



Adeline C. Marston School

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Mr. Nathan Saddler
Principal

Mrs. Kathleen Hoppa
Assistant Principal

August 5, 2021

Dear Marston School Staff,

Greetings from Marston School! Hopefully, you are still enjoying some well-deserved time off and the relaxing pace that the summer brings with your family and friends. There is still plenty of time to recharge, rejuvenate, and vacation before we embark on the upcoming school year. We have had a busy summer here at Marston with ESY and ISP. The custodians have also been working hard clearing rooms, addressing maintenance issues, polishing surfaces and cleaning every nook and cranny!

For your convenience, the building is open daily starting August 16, from 8am - 3pm. During the week of August 23, the hours will be extended to 7am - 8pm. Finally, if needed, the building will be open on Saturday, August 28 between 8am - 1pm (*please check with the front office staff if you plan to enter the building on Saturday*).

We look forward to seeing everyone at the end of August. We are excited to welcome Jessica Pennington (5th grade), Nicole Stephen (5th grade) and Emily Whitney (School Counselor) to the Marston team! Please be sure to stop by and introduce yourself to our new staff members before the hustle and bustle of students arrive.

As you may have heard, our district-wide professional development this year will focus on the work of Mike Anderson, and, specifically, the power of delivering SEL through literacy. As we work to finalize our plans, Dr. Costa is offering an opportunity to participate in a self-paced, online training opportunity that addresses teacher burn-out:

Mike Anderson's Beat Teacher Burnout Institute

"As teachers, we have to take good care of ourselves so we can take good care of others. Designed with busy educators in mind, these courses are practical and engaging, and they each tackle a few key categories of health and balance."

Additional details about this six-hour workshop can be found at: <https://courses.leadinggreatlearning.com/bundles/beat-teacher-burnout> Please email Nathan by August 10, 2021 if you wish to participate in this workshop. By doing so, you will receive the code for free enrollment. The entire workshop series must be completed by October 31 to receive six hours of professional development.

As we write this letter, the district Back to School Plan remains under consideration. At this time, we are planning to remain in cohorts with three feet of physical distancing. Therefore, students will be eating lunch in their classrooms and recess will remain in zones. You also have most likely heard that the CDC and the American Academy of Pediatrics have recommended that all students from age 2-12 wear masks inside regardless of vaccination status. Please note that SAU 90 has not made any final determinations related to COVID-19 at this time. Stay tuned for details as they develop, especially during the School Board Meeting on August 10.

For your convenience, please note the following events:

Monday and Tuesday, August 23 and 24:

New Teacher Orientation with Superintendent Costa. (New staff should have already received a detailed welcome back letter with information regarding new staff orientation.)

Wednesday, August 25:

All Staff Return (8:00 AM – 3:00 PM)

8:00: Light breakfast in Staff Dining Room

8:30 - 9:30: Training with Marjorie Schoonmaker, Bureau of School Safety and Facility Management, Marston Café

9:30: **In-Person** Staff Meeting, Marston Café

12:30: Classroom Prep and Team Time

Thursday, August 26:

8:00 - 3:00: Classroom Prep, 504 Meetings, Team Time

12:00: Lunch Provided, Marston Café

Monday, August 30:

8:30: Light Breakfast, HA Café

9:00: Opening District Staff Meeting, HA Auditorium

9:30 - 10:30: Mike Anderson, Keynote Speaker

11:00 - 12:00: Lunch on your own

11:00 - 12:30: Individual Photo IDs (Marston Gym)

12:00: Staff Photo

12:30: Admin/Para Meeting, Marston Café

12:30 - 2:00: Classroom Prep, 504 Meetings, Team Time

1:30 - 2:30: Meet the Teacher, Students A-L

2:30 - 3:30: Meet the Teacher, Students M-Z

Tuesday, August 31:

First Day of School

Friday, September 1 - 4:

Labor Day Vacation

Please remember that there will be a number of 504 and special education meetings during these days. You will be contacted if you have students involved in these meetings. Updated class lists will be provided to you upon your return on August 25.

We have enclosed a draft of the calendar for your review and planning. Your feedback is welcome and appreciated. Once again, our monthly staff meetings will be held the first Wednesday of each month after the last buses depart at 3:15. Grade level meetings will be held the third Wednesday of each month before school at 7:45. Please plan accordingly. Marking these dates on your calendar now will help to eliminate any scheduling conflicts.

Please be sure to send us your summer photos so that we can prepare our welcome back slide show! We look forward to seeing you soon; you have been missed.

With gratitude,

A handwritten signature in blue ink that reads "Nathan and Kathleen". The signature is written in a cursive style.

Nathan & Kathleen

DRAFT Marston Schedule 2021-2022 DRAFT

TIME		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:20-8:35	IA Planning Period 8:20-9:10	Student Arrival/Breakfast	Student Arrival/Breakfast	Student Arrival/Breakfast	Student Arrival/Breakfast	Student Arrival/Breakfast
8:35-9:00		Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting
9:10 - 10:00	Art	Dowst	Pennington	Murphy	Hinchcliffe	Stephen
	PE	Stephen	Dowst	Pennington	Murphy	Hinchcliffe
	Music	Hinchcliffe	Stephen	Dowst	Pennington	Murphy
	Library	Murphy	Hinchcliffe	Stephen	Dowst	Pennington
	Tech/STEAM	Pennington	Murphy	Hinchcliffe	Stephen	Dowst
10:05 - 10:55	Art	Schrack	Moore	Martin	Croteau	Haidaichuk
	PE	Haidaichuk	Schrack	Moore	Martin	Croteau
	Music	Croteau	Haidaichuk	Schrack	Moore	Martin
	Library	Martin	Croteau	Haidaichuk	Schrack	Moore
	Tech/STEAM	Moore	Martin	Croteau	Haidaichuk	Schrack
11:00 - 11:55		IA Lunch & Duty	IA Lunch & Duty	IA Lunch & Duty	IA Lunch & Duty	IA Lunch & Duty
12:00 - 12:50	Art	Henderson	Webb	Stebbins	Ripley	McKenna
	PE	McKenna	Henderson	Webb	Stebbins	Ripley
	Music	Ripley	McKenna	Henderson	Webb	Stebbins
	Library	Stebbins	Ripley	McKenna	Henderson	Webb
	Tech/STEAM	Webb	Stebbins	Ripley	McKenna	Henderson
12:55 - 1:45	Art	Enrichment Plan	O'Riordan	Knadeisen	Gardiner	Aviles
	PE	Aviles	Enrichment Plan	O'Riordan	Knadeisen	Gardiner
	Music	Gardiner	Aviles	Enrichment Plan	O'Riordan	Knadeisen
	Library	Knadeisen	Gardiner	Aviles	Enrichment Plan	O'Riordan
	Tech/STEAM	O'Riordan	Knadeisen	Gardiner	Aviles	Enrichment Plan
1:50 - 2:30		3rd Grade Extension Block / 3rd Grade CPT	Child Study Team	4th Grade Extension Block / 4th Grade CPT	Rotating IA Enrichment	5th Grade Extension Block / 5th grade CPT
2:30-3:10			Special Education CPT		IA CPT	

	LUNCHES	RECESS
4th	11:00 - 11:25	11:25 - 11:50
3rd	11:30 - 11:55	11:55 - 12:20
5th	12:00 - 12:25	12:25 - 12:50

EXTENSION BLOCK - M/W/F and THURSDAY

In reviewing the Master Schedule, we found some possibilities to maximize student learning and instructional time. Therefore, we are proposing the following:

We will utilize the 5 Integrated Arts Teachers as well as our 2 Target Assist Teachers.

Grade levels follow a 5-week rotation with the same instructor on their designated day. Every 5 weeks we will rotate, etc. utilizing the waterfall method. (See sample schedule below).

The block on CPT Days goes from 1:50 – 2:50 and students are dismissed from their Enrichment room. This alleviates CPT coverage as students will just remain in their enrichment groups longer. This also allows for more instructional time with the students.

M-W-F EXTENSION BLOCK 5-WEEK ROTATION

	Third Grade (Monday)		Fourth Grade (Wednesday)		Fifth Grade (Friday)	
Sept 13 - Oct 15	Gardiner	Griffin	McKenna	Griffin	Dowst	Griffin
	O'Riordan	Carlson	Henderson	Carlson	Stephen	Carlson
	Knedeisen	Kruse	Stebbins	Kruse	Hinchcliffe	Kruse
	Aviles	Houston	Ripley	Houston	Pennington	Houston
	Moore	Levine	Webb	Levine	Murphy	Levine
	Martin	Cronin			Schrack	Cronin
	Croteau	Crowley			Haidaichuk	Crowley
Oct 18 - Nov 19	Gardiner	Carlson	McKenna	Carlson	Dowst	Carlson
	O'Riordan	Kruse	Henderson	Kruse	Stephen	Kruse
	Knedeisen	Houston	Stebbins	Houston	Hinchcliffe	Houston
	Aviles	Levine	Ripley	Levine	Pennington	Levine
	Moore	Cronin	Webb	Griffin	Murphy	Cronin
	Martin	Crowley			Schrack	Crowley
	Croteau	Griffin			Haidaichuk	Griffin
Nov 29 - Jan 7	Gardiner	Kruse	McKenna	Kruse	Dowst	Kruse
	O'Riordan	Houston	Henderson	Houston	Stephen	Houston
	Knedeisen	Levine	Stebbins	Levine	Hinchcliffe	Levine
	Aviles	Cronin	Ripley	Griffin	Pennington	Cronin
	Moore	Crowley	Webb	Carlson	Murphy	Crowley
	Martin	Griffin			Schrack	Griffin
	Croteau	Carlson			Haidaichuk	Carlson
Jan 10 - Feb 11	Gardiner	Houston	McKenna	Houston	Dowst	Houston
	O'Riordan	Levine	Henderson	Levine	Stephen	Levine
	Knedeisen	Cronin	Stebbins	Griffin	Hinchcliffe	Cronin
	Aviles	Crowley	Ripley	Carlson	Pennington	Crowley
	Moore	Griffin	Webb	Kruse	Murphy	Griffin
	Martin	Carlson			Schrack	Carlson
	Croteau	Kruse			Haidaichuk	Kruse
Feb 14 - Mar 25	Gardiner	Levine	McKenna	Levine	Dowst	Levine
	O'Riordan	Cronin	Henderson	Griffin	Stephen	Cronin
	Knedeisen	Crowley	Stebbins	Carlson	Hinchcliffe	Crowley
	Aviles	Griffin	Ripley	Kruse	Pennington	Griffin

	Moore	Carlson	Webb	Houston	Murphy	Carlson
	Martin	Kruse			Schrack	Kruse
	Croteau	Houston			Haidaichuk	Houston
Mar 28 - May 6	Gardiner	Cronin	McKenna	Griffin	Dowst	Cronin
	O'Riordan	Crowley	Henderson	Carlson	Stephen	Crowley
	Kneideisen	Griffin	Stebbins	Kruse	Hinchcliffe	Griffin
	Aviles	Carlson	Ripley	Houston	Pennington	Carlson
	Moore	Kruse	Webb	Levine	Murphy	Kruse
	Martin	Houston			Schrack	Houston
	Croteau	Levine			Haidaichuk	Levine
May 9 - June 3	Gardiner	Crowley	McKenna	Carlson	Dowst	Crowley
	O'Riordan	Griffin	Henderson	Kruse	Stephen	Griffin
	Kneideisen	Carlson	Stebbins	Houston	Hinchcliffe	Carlson
	Aviles	Kruse	Ripley	Levine	Pennington	Kruse
	Moore	Houston	Webb	Griffin	Murphy	Houston
	Martin	Levine			Schrack	Levine
	Croteau	Cronin			Haidaichuk	Cronin

On the Master Schedule you will also see the Rotating IA block weekly on Thursday. (see schedule below)
 We will utilize the 5 Integrated Arts Teachers as well as our School Counselor and School Psychologist.
 This block will run from 1:50 - 2:30 as IAs have their CPT that day.

THURSDAY EXTENSION BLOCK WEEKLY ROTATION

	Thursday							
Grade 3:	Sept 16	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Gardiner	O'Riordan	Moore	Martin	Aviles	Kneideisen	Croteau
	Sept 23	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Croteau	Gardiner	O'Riordan	Moore	Martin	Aviles	Kneideisen
	Sept 30	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Kneideisen	Croteau	Gardiner	O'Riordan	Moore	Martin	Aviles
	Oct 7	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Aviles	Kneideisen	Croteau	Gardiner	O'Riordan	Moore	Martin
	Oct 14	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Martin	Aviles	Kneideisen	Croteau	Gardiner	O'Riordan	Moore
Oct 21	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard	
	Moore	Martin	Aviles	Kneideisen	Croteau	Gardiner	O'Riordan	
Oct 28	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard	
	O'Riordan	Moore	Martin	Aviles	Kneideisen	Croteau	Gardiner	
Grade 4:	Nov 4	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		McKenna	Stebbins	Henderson	Ripley	Webb	BYE	BYE
	Nov 18	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		BYE	McKenna	Stebbins	Henderson	Ripley	Webb	BYE
	Dec 2	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		BYE	BYE	McKenna	Stebbins	Henderson	Ripley	Webb
	Dec 9	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Webb	BYE	BYE	McKenna	Stebbins	Henderson	Ripley
	Dec 16	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Ripley	Webb	BYE	BYE	McKenna	Stebbins	Henderson
Jan 6	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard	

		Henderson	Ripley	Webb	BYE	BYE	McKenna	Stebbins
	Jan 13	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Stebbins	Henderson	Ripley	Webb	BYE	BYE	McKenna
Grade 5:	Jan 20	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Murphy	Hinchcliffe	Pennington	Stephen	Dowst	Haidaichuk	Schrack
	Jan 27	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Schrack	Murphy	Hinchcliffe	Pennington	Stephen	Dowst	Haidaichuk
	Feb 3	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Haidaichuk	Schrack	Murphy	Hinchcliffe	Pennington	Stephen	Dowst
	Feb 10	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Dowst	Haidaichuk	Schrack	Murphy	Hinchcliffe	Pennington	Stephen
	Feb 17	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Stephen	Dowst	Haidaichuk	Schrack	Murphy	Hinchcliffe	Pennington
	Feb 24	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Pennington	Stephen	Dowst	Haidaichuk	Schrack	Murphy	Hinchcliffe
	March 10	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Hinchcliffe	Pennington	Stephen	Dowst	Haidaichuk	Schrack	Murphy
Grade 3:	March 17	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Gardiner	O'Riordan	Moore	Martin	Aviles	Knedeseisen	Croteau
	March 24	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Croteau	Gardiner	O'Riordan	Moore	Martin	Aviles	Knedeseisen
	March 31	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Knedeseisen	Croteau	Gardiner	O'Riordan	Moore	Martin	Aviles
	April 7	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Aviles	Knedeseisen	Croteau	Gardiner	O'Riordan	Moore	Martin
	April 14	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Martin	Aviles	Knedeseisen	Croteau	Gardiner	O'Riordan	Moore
	April 21	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Moore	Martin	Aviles	Knedeseisen	Croteau	Gardiner	O'Riordan
	May 5	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		O'Riordan	Moore	Martin	Aviles	Knedeseisen	Croteau	Gardiner
Grade 4:	May 12	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		McKenna	Stebbins	Henderson	Ripley	Webb	BYE	BYE
	May 19	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		BYE	McKenna	Stebbins	Henderson	Ripley	Webb	BYE
	May 26	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		BYE	BYE	McKenna	Stebbins	Henderson	Ripley	Webb
	June 2	Griffin	Levine	Kruse	Carlson	Houston	Whitney	Picard
		Webb	BYE	BYE	McKenna	Stebbins	Henderson	Ripley

SEPTEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>Leadership 9am Staff Meeting 3:15</i>	2	3	4
5	6 <i>Labor Day No School</i>	7	8	9	10	11
12	13 <i>Sped /Admin 7:45 am SWMM 9:00am</i>	14 <i>Achievement 7:45 School Board 6pm</i>	15 <i>Grade Level Mtg 7:45 Leadership 9am</i>	16 <i>Climate 7:45</i>	17	18
19	20	21 <i>Events 7:45 Picture Day</i>	22 <i>Teacher In-Service No School for students</i>	23	24 <i>Birthday Breakfast</i>	25 <i>Food Service Appreciation Day</i>
26	27	28 <i>Admin Advisory 7:45 Curriculum Night 6pm</i>	29	30		