White: Return With Invoice Canary: Vendor

Canary: Vendor Pink: Purchaser Gold: School

UNIFIED SCHOOL DISTRICT NO. 284

P.O. Box 569 Cottonwood Falls, Kansas 66845

REQUISITION

(For Equipment and Supplies)

A Separate set of requisition forms must be made for each company or source of supply and given to the principal in your building.

Date_

| d | Name of Company | | | | | | |
|--------------------------|-----------------|-------------|----------------------|-----------------|----------------------|---------------|-------|
| | | | | | | | |
| Ship To Above Address or | | | | | | | |
| QUANTITY | CATA NO. | LOG PAGE | SIZE, COLOR, Etc. | ARTICLE | A/C NO. | EST. PRICE | TOTAL |
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| Requested b | у | | | Recommended by_ | Pr | RINCIPAL | |
| Purchase Or | der | | | - | Pt | MINUIPAL | |
| Date Received | | | | Approved | provedSUPERINTENDENT | | |