

**RICHMOND HEIGHTS LOCAL BOARD OF EDUCATION**  
***REGULAR WORK SESSION MEETING MINUTES***  
**JUNE 28, 2021**  
**7:00 P.M.**

**Video conference via Zoom:**

<https://zoom.us/j/98183835746?pwd=TU5ORINyaNIWEVzS1p6MHJmWmJQQT09>

Meeting ID: 981 8383 5746

Passcode: 486639

*Mission: Prepare individual learners to navigate an evolving global community using 21<sup>st</sup> century competencies*

The Regular Work Session Meeting of the Richmond Heights Board of Education was called to order at 7:00 p.m. on Monday, June 28, 2021, virtually by President, Nneka Slade Jackson.

The following members answered the roll: Nneka Slade Jackson, Bobby Jordan, Frank Barber, and Dr. Hugh A. Turner.

Linda Pliodzinskas entered at 7:07 pm

**RESOLUTION NO 06-125-2021**

Moved by Dr. Turner, seconded by Mr. Jordan to adopt the agenda as presented.

Roll Call: Ayes – Dr. Turner, Mr. Jordan, Mr. Barber, and Ms. Slade Jackson.

Nays – None.

Motion Carried 4-0.

Linda Pliodzinskas entered.

**SUPERINTENDENT’S REPORT**

- **Naming Rights Presentation** – Ulmer & Berne LLP
- **General Update** – Dr. Renée Willis

**TREASURER’S REPORT**

- **Capital Planning and PI Fund**
- **Funding Update**
- **Treasurer/Business Processes**

**RESOLUTION NO 06-126-2021**

Moved by Mrs. Pliodzinskas, seconded by Mr. Jordan to approve renewal of the Food Service Management Company contract with Compass Group USA, Inc., by and through its Chartwells Division, from July 1, 2020, through June 30, 2022. Management and Administrative fees will adjust per the Current Consumer Price Index 3.9% as stated in the contract. (ATTACHMENT #1)

- The current management fee of \$.0463 cents per meal will increase to \$.0481 cents per meal.
- The current administrative fee of \$2,330.57 per month for 10 months will increase to \$2,421.46 per month for 10 months.

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Jordan, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 06-127-2021**

Moved by Mrs. Pliodzinskas, seconded by Dr. Turner to accept the following donation as funds

- Anonymous Donor, Target Gift Card for the preschool, \$225.00

Roll Call: Ayes – Mrs. Pliodzinskas, Dr. Turner, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 06-128-2021**

Moved by Mr. Jordan, seconded by Mr. Barber to approve the Treasurer advancing the amounts necessary for year-end close in preparation of FY2020-21 financial reporting.

- Advances to be returned in FY2021-22 accounting period.

Roll Call: Ayes – Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 06-129-2021**

Moved by Dr. Turner, seconded by Mr. Jordan to approve the transfer of funds from the General Fund to Fund 300 in an amount necessary to zero out the FY2020-21 negative balance at year end.

- The amount of transfer shall not exceed \$90,000.00

Roll Call: Ayes – Dr. Turner, Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 06-130-2021**

Moved by Mr. Jordan, seconded by Mr. Barber to **TABLE** the agreement with Software Solutions and the Richmond Heights Local School District for accounts payable, check writing, and HR onboarding to the business process at a cost of \$4,685.00 a year.

Roll Call to **TABLE** : Ayes – Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**CERTIFIED:**

**RESOLUTION NO 06-131-2021**

Moved by Mrs. Pliodzinskas, seconded by Mr. Barber to accept the resignation of the following certified employee: (ATTACHMENT #2)

- **Phil Stevens**, Director of Operations, effective August 1, 2021

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Barber, Mr. Jordan, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**CLASSIFIED:**

**RESOLUTION NO 06-132-2021**

Moved by Dr. Turner, seconded by Mrs. Pliodzinskas to employ the following classified personnel as a casual, day-to-day substitute and at the Board-approved rate of compensation, effective summer 2021 and the 2021-2022 school year, pursuant to Board Policy 3120.04., pending completion of their personnel file.

- **Donna Curry** – Substitute Cleaner

Roll Call: Ayes – Dr. Turner, Mrs. Pliodzinskas, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.  
Nays – None.  
Motion Carried 5-0.

**NEW BUSINESS:**

**SUMMER SCHOOL PROGRAMMING continued**  
*June 7 through July 16, 2021*

**RESOLUTION NO 06-133-2021**

Moved by Mrs. Pliodzinskas, seconded by Mr. Jordan to To approve the following personnel for instructional Summer programming for 2021 pending enrollment needs.

- Instructional Aide:**                      **\$16.00/hr** (Paid from Title I & IDEA 516)
- Renee Jackson

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Jordan, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 06-134-2021**

Moved by Mrs. Pliodzinskas, seconded by Dr. Turner to approve asphalt paving for the transportation parking lot at a cost of \$14,000.00

Roll Call: Ayes – Mrs. Pliodzinskas, Dr. Turner, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 06-135-2021**

Moved by Mr. Jordan, seconded by Mr. Barber to approve to tear down the out building in transportation not to exceed \$10,000.00.

Roll Call: Ayes – Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**BOARD'S REPORT**

- **Board Goals, Review and Update**
  - Establish A Budget Planning Process
  - Reclamation Campaign/Communication
  - Support Superintendent in Advocacy
  - Entrepreneurial Mindset (Future Ready Scholars)

## EXECUTIVE SESSION

### RESOLUTION NO 06-136-2021

Moved by Mr. Barber, seconded by Dr. Turner, to enter into executive session at 9:24 p.m., pursuant to ORC §121.22, for the purpose of:

- A. To consider one or more, as applicable, of the **check marked** items with respect to a public employee or official:
  - 1. ☐ Appointment;
  - 2. ☐ Employment;
  - 3. ☐ Dismissal;
  - 4. ☐ Discipline;
  - 5. ☐ Promotion;
  - 6. ☐ Demotion;
  - 7. ☐ Compensation of a public employee or official; or
  - 8. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested).
- B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- Ⓓ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or regulations or state statutes.
- F. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Heights Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items **D.** as listed above.

Roll Call: Ayes – Mr. Barber, Dr. Turner, Mr. Jordan, Mrs. Pliodzinskas, and Ms. Slade Jackson.  
Nays – None  
Motion Carried 5-0.

The Board reconvened from executive session at 10:01 p.m.

**ADJOURNMENT**

**RESOLUTION NO 06-137-2021**

Moved by Mr. Barber, seconded by Mrs. Pliodzinskas to adjourn the meeting at 10:02 p.m.

Roll Call: Ayes – Mr. Barber, Mrs. Pliodzinskas, Mr. Jordan, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

  
\_\_\_\_\_  
Nneka Slade Jackson, President  
\_\_\_\_\_  
Cooper Martin, Treasurer

Date: July 1, 2021

To: Office for Child Nutrition

From: Richmond Heights Local School District

RE: Food Service Management Company Contract Renewal

This memo serves as notification that Richmond Heights is renewing our Food Service Management Company contract with Compass Group USA, Inc., by and through its Chartwells Division, from July 1, 2021 through June 30, 2022.

Management and Administrative fees will adjust per the Consumer Price Index for All Urban Consumers (CPI-U) Food away from Home as stated in the contract. Current CPI-U is 3.9%.

- The current management fee of \$.0463 cents per meal will increase to \$.0481 cents per meal.
- The current administrative fee of \$2,330.57 per month for 10 months will increase to \$2,421.46 per month for 10 months.

We understand that a contract with a Food Service Management Company is required to be obtained by bid, and the maximum amount of time allowable for one contract is one year plus four renewal years; and at the end of this time period, our agency must ask for new bids.

Further, there have been no changes from the original contract, which would require that we re-bid, rather than agree to a renewal.

  
 Print Name of Sponsor Liaison with  
 Food Service Management Company

Belinda Oakley, CEO, Chartwells K12  
 Print Name of Authorized Representative  
 for Food Service Management Company

216-692-0089  
 Phone number of Sponsor Liaison

914-935-5300  
 Phone Number of Food Service Management  
 Company

 7/19/21  
 Signature & Title of Sponsor Liaison & Date  
 Treasurer

 4/14/2021  
 Signature & Title of Authorized Representative  
 for Food Service Management Company & Date

*To: Dr. Renee Willis, Superintendent, Richmond Heights Local Schools*

JUN 23 PM 2:50  
Received

*From: Phil Stevens, Director of Operations*

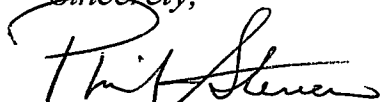
*Re: Letter of Resignation*

*Date: June 17, 2021*

*Dr. Willis*

*Please accept my letter of resignation as the Director of Operations effective August 1, 2021. Thank you for the opportunity to work with the students and staff here at Richmond Heights Local Schools. Thank you for the opportunities for professional and personal development that the district has provided for me over the 7 years. I have enjoyed working for the district and appreciate the support provided for me during my tenure. I will miss working for the district and I would like to wish the staff well in their endeavors in the upcoming school. If I can be of any assistance during this transition period, please let me know.*

*Sincerely,*

  
Phil Stevens