning of playground equipment should be in place.
- Any equipment/items that cannot be cleaned should not be utilized.
- Toys which are shared such as basketballs, jump ropes, hula hoops, chalk, etc. should be cleaned between use by students to the extent possible
- High-touch surfaces made of plastic/metal, such as swings/slides, railings, and other play structures, should be cleaned routinely and disinfected as per the most recent CDC guidance.

Restrooms

The staff in all facilities will work with their administrator(s) to develop a schedule for use of restrooms by students to minimize the gathering of individuals to support physical distancing measures and allow for custodial teams to more frequently clean the space.

After using a restroom, staff will utilize provided cleaning supplies to ensure that shared surfaces are wiped down before another staff member uses that space.

Contact Tracing

School nurses and administrators will work on a case by case basis in collaboration with local health officials to determine close contacts following a positive COVID-19 case. Students and staff determined to be close contacts of an individual who tested positive for COVID-19 will be quarantined for the designated period per local health officials. Individuals to be close contacts should monitor themselves for symptoms daily throughout their quarantine. If symptoms begin, the individual/parent should notify the school and follow-up with their primary care physician. Contact tracing is specific to school buildings, sporting or extra curricular activities, and district transportation.

Seating Charts

In the event of a positive COVID case, District 88 will work collaboratively with the Health Department to contact trace. Teachers are required to place students in assigned seats during in-person learning and ensure that social distancing is maintained to the extent possible. Seating charts may be requested in the event contract tracing is warranted.

Isolation and Quarantine

	Vaccinated	Unvaccinated with use of Face Covering	Unvaccinated without use of Face Covering
Symptomatic	Isolate	Isolate	Isolate
Close Contact 3-6 Feet Asymptomatic	No Quarantine	No Quarantine	Quarantine
Close Contact < 3 Feet Asymptomatic	No Quarantine	Quarantine	Quarantine
Close Contact < 3 Feet Symptomatic	Quarantine	Quarantine	Quarantine

Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Isolation separates sick people with a contagious disease from people who are not sick.

Classroom Closures

Classrooms will not be closed in their entirety without consultation with local health officials. In the event that it is necessary for a classroom to be closed due to COVID-19 related issues, both the students and teacher should proceed in an e-learning setting remotely.

Instructional Expectations for Isolated or Quarantined Students

Teachers are responsible for providing work for their quarantine students. At the discretion of building leadership in collaboration with teachers, expectations for consistency in instruction for quarantine students will be communicated to parents. District 88 will not provide simultaneous instruction (quarantine students remoting into live classroom). Schoology should provide assignments, communication, etc. to quarantine students at all grade levels.

FFCRA Benefits for Employees

FFCRA benefits (paid admin leave) were no longer available to employees effective May 31, 2021.

Protocol for a symptomatic teacher or positive COVID-19 test for a teacher

If a teacher is symptomatic or has tested positive for COVID-19 the teacher may not remote into classroom(s) to provide instruction and is required to use a sick day.

Protocol for a Contact Quarantine Institute By District 88

If a teacher is placed in quarantine due to a close contact related to their teaching assignment, the teacher may remote into their assigned classrooms where appropriate to provide instruction without the use of a sick day.

District 88 administration and the Board of Education will continue to monitor the situation and therefore employee benefits are subject to change based on local circumstances.

Diagnostic and Screening Testing

All students and staff in any school are subject to a temperature scan or additional health screening for symptoms of COVID-19 beyond the daily, self-certification as an added layer of risk mitigation for the teaching and learning environment.

Self-Certification

Every staff member and student will be required to complete an annual COVID-19 Self-Certification and Verification Form for the 2021-22 school year before entering any District 88 facility or transportation vehicle.

- Employees and students/parents must conduct a daily symptom screening on each day prior to their arrival for work/school.
- This self-certification process confirms that a staff member or student is not experiencing, nor has been exposed to symptoms associated with COVID-19.

Training

Specific protocols for the use of masks/face coverings and effective handwashing are a part of the required GCN training for the 2021-22 school year. Employees will participate in COVID related training prior to the start of the school year to ensure that the most appropriate use of PPE and hygiene practices are utilized.

Absences and Symptoms

Any person who is exhibiting COVID-19 signs or symptoms should remain at home and contact the appropriate health office for further guidance.

Efforts to Provide Vaccinations to School Communities

Vaccination: At this time, local health clinics request individuals who seek vaccination to contact them directly.

Kendall County Health Department, [\(630\) 553-9100](tel:6305539100)

Vaccination appointments can be made [here](#).

Accommodations for Children with Disabilities

Students with an Individualized Education Program or 504 Plan who are unable to wear a face mask or face shield due to a medical contraindication may not be denied access to an in-person education if the school is offering in-person education to other students. The student's education team (i.e. IEP team, 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided.

As a condition to granting a reasonable accommodation, the District may require an individual to provide a physician's note and/or other relevant information, documents, or certifications with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed in accordance with applicable state and federal law.

Staff working with students who are unable to wear a face mask or shield due to a medical contraindication should wear approved and appropriate PPE based on job-specific duties and risks and maintain social distancing as much as possible.

Other students should also remain socially distant from students who are unable to wear a face mask or face shield due to a medical contraindication.

Coordination with State and Local Health Officials

Coordination with State and Local Health Officials

Plano CUSD 88 continues to collaborate with the Kendall County Health Department and actively monitors and reviews CDC, IDPH, and ISBE guidance. In addition, Plano CUSD 88 works in partnership with local school districts, the Transition Team, legal counsel, and insurance providers to make recommendations for in-person learning safety protocols and/or policies.

Describe how Plano CUSD 88 will ensure continuity of services, including but not limited to services to address the following:

- Students' Academic Needs
- Students' and Staff Social, Emotional, and Mental Health Needs
- Student Health and Food Services
- Other Student Needs

Academic Needs

As students return to in-person instruction, teachers will formally and informally assess students to identify individual student goals and needs. Teachers, administrators, and instructional coaches/leaders will administer and analyze data from multiple sources throughout the school year to ensure timely identification and response to observed gap areas including, but not limited to MAP, Amplify CKLA Assessments, AIMsweb, PSAT, SAT, IAR, ISA, and local formative and summative assessments.

Additionally, teachers will identify students from daily observations of engagement and performance. MTSS teams will work to develop personalized goals that address students' specific learning gaps. Teams will monitor student progress, achievement, and daily engagement through various data sources and intentionally select high impact researched strategies to address student needs. The impact of implemented interventions will be reviewed to determine the necessity of a new or modified intervention.

District 88 will continue to monitor students progress to develop and implement programs which assist students with academic challenges related to the COVID-19 pandemic including, but not limited to;

- After-school tutoring or small group instruction
- External tutoring services provided by third-party vendors
- Intervention resources to provide additional opportunities for students to mastery skills/standards
- Summer Enrichment or Extension Programming
- Credit Recovery
- Extended instructional week or day
- Supplemental material to support/enhance student achievement

- Professional development and other appropriate activities in compliance with ESSER III guidelines

Devices

All students will be provided with an appropriate instructional device. Each school building will designate procedures for distribution of devices.

Social, Emotional, and Mental Health Needs

As students transition back to in-person learning, we recognize that the transition may come with an increase in school anxiety. District 88 is committed to assisting both students and staff in the transition back to full time in-person instruction.

Students

School MTSS teams will continue to review the social emotional health wellness of all students. Administrators, teachers, and school support staff including school counselors and school social workers will utilize assessment tools to support and monitor social-emotional well-being including but not limited to Zones of Regulation, Second Step, and DESSA (1-8), Social Developmental Studies (SDS), Centervention, and CHAMPS. In addition, staff will;

- Complete wellness calls to families to discuss student engagement social-emotional wellness, and mental health concerns
- Home visits
- School teams will identify needed student and family supports
- School personnel will intentionally engage with students to identify students needing extended support

We are committed to meeting the needs of the whole child and understand that student learning is best supported by maintaining positive relationships between family, school, and community within a safe, caring, and supportive learning environment.

Staff

The health and wellness of our staff is essential in ensuring students have access to educational opportunities. Staff are encouraged to communicate openly with school administration, school counselors, and school social workers as social-emotional challenges arise. Training to support staff in their role will be ongoing.

Food Services

Plano CUSD will closely monitor ISBE guidance to provide meal programming in compliance with all requirements and regulations. Free daily breakfast and lunch is provided to all District 88 students for the 2021-22 school year.

Plan Revision Protocols

This plan will be reviewed regularly and as new guidelines are released by state and federal agencies. Adjustments to programming, practices, and policies will be made based on data, impact of programming, and local, state, and/or federal guidelines.

The Plano CUSD 88 School Districts utilizes multiple means of gaining public input, including, but not limited to; Parent Surveys, Transition Committee, and Board of Education public comment.

Adaptive Pause

District 88 will resume a full and traditional daily learning schedule for the 2021-22 school year. It should be noted that District 88 may enact an Adaptive Pause or E-Learning platform as deemed necessary.

Reasons which may require District 88 to move to District-wide Adaptive Pause platform include:

- Community or district experiences the spread of COVID-19
- The district has too many students ill/symptomatic/quarantining and is unable to host students
- The district has too many teachers or staff ill/symptomatic/quarantining and is unable to teach students
- The district has too many bus drivers ill/symptomatic/quarantining and is unable to transport students

District 88 may call an E-Learning day when Inclement weather or other matter prevents students and staff from safely attending school.

Adaptive Pause or E-Learning Instructional Expectations

Senate Bill 28 requires a school day to include at least five clock hours of instruction. The Bill “provides that for a pupil of legal school age and in kindergarten or any of grades 1 through 12, a day of attendance shall be counted only for sessions of not less than 5 clock hours of school work per day.

Per ISBE guidance, districts can be flexible in determining how to best meet the 5-hour requirement in their own context by counting all learning activities toward the five clock hour expectation.

Examples of Activities

- In-person learning
- Recorded video
- Secondary source educational videos
- Intervention and game-based resources
- Synchronous (live) platform (Zoom)
- Small group work via breakout room or conference call or in-person
- Independent/flexible student work time (Schoology)
- Virtual/telephone teacher-student check-ins
- Email communication

ISBE strongly recommends that districts should strive to provide all their students with at least 2.5 hours of synchronous learning with real-time instruction and interaction between students and their teachers.

Building principals will work with teachers and teacher teams to ensure compliance with providing 5 hours of instruction in both in-person and virtual academy classrooms with no less than 2.5 hours of synchronous learning per day.

Adaptive Pause or E-Learning Classroom Norms

- Establish a virtual learning environment at home free from distractions.
- Classroom rules apply.
- Be prompt for “live” learning sessions with your teacher and classmates with your learning materials ready to use.
- Avoid adding distracting and moving backgrounds. Solid backgrounds are acceptable.
- Keep your video on for attendance purposes. Remind students that virtual classrooms are a no judgement zone, however we expect our students to dress appropriately and present themselves in a manner consistent with school rules (just as they would if they were in-person).
 - It is important for teachers to have eyes on your students. Remember, even in a virtual setting, teachers are key advocates for student health and safety and should note and report any concerns to staff administrators and/or DCFS and follow mandated reporting laws.
- Raise your hand virtually to gain permission to share with the class.
- Teacher should mute class and unmute when student has the floor (teacher control)
- Encourage classmates with appropriate, positive comments and emojis.

Adaptive Pause or E-Learning Attendance

Attendance for Adaptive Pause (E-Learning) sessions require student engagement:

- Completion of assignments/activities as prescribed by the teacher
- Participation in live instruction sessions (i.e Zoom)
- Communication between students, or between student(s) and teacher

Collaborative Approach to Student Engagement and Learning

It is expected that parents shall, to the maximum extent possible, ensure that their child participates in the virtual academy programming

- Parents are required to contact the school in the event that their child is absent and will not be participating in live learning sessions and/or school work for the day.
 - Student will be marked absent
- The student should be marked with an unexcused absence when the student’s parent does not contact the school