

REGIONAL SCHOOL UNIT 19



BOARD OF DIRECTORS' MEETING

**** April 10, 2018 ****

NOKOMIS REGIONAL HIGH SCHOOL 6:30 PM

I. Opening of Meeting

- A. Flag Salute
- B. Adjustments to Agenda
- C. Approval of Board Minutes of March 20, 2018 *Action

II. Public Comment – *This is intended for the public to address items that are on this agenda only.*

III. Reading of Communications

- A. Administrative Communications
- B. Superintendent/Board Communications

IV. Reports

- A. Superintendent
- B. Board Chair

V. Report of Special Committees

- A. Budget/Finance Committee March 26 and April 2, 2018
- B. Building Committee March 28, 2018
- C. Education Committee April 3, 2018
- D. Policy Committee March 27, 2018

1. First Reading of Policies

- a. EEAA Walkers and Riders
- b. EEAE-R School bus Safety and Riding Regulations
- c. EEBDA School Bus No Idling

2. Second Reading of Policies - None

- E. Transportation Committee No Meeting
- F. Tri-County Vocational Committee
- G. Negotiations Committee

VI. Old Business - None

- A. 2018 - 2019 School Calendar *Action

VII. New Business

- A. MELMAC Update - Leilani Cyr
- B. Adjustment to Current School Calendar *Action
- C. School Safety - Distribution of DOE Recommendations *Discussion
- D. Naming of New School *Discussion
- E. Staff Resignations - Informational
None
- F. Staff Nominations
None *Action
- G. Staff Appointments - Informational
 - 1. John Cray Part-time Custodian STAL
 - 2. Jordan Larlee Softball Coach SOM
 - 3. Erin Martin Ast. Track Coach NRHS
 - 4. Darrell Tolman Baseball Coach SOM
 - 5. Jonathan Smith Baseball Coach EDS
- G. Staff Transfers - Informational
 - 1. Elizabeth Tyndale Grade 1 N/P to K-8 Gifted & Talented

VIII. Future Agenda

IX. Next Meeting Dates

X. Adjournment

A.D.A. NOTICE: If you have a special need that must be met to allow you to fully participate in this meeting, please contact the Office of the Superintendent at least two (2) days prior to this meeting.

If the district is closed for weather or other issues, the Board meeting will be postponed until the following evening, or as announced with the district's closure release.

**Regional School Unit 19
Board of Directors' Minutes
March 20, 2018**

MEMBERS PRESENT: Samantha Brown, Corinna Caron, Paul Carter, Christopher Easton, Mark Hansen, Fred Hickey, Susie Hopkins, Robin McNeil, Don Mendell, Patricia Mullis, Ryan Parker, Winn Price, Jason Scholten, Erik Stitham, Chad Stratton, Jennifer Watson, Leland Youngberg

MEMBERS ABSENT: Excused: William MacDonald, Ken Sands

TOTAL MEMBERS PRESENT: 908

TOTAL MEMBERS ABSENT: 90

OTHERS PRESENT: District staff and members of the community

I. Opening of Meeting

A. Flag Salute was rendered.

B. Adjustments to Agenda - Add to VII. New Business:

F. Appointments

Jennie Saulmer - Payroll / Human Resources Administrator

C. Approval of Minutes of February 20, 2018

A **motion** was made by Robin McNeil to accept the Board Meeting minutes from February 20, 2018, **seconded** by Fred Hickey and **voted** unanimously.

II. Public Comment - Somerset students and parents presented to advocate for a Baseball Team at Somerset Valley Middle School.

III. Reading of Communications

A. Administrative Communications - Mary Nadeau - Nokomis- reports that March is Music Month. Nokomis successfully hosted the State Wrestling Tournament. Kudos to Wrestling Coach Scott Preble for his organization of this event. Nokomis successfully hosted the High School State Jazz Festival. Kudos to Lance Schank for his organization of this event. Boy's Varsity Basketball Coach Ryan Martin and Scott Preble, Varsity Wrestling Coach, were both named Coach of the Year.

Denise Kimball - Somerset Valley Middle School - Students are excited about the prospect of a baseball team at Somerset and are working hard to maintain grades and their eligibility.

Ellen Surprenant - St. Albans - Added six new students. School participated in Read Across America. Kindergarten is expecting 32 chicks in the weeks to come.

Planning of Spring Conferences is underway. A visiting artist will come to the school for the next two Fridays to provide art instruction for students.

Ellen Surprenant - Corinna - Added four new students. The whole school is participating in a Kindness Challenge. It was very nice to be able to ask teachers what supplies were needed in their classrooms to finish out the rest of the year.

Both St. Albans and Corinna Schools participated in Jump Rope for Heart and were able to raise \$2000 each for the American Heart Association.

Laura Donahue - Newport - Student Led Conferences have been started. School did a book reveal for Read Across America. Students will be reading *The Mouse and the Motorcycle* as a school read. All students received a copy of the book. They are also participating in a Kindness Challenge. The PTO sponsored a Family Fancy Dance. Literacy Night and EMPOWER Testing are coming up.

Angela Brown - Seabrook Valley Middle School - March Music Madness is underway with Jazz Band and Show Chorus working to perfect their performances. They will perform for the student body on Friday afternoon. Pi Day activities on Wednesday afternoon. There was a Safety Assembly last week. EMPOWER testing is in progress. Spring Conferences will be at the beginning of April. The Student Leadership Team is hosting a food drive, "The Souper Bowl". All food collected will go to the Newport and Corinna Food Banks. Looking towards spring, the SVMS will be hosting an Indoor Yard Sale / Vendor Sale.

Suzanne Nowinski - Adult Education - There are two secretaries working in the office, Kathy and Brenda. They are working on compiling data. Planning for another Dinner and Depot. Adult Education will be at the Hall of Flags advocating for Adult Education. They will also be attending the Lions Literacy Fair. Please check out our Facebook page.

Liz Mares - Special Education - Held a Transition Meeting for PreK and K. A new computer based program, Reading Ally, will be available to assist students with reading challenges. The alternative assessment window is open. Eight students from the District meet this criteria.

Over ½ of the Ed Techs volunteered to attend a Book Study during the last Early Release day. EF-S-214 High Cost of Out-of-District Placement is almost ready to submit. Autism Team is busy planning some Autism awareness activities for the month of April.

Maxine Pare - Medical - There were a couple of confirmed cases of Influenza A and Influenza B in the District. There is a new sub starting for a nurse that will be out on maternity leave. A successful PreK /K Screening was completed at EDS.

- B. Superintendent/Board Communication - Mr. Hammer received a letter from Mr. Ricker, Town Manager of Newport, stating that they intend to take over the Newport/Plymouth building when students move to their new schools.

IV. Reports

- A. Superintendent - Mr. Hammer attended the Science Fair at Nokomis. He was very impressed with the students that he got to speak with. Kern Kelly has been busy flying drones over the construction site to film the updated progress. Negotiations, Withdrawal meetings, Budget, and Building meetings are still happening.
- B. Board Chair - Excited about town meetings and new faces. Building is progressing. A skeleton of the building can be seen from the road. The public seems satisfied with last year's audit. The financial state of the District is, "Good!"

V. Report of Special Committees

- | | |
|---|--|
| A. <u>Budget/Finance Committee</u> | February 26, March 5, and March 19, 2018 |
| Communications Presented. | |
| B. <u>Building Committee</u> | No Meeting |
| 1. Building Progress Update | |
| C. <u>Education Committee</u> | March 6, 2018 |
| Communication Presented | |
| D. <u>Policy Committee</u> | February 27, 2018 |
| 1. First Reading of Policies - None | |
| 2. Second Reading of Policies- None | |
| E. <u>Transportation Committee</u> | No Meeting |
| F. <u>Tri-County Vocational Committee</u> | |
| Communication Presented | |
| G. <u>Negotiations Committee</u> | No Meeting |

VI. Old Business -

Communication Plan - The Rolling Thunder will print an informational article for free to assist the Board in communicating news to the public.

VII. New Business

- A. School Calendar - A draft 2018-19 was presented for review with no action taken at this time.
- B. School Safety Please keep this in the forefront of your minds. Think about...
- Double locking front doors
 - Hurricane Glass - it is less expensive than bullet proof glass
 - Designated Emergency Line in each building.

Moving cameras to see more of activity at front doors.
Resource Officer
Security Audit

C. Middle School Baseball

A **motion** was made by Robin McNeil to add middle school baseball to Somerset Valley MS and the Etna-Dixmont School, **seconded** by Jason Scholten and **voted** unanimously.

D. Staff Resignations - Informational

The following staff have either terminated employment or will do so at the end of this school year:

- | | | |
|------------------|-----------------------|---------|
| 1. Walter Graves | Part-time Custodian | St. Al. |
| 2. Steve Drew | Special Needs Driver | |
| 3. Ann Kenny | Grade 1 (end-of-year) | N/P |
| 4. Katie Grant | Payroll Administrator | |

E. Staff Nominations

1. A **motion** was made by Fred Hickey to approve the Superintendent's nomination of April Gardiner for the Grade 4 position at the Newport/Plymouth School, **seconded** by Robin McNeil and **voted** unanimously.
2. A **motion** was made by Robin McNeil to approve the Superintendent's nomination of Drew Beaulieu for the Grade 2 position at the Newport/Plymouth School, **seconded** by Fred Hickey and **voted** unanimously.

F. Staff Appointments - Informational

The Board was informed of the following appointments:

- | | | |
|-------------------|----------------------------|------|
| 1. Walter Graves | Ed Tech III Sped | CES |
| 2. Alicia Neal | Ed Tech II Sped | CES |
| 3. Sherry Hopkins | JV Softball Coach | NRHS |
| 4. Jennie Saulmer | Payroll / HR Administrator | |

G. Staff Transfers -Informational - None

VIII. Future Agenda Items

IX. Next Meeting Dates

The Board will meet on April 10, 2018 at 6:30.

X. Adjournment

The meeting was adjourned at 8:23 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

Note Taker: Darcey LaPrade

Finance/Budget Committee Minutes

Central Office

March 26, 2018

6:30 PM

Members Present: Bill McDonald, Corinna Caron, Susie Hopkins, Robin McNeil, Don Mendell, Ryan Parker, Lee Youngberg

Members Absent: Samantha Brown (Excused)

Others Present: Mike Hammer, Doug Doyon, Maxine Pare

I. **Public Comment** - None

II. **Updates**

A. Facilities - Licia has added phone, electricity, fuel, propane and contract amounts to complete the majority of her budget. Repairs will be discussed with the Building Committee on the 28th.

III. **Revenues** - Revenues were part of the budget draft distributed at the meeting. They are reflected from the ED 279. The additional local funds will be calculated up or down depending on how the final number of the budget.

IV. **Budget Review** - A draft budget by article was presented. There is some salary, insurance, and repair information that still need to be included when they are available. At this point, the Committee is waiting for that information. The Committee discussed some of the additions that have been suggested from other committees including lease of a bus and van, the curriculum coordinator, the BCBA, special education teacher at Somerset, 2 additional ed techs, and a school resource officer.

V. **Other** - Next meeting we hope to have insurance information, a repair list from the Building Committee, and any other updates available. We will also confirm the budget process timeline.

VII. **Adjournment**

The meeting was adjourned at 8:07 pm.

Respectfully submitted,

Mike Hammer
Superintendent of Schools

Finance/Budget Committee Minutes

Central Office

April 2, 2018

6:30 PM

Members Present: Bill McDonald, Corinna Caron, Susie Hopkins, Robin McNeil, Ryan Parker, Lee Youngberg

Members Excused: Samantha Brown

Members Absent: Don Mendell

Others Present: Mike Hammer, Doug Doyon, Josh Grant, Maxine Pare

- I. **Public Comment** - None
- II. **Copier Leases** - During the budget process we analyzed the copier maintenance amounts and the copier lease amounts. Josh worked on re-negotiating our lease to get rid of high priced maintenance copiers for new high efficiency copiers. We can eliminate 12 high maintenance machines for 12 new ones and save \$20,000.00 in the first year. We will lease with a local bank (Androscoggin) and also set up to reduce our copier contracts for both maintenance and leases as we enter the new buildings, further reducing the costs. On the upside, the teacher/student copier satisfaction levels should also be better.
- III. **Budget Updates** - The Committee discussed the increase for insurance will be 6%. We received these amounts late last week and will calculate them for our known agreements for the next time the Committee meets. They also discussed some of the general expenses for repairs in Licia's budget.
- IV. **Budget Process Timeline**
The Committee will meet on April 23, April 30, and May 7 (other dates, if necessary) to finalize the budget to be presented to the full Board for adoption on May 15, 2018, and to set the District Budget meeting for May 29, 2018, followed by Referendum voting on June 12, 2018.

- V. **Other** - Next meeting will be held on April 23, 2018. We will have all of the budget questions and corrections made to date. There will be the additions for BCBA, curriculum coordinator, extra day for asst sped director, 2 ed techs, and Somerset special education teacher.

VII. **Adjournment**

The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Mike Hammer
Superintendent of Schools

REGIONAL SCHOOL UNIT 19

**March 28, 2018
Building Committee Minutes**

**Sebasticook Valley Middle School
6:30 PM**



Members Present: Chad Stratton, Paul Carter, Mark Hansen, Fred Hickey, Bill MacDonald, Jason Scholton, Jennifer Watson

Members Absent: Christopher Easton

Others Present: Mike Hammer, Licia Goodridge, Laura Donahue, Chuck Cossar

I. Tour of Sebasticook Valley Middle School - Did not conduct a tour.

II. Public Comment - None

III. Review of School Security Topics from Policy Meeting *and*

IV. A. Update on Building Project - DOE Meeting Update

Mike and Licia visited the DOE to discuss school security in the new facility. The building is going to be new and will have many more security features than the current buildings have now. The DOE is confident that we will receive a nice building. We will continue to make security improvements to the facilities that will remain in the RSU after consolidation.

IV. B. Newport Water District

The RSU has been asked by the Newport Water district to sign a limited service agreement for the new school. Lawyers are involved and we will be meeting with the Public Utilities Commission to negotiate a solution.

V. **Nokomis - IT Section**

The IT portion of Nokomis was discussed. The cost to keep that portion of the building was shared with the Committee. The amount does not take into consideration making the facility ready for use. It was suggested by the Committee that Mr. Hammer discuss this with towns and get feedback on this option as a future investment by the RSU.

VI. **First Review of Repair List for FY 19 Budget**

Licia shared the first repair list for FY19 budget. She is still waiting for quotes from contractors and hopes to have real numbers in +/- two weeks. Large cost items were removed from the repair budget by the Committee for buildings that will not remain RSU property at the time of consolidation.

VII. **Other - None**

VIII. **Adjournment**

The meeting was adjourned.

Respectfully submitted,

Licia Goodridge, Facilities Director

Education Committee Minutes

Tuesday, April 3, 2018

Nokomis Library

Members Present: Ken Sands, Susie Hopkins, Robin McNeil, Winn Price, Chad Stratton, Jennifer Watson, Leland Youngberg

Others Present: Mike Hammer, Angela Brown, Mary Nadeau

- I. **Public Comment** - None
- II. **RedefiningReady** - This is an approach to determine what it means to be college ready, career ready, and life ready. There are defineable indicators within RedefiningReady that predict student success. The indicators are also researched based, attainable, some of the items we already require, and are measurable. Mary and her subject leaders will continue to refine and apply the measures in RedefiningReady as we move away from ranking students for graduation. The indicators can identify distinguished students as well as career and college ready, information many of our taxpayers have been asking for.
- III. **Virtual Classroom** - Robin had asked about the status of virtual classrooms. Mary gave an overview of where this stands as it can take on various forms through various teachers. It has also evolved with the advent of new technology such as Skype, Hangout, Zoom, etc. Many teachers use Google classroom and have created online/virtual opportunities for students. We now offer options for students to learn through Plato which is an online library of classes in all content areas similar to adult education offerings. Mary will submit what it would take to make the components of our program a stronger option for those students that struggle with or have been turned off to the “regular school” format. We will do outreach a couple of times a year and enrich our virtual offerings.
- IV. **Other** - We will need to address SAT and how to move forward with test prep, test overload, NWEA at the high school, and creating a system that prepares students throughout their career to maximize their high school experience. Mary

will also bring some data that her teachers have compiled and that would be good for the Committee to review.

V. Adjournment

The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Mike Hammer
Superintendent of Schools

Policy Committee Minutes

March 27, 2018

Central Office

Members Present: Winn Price, Paul Carter, Christopher Easton, Robin McNeil, Don Mendell

Members Excused: Samantha Brown

Members Absent: Bill MacDonald

Others Present: Ryan Parker, Jason Scholten, Jennifer Watson, Dean Cray

I. Public Comment - None

II. Review the previous Policy Committee Meeting on School Safety

Winn asked for suggestions that may go to the Budget Committee or required further discussion. Mike Hammer will distribute recommendations from the DOE regarding school safety to the entire Board. School resource officer was discussed to some extent.

III. Policies

A. Policy Review

1. EEAA Walkers and Riders

Policy was updated and is ready to be presented to the Board for a first reading.

2. EEAE-R School Bus Safety and Riding Regulations

“Signed” was removed from the permissions and language added for possession of tobacco, etc. was changed to match current ADC policy.

EEAE-E1 Student Transportation Information

EEAE-E2 Home/School Contract

The Committee would like to see these forms changed to an auto-fill format that may be printed out and distributed to parents for

them to make the changes, if needed, from year-to-year. This will be discussed with Technology personnel.

3. JJIBB School Colors and Symbols

Policy was discussed and no changes were made. We will revisit at next meeting. It was mentioned that symbols should not be changed arbitrarily. Naming of the new schools should also be considered by the Board.

B. New Policy

1. EEBDA School Bus No Idling

The policy was changed, by deleting the section about installing an extra battery if running lights longer, and is ready to be presented to the Board for a first reading.

IV. Other

V. Adjournment

The meeting was adjourned.

Respectfully submitted,

Mike Hammer, Superintendent

FIRST READING OF POLICIES

WALKERS AND RIDERS

Transportation to school shall be provided for all school children, from established designated bus stops, ~~who live beyond such reasonable distances from their schools~~ as the Board may determine.

In addition, transportation shall be provided for all special education students, students attending the Tri-County Regional Vocational Technical Center School, and others as prescribed by law or deemed advisable by the Board.

Students attending the Vocational Tri-County Technical Center will go to and return from Dexter-Tri-County-Vocational via transportation provided by the District unless permission is provided from a parent or guardian for alternate transportation.

~~The following guidelines shall be observed:~~

Walking Policies

- ~~1. Students K-5 shall walk up to one mile to their elementary schools.~~
- ~~2. Students 6-8 shall walk up to one and one quarter mile to junior high schools.~~
- ~~3. Students 9-12 shall walk up to one and one half mile to the high school.~~

~~Distances are measured from the nearest school entrance along a reasonable route to home.~~

~~Exceptions to the walking limits may be made by the school administration when roads are determined to be unsafe because of hazardous traffic conditions. Requests for exceptions may be made through the Transportation Supervisor to the Superintendent.~~

~~The police and the highway department shall be notified of the roads used by walkers, and shall be requested to keep these roads as safe as possible by controlling highway speeds and keeping the roads clear of snow, and by providing crossing guards to the extent possible at intersections and main crossing points when school officials and police deem such areas unsafe for normal unsupervised crossing.~~

Riding Policies

1. Children may be required to meet at a predetermined designated walk-a reasonable distance to a scheduled bus stop at a scheduled time. Students living on outlying roads, where bus routes are not established, and where

First Reading:

Adopted:

- ~~the walking distance to the main road is less than one mile,~~ will be expected to walk to the designated bus stop on the main road and be transported from there to their respective schools.
2. Stops will be chosen with concern for ~~hunters and~~ safety of the children involved.
 3. Bus drivers shall pick up only at scheduled stops; they shall not admit students not assigned to the particular bus. Drivers are required not to exceed the legal bus capacity.
 4. Students shall ride ~~only~~ on assigned buses. At the close of school, they shall be transported ~~only~~ to the original pick-up point, and they shall not be permitted to disembark at other points or to ride other buses without written permission from parent or guardian.

Once a child boards the bus -- and only at that time - - does he or she become the responsibility of the school district. Such responsibility shall end when the child is delivered to the regular bus stop at the close of the school day or is picked up at school by a parent or guardian.

In view of the fact that a bus is an extension of the classroom, the Board shall require children to conduct themselves in the bus in a manner consistent with established standards for classroom behavior.

Students waiting for buses shall wait in designated areas and shall not crowd near the bus while the vehicle is in motion. Students waiting for the bus shall allow all passengers on the bus to be discharged prior to their entering the bus.

RSU 19 accepts the responsibility of transporting all students within its set busing boundaries to and from school in a comfortable and safe manner. The RSU 19 Board of Directors understands that in today's society there may be a need for cooperation in children's activities, especially in the case of two (2) working parents, single parents, etc. It is important to understand, however, that the RSU 19 Board of Directors cannot alter bus routes or overload buses due to family or individual childcare needs, or organized group activities.

The decision on the above shall be made by the Transportation Supervisor, Principal and Superintendent and is binding.

First Reading:
Adopted:

RSU 19

School Bus Safety and Riding Regulations

The riding of tax-supported school busses in RSU 19 is a privilege granted by the Board of Directors and conditional on each rider's individual behavior and observance of the Safety and Riding Regulations.

Drivers are authorized to enforce these practices and regulations and to make decisions necessary in the interest of the safe conveyance of school children. Failure to comply with the practices and regulations or wishes of the bus driver may result in suspension or expulsion of riding privileges as well as school attendance.

Bus Safety Practices

- Be respectful to the bus driver and do not cause distractions.
- Report all emergencies to the driver immediately.
- Sit properly and remain in the seat while the bus is in motion.
- Do not run, push or shove while entering or exiting the bus, and wait for the driver to fully open the door.
- Do not litter or clutter the bus aisle.
- Do not place any part of your body outside the bus at any time.
- When crossing in front of the bus, walk at least 12 feet in front of the bus and make sure to look both ways when crossing the other lane of the road.
- While waiting for the bus, stay out of the roadway and do not engage in play or activity that can be dangerous or distracting to you, others who are waiting, or to motorists, or the oncoming bus.
- Do not stop to pick up dropped objects near the bus. Report them to the driver or another adult.
- In order to change destinations or bus routes, ~~signed~~ permission from a parent or guardian must be presented.
- The following articles are not allowed on the daily routes: sleds, skis, ski poles, hockey sticks, animals of any type, large school projects, large musical instruments, spiked athletic footwear, any other items that may interfere with the safety of the passengers or the operation of the school bus.

Bus Riding Regulations

- Students will sit properly in the seats and remain seated while the bus is in motion.
- Students will be respectful of the bus driver and refrain from the use of loud, boisterous, vulgar or inappropriate language or gestures at all times.

- Students will walk in an orderly fashion without pushing or shoving others while entering, exiting or moving on the bus.
- Students will not place any part of their body outside the bus or display any inappropriate gestures to anyone outside the bus.
- There will be no use or possession of alcohol, ~~tobacco or drugs~~ electronic cigarettes/vaporizer cigarettes (e-cigarettes) and tobacco, nicotine, illegal and controlled substances (T.N.I.C.S.) products on the school bus.
- There will be no weapons or flame producing objects on the school bus.
- There will be no fighting while riding on the school bus.
- Individual drivers will determine if and when food and/or drink may be consumed on the bus, however at no time will glass containers or snacks, such as lollipops which may cause choking, be allowed.
- Any vandalism, destruction or defacing of the school bus or school property will not be tolerated and restitution will be sought. In some cases legal prosecution may result.
- No throwing or shooting of objects at any time or distraction of the bus driver.

Note: Violation of any of the above regulations may result in immediate suspension and eventually expulsion of riding privileges and school attendance.

Consequences: Drivers of school busses are authorized to enforce the safety and riding regulations and to make decisions as necessary in the interest of the safe conveyance of school children. All children should report any infractions of the safe practices and regulations to the bus driver. If children fail to comply with the regulations or wishes of the bus driver, suspension or expulsion from riding privileges may result. Furthermore, because the school bus is an extension of the school and classroom, violation of some regulations may result in suspension or expulsion from school as well.

Bus Conduct Report forms will be used by all drivers to keep students, parents, the school and the transportation supervisor informed about noncompliance of regulations. These will be given directly to the student and must be signed by a parent or guardian and returned to the driver before the student is allowed to continue riding.

Consequences depend upon the severity and nature of the incident. Infractions may result in immediate suspension. After a student has accumulated **three** (3) Bus Conduct Reports, suspension and/or expulsion may be the consequence as well. The first suspension will be three days in length, and the second suspension will be five. If violation of the regulations continues, riding privileges will be suspended until the driver, transportation supervisor, parents, student and building principal meet to determine whether the student may or may not continue to ride district busses.

It must be noted that any student suspended or expelled from riding on one bus will not be allowed to ride on any other bus to include field trips and extra-curricular activities.

RSU 19 SCHOOL BUS NO IDLING

Applicability:

This policy applies to the operation of all heavy-duty diesel-powered school busses and district vehicles.

Rationale:

According to the Environmental Protection Agency (EPA), exposure to diesel exhaust, even at low levels, is a serious health hazard and can cause respiratory problems such as asthma and bronchitis, lung damage and increases the risk of lung cancer. Diesel emissions are well documented asthma triggers and may increase the severity of asthma attacks. Asthma is currently the number one cause of missed school days for American children with more than 1 in 10 children in New England reporting asthma attacks.

RSU 19 agrees to undertake the following steps immediately:

- ◆ School bus drivers will shut off bus engines immediately upon reaching their destination, and buses will not idle while waiting for passengers. This rule applies to daily route travel, field trips, and transportation to and from athletic events. School buses will not be restarted until they are ready to depart and there is a clear path to exit the pick-up area.
- ◆ School bus companies and drivers will limit idling time during early morning warm-up to the manufacturer's recommendation – generally 3-5 minutes in all but the coldest weather. Recommended guidelines include:

| | |
|--|--------------------------|
| <i>If the outside temperature is: above 32 degrees F</i> | <i>5 minute maximum</i> |
| <i>between -10 and 32 degrees F</i> | <i>15 minute maximum</i> |
| <i>below -10 degrees F</i> | <i>no limit</i> |

- ◆ To reduce engine warm-up time, avoid starting difficulties and defrost windows, RSU 19 will use block heaters that plug into electrical outlets and Webasto diesel fuel fired auxiliary heaters.
- ◆ If a bus needs an engine to run flashing lights during longer duration loading and unloading, mechanical staff will install an extra battery and change the circuit configurations to power lights by battery without running the engine.
- ◆ RSU 19 will provide an indoor waiting space for drivers who arrive early and need to keep warm. This eliminates the need for bus idling.

First Reading:

Adopted:

- ◆ All bus drivers should receive a copy of this policy or equivalent educational materials at the beginning of every school year.
- ◆ The construction of all new schools by RSU 19 should incorporate measures to minimize children's exposure to diesel emissions. Bus parking zones and school loading zones will be designed to limit diesel exhaust inside the bus and in the school. Avoid proximity to school air intake vents, and turn engines off when loading or unloading students to prevent front-to-back passing of emissions and reduce diesel fumes in each bus.
- ◆ RSU 19 will purchase only low-sulfur diesel fuel for use in district vehicles.
- ◆ Exceptions to this policy are granted only when running the engine is necessary to operate required safety equipment or to maintain a safe environment for students with special health needs.

Agency or Company Representative: _____

Name of Individual Authorizing Implementation: _____

Date Accepted: _____

First Reading:
Adopted:

REGIONAL SCHOOL UNIT 19 CALENDAR 2018 – 2019 DRAFT #2A

| August | | | | | | | September | | | | | | | October | | | | | | |
|----------|----|----|----|----|-----|--|-----------|----|----|----|----|-----|----|---------|----|----|----|----|-----|----|
| | M | T | W | Th | F | | | M | T | W | Th | F | | | M | T | W | Th | F | |
| | | | 1 | 2 | 3* | | | H | 4 | 5 | 6 | 7* | | | 1 | 2 | 3 | 4 | W* | |
| | 6 | 7 | 8 | 9 | 10 | | | 10 | 11 | 12 | 13 | 14 | | | H | 9 | 10 | 11 | 12 | |
| | 13 | 14 | 15 | 16 | 17* | | | 17 | 18 | 19 | 20 | 21* | | | 15 | 16 | 17 | 18 | 19* | |
| | W | W | W | W | 24 | | | 24 | 25 | 26 | 27 | 28 | | | 22 | 23 | 24 | 25 | 26 | |
| | V | 28 | 29 | 30 | 31* | | | | | | | | | | 29 | 30 | 31 | | | |
| | | | | | 4 | | | | | | | | 19 | | | | | | | 21 |
| November | | | | | | | December | | | | | | | January | | | | | | |
| | M | T | W | Th | F | | | M | T | W | Th | F | | | M | T | W | Th | F | |
| | | | | 1 | 2* | | | 3 | 4 | 5 | 6 | 7 | | | H | 2 | 3 | 4 | | 1 |
| | 5 | 6 | 7 | 8 | 9 | | | 10 | 11 | 12 | 13 | 14* | | | 7 | 8 | 9 | 10 | 11* | |
| | H | 13 | 14 | 15 | 16* | | | 17 | 18 | 19 | 20 | 21 | | | 14 | 15 | 16 | 17 | 18 | |
| | 19 | 20 | C | H | V | | | V | H | V | V | V* | | | H | 22 | 23 | 24 | 25* | |
| | 26 | 27 | 28 | 29 | 30* | | | V | | | | | | | 28 | 29 | 30 | 31 | | |
| | | | | | 18 | | | | | | | 15 | | | | | | | 21 | |
| | | | | | | | | | | | | | | | | | | | | 15 |
| March | | | | | | | April | | | | | | | May | | | | | | |
| | M | T | W | Th | F | | | M | T | W | Th | F | | | M | T | W | Th | F | |
| | | | | | 1 | | | 1 | 2 | 3 | 4 | 5* | | | | | 1 | 2 | 3* | |
| | 4 | 5 | 6 | 7 | 8* | | | 8 | 9 | 10 | 11 | 12 | | | 6 | 7 | 8 | 9 | 10 | |
| | 11 | 12 | 13 | 14 | C | | | H | V | V | V | V* | | | 13 | 14 | 15 | 16 | 17* | |
| | 18 | 19 | 20 | 21 | 22* | | | 22 | 23 | 24 | 25 | 26* | | | 20 | 21 | 22 | 23 | W | |
| | 25 | 26 | 27 | 28 | 29 | | | 29 | 30 | | | | | | H | 28 | 29 | 30 | 31* | |
| | | | | | 20 | | | | | | | 17 | | | | | | | | 21 |
| | | | | | | | | | | | | | | | | | | | | 9 |
| June | | | | | | | | | | | | | | | | | | | | |
| | M | T | W | Th | F | | | | | | | | | | M | T | W | Th | F | |
| | | | | | | | | | | | | | | | 3 | 4 | 5 | 6 | 7 | |
| | | | | | | | | | | | | | | | 10 | 11 | 12 | 13 | W* | |
| | | | | | | | | | | | | | | | 17 | 18 | 19 | 20 | 21 | |
| | | | | | | | | | | | | | | | 24 | 25 | 26 | 27 | 28* | |
| | | | | | | | | | | | | | | | | | | | | |

Holidays
 Sept 3 – Labor Day
 Oct 8 – Columbus Day
 Nov 12 – Veterans' Day Obs.
 Nov 22 – Thanksgiving Day
 Dec 25 – Christmas Day
 Jan 1 – New Year's Day
 Jan 21 – Martin Luther King, Jr.
 Feb 18 – Presidents' Day
 Apr 15 – Patriot's Day
 May 27 – Memorial Day

Vacation Days
 August 27
 November 23
 December 24, 26 – 28, 31
 February 19 - 22
 April 16 - 19

Trimester Schools
 November 20
 March 7
 June 13

Student Days 175
 Workshop Days 7
 182 Teacher Days
 2 New Teacher Workshop Days (August 20 & 21)
 184 Total New Teacher Days

Academic Quarter Schools
 Quarter 1 November 2
 Quarter 2 January 25
 Quarter 3 April 5
 Quarter 4 June 13

All Teacher Workshop Days (W)
 August 21 & 23, Oct 5, May 24, June 14
Comp Days (C) Nov 21 & March 15

Working Early Release Days
(Students released at Noon)
 Sept 20, October 4, December 19
 January 23, March 14, May 15

*Payroll Week

NRHS GRADUATION: Friday, June 14

Approved: ??/??/18