

## THE SCHOOL DISTRICT OF NEW ROCHELLE

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Registration  
Board of Education  
515 North Avenue  
New Rochelle, NY 10801  
Tel. 576-4300, Ext. 39136  
Email: CSDNRRegistration@nredlearn.org



*Welcome to The City School District of New Rochelle*

Parents/guardians wishing to register a new student must complete and return a registration packet. ***Please complete all school and health documents in Sections 1 & 2 below and provide all forms and information requested in Section 3.***

**SPECIAL NOTE:** Parents/guardians residing in the Lincoln Attendance Zone, who wish to register their child for school, need to contact the Superintendent's Office at (914) 576-4200 for assistance. **School placement is made on a space-available basis.**

### Section 1 School Forms

- CSDNR School Registration Information
- NYS Home Language Questionnaire
- Student/Family Domicile Questionnaire
- Student Emergency Card
- Transportation Application
- Transportation - Childcare Application
- Dismissal and Contact Information
- Release of Student Records Authorization

### Section 2 Health Forms

- NYS Health Examination Form: Completed by your doctor or medical provider, includes Physical Exam and Immunization Record. In special situations (Allergy, Diabetes, Seizure Management Plans, etc.), parents may wish to provide supplemental medical forms, which are available at <https://www.nred.org/groups/17139/healthservicesdepartment/home>.
- Student Health History Form: Completed by the parents/guardians.
- **Please note:** Public Health Law 2164 (7) states: "A New York State school district may deny entry of a student whose parents/guardians have not submitted proof of their child's immunization."

**Section 3**  
**THERE ARE NO FORMS FOR SECTION 3.**

**Parents/Guardians must provide:** Parent/guardian's photo ID, Student Proof of Age & Proof of Residency in the School District

- **Parent/Guardian's Photo ID:** The Parent/Guardian must present acceptable photo identification such as NYS Driver's License, NYS "Enhanced" Identification Card, a valid passport with photo, government or military ID, Residency-VISA Card, DSS ID, Office of Refugee Resettlement Card or another acceptable form of photo ID.
- **Student Proof of Age:** A student must be five (5) years of age before December 31, 2021 to register in Kindergarten. Proof of student's age may include birth or baptismal certificate with date of birth, guardianship or custodial documents issued by the court, or documents issued by federal, state, or local agencies with birth date. Documents must be "original" or "certified copy."
- **Proof of Residency in the School District:** Three (3) proofs of physical presence are required. Acceptable proofs may include: a current signed and dated lease, home mortgage statement, an income or property tax statement, a landlord affidavit, current pay stub with home address, utility bill, rental assistance voucher, insurance statement, or official documents issued by the federal, state or local government with name and property address.

If you do not have proof of residency in your name, or are living with a host family, or are a custodial parent, you must complete a district affidavit, which can be found on the district homepage, [www.nred.org](http://www.nred.org).

**NOTE:** Registration forms are available on the District homepage, [www.nred.org](http://www.nred.org), in print form at any school (security desk), and at the following community locations: 95 Lincoln Avenue (WESTCOP), 345 Main Street (Bracey Houses), and Parkside Place (City Park). Additionally, registration center will operate at City Hall from 3:30 p.m. to 5:30 p.m., Monday through Wednesday. We welcome parents to call or make an appointment if they need assistance.

Once you complete your registration packet, place all documents in a sealed envelope, write your name, phone number, your child's name, and school your child will attend in September. Due to school construction this summer, registration packets may be dropped off at the Security Desk only at one of the following school: Trinity, Davis, Jefferson, Webster Elementary Schools, Isaac E. Young Middle School or the NR High School.

**\*\* Do Not Return Documents to City Hall or to a Community Location \*\***

Need Help? Please email [CSDNRRegistration@nredlearn.org](mailto:CSDNRRegistration@nredlearn.org), and be sure to leave your name and phone number. Kembly Vindas located at City Hall on the 3<sup>rd</sup> Floor is available Monday and Tuesday from 3:30 p.m. to 5:30 p.m. If you would like to make an appointment with Ms. Vindas at City Hall, please call (914) 576-4300 Ext. 39178, or contact your local school and make an appointment to speak to a registrar at any one of the following schools: Trinity 576-4440 Ext. 35604, Jefferson 576-4430/31, Davis 576-4420/21, Webster 576-4462/61, IEYMS 576-4360/61 and NRHS 576-4502/03.

Thank you

Registration Team

**REGISTRATION PACKET**

JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



**REGISTRATION INFORMATION**

SCHOOL YEAR: \_\_\_\_\_

*Only students whose parents or legal guardians reside in New Rochelle may be registered in district schools.* Students attend school according to their area of residence, except in the case of Magnet and Lincoln Attendance Zone students. Proof of residence must be provided in accordance with district policy. If the person registering the child is not listed as the parent, he/she must provide a copy of the following at time of registration: Court Order naming "Parent by adoption," "Legal Guardian," "Order of Custody," or "District Custodial Affidavit" and "Parent Affidavit."

PLEASE PRINT

Registration date: \_\_\_\_\_

Student's name: \_\_\_\_\_  
Last Name First Name Middle Name

Date of birth: \_\_\_\_\_ Male  Female

Student's first language: \_\_\_\_\_

Did the child attend school outside the U.S.? \_\_\_\_\_ If yes, which grade(s): \_\_\_\_\_

Language(s) spoken at home: \_\_\_\_\_

Student's current grade: \_\_\_\_\_ Last grade attended: \_\_\_\_\_ When? \_\_\_\_\_

Name and address of last school: \_\_\_\_\_

Telephone number of last school: \_\_\_\_\_ Name of contact person \_\_\_\_\_

Has this child attended school in New Rochelle? When? \_\_\_\_\_ Where? \_\_\_\_\_

Home address: \_\_\_\_\_  
Street - Apt. # City State/zip-code

Home telephone number: \_\_\_\_\_ Cellphone number: \_\_\_\_\_

Parent 1/Custodian/Guardian Name: \_\_\_\_\_

Home address: (if different) \_\_\_\_\_  
Street - Apt. # City State/zip-code

Email address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Cellphone number: \_\_\_\_\_

Marital status: Single:  Married:  Separated:  Divorced:  Widowed:  Other:

(Please continue to page 2)

JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



Parent 2/Custodian/Guardian Name: \_\_\_\_\_

Home address: (If different) \_\_\_\_\_  
Street - Apt. # City State/Zip-code

Email address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Cellphone number: \_\_\_\_\_

Marital status: Single:  Married:  Separated:  Divorced:  Widowed:  Other:

*List below the FULL names of all other children in the family*

<u>Name</u>	<u>Age</u>	<u>Date of Birth</u>	<u>School child is attends</u>	<u>Grade</u>

Previous home address: \_\_\_\_\_  
Street - Apt. # City State/Zip-code

Does your child have an I.E.P. from Special Education? Yes:  No:

Does your child have a 504 plan? Yes:  No:

(Please continue to page 3)



**Please list where and when your child has attended school:**

<u>GRADE:</u>	<u>SCHOOL ATTENDED/LOCATION</u>	<u>DATE OF ATTENDANCE</u>
Preschool		
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
Grade 11		
Grade 12		

**Has your child ever received the following services in any school?**

<u>SUPPORT SERVICES</u>	<u>CHECK ALL THAT APPLY</u>	<u>GRADE(S) IN WHICH SERVICES WERE RECEIVED</u>
English as a Second Language	<input type="checkbox"/>	_____
Bilingual Class	<input type="checkbox"/>	_____
Reading Help/Lab	<input type="checkbox"/>	_____
Resource Room	<input type="checkbox"/>	_____
Speech/Language	<input type="checkbox"/>	_____
Physical/Occupational Therapy PT/OT	<input type="checkbox"/>	_____
Special Education	<input type="checkbox"/>	_____
Counseling/Social Skills Group	<input type="checkbox"/>	_____
Repeated a Grade	<input type="checkbox"/>	_____
Recommended to Repeat Grade	<input type="checkbox"/>	_____
Other (explain)	<input type="checkbox"/>	_____

**Please check ALL the appropriate boxes**

<u>Father</u>		<u>Mother</u>
<input type="checkbox"/>	American Indian	<input type="checkbox"/>
<input type="checkbox"/>	Asian/Pacific Islander	<input type="checkbox"/>
<input type="checkbox"/>	Hispanic or Latino	<input type="checkbox"/>
<input type="checkbox"/>	Black or African American	<input type="checkbox"/>
<input type="checkbox"/>	White	<input type="checkbox"/>

(Please continue to page 4)

JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



Student's name: \_\_\_\_\_

**Emergency contact name:** \_\_\_\_\_  
Print Full Name

Relationship to the child: \_\_\_\_\_

Home address: \_\_\_\_\_  
Street - Apt. # City State/Zip-code

Email address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Cellphone number: \_\_\_\_\_

Work telephone number: \_\_\_\_\_ Another number: \_\_\_\_\_

**Emergency contact name:** \_\_\_\_\_  
Print Full Name

Relationship to the child: \_\_\_\_\_

Home address: \_\_\_\_\_  
Street - Apt. # City State/Zip-code

Email address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Cellphone number: \_\_\_\_\_

Work telephone number: \_\_\_\_\_ Another number: \_\_\_\_\_

**Print Name of Parent/Custodian/Guardian  
completing the form**

**Signature of Parent/Custodian/Guardian  
completing the form**

**Date**

**OFFICE USE ONLY:** Birth Cert \_\_\_\_\_ Res. \_\_\_\_\_ Medical Form \_\_\_\_\_ Lang. Survey \_\_\_\_\_ Transport. \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_

ID# \_\_\_\_\_ Census # \_\_\_\_\_

Magnet: Y  N  Lincoln Attendance Zone: Y  N  District-wide Special Education: Y  N

ESL  REG.  Verified by: \_\_\_\_\_



STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234  
Office of P-12

Lissette Colón-Collins, Assistant Commissioner  
Office of Bilingual Education and World Languages

55 Hanson Place, Room 504  
Brooklyn, New York 11217  
Tel: (718) 722-2445 / Fax: (718) 722-2459

69 Washington Avenue, Room 528EB  
Albany, New York 12234  
(518) 474-8775 / Fax: (518) 474-7948

### Home Language Questionnaire (HLQ)

**Dear Parent or Guardian:**  
In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

Please write clearly when completing this section.		
<b>STUDENT NAME:</b>		
First	Middle	Last
<b>DATE OF BIRTH:</b>		<b>GENDER:</b>
Month	Day	Year
		<input type="checkbox"/> Male
		<input type="checkbox"/> Female
<b>PARENT/PERSON IN PARENTAL RELATION INFO:</b>		
Last Name	First Name	Relation to Student

HOME LANGUAGE CODE

<b>Language Background</b> (Please check all that apply.)			
1. What language(s) is(are) spoken in the student's home or residence?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
2. What was the first language your child learned?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
3. What is the Home Language of each parent/guardian?	<input type="checkbox"/> Mother	_____ specify	<input type="checkbox"/> Father _____ specify
	<input type="checkbox"/> Guardian(s)	_____ specify	
4. What language(s) does your child understand?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
5. What language(s) does your child speak?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not speak
6. What language(s) does your child read?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not read
7. What language(s) does your child write?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not write

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED.

**SCHOOL DISTRICT INFORMATION:**

**STUDENT ID NUMBER IN NY'S STUDENT INFORMATION SYSTEM:**

District Name (Number) & School

Address



## Home Language Questionnaire (HLQ)—Page Two

<b>Educational History</b>	
8. Indicate the total number of years that your child has been enrolled in school _____	
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.	
Yes* <input type="checkbox"/>	No <input type="checkbox"/> Not sure <input type="checkbox"/> *If yes, please explain: _____
How severe do you think these difficulties are? <input type="checkbox"/> Minor <input type="checkbox"/> Somewhat severe <input type="checkbox"/> Very severe	
10a. Has your child ever been <u>referred</u> for a special education evaluation in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes* *Please complete 10b below	
10b. <u>If referred for an evaluation</u> , has your child ever <u>received</u> any special education services in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes - Type of services received: _____	
Age at which services received (Please check all that apply): <input type="checkbox"/> Birth to 3 years (Early Intervention) <input type="checkbox"/> 3 to 5 years (Special Education) <input type="checkbox"/> 6 years or older (Special Education)	
10c. Does your child have an Individualized Education Program (IEP)? <input type="checkbox"/> No <input type="checkbox"/> Yes	
11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.) _____ _____	
12. In what language(s) would you like to receive information from the school? _____	

Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent or of Person in Parental Relation Date

Relationship to student:  Mother  Father  Other: \_\_\_\_\_

<b>OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ</b>	
NAME: _____	POSITION: _____
IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:	
<b>NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW</b>	
NAME: _____	POSITION: _____
ORAL INTERVIEW NECESSARY: <input type="checkbox"/> No <input type="checkbox"/> Yes	
**DATE OF INDIVIDUAL INTERVIEW: _____ MO. DAY YR.	OUTCOME OF INDIVIDUAL INTERVIEW: <input type="checkbox"/> ADMINISTER NYSITELL <input type="checkbox"/> ENGLISH PROFICIENT <input type="checkbox"/> REFER TO LANGUAGE PROFICIENCY TEAM
<b>NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL</b>	
NAME: _____	POSITION: _____
DATE OF NYSITELL ADMINISTRATION: _____ MO. DAY YR.	PROFICIENCY LEVEL ACHIEVED ON NYSITELL: <input type="checkbox"/> ENTERING <input type="checkbox"/> EMERGING <input type="checkbox"/> TRANSITIONING <input type="checkbox"/> EXPANDING <input type="checkbox"/> COMMANDING
FOR STUDENTS WITH DISABILITIES, LIST ACCOMMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION: _____ _____	



**STUDENT/FAMILY DOMICILE QUESTIONNAIRE:**

SCHOOL YEAR: \_\_\_\_\_

Your child may be eligible for additional educational services through Title I, Part A; Title I, Part C – Migrant, and/or Federal McKinney-Vento Assistance. Eligibility can be determined by completing this questionnaire:

Presently, are you and/or your family in any of the following situations?

- |   |   |
|---|---|
| <input type="checkbox"/> In a shelter                                       | <input type="checkbox"/> In a rented garage due to loss of housing  |
| <input type="checkbox"/> In a motel or hotel                                | <input type="checkbox"/> Temporarily with an adult that is not the parent/legal guardian of the child, due to loss of housing |
| <input type="checkbox"/> In a transitional housing program                  | <input type="checkbox"/> In a single room occupancy building  |
| <input type="checkbox"/> In a car, trailer, or campsite                     | <input type="checkbox"/> Temporarily in another family's house or apartment due to loss of housing                            |
| <input type="checkbox"/> In a rented trailer/motor home on private property | <input type="checkbox"/> Another place unfit for human habitation   |
| <input type="checkbox"/> Awaiting foster placement                          | <input type="checkbox"/> None of the above  |

Is this temporary living arrangement due to: Loss of housing  or economic hardship?

Date family moved into temporary housing: \_\_\_\_\_

Address before moving into temporary housing: \_\_\_\_\_

Student's Name		Male	Female	Date of Birth	Grade	School Name
First	Last					
		<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>			

The undersigned certifies that the information provided above is accurate:

\_\_\_\_\_ Print Parent/Custodian/Guardian Name Parent/Custodian/Guardian Signature

Address: \_\_\_\_\_ Street - Apt. # \_\_\_\_\_ City \_\_\_\_\_ State/zip-code \_\_\_\_\_

Email address: \_\_\_\_\_

Cellphone number: \_\_\_\_\_ Date: \_\_\_\_\_

**SCHOOL USE ONLY**

**Note to school personnel:** If any box above is checked, other than "none of the above," please refer the family to District Liaison and fax this form to Pupil Personnel Services, Ms. Millicent Lee, at (914) 576-4295.

**District McKinney-Vento Liaison:** Base on the above information, I certify that the above-named student/family is eligible for benefits under the McKinney-Vento Act.

McKinney-Vento Liaison name and Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**STUDENT EMERGENCY CARD**

SCHOOL YEAR \_\_\_\_\_

It is mandated by state law that we have the following information on file. This information will allow us to contact you or your designee in the event of an accident or illness to your child.

Magnet: \_\_\_\_\_  Lincoln attendance zone: \_\_\_\_\_  Home zone school: \_\_\_\_\_

**Student name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_  
Last Name First Name

**Student address:** \_\_\_\_\_  
Street - Apt. # City State/zip-code

**Home phone:** \_\_\_\_\_ **Date of birth:** \_\_\_\_\_

**Parent 1/Custodian/Guardian Full Name** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Home phone:** \_\_\_\_\_

**Work phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Home address: (if different from Student)** \_\_\_\_\_  
Street - Apt. # City State/zip-code

**Parent 2/Custodian/Guardian Full Name** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Home phone:** \_\_\_\_\_

**Work phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Home address: (if different from Student)** \_\_\_\_\_  
Street - Apt. # City State/zip-code

**Have phone numbers changed since last year?** Yes  No

**Has the above address changed since last year?** Yes  No

(Please continue to page 2)



Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Allergies: \_\_\_\_\_

Supplemental medical plan on file: Y  N  \_\_\_\_\_

*If I cannot be contacted, I authorize the following people to pick up my child in an emergency:*

1. Person name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Home/cell #: \_\_\_\_\_

2. Person name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Home/cell #: \_\_\_\_\_

3. Person name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Home/cell #: \_\_\_\_\_

**ARE ANY ORDERS OF PROTECTION, CUSTODY VISITATION RIGHTS, OR RESTRAINING ORDERS IN EXISTENCE? IF SO, THE MAIN OFFICE MUST HAVE A COPY OF COURT PAPERS.**

**ILLNESS OR INJURY**

If the student becomes ill in school or is injured, the nurse will make every effort to contact you. If she cannot reach you by phone, she will contact your family physician or send the child to the hospital unless you give other instructions. **The school in no way assumes financial responsibility.**

Parent/Custodian/Guardian Name \_\_\_\_\_

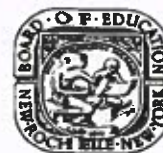
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

Parent/Custodian/Guardian completing this card

JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



**TRANSPORTATION APPLICATION**

SCHOOL YEAR \_\_\_\_\_

OFFICE USE ONLY: Magnet  CILA  Kaleidoscope  Lincoln Attendance Zone  Eligible for Transportation: Y  N

AM BUS: \_\_\_\_\_ TIME: \_\_\_\_\_ AM STOP: \_\_\_\_\_

PM BUS: \_\_\_\_\_ TIME: \_\_\_\_\_ PM STOP: \_\_\_\_\_

BUS COMPANY: \_\_\_\_\_ START DATE: \_\_\_\_\_

Parent/Custodian/Guardian: Complete one application for each student being registered. **The Transportation Office staff will identify and notify students by mail. Only students who meet the 1.5 mileage requirement would be bussed.**

PLEASE PRINT CLEARLY, REPORT PHONE NUMBER CHANGES TO THE TRANSPORTATION OFFICE IMMEDIATELY

Please check ONE of the four choices:

1. New Student:

2. Address Change

3. Moved out of District

4. School Change:

Previous School \_\_\_\_\_

School \_\_\_\_\_ Grade: \_\_\_\_\_

Student ID: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Male  Female

Student name: \_\_\_\_\_  
Last Name First Name

Home address: \_\_\_\_\_  
Street - Apt. # City State/Zip-code

Parent 1/Custodian/Guardian name: \_\_\_\_\_

Email address: \_\_\_\_\_

Primary phone number: \_\_\_\_\_ Alternative phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Signature Parent/Custodian/Guardian

Parent 2/Custodian/Guardian name: \_\_\_\_\_

Email address: \_\_\_\_\_

Primary phone number: \_\_\_\_\_ Alternative phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Signature Parent/Custodian/Guardian

Emergency contact name:  
Other than Parent/Custodian/Guardian \_\_\_\_\_

Email address: \_\_\_\_\_

Primary Phone number: \_\_\_\_\_ Alternative phone: \_\_\_\_\_

JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



**TRANSPORTATION – CHILD CARE APPLICATION**

K-5

SCHOOL YEAR \_\_\_\_\_

**RETURN TO:** City School District of New Rochelle  
Office of Transportation  
515 North Avenue  
New Rochelle, NY 10801

[Transportation@nredlearn.org](mailto:Transportation@nredlearn.org)

**DEADLINE:**

GRADE 1-5

APRIL 1<sup>st</sup>

KINDERGARTEN

AUGUST 1<sup>st</sup>

**Check ONE:** Childcare:  Religious Instruction:

**Student name:**

\_\_\_\_\_  
Last Name First Name Middle Name

**Student address:**

\_\_\_\_\_  
Street Apt. # City State/zip-code

**DISTRICT POLICY (ON BACK PAGE): MUST READ, SIGN & DATE.** Your cooperation will **avoid delay** of bus assignment.

**School:**

\_\_\_\_\_

**Grade for September 2021: (check one)** K  1  2  3  4  5

**Parent/Custodian/Guardian Name**

\_\_\_\_\_

**Email address:**

\_\_\_\_\_

**Primary phone number:**

\_\_\_\_\_

**Alternative phone:**

\_\_\_\_\_

**Relationship to student:**

\_\_\_\_\_

**Signature Parent/Custodian/Guardian**

**Emergency contact name:**

**Other than Parent/Custodian/Guardian**

\_\_\_\_\_

**Email address:**

\_\_\_\_\_

**Primary Phone number:**

\_\_\_\_\_

**Alternative phone:**

\_\_\_\_\_

**Are you eligible for transportation from home to school?**

Yes

No

**Requested start date:**

\_\_\_\_\_

**(PLEASE ALLOW UP TO 10 DAYS FOR PROCESSING)**

**(a) BEFORE SCHOOL**

\_\_\_\_\_  
Name and address of childcare location or religious instruction program

Day(s) of the week – (circle)

ALL WEEK

OR

MON

TUES

WED

THURS

FRI

Name of adult at childcare location \_\_\_\_\_

Phone number: \_\_\_\_\_

**(b) AFTER SCHOOL**

\_\_\_\_\_  
Name and address of childcare location or religious instruction program

Day(s) of the week – (circle)

ALL WEEK

OR

MON

TUES

WED

THURS

FRI

Name of adult at childcare location \_\_\_\_\_

Phone number: \_\_\_\_\_

**Start Date:**

\_\_\_\_\_

**Bus Company:**

\_\_\_\_\_

**Bus route:**

\_\_\_\_\_

**Bus stop:**

\_\_\_\_\_

**TRANSPORTATION POLICY FOR CHILDCARE PROGRAMS**

The New Rochelle City School District has a policy to comply with New York State Childcare Transportation Education Law (3635) as it pertains to elementary students in Grades K-5. The State law on childcare provider does not apply to after school religious instruction.

**REQUIREMENTS**

- a) The childcare provider must be located within the City of New Rochelle. Requests to childcare locations will be offered only to students who are New Rochelle residents and attend a public or non-public school located within the City of New Rochelle.

*Note to parents of students who attend non-public schools within the City of New Rochelle: If you wish transportation to and/or from childcare, the Childcare Application must be submitted. April 1st is the deadline.*

- a. The days of the week requested must be on a regular basis every week
- b. Applicants are limited to one pick up location and one drop off location. The bus stop assignment will be at the nearest corner to the childcare provider.
- c. The childcare location must be 1.5 miles from the school and within the attendance zone of the school, your child attends.
- d. If your childcare provider is **not** located within the attendance zone of your school, the childcare provider **must be licensed or registered** pursuant to Section 390 of the Social Services Law in order for your child to receive childcare transportation. The provider must meet the licensing requirement, be located in New Rochelle, and 1.5 miles from the school.

**Childcare Transportation – Half-Day Sessions** Transportation will be provided to an/or from the childcare provider. You must notify the childcare provider of the 25-minute time difference. If you plan to make other arrangements, contact the school principal. **Please notify the Transportation Office if your childcare provider is closed.**

**HOW TO APPLY**

- a) Written applications for transportation to childcare locations must be submitted by April 1<sup>st</sup> of each year for students in grades K-5. **Childcare is not available for Pre-K students.** Applications are available in main offices at elementary schools and the Board of Education Transportation Office at City hall.
- b) Applications by families moving into New Rochelle must be received within 30 days after establishing residency. It will take ten school days after receipt of an application to start transportation.
- c) Students enrolled in a magnet, and newly enrolled "district kaleidoscope" students must submit applications by August 1<sup>st</sup>.
- d) Request to change or cancel your childcare location must be made in writing on a new application. **Ten school days are needed for processing before transportation will begin if approved.**

**TRANSPORTATION TO AFTER SCHOOL RELIGIOUS INSTRUCTION**

Request for transportation to after-school religious programs will be offered only for children attending public and non-public schools located within the City of New Rochelle.

Please review the following guidelines:

- a) Students must be New Rochelle residents. Written applications must be submitted **annually** to the Transportation Office for such requests. Applications are available in the main office at the elementary schools and the Transportation Office at City Hall.
- b) Transportation will only be provided on regular district buses to the regular bus stop nearest to the religious program. *Door to door service will not be provided.*
- c) Students who do not meet mileage eligibility for daily transportation may apply.
- d) Applications will be approved on a first-come, first-served basis for any seats available on the designated bus route. Priority as follows:
  1. Eligible students assigned to designated bus route.
  2. Eligible students assigned to another bus route.
  3. Ineligible students  
For example: W6 is designated to go from Ward to Beth El. W6 riders have first preference, W5 riders second, ineligible riders third
- e) The school district will not incur additional expense to provide transportation to an after-school religious program.
- f) **Ten school days are needed for processing approved applications before transportations will begin.**

I have read all of the above information.

SIGNATURE PARENT/CUSTODIO/GUARDIAN \_\_\_\_\_

Date \_\_\_\_\_

(Application will be processed only when signed here and on front)



JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



**DISMISSAL AND CONTACT INFORMATION**

SCHOOL YEAR \_\_\_\_\_

PLEASE PRINT CLEARLY.

**Student name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
Last Name First Name

**Student address:** \_\_\_\_\_  
Street - Apt. # City State/Zip-code

**Emergency Early Dismissal**

In the event of any early dismissal due to an emergency (weather, etc.), please indicate how your child should go home

Please check ALL boxes that apply:

- Contact by phone any of the adults listed below in case of emergency
- My child, who normally walks, has my permission to walk home
- My child, who normally is bussed, has my permission to be bussed home
- My child may be dismissed to any one of the adults listed below
- My child may not be dismissed to anyone

**All students dismissed to an adult must be met and signed out at the Principal's office**

	NAME	HOME NUMBER	WORK NUMBER	CELL NUMBER
Parent/Custodian/ Guardian #1				
Parent/Custodian/ Guardian #2				
Adult #1				
Adult #2				

**Regular Dismissal**

At regular dismissal, my child will:  Walk Home  Be picked-up

**Persons Authorized to pick-up my child:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Date: \_\_\_\_\_



JONATHAN P. RAYMOND  
SUPERINTENDENT OF SCHOOLS

CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 North Avenue  
New Rochelle, NY 10801



**RELEASE OF STUDENT RECORDS AUTHORIZATION**

SCHOOL YEAR \_\_\_\_\_

*Supreme Court decisions require schools to have written consent from a parent, custodian, or legal guardian before they can release student records. If the student is eighteen-years-old, permission from the student must be obtained.*

**The form provided below will authorize your last school to provide us with transcripts and records. Please complete the required information and sign this form.**

Last school attended: \_\_\_\_\_

Address: \_\_\_\_\_  
Street/Avenue City State/Zip-Code

Phone # \_\_\_\_\_ Last date attended: \_\_\_\_\_

Guidance counselor: \_\_\_\_\_

Parent/Custodian/Guardian name (please print): \_\_\_\_\_

Student name: \_\_\_\_\_

Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Date of Enrollment at CSDNR: \_\_\_\_\_ Grade level: \_\_\_\_\_

Parent/Custodian/Guardian signature: \_\_\_\_\_

*Dear Principal or Registrar:*

*In accordance with the Family Education Rights and Privacy Act of 1974 (PL 93-390), I do hereby authorize you to release the following information to the City School District of New Rochelle for the student named above: health and testing records, an official transcript, and the most recent report card.*

To:  
School name: \_\_\_\_\_

School Address: \_\_\_\_\_  
Street/Avenue City State/Zip-Code

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Registrar email: \_\_\_\_\_

**HEALTH FORMS**

**REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM  
TO BE COMPLETED BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR  
IF AN AREA IS NOT ASSESSED INDICATE NOT DONE**

**Note:** NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special Education (CPSE).

**STUDENT INFORMATION**

Name	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	DOB:
School:	Grade:	Exam Date:

**HEALTH HISTORY**

<b>Allergies</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Anaphylaxis Care Plan Attached
<b>Asthma</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Intermittent <input type="checkbox"/> Persistent <input type="checkbox"/> Other : <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Asthma Care Plan Attached
<b>Seizures</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Seizure Care Plan Attached Date of last seizure:
<b>Diabetes</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached

**Risk Factors for Diabetes or Pre-Diabetes:** Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.

BMI \_\_\_\_\_ kg/m<sup>2</sup>

Percentile (Weight Status Category):  <5<sup>th</sup>  5<sup>th</sup>-49<sup>th</sup>  50<sup>th</sup>-84<sup>th</sup>  85<sup>th</sup>-94<sup>th</sup>  95<sup>th</sup>-98<sup>th</sup>  99<sup>th</sup> and >

Hyperlipidemia:  No  Yes  Not Done      Hypertension:  No  Yes  Not Done

**PHYSICAL EXAMINATION/ASSESSMENT**

Height:	Weight:	BP:	Pulse:	Respirations:
<b>Laboratory Testing</b>	Positive	Negative	Date	<b>List Other Pertinent Medical Concerns (e.g. concussion, mental health, one functioning organ)</b>
TB- PRN	<input type="checkbox"/>	<input type="checkbox"/>		
Sickle Cell Screen-PRN	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Lead Level Required Grades Pre- K &amp; K</b>			Date	
<input type="checkbox"/> Test Done <input type="checkbox"/> Lead Elevated $\geq 5$ $\mu\text{g/dL}$				

System Review and Abnormal Findings Listed Below

<input type="checkbox"/> HEENT	<input type="checkbox"/> Lymph nodes	<input type="checkbox"/> Abdomen	<input type="checkbox"/> Extremities	<input type="checkbox"/> Speech
<input type="checkbox"/> Dental	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Back/Spine	<input type="checkbox"/> Skin	<input type="checkbox"/> Social Emotional
<input type="checkbox"/> Neck	<input type="checkbox"/> Lungs	<input type="checkbox"/> Genitourinary	<input type="checkbox"/> Neurological	<input type="checkbox"/> Musculoskeletal

Assessment/Abnormalities Noted/Recommendations: \_\_\_\_\_ Diagnoses/Problems (list) \_\_\_\_\_ ICD-10 Code\* \_\_\_\_\_

Additional Information Attached \_\_\_\_\_ \*Required only for students with an IEP receiving Medicaid

Name:				DOB:	
SCREENINGS					
Vision (w/correction if prescribed)		Right	Left	Referral	Not Done
Distance Acuity		20/	20/	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Near Vision Acuity		20/	20/		<input type="checkbox"/>
Color Perception Screening		<input type="checkbox"/> Pass <input type="checkbox"/> Fail			<input type="checkbox"/>
Notes					
Hearing Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.					Not Done
Pure Tone Screening	Right	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	Left	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	Referral <input type="checkbox"/> Yes <input type="checkbox"/> No
Notes					
Scoliosis Screen Boys in grade 9, and Girls in grades 5 & 7		Negative	Positive	Referral	Not Done
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK					
<input type="checkbox"/> Student may participate in all activities without restrictions. <input type="checkbox"/> Student is restricted from participation in: <input type="checkbox"/> Contact Sports: Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling. <input type="checkbox"/> Limited Contact Sports: Baseball, Fencing, Softball, and Volleyball. <input type="checkbox"/> Non-Contact Sports: Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track & Field. <input type="checkbox"/> Other Restrictions:					
<b>Developmental Stage for Athletic Placement Process <u>ONLY</u> required for students in Grades 7 &amp; 8 who wish to play at the high school interscholastic sports level OR Grades 9-12 who wish to play at the modified interscholastic sports level.</b> <b>Tanner Stage:</b> <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <b>Age of First Menses (if applicable) :</b> _____					
<input type="checkbox"/> <b>Other Accommodations*:</b> (e.g. Brace, orthotics, insulin pump, prosthetic, sports goggle, etc.) Use additional space below to explain. *Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.					
MEDICATIONS					
<input type="checkbox"/> Order Form for Medication(s) Needed at School Attached					
IMMUNIZATIONS					
<input type="checkbox"/> Record Attached		<input type="checkbox"/> Reported in NYSIS			
HEALTH CARE PROVIDER					
Medical Provider Signature:					
Provider Name: <i>(please print)</i>					
Provider Address:					
Phone:			Fax:		
<b>Please Return This Form To Your Child's School When Completed.</b>					



**STUDENT HEALTH HISTORY**

SCHOOL YEAR \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Male:  Female:

Parent/Custodian/Guardian name: \_\_\_\_\_ Home phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cellphone: \_\_\_\_\_

Your child's medical History:	Yes	No	If Yes, please explain and include date
Born premature or had complications after birth	<input type="checkbox"/>	<input type="checkbox"/>	_____
Has an ongoing medical or developmental condition	<input type="checkbox"/>	<input type="checkbox"/>	_____
Has severe allergies or anaphylaxis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Food <input type="checkbox"/> Environmental <input type="checkbox"/> Insect <input type="checkbox"/> Medication <input type="checkbox"/> Other Specify: _____
Has been hospitalized	<input type="checkbox"/>	<input type="checkbox"/>	_____
Has an operation/required surgery	<input type="checkbox"/>	<input type="checkbox"/>	_____
Had an injury requiring an Emergency Room visit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Missed 5 days of school in a row due to illness/injury	<input type="checkbox"/>	<input type="checkbox"/>	_____
Had a bone/muscle injury	<input type="checkbox"/>	<input type="checkbox"/>	_____
Passed out, had a concussion or serious head injury	<input type="checkbox"/>	<input type="checkbox"/>	_____
Had a convulsion, has a seizure disorder, or epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	_____
Has a vision problem or condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Food <input type="checkbox"/> Environmental
Has a hearing problem or condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Food <input type="checkbox"/> Environmental
Wears a dental bridge, braces or mouthpiece	<input type="checkbox"/>	<input type="checkbox"/>	_____

Have any family members under the age of 50 ever:	Yes	No	If yes, please specify:
Has a heart attack	<input type="checkbox"/>	<input type="checkbox"/>	_____
Had other serious health problems	<input type="checkbox"/>	<input type="checkbox"/>	_____

**Check all that apply to your child**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> ADHD   | <input type="checkbox"/> GI Conditions (ulcer, reflux, IBS)  | <input type="checkbox"/> Scoliosis/Orthopedic Impairment   |
| <input type="checkbox"/> Allergies  | <input type="checkbox"/> Headaches/Migraines   | <input type="checkbox"/> Single Organ ( <input type="checkbox"/> Kidney <input type="checkbox"/> testicle) |
| <input type="checkbox"/> Asthma   | <input type="checkbox"/> Heart Condition   | <input type="checkbox"/> Skin Condition  |
| <input type="checkbox"/> Autism   | <input type="checkbox"/> High Blood Pressure   | <input type="checkbox"/> Speech Condition  |
| <input type="checkbox"/> Diabetes   | <input type="checkbox"/> Mental Health Condition (Depression, Eating Disorder, Anxiety, OCD, ODD, etc) | <input type="checkbox"/> Urinary Condition   |
| <input type="checkbox"/> Ear Infections   |  | <input type="checkbox"/> EI/CPSE/CSE services  |
| <input type="checkbox"/> Supplemental Plan ( <input type="checkbox"/> Allergy, <input type="checkbox"/> Seizure, <input type="checkbox"/> Diabetes <input type="checkbox"/> Asthma) |  | <input type="checkbox"/> Sees a medical specialist   |

Current Medications	Yes	No	Please list name, dose, time(s)
Given at school	<input type="checkbox"/>	<input type="checkbox"/>	_____
Taken at home	<input type="checkbox"/>	<input type="checkbox"/>	_____

Assistive Equipment	Yes	No	Please check all that apply
During or outside of school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> crutches <input type="checkbox"/> walker <input type="checkbox"/> Wheelchair <input type="checkbox"/> other: _____

Treatments	Yes	No	Please check all that apply
During or outside of school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> insulin/blood glucose monitoring <input type="checkbox"/> Inhaler/nebulizer/peak flow monitoring <input type="checkbox"/> Special diet

Is there any condition that would prevent your child from participating in physical education or sports? Yes  No

Specify: \_\_\_\_\_

Please list any additional concerns: \_\_\_\_\_

Parent/Custodian/Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

## PARENT REQUIREMENTS

1. PHOTO ID
2. STUDENT PROOF OF AGE (*Birth Certificate preferable*)
3. PROOFS OF RESIDENCY (*Three*)