

Responsibilities Concerning Internal Information

Employees shall maintain the integrity and security of all internal information, as well as the privacy of confidential records. Confidential records may include, but are not limited to, student school records, personnel records, and the minutes of, and material disclosed in, a closed School Board meeting. The Superintendent or designee shall ensure procedures are in place to ensure the integrity, security, and, as appropriate, confidentiality of internal information and confidential records is maintained.

Legal References: Family Educational and Privacy Rights Act, 20 U.S.C. §1232g.
Ill. Freedom of Information Act, 5 ILCS 140/.
Local Records Act, 50 ILCS 205/.
105 ILCS 10/.
Personnel Record Review Act, 820 ILCS 40/.

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BOARD OF EDUCATION, School District 101, Western Springs, IL