

February Board Meeting Agenda

Items:

Secretary and Financial Reports:

Approval of the Minutes recorded for the Monday, January 8, 2017 Board Work Session and the Tuesday, January 16, 2018, Board Business Meeting.

APPROVED 02/20/18

Approval of the official financial reports and to pay the bills for February 2018.

APPROVED 02/20/18

Old Business

District Policies:

Final approval on the following amended policies for the Board Policy Manual:

Policy #150 – Title I- Comparability of Services (attachment 1).

APPROVED 02/20/18

*Board Policies are available on our Board Docs website: [BASD Policy](#).

New Business

Personnel: *(All employees and volunteers under the personnel section are Being hired pending receipt of proper clearances and compliance with Act 168 regulations.)*

Approval for **Mrs. Susan Price as a substitute Job Coach at REI, Inc.**

APPROVED 02/20/18

Approval for **Mrs. Amber May-Holberg**, BE Kindergarten Teacher, to begin **maternity leave approximately March 8, 2018**, utilizing paid leave and FMLA.

APPROVED 02/20/18

Approval of the revised **Payroll Manager job description** (attachment 2).

APPROVED 02/20/18

Approval to hire **Mrs. Deedra Mauck, as Payroll Manager** for the Bedford Area School District, at a starting salary of \$28,500.00, to begin as soon as March 1,

2018. This position is covered under the Administrative Support Specialist contract.

APPROVED 02/20/18

Approval to **grant tenure to Mr. Cody Buterbaugh**, BMS Industrial Arts Teacher. Mr. Buterbaugh was hired in November 2014 and began working 01/27/2015. Mr. Buterbaugh is considered to have successfully completed three years of teaching.

APPROVED 02/20/18

Extra Duty/Extra Pay Personnel/Fund Raisers:

Bedford Middle School

Approval for the attached list of **Spring 2018 Coaches** (attachment 3).

APPROVED 02/20/18

Approval to add **Randy Barnes to the list of BMS TSTs, retroactive to January 16, 2018.**

APPROVED 02/20/18

Bedford High School

Approval of the attached list of **Spring 2018 Coaches** (attachment #4).

APPROVED 02/20/18

Approval of the attached **Memorandum of Understanding** between Mr. Brian Fmura and Mr. Jeffrey Eisaman and the Bedford Area School District, to form a **Clay Target Team** (attachment 5).

APPROVED 02/20/18

Approval for the following **School Musical positions:**

- **Rodney Berkey, Position #2**
- **Stephen Rodgers, Position #3**

APPROVED 02/20/18

Approval for **Rotary Interact to sell Wooden Roses** from FUN services.

APPROVED 02/20/18

Approval for **TSA State Qualifiers to attend the state competition** at Seven Springs Resort, April 18-21, 2018.

APPROVED 02/20/18

Approval for **students to attend the state Bots IQ Competition** at California University of Pennsylvania, April 13-14, 2018.

APPROVED 02/20/18

21st Century:

Approval for the following individuals for the **Incredible Years Advanced Program**, beginning **February 21, 2018**, at the Bedford Elementary School:

- **Julie Riniger- Facilitator**
- **Patty Cowan- Co-Facilitator**
- **Linda Wertz- Childcare Provider**

APPROVED 02/20/18

Policies:

Tentative approval on the following amended policies for the Board Policy Manual:

- Policy #249 – Bullying/Cyber bullying (attachment 6).

APPROVED 02/20/18

Calendar:

Approval of the school calendar for 2018-2019 (attachment 7).

APPROVED 02/20/18

Buildings, Grounds, & Transportation:

Approval for **Thomas Plummer as a student transport driver** for Snyder Bus Lines LLC, and the Bedford Area School District.

APPROVED 02/20/18

Approval for **Loretta Nixon to be a Substitute Custodian** for the 17-18 School Year.

APPROVED 02/20/18

Approval for **Ronnie Edwards as a student transport driver** for Helsel Transportation and the Bedford Area School District.

APPROVED 02/20/18

Business Office:

Athletic-Activity Account Quarterly Balances (attachment 8).

APPROVED 02/20/18

Approval of **resolutions authorizing the county of Bedford** to enter into agreement **for the collection of real estate and/or per capita taxes and designating the county tax assessment office** as the office to provide such services, for **Rainsburg Borough and Manns Choice Borough**.

APPROVED 02/20/18

Approval to **enroll in ezIQC through the Keystone Purchasing Network** from Central Susquehanna IU.

APPROVED 02/20/18



Book	Policy Manual
Section	100 Programs
Title	Title I - Comparability of Services
Number	150
Status	Second Reading
Legal	1. 20 U.S.C. 6321 2. Pol. 138 3. Pol. 103.1 4. Pol. 113 5. Pol. 114 6. Pol. 906

Purpose

The equivalent distribution of district resources is one means the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

Authority

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds.[\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school.[\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

Definition

For purposes of this policy, **grade span** is defined as a similar two-grade span difference or less. For example, a grade span of K-2 to K-4, not a grade span of K-2 to K-5.

Delegation of Responsibility

Regardless of buildings per grade span, the shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

Guidelines

For the purposes of determining comparability, the district may exclude:

1. State and local funds expended for language instruction education programs.[2]
2. Excess costs associated with providing services to students with disabilities.[3][4][5]
3. Unexpected changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[6]

PSBA New 9/17 © 2017 PSBA

Last Modified by Casey Cover on February 9, 2018

JOB DESCRIPTION

Title: Payroll Manager

Job Summary: Administer the payroll and employee benefits programs with due regard for policies and procedures of the Bedford Area School District, applicable contracts in place, and all applicable Federal, State, and Local laws affecting the administration of payroll and benefits. Assist in preparation of budget estimates and subsequent monitoring. Administer tax collections, reconciliation's, and tax collector commission payments.

Duties and Responsibilities:

- Oversee all District payroll processes including a bi-weekly payroll according to defined processes and schedules.
- Serve as the data steward of the payroll software and ensure the accuracy, integrity and security of payroll data. Establish procedures to ensure proper and consistent management of information resources and ensure adequate financial reporting controls are in place.
- Partner with human resources to ensure that all employees are properly set up and appropriate withholdings are being made.
- Provide excellent customer service, and timely responses regarding all payroll related questions. Respond in a timely, courteous manner to all e-mails and/or telephone inquiries.
- Serve as a primary point of contact for, employees regarding payroll issues and work closely with supervisors and other staff to resolve any time, pay, benefit deduction and compensation change issues.
- Maintain accurate payroll records for all employees.
- Verify employment forms.
- Process information for each employee when hired, terminated, on leave, etc.
- Maintain records covering all payroll deductions.
- Maintain budget distribution records for employer portion of FICA and insurance.
- Balance and prepare all W-2s and tax forms at the end of the year.
- Prepare all tax forms relating to payroll matters and file quarterly and yearly reports.
- Process payroll checks and various inserts for mailing.
- Maintain unemployment compensation records and process unemployment compensation forms and reports.
- Enter data for all payroll procedures (new employees, maintenance, etc.).
- Prepare general ledger entries for payroll.
- Assist elected school district tax collectors with reconciling taxes collected.
- Maintain billings and collections for use of buildings, transportation and staff time.
- Assist employees/retirees with benefit-related questions.
- Calculate, process, and maintain premiums for employee benefit insurances.
- Advise the Third Party Administrator of all changes made for health insurance.

- Disperse claim forms and insurance identification cards.
- Administer school district COBRA files for medical and dental insurances.
- Maintain employee files for health, dental, vision, disability and life insurance on active and inactive employees.
- Perform all duties with awareness of all LEA requirements and policies.
- Assume any other responsibilities as assigned by the Business Administrator or designee.

Minimum Qualifications:

- High School Diploma required.
- Minimum of 3 years experience in Human Resources, Payroll, or Accounting.
- Must be competent with Microsoft Office.
- Strong Mathematics skills.
- Excellent Communication skills.
- Ability to maintain privacy and manage data with a high level of confidentiality.
- Ability to deal effectively and courteously with associates and the public.

Preferred Qualifications:

- Associates or advanced certification.
- Demonstrated knowledge of payroll system software.

Reports to: Business Manager

Position Classification: Administrative Support Specialist. Full-time, Twelve (12) month position.

Evaluation: Performance of this job will be evaluated annually in accordance with the provisions of the applicable policies of the Bedford Area School District.

BMS Extra Duty Spring Sports
2017-2018

ATTACHMENT #3

Jr. High Softball

Terry DeHaven	Position 3
Andy Martz	Position 4
Jeff Kidd	Volunteer
Rene Lingenfelter	Volunteer

Jr. High Baseball

Jeremy Weber	Position 3
Vacant	Position 4

Jr. High Track

Jason Tew	Position 6
Tracie Koontz	Position 7
Genny Washington	Position 7
April Becker	Position 7

Softball

John Black	Position 1
Kecia Blackburn	Postion 2
Ronny Edwards	Volunteer
Leo Brunelli	Volunteer

Baseball

Scott Waugerman	Position 1
Matt Defibaugh	Position 2
Rylan Schnably	Volunteer
Adam Arnold	Volunteer
Ron Springer	Volunteer
Dan Baker	Volunteer

Tennis

Ed Beidle	Position 1
Mark Anderson	Volunteer
Ben Heidorn	Volunteer
Steven Dull	Volunteer

Track

Brian Creps	Position 1
Michele Fisher	Position 2
Yvonne Bowser	Position 3
Bill Creps	Position 4
Greg Washington	Position 5
John Marshall	Volunteer
Amber Kasper	Volunteer
Josh Rose	Volunteer

MEMORANDUM OF UNDERSTANDING (MOU)

Bedford High School Clay Target Team

And now this ____ day of ____ in the year of _____, this Memorandum of Understanding is entered into between Brian Fmura of Bedford PA and Jeffrey Eisaman of Bedford PA (hereinafter "Coaches") and the BEDFORD AREA School District, 330 East John Street, Bedford PA 15522, (hereinafter "BASD").

1. BACKGROUND. Coaches have proposed to form a Clay Target Team for the purpose of training BASD students, grades seven (7) through twelve (12) and coaching them for competition in clay target shooting matches under the auspices of the Pennsylvania State High School Clay Target League ("PHSCTL"). The PHSCTL is an independent provider of shooting sports as an extracurricular and adaptive high school activity which focuses on : firearms safety and training, equal opportunity sportsmanship through the vehicle of competition between schools as recognized, extracurricular trapshooting clubs.

The PHSCTL is governed by the rules of the USA High School Clay Target League, ("USA-HSCTL"), a 501 (c) (3) non-profit corporation which operates the state-specific high school clay target league as the independent provider of shooting sports as an extracurricular co-ed and adaptive activity for high school students who have earned their firearms safety certification.

Coaches have requested permission to form a clay target shooting club/team under the name: Bedford High School Clay Target Team ("BHSCCT"). They have made certain representations to the District administration as to team formation, eligibility, athletes, practices, transportation, equipment, fees, coaches and Insurance. The District is willing to permit Coaches to form a club/team under the name, PROVIDED that it is understood and agreed by all parties that this approval in no way signifies BEDFORD's acceptance of any responsibility or liability in connection with this activity. PROVIDED further, that the BHSCCT shall be operated in accordance with the representations made to the District Administration by Coaches. Finally, the BHSCCT will not be accepted as a District extracurricular activity.

2. FACTS. The facts recited in Background above are accepted by the parties to the Memorandum as being true and correct, and are hereby incorporated into and made part of this Agreement.

3. USE OF NAME. Coaches are hereby granted permission to form a clay target shooting club/team using the name Bedford High School Clay Target Team.

4. OPERATION. Coaches agree that the BHSCCT will be operated in accordance with the provisions set forth in Schedule A which is attached to the Memorandum.

5. INSURANCE. Coaches and / or BHSCCT will procure a Commercial and General Liability Insurance policy, insuring against any and all liability for damage or injury in connection with the activities of the club and will name BEDFORD as additional Insured on the policy. Coaches

and/or BHSCCTT and/or the USA High School Clay Target League will provide a certificate of Insurance to BEDFORD evidencing compliance with this requirement.

6. REPRESENTATION TO THE PUBLIC. Coaches agree that this Memorandum authorizes the use of the name of the Bedford High School in connection with the formation of their clay target team and in connection with all prospective activities of the club. Coaches agree that in no event will they or any team members, representatives or affiliates make any representation that the Club is sponsored or is an activity of the BEDFORD AREA School District.

7. TERM. This agreement will remain in full force and effect from the date of execution until terminated by either part with sixty (60) days written notice given to the other by regular mail to the addresses recited above.

8. INDEMNIFICATION CLAUSE. Coaches agree to indemnify the Bedford Area School District for any and all claims arising out of the clay target team use of the District's facility, the use of the District name, and all clay target team activities.

9. BINDING EFFECT. This agreement shall be binding on the parties, successor coaches, their agents, heirs, executors, successors, and assigns.

10. GOVERNING LAW. This agreement will be interpreted in accordance with the laws for the Commonwealth of Pennsylvania.

11. VENUE. Any or all claims or causes of actions arising out of this agreement will be in the Court of Common Pleas of Bedford.

IN WITNESS WHEREOF, the parties have signed this Memorandum of Understanding this ____ day of _____, in the year of ____.


COACHES

Bedford Area School District



Brian Fmura

BY: _____



Jeffrey Elsaman



Book	Policy Manual
Section	200 Pupils
Title	Bullying/Cyberbullying
Number	249
Status	First Reading
Legal	1. 24 P.S. 1303.1-A 2. 47 U.S.C. 254 3. Pol. 815 4. 22 PA Code 12.3 5. Pol. 218 6. 24 P.S. 1302-A 8. Pol. 236 9. Pol. 233 Pol. 000 Pol. 103
Adopted	December 8, 2008
Last Revised	May 19, 2015

Purpose

The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[\[1\]](#)

1. Substantial interference with a student's education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[\[1\]](#)

Authority

The Board prohibits all forms of bullying by district students.[\[1\]](#)

The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[\[1\]](#)

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[\[1\]](#)

District administration shall annually provide the following information with the Safe School Report:[\[1\]](#)

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention or education programs.

The Superintendent or designee shall develop and implement administrative regulations that ensure students are provided instruction at every grade level on network etiquette and other appropriate online behavior, including:[\[2\]](#)[\[3\]](#)

1. Interaction with other individuals on social networking websites and in chat rooms.
2. Cyberbullying awareness and response.[\[1\]](#)

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[\[1\]](#)[\[4\]](#)[\[5\]](#)

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.

Education

The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[\[6\]](#)[\[7\]](#)[\[8\]](#)

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include: [\[1\]](#)[5][9]

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

Last Modified by Casey Cover on February 9, 2018

Bedford Area School District 2018-19 School Calendar

August:

20 – Teacher In-Service
21 – Teacher In-Service
22 – First Student Day

Notes: 8 Student Days
10 Teacher Days
(2 In-Service Days)

AUGUST 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

February:

15 – President's Day
(Possible make-up day)
18 – President's Day
(Possible make-up day)

Notes: 18 Student Days
18 Teacher Days

September:

3 – Labor Day

Notes: 19 Student Days
19 Teacher Days

SEPTEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MARCH 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March:

22 – End of 3rd Marking Period

Notes: 21 Student Days
21 Teacher Days

October:

8 – Act 80 Day
24 – End of 1st Marking Period

Notes: 23 Student Days
23 Teacher Days
(1 Act 80 Day)

OCTOBER 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April:

18-Act 80 Day
19 – Good Friday Holiday
22-23– Easter Break
(Possible make-up days)

Notes: 19 Student Days
19 Teacher Days
(1 Act 80 Day)

November:

12 – Veterans Day
20 – Act 80 Day
21 - 23 – Thanksgiving
Vacation
26 – First Day of Deer Season

Notes: 17 Student Days
17 Teacher Days
(1 Act 80 Day)

NOVEMBER 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May:

27 – Memorial Day
30 – Last Student Day/
Graduation
31 – Teacher In-Service

Notes: 21 Student Days
22 Teacher Days
(1- In-Service Days)

December:

24 – 29 Christmas Vacation
31-Christmas Vacation

Notes: 15 Student Days
15 Teacher Days

DECEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June:

3-Teacher In-Service

Notes: 1 Teacher Day

January:

1-2 – New Year's Holiday
14 – End of 2nd Marking Period
21 - Martin Luther King Day
(Possible Make-Up Day)
25 – No School (Thomas
Subaru Tournament)

Notes: 19 Student Days
19 Teacher Days

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	1 st & Last Student Day
	Holiday
	Possible Make-up Day
	Act 80 Day
	End of Marking Period
	Teacher In-Service Day

Bedford Area School District 2018-19 School Calendar

Month	Day	Description	# of Days for Students	# of Act 80 Days	# of Days for Teachers
August	20 21 22	Teacher In-Service Teacher In-Service 1 st Day for Students	8	0	10
September	3	Labor Day – No School	19	0	19
October	24 8	End of 1 st Marking Period Act 80 Day	22	1	23
November	12 20 21-23 26	Veteran's Day – No School Act 80 Day Thanksgiving Break – No School 1 st Day of Deer Season – No School	16	1	17
December	24-29 31	Christmas Break – No School for Students Christmas Break – No School for Students	15	0	15
January	1-2 14 21 25	New Year's Holiday – No School End of 2 nd Marking Period Martin Luther King Day (Possible Make-Up Day) No School for Students	19	0	19
February	15 18	President's Day – Possible Make-Up Day President's Day – Possible Make-Up Day	18	0	18
March	22	End of 3 rd Marking Period	21	0	21
April	18 19 22-23	Act 80 Day Good Friday Holiday Easter Break – Possible Make-Up Days	18	1	19
May	27 30 31	Memorial Day – No School Last Student Day/Graduation Teacher In-Service	21	0	22
June	1	Teacher In-Service	0	0	1
Total			177 + 3 Act 80 180 Days	3	184

Possible Make-up Days: January 21, 2019
February 15, 2019
February 18, 2019
April 22, 2019
April 23, 2019

BEDFORD ELEMENTARY ACTIVITY ACCOUNT (Interest Bearing Checking Account)

Name of Club	Dates	Beginning Balance	Expenditures	Deposits/Interest	Ending Balance
Activity Account	Oct 1, 2017 to Dec. 31, 2017	\$64,051.58	\$68,986.84	\$57,407.37	\$52,472.11
TOTAL					\$52,472.11

Principal's Signature: _____

Checks Deposits Balance

ACTIVITY FUND RAISERS QUARTERLY SALES TAX REPORT

QUARTER Oct 1, 2017 to Dec 31, 2017

SCHOOL Bedford Elementary School

	ACTIVITY FUND ACCOUNT	ITEM/SERVICE SOLD	TAXABLE Y/N	SALES	6%	Tax Due
1	585323	BE Fundraiser (cookie/pizza)	N	\$39,501.00	\$ -	\$ -
2	585323	Best In Action Café	N	\$427.42	\$ -	\$ -
3	585323	BE Fundraiser (cookie/pizza)	N	\$248.00	\$ -	\$ -
4	585323	Best In Action Café	N	\$10.00	\$ -	\$ -
5	585323	BE Fundraiser (cookie/pizza)	N	\$354.40	\$ -	\$ -
6	585323	Best In Action Café	N	\$905.00	\$ -	\$ -
7	585323	BE Fundraiser (cookie/pizza)	N	\$92.00	\$ -	\$ -
8	585323	Best In Action Dance	N	\$1,137.65	\$ -	\$ -
9	585323	Best In Action Candy Sale	N	\$7,986.00	\$ -	\$ -
10	585323	Best In Action Café	N	\$175.10	\$ -	\$ -
11	585323	Best In Action Parents Night Donation	N	\$491.16	\$ -	\$ -
12	585323	Best In Action Candy Sale	N	\$54.00	\$ -	\$ -
13	585323		N		\$ -	\$ -
14	585323		N		\$ -	\$ -

Total \$51,381.73

APPROVED BY PRINCIPAL _____

Tax Due \$ -

BEDFORD MIDDLE SCHOOL ACTIVITY ACCOUNT (Interest Bearing Checking Account)
(2nd Quarter- October 1, 2017 through December 31, 2017)

Name of Club	Dates	Beginning Balance	Expenditures	Cash Receipts	Ending Balance
Band Account	October 1 thru December 31, 2017	\$ 0.07			\$ 0.07
Cheerleaders	October 1 thru December 31, 2017	\$ 92.32	\$ 55.65	\$ 52.00	\$ 88.67
Science Club	October 1 thru December 31, 2017	\$ 4,226.04	\$ 123.95	\$ -	\$ 4,102.09
Student Council	October 1 thru December 31, 2017	\$ 2,511.27	\$ 30,716.69	\$ 45,445.29	\$ 17,239.87
Yearbook	October 1 thru December 31, 2017	\$ 1,061.99	\$ 32.00	\$ 2,492.37	\$ 3,522.36
					<u>\$ 24,953.06</u>
TOTAL		\$ 7,891.69	\$ 30,928.29	\$ 47,989.66	\$ 24,953.06

BEDFORD MIDDLE SCHOOL ATHLETIC ACCOUNT (Interest Bearing Checking Account)

October 1 thru December 31, 2017	\$ 10,510.39	\$ 7,654.56	\$ 1,840.25	\$ 4,696.08
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BEDFORD HIGH SCHOOL ACTIVITY ACCOUNT					
Name of Club	Dates	Beginning Balance	Cash Receipts	Expenditures	Ending Balance
Band	OCT NOV DEC 2017	\$ 144.00	\$ 1,087.75	\$ 280.00	\$ 951.75
Bison Herald	OCT NOV DEC 2017	\$ 123.99	\$ -	\$ -	\$ 123.99
Bots IQ	OCT NOV DEC 2017	\$ 355.71	\$ 1,887.00	\$ 1,088.25	\$ 1,154.46
Cheerleaders	OCT NOV DEC 2017	\$ 2.88		\$ -	\$ 2.88
Chorus	OCT NOV DEC 2017	\$ 10,345.15	\$ 14,705.00	\$ 14,997.40	\$ 10,052.75
Class of 2017	OCT NOV DEC 2017	\$ 467.10	\$ -	\$ 58.61	\$ 408.49
Class of 2018	OCT NOV DEC 2017	\$ 17,852.17	\$ 32,139.75	\$ 30,906.30	\$ 19,085.62
Class of 2019	OCT NOV DEC 2017	\$ 7,229.90	\$ 11,551.00	\$ 7,434.80	\$ 11,346.10
Class of 2020	OCT NOV DEC 2017	\$ 2,261.78	\$ 5,595.00	\$ 4,023.00	\$ 3,833.78
Class of 2021	OCT NOV DEC 2017	\$ -	\$ 6,625.00	\$ 4,749.10	\$ 1,875.90
Envirothon	OCT NOV DEC 2017	\$ 1,673.22	\$ 155.00	\$ 220.00	\$ 1,608.22
FBLA	OCT NOV DEC 2017	\$ 1,790.99	\$ 130.96	\$ 36.00	\$ 1,885.95
FCCLA	OCT NOV DEC 2017	\$ 629.23	\$ 576.75	\$ 605.05	\$ 600.93
Hot Shots	OCT NOV DEC 2017	\$ 394.83	\$ -	\$ -	\$ 394.83
Interact	OCT NOV DEC 2017	\$ 3,829.04	\$ 550.09	\$ 4,086.00	\$ 293.13
Jazz Band	OCT NOV DEC 2017	\$ 1,314.42	\$ -	\$ 361.60	\$ 952.82
Mock Trial	OCT NOV DEC 2017	\$ 664.36	\$ -	\$ 170.00	\$ 494.36
NHS	OCT NOV DEC 2017	\$ 2,010.55	\$ 2,252.30	\$ 1,465.20	\$ 2,797.65
Pa Jr Classical League	OCT NOV DEC 2017	\$ 18.25	\$ 1,800.70	\$ 1,247.50	\$ 571.45
Reading Competition	OCT NOV DEC 2017	\$ 74.54	\$ 469.00	\$ 399.42	\$ 144.12
SADD	OCT NOV DEC 2017	\$ 580.06	\$ 1,113.00	\$ 1,163.00	\$ 530.06
Ski Club	OCT NOV DEC 2017	\$ 1,251.73	\$ 3,765.00	\$ -	\$ 5,016.73
Stampede	OCT NOV DEC 2017	\$ 3,931.62	\$ 3,782.00	\$ 3,682.50	\$ 4,031.12
Student Council	OCT NOV DEC 2017	\$ 7,357.23	\$ 98.16	\$ 1,914.99	\$ 5,540.40
TSA	OCT NOV DEC 2017	\$ 950.54	\$ 5,863.00	\$ 5,015.66	\$ 1,797.88
Yearbook	OCT NOV DEC 2017	\$ 1,243.02	\$ 89.00	\$ 37.50	\$ 1,294.52
Other (Bank Fees)	OCT NOV DEC 2017	\$ (247.56)		\$ -	\$ (247.56)
					\$ -
TOTAL	OCT NOV DEC 2017	\$ 66,248.75	\$ 94,235.46	\$ 83,941.88	\$ 76,542.33
					\$ -
BEDFORD HIGH SCHOOL ATHLETIC FUND					
					\$ -
Athletics	OCT NOV DEC 2017	\$ 21,237.27	\$ 36,392.51	\$ 40,742.58	\$ 16,887.20