

# PLACERVILLE UNION SCHOOL DISTRICT

1032 THOMPSON WAY  
PLACERVILLE, CALIFORNIA 95667

**ERIC BONNIKSEN**  
Superintendent

## BOARD OF EDUCATION

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Dear Parents/Guardians:

We are pleased to announce that the United States Department of Agriculture (USDA) has extended a waiver that allows our schools to serve breakfast and lunch to all students at no charge for the upcoming school year. This means that our students at Louisiana Schnell School, Sierra School, and Edwin Markham Middle School will not be charged for breakfast or lunch for the 2021-2022 school year!

In light of this free benefit, we are not collecting meal applications for individual free and reduced-price meal eligibility. In lieu of a meal application, please fill out a confidential **Household Income Data Collection Form**. This form has important benefits and completing it may result in valuable funding for our schools. Our schools use these funds for important educational services, such as:

- Before and after school academic and enrichment programs
- Teachers to reduce class sizes
- Instructional aides
- Health and wellness services

The **Household Income Data Collection Form** can be found in your Aeries portal. For instructions on how to create your login for your Aeries portal, please go to <https://www.pusdk8.us/page/create-aeries-account>. The **Household Income Data Collection Form** can also be found online at <https://www.pusdk8.us/page/income>, or you can get a paper copy of the form from your school's office or the District Office.

If the **Household Income Data Collection Form** results in your child qualifying as "free" or "reduced", we can provide an eligibility letter (upon request). Many community programs and activities (eg. Boys and Girls Club, home utilities, etc.) provide discounts or waive enrollment fees when a student can provide an eligibility letter. The eligibility letter can be picked up from the District Office.

Every eligible form that is not submitted means lost funding for our schools. All information provided is completely confidential and will not be used for any other purpose. When completing the form, please be sure to:

- Use blue or black ink
- Complete all sections of the form
- Remember to sign the form
- Submit the completed form as soon as possible

For more information, please call the District Office at (530) 622-7216.

Thank you for providing this confidential information, and for helping to ensure that our schools continue to receive the critical funding we need to serve our students.

Sincerely,

Eric Bonniksen  
Superintendent



# Placerville Union School District Household Income Data Collection Form

**PLEASE COMPLETE THIS FORM AND RETURN IT TO YOUR SCHOOL OR DISTRICT OFFICE**

Household Last Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## PART I: Fill in the following information for children living in your household

Name of Child(ren) attending a California K-12 Public School			School Attending	Birth Date	Grade Level
Last	Middle	First			
1.					
2.					
3.					
4.					
5.					
6.					

## PART II: Fill in the following for Household Size and Household Income

Based on your household size, check the appropriate box if your total annual household income is within the range displayed for Category 1 or Category 2. **Do not check an income in both categories.**

For help in determining your household size and total annual household income, please see instructions on the back of this form.

Household Size	Category 1 – Total Annual Household Income is Within This Range:	Category 2 – Total Annual Household Income is Within This Range:
1	<input type="checkbox"/> \$0 – \$16,744	<input type="checkbox"/> \$16,745 – \$23,828
2	<input type="checkbox"/> \$0 – \$22,646	<input type="checkbox"/> \$22,647– \$32,227
3	<input type="checkbox"/> \$0 – \$28,548	<input type="checkbox"/> \$28,549 – \$40,626
4	<input type="checkbox"/> \$0 – \$34,450	<input type="checkbox"/> \$34,451 - \$49,025
5	<input type="checkbox"/> \$0 – \$40,352	<input type="checkbox"/> \$40,353 - \$57,424
6	<input type="checkbox"/> \$0 – \$46,254	<input type="checkbox"/> \$46,255 - \$65,823
7	<input type="checkbox"/> \$0 – \$52,156	<input type="checkbox"/> \$52,157 – \$74,222
8	<input type="checkbox"/> \$0 – \$58,058	<input type="checkbox"/> \$58,059 - \$82,621

If household size is greater than 8, list household size below:

Household Size: \_\_\_\_\_

Based on what you have determined above, check one of the following boxes:

**Our Total Household Income falls within:**     Category 1     Category 2     Neither Category

If your total annual household income exceeds the ranges above, check here:   

## PART III: Signature

*I certify that the information provided on this form is accurate. I understand that the school receives state and federal funds based on the information I provide and that the information could be subject to review.*

\_\_\_\_\_  
Signature of adult household member  
completing this form

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of adult household member  
completing this form

*The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.*

### **Who should I include in “Household Size”?**

You must include yourself and all people living in your household, related or not (for example, children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who are economically independent (for example, who do not share income with your children, and who pay a pro-rated share of expenses), do *not* include them.

**What is included in “Annual Household Income”?** Annual Household Income includes the following:

- **Gross earnings from work:** Use your gross income, not your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources, including any amount received from CalWORKs.
- **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** Include worker’s compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from CalFresh, WIC, federal education benefits and foster payments received by your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. *Do not* include Military Privatized Housing Initiative or combat pay.
- **Overtime Pay:** Include overtime pay *ONLY* if you receive it on a regular basis.

### **How do I report annual household income for pay received on a monthly, twice a month, every two weeks, or weekly basis?**

- Determine each source of household income based on above definitions. Households that receive income at different time intervals must annualize their income as follows:
  - If paid monthly, multiply total pay by 12
  - If paid twice per month, multiply total pay by 24
  - If paid bi-weekly (every two weeks), multiply total pay by 26
  - If paid weekly, multiply total pay by 52
- Add annualized pay together to determine the total annual household income and check the box on the other side of this form if it is within either of the ranges displayed for your household size.
- If your household size exceeds the size on the chart, list household size and total annual household income in the space provided.

If your income changes, include the wages/salary that you regularly receive. For example, if you normally make \$1,000 each month, but you missed some work last month and made \$900, put down that you made \$1,000 per month. Only include overtime pay if you receive it on a regular basis. If you have lost your job or had your hours or wages reduced, enter zero or your current reduced income.

**For additional information on Household Size and Household Income, please see the Eligibility Manual for School Meals on the U.S. Department of Agriculture Guidance and Resource Web page at <https://www.fns.usda.gov/cn/eligibility-manual-school-meals>**