

NEW STUDENT FORM **2019-20** – For students who change schools after starting 9th grade

YES ☐ NO ☐

I AM INTERESTED IN PARTICIPATING IN ATHLETICS

To be completed by new students, parents and former school. This form is intended to assist schools in compiling information to determine eligibility under MHSAA Regulations. Provide copies in new student packets and as soon as possible the form should be submitted to the athletic director for evaluation. The AD may then contact the MHSAA for assistance. Consult Int. 65 and 77 or the Residential Change Check List on MHSAA.com (Schools → Parents → Regulations Summary) to assist in determining if residential changes are full and complete. **Int. 37 states two current and complete documents are prerequisites for participation: Physical Exam/Consent Form and official school record (transcript) since first enrolling in the 9th grade of any school.**

SECTION COMPLETED BY SCHOOL & STUDENT – CHECK TRANSCRIPT	- Official enrollment date (in school records & attending one or more classes) →	
	- Number of classes for which credit has been given in the previous academic term →	
	- Number of potential classes for a full-time student in the previous high school →	
	- Number of semester's and/or trimesters in grades 9-12 COMPLETED to date →	
	- In what school year did the student END the 8th grade (and BEGIN grade 9th) →	
	- Has the student REPEATED any grade 9-12? →	

STUDENT'S NAME _____ GRADE _____ BIRTHDATE ____/____/____

PHONE (____) _____ EMAIL _____

CURRENT (NEW) ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE OF RESIDENCE CHANGE INTO CURRENT (NEW) ADDRESS _____

CURRENT (NEW) PUBLIC SCHOOL DISTRICT IN WHICH YOU RESIDE _____

OLD HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____

FORMER RESIDENCE (CHECK ALL THAT APPLY) ☐ VACANT ☐ SOLD ☐ RENTED ALL BELONGINGS MOVED? ☐ Y ☐ N

FORMER PUBLIC SCHOOL DISTRICT OF RESIDENCE _____

PARENT(S) OR GUARDIAN(S) _____ PHONE: (____) _____

1. The last school the student attended _____

2. While enrolled at former school, the student lived with _____
(List ALL people & their relationship to the student - parents, siblings, or others)

☐ YES ☐ NO The student lived with the above for at least 30 days during the most recent previous academic term.

3. The student NOW lives with _____
(List ALL people & their relationship to the student - parents, siblings, or others)

SELECT THE APPROPRIATE ANSWER

4. 9 10 11 12 Circle the highest grade in which the student was enrolled at any previous school.
5. ☐ YES ☐ NO School previously attended was a nonpublic or charter school.
6. ☐ YES ☐ NO Student is a "Ward of the Court/State" and was placed in this school district by court order.
7. ☐ YES ☐ NO Student is an international student enrolling from a foreign country. **Select VISA:** ☐ F1 ☐ J1
- 7a. ☐ YES ☐ NO Student is from an MHSAA Approved International Student Program (AISP).
Program Name: _____ Program is listed on MHSAA.com ☐ Y ☐ N
8. ☐ YES ☐ NO Student's previous school has been closed, dissolved or reorganized. (see Int. 64 & 90)
9. ☐ YES ☐ NO Student's parents are DIVORCED. If divorced, give exact decree date: **Month** ____ **Day** ____ **Year** ____
10. ☐ YES ☐ NO Student is 18 or under; or the 19th birthday is on or after Sept. 1st of this school year.
11. ☐ YES ☐ NO Last year, the student lived at a boarding school, or while enrolled out of state attended a sports academy.
12. ☐ YES ☐ NO Student is 18 and moved into this district WITHOUT his or her parents.
13. ☐ YES ☐ NO Student participated in a cooperative program involving his/her previous school and our school.
14. ☐ YES ☐ NO Student wishes to discuss her/her situation with the athletic director.

OVER →

VERIFICATION OF PREVIOUS HIGH SCHOOL SPORTS PARTICIPATION

15. List ALL high school sports the student participated in (game/meet or scrimmage at any level) in the most recent previous school year and, if the transfer occurs after the school year started, list any sports participated in at any level during the current school year. List the year next to the sport played (e.g. 2018-19).

FALL	WINTER	SPRING

16. List the sport(s) in which the student desires to participate in during the next 12 months at the new school:

• _____ • _____ • _____ • _____

Unless a student meets one of the 15 stated Exceptions, the student is INELIGIBLE for participation in any of the sports listed above (item #15) during the **2019-2020** school year. Students are eligible for participation in sports NOT listed above (item #15).

Today's Date _____ IN THE PAST 12 MONTHS?

17. YES NO While at the **previous high school the student was coached by** any member of our high school's coaching staff (current or incoming). If yes, indicate the name of the coach(es) and sport(s):

RECOMMENDED VERIFICATION & COMMUNICATION BETWEEN SCHOOLS

By my signature below I state that the above is true and accurate. I also understand that contests the student participates in may be forfeited to opponents if the information submitted is not accurate:

STUDENT _____ DATE _____ PARENT/GUARDIAN _____ DATE _____

NEW SCHOOL ATHLETIC DIRECTOR _____ DATE _____ SCHOOL NAME + EMAIL OR FAX _____

TO PREVIOUS SCHOOL A.D. - PLEASE SIGN AND RETURN TO A.D. AT THE STUDENT'S NEW SCHOOL

Exchange this form between athletic directors for students who wish to play the same sport as played previously. The previous school athletic director indicates that to the best of their knowledge the above is true and accurate:

PREVIOUS SCHOOL ATHLETIC DIRECTOR _____ DATE _____ Form Returned to NEW School: _____ DATE _____

Notes if previous AD declines to sign: _____

ALERT! The NEW Sport Specific Transfer Rule is in effect. ANY sport a student played in **2018-19** determines eligibility in **2019-20** should the student transfer and not meet one of the 15 stated Exceptions.

Residential Change Check List: Must be Full and Complete - Exception 1

See 2019-20 *Handbook* Transfer Rule Exception 1 on Page 39 and Int. 65 & 77 on Pages 43-45

Before Being Deemed Eligible....

- ☐ The move was from one public school district or attendance area into another public school district or attendance area of a multi-school district.
- ☐ The new residence is located in our school district or attendance area or we are the closest nonpublic or charter school (drivable highway miles) to the new residence.
- ☐ The move was with **all the persons** the student lived with in the last academic term (at least 30 days during the last term).
- ☐ **“All the persons”** always includes parents or stepparents and all siblings or step-siblings who lived at the former address who are under 18 and not financially self-supporting. Persons" who remain in the "former residence" shall not be the student's parents or step-parents, shall not be the student's siblings or step-brothers/sisters under 18 years of age, and shall not be any other family member who was part of the family unit. Depending on the circumstances it may be that adults other than parents make up the family unit (i.e. student lives with grandmother). Consult MHSAA Staff for a written interpretation.
- ☐ The **Previous Residence is either vacant of people and possessions or sold or rented to** non-family.” In some cases, some furniture may be left for real estate sale staging. Proof of rental or completed sale, foreclosure papers may be necessary.
- ☐ Proof of sale of **New Residence** or lease (one year preferred) for the new residence.
- ☐ Driver's licenses and utility bills have been changed to the new address and mail is received at the new address (generally a utility bill).
- ☐ **The family is actually residing there** and personal belongings are moved into the new residence.
- ☐ In some situations, it may be necessary for administrators to personally visit the **previous** and new residence at an unannounced time and record their observations. Consult MHSAA Staff for a written interpretation.

Note: A high school transfer student who follows his or her former HS coach, newly hired in the new school, will not be eligible in that sport for one year under the Athletic Related (“Links”) Rule **even if a full residential change occurs.**

Note: A school district may have different residency requirements. These are MHSAA **eligibility** minimums and must be followed regardless of the school's internal **enrollment** policies. July 2019

MHSAA International Student Eligibility Summary – Exception 4

See 2019-20 *Handbook* P. 39 for the Rule & P. 45-47 for Interpretations 81, 83-89

*For J-1 or F-1 visa students enrolling for the first time in an MHSAA School

☐ To be immediately eligible an International Student, present in the US on either a J-1 or F-1 visa, including incoming 9th graders, must meet one of two conditions:

1. Meet a residency exception under the MHSAA transfer rule (1,2,3,5,8,12 or 13)

OR – the more common occurrence....

2. Be placed with a host family in a school district through an **Approved International Student Program (AISP)**. AISP programs generally include those, which are CSIET approved, and a small number of schools who are also approved by the MHSAA after application is made. See MHSAA.com, >Schools, > Administrators. See In-services Education, Programming.

☐ An AISP student is eligible at the public school of their residence or the closest nonpublic or charter school **for one year and then ineligible for a subsequent year (play one, wait one – no eligibility at any level)**. Incoming 9th grade international students **do not** have immediate eligibility unless they meet condition 1 or 2 above.

***Note:** An international student who was in the US last year (2018-19) in a traditional school or a home school would not be eligible this year (2019-20) under "play one, wait one" – whether from an AISP program or not and whether or not the student participated in sports. After the year off under "play one, wait one" an AISP student could have eligibility remaining at any level in any sport if they do not change schools.

☐ An AISP student who changes schools would be subject to the Sport Specific Transfer Rule based upon their participation during the "play one year." These transfer students would be not be eligible in sports played during that year, but would, after the "wait one year" be eligible in sports not played in the "play one year." An AISP student who **does not change schools** has eligibility in the years following the "wait one year" in any sport. Non AISP students have subvarsity eligibility for their entire tenure.

☐ An International Student, including an incoming 9th grade student, who did not meet condition 1 or 2 above – not from an Approved Program or not meeting an Exception - is not eligible for varsity competition for up to 4 years. A school may choose to allow an International Student eligibility at the **sub varsity level** after having sat out until the 91st school day.

☐ General Conclusion: AISP students have immediate eligibility at any level for one year (play one, wait one) then no sports, any level for the next year. **Non-AISP** students may only have subvarsity eligibility for all their tenure once sitting out the first half year.

☐ International Students must be eligible in all other ways including the 8 semester maximum rule, being an undergraduate and having a sport physical dated after April 15 of the previous school year.

Note: International students who, when they **first enroll** in any secondary school in the U.S. and **are not required by law** to have a J-1 or F-1 visa are subject to the transfer rule just as are all other students (Interpretation 85). If an International Student's status changes in a subsequent year, their eligibility is based upon their status when they first enroll.

This is a summary; see the exact *Handbook regulation and interpretations and consult school athletic director or MHSAA Staff.*

NOT ALL EXCHANGE OR INTERNATIONAL STUDENTS ARE IMMEDIATELY ELIGIBLE...

1. Is the international student on a J1 or F1 Visa?..... YES ☐ NO ☐
2. Is this the 1st year for the student at YOUR school?..... YES ☐ NO ☐
3. Is this the student's 1st year in the U.S.?..... YES ☐ NO ☐
4. The student has NOT graduated/received a diploma?..... YES ☐ NO ☐
(even from their school in their home country)?
5. Is the student placed by an APPROVED program?..... YES ☐ NO ☐

- Check CSIET approval list: www.mhsaa.com → schools & schedules → administrators → AISP Listings

If you answered "NO" to ANY of the above questions, contact the MHSAA immediately before the international/exchange student is allowed to participate in ANY scrimmage or contest, as it could result in the forfeiture of any contest the student participates in.