



EAST GRAND FORKS PUBLIC SCHOOLS

Home of the Green Wave

CENTRAL MIDDLE SCHOOL AND SENIOR HIGH SCHOOL

Priorities:

*Quality Teaching and Learning for all....**Equity in All We Do.** We need to ensure we bring an equity lens to all of our distance learning practices. Each of us has to advocate for our students who are the most underserved.*

Tier I: Food access, childcare, technology access, SEL support for students and staff, communication, distance learning activity development, material distribution, and professional development.

Tier II: Process for check-in between teachers/teams/principals

MDE Distance Learning - [Distance Learning Executive Order 20.02, Governor Walz](#)

Ensure that every student in the state of Minnesota receives an equitable education and has equal access to learning and instruction during the COVID-19 pandemic. Students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their licensed teacher(s).

*Note: This is not the same as e-Learning Statute or Flexible Learning Days. This is part of a special Executive Order from the Governor and is referred to as **Distance Learning**, not e-Learning.*

Student and Staff Schedule:

Buildings will determine their own schedules for students and staff within the following guidelines:

- Students will be expected to connect via Zoom or Google Meets at the start of each hour that class is held.
- All materials and/or announcements will be given during the class Zoom or Google Meets and posted on Google Classroom.
- Teachers will record Zooms or Google Meets so that students that are absent can view them.
- The expectation is that students will be actively engaged in Distance Learning during regular school hours.

General Guidelines:

Distance Learning Planning

Plan for direct instruction, via Zoom or Google Meets. The schedule will be set for "A" Days and "B" Days (Every other day schedule). "A" Days will consist of periods 1,2,5,6. "B" Days will consist of periods 3,4,7.. Assignments will be posted through Google Classroom.

Staff Availability

Staff will be expected to provide office hours for student and/or parent contact on "B" days from 1:50 PM - 3:15 PM.

Staff Absences

We understand there will be days when teachers are not available due to illness or personal reasons. Staff will enter their absences into Aesop. Teachers will post plans for students through Google Classroom for that day.. If a staff member is not able to work for a prolonged period of time, they should contact their building principal so that a substitute can be found.



EAST GRAND FORKS PUBLIC SCHOOLS

Home of the Green Wave

Common Platforms & Resources

It is essential that everyone use Synergy and G-Suite as the platforms for communication. Although these must be the platform for communicating, posting and organizing learning, Google Apps and other tools students are already using through your class may be utilized to support learning. Administration and the Tech team will be looking into additional resources to support Distance Learning as we progress through this.

Daily Schedule

- Each class period will be 85 minutes long.
 - "A" Day:
 - Period 1: 8:15 AM - 9:40 AM
 - Period 2: 9:50 AM - 11:15 AM
 - LUNCH: 11:15 AM - 12:15 PM
 - Period 5: 12:15 PM - 1:40 PM
 - Period 6: 1:50 PM - 3:15 PM
 - "B" Day:
 - Period 3: 8:15 AM - 9:40 AM
 - Period 4: 9:50 AM - 11:15 AM
 - LUNCH: 11:15 AM - 12:15 PM
 - Period 7: 12:15 PM - 1:40 PM
 - OFFICE HOURS: 1:50 PM - 3:15 PM

Attendance:

Teachers will take attendance each hour via Zoom or Google Meets and enter into Synergy.

Feedback & Assessment

Utilize Google Classroom to collect formative assessments and provide feedback.

Grades

Teachers will post grades to Synergy.

Special Education

Senior High and Central Middle School will follow the district's Distance Learning Plan. Special Education students may be allowed to come into the building each day.

504 Accommodation Plans

Senior High and Central Middle School will follow the district Distance Learning Plan.

English Learners:

Senior High and Central Middle School will follow the district Distance Learning Plan. EL students may be allowed to come into the building each day.

Translation & Interpretation Needs

Connect with your bilingual families as necessary through our cultural liaison and/or the district interpreters. We also have access to a language line as needed.

Social Emotional Support

Students are likely to be more stressed than usual. It is important to build relationships with students and make time for connections such as student conferencing.



EAST GRAND FORKS PUBLIC SCHOOLS

Home of the Green Wave

Communication

Recognizing the importance of personal interactions and teacher assistance with learning, the goal is to respond to student and/or parent questions as quickly as possible. Maximum response time should be 24 hours during the school week.