

AR
 Norphlet Middle School (Smackover-Norphlet School District)
 600 School St
 Norphlet AR 71759
 870-546-1003

School Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

Click to view Required Components Checklist

School Name:	Norphlet Middle School
Facilitator Name:	Jennifer Muckelrath
Plan Review/Revision Date:	6/8/2021
District Level Reviewer, Title:	Teri Philyaw, Special Programs Director
District Level Approval Date:	7/31/2021

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Larry	Beasley	Principal
Cody	Cranford	Assistant Principal
Jennifer	Muckelrath	Counselor/Parental Facilitator
Amy	Wilson	Parent
Holly	Walker	Parent
Jim	Crotty	Norphlet Mayor/Community Leader

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Norphlet Middle School will:

- Form a committee, of staff, parents, and community members in the development of the school parent and family engagement plan.
- We will, on an annual basis, conduct an evaluation of the content and effectiveness of the parent/guardian engagement policy. This evaluation will be in conjunction with our staff, parents/guardians, and

community. We seek to confirm whether our policy is helping to improve the academic quality of our schools, including identifying barriers to great participation by parents/guardians. We are determined to use the results of this evaluation to help us design better strategies for parent/teacher engagement and revise our policies as needed.

- Build our capacity and the parents/guardians' capacity to form strong partnerships with each other.
- Integrate engagement strategies including parent/teacher conferences and STEM Night.
- Submit any parent comments to Teri Philyaw, Special Programs Director if the Title I Schoolwide Plan is not satisfactory to parents.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

On October 12, 2021 Norphlet Middle School will conduct its annual Title I meeting to inform the parents of students at NMS of the Title I program at the school and to inform the parents of their rights under Title I.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Norphlet Middle School will:

- Publish Parental Engagement plan on the district website.
- Parent Facilitator is Jennifer Muckelrath (jennifer.muckelrath@smackover.net)
- Distribute an information packet at the beginning of the year, including, but not limited to:
 - Description of Parent and Family Engagement Plan
 - Recommended roles for parents and ways they can get involved.
 - Survey regarding volunteer interest Calendar of activities.
 - Regular, two way, and meaningful system for parents/teachers to communicate (in person, telephone, email, etc.)
- Place a summary form of a parent friendly online plan in the Student handbook.
- Obtain signatures from each parent acknowledging receipt of the Parental Engagement Plan

Offer meetings morning, afternoon, and evening either online, in person-group meetings, or other types of individual meetings.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Norphlet Middle School will:

- Norphlet Middle School will jointly develop a School-Parent Compact outlining how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and demonstrate the importance of regular two-way, meaningful communication through:
- NMS will hold a minimum of two Parent Teacher Conferences annually (October 7, 2021 and February 17, 2022)
- NMS will send out progress reports and report cards a minimum of one time each per 9 weeks.
- NMS will provide reasonable access for parents to speak with staff.
- NMS will provide a variety of opportunities for parents to volunteer; such as, PTO, field trips, STEM Night, Football games, fundraisers.
- NMS will allow parents to observe classroom activities as appropriate.
- Norphlet Middle School will work with parents to help them help their child achieve the challenging State Academic standards with student lead PT conferences, website links to curriculum maps, and involving parents in a variety of roles like volunteers, tutors, PTO members, and STEM night helpers.
- NMS will use volunteer surveys to compile a volunteer resource book listing interests of parents and their availability.
- All activities would have to meet ADH/CDC mandates if COVID-19 were to again become an issue for such activities.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Not applicable

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Norphlet Middle School will:

- Investigate and, where feasible, utilize community resources in the instructional program (STEM Night)
- Coordinate and integrate in a comprehensive and coordinated way parent and family engagement programs, activities and strategies with college and career ready resources through local business and colleges.

- have a parent resource center that encourage and support parents in fully participating in the front foyer of the school.
- have brochures in parent center that promote and support responsible parenting.
- consider recruiting alumni to create an alumni advisory committee.
- Engage in other activities that will use community resources, strengthen school programs, practices, and learning.
- The NMS Parental Engagement Plan will be incorporated into the school's SIP (School Improvement Plan) for this school year.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

NMS will:

- Schedule regular parent involvement meetings
- Provide parents with a description and explanation of the curriculum in use through the website
- Provide parents with individual student academic assessment results and interpretation of those results (STAR test and ACT Aspire Summative scores)
- Provide assistance and instruction to parents of children in the following areas: Arkansas Academic Standards, state academic assessments, Title I, Part A requirements, how to support their child's academic progress, partner with teachers to support their child's academic success, incorporate use of ADE website through newsletters throughout the year.
- Provide materials and training to help parents work with their children to help improve their children's achievement.
- Promote and support responsible parenting (brochures)
- Parents will be able to access students' grades through HAC

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

NMS will:

- Ensure professional development requirements are met for teachers and administrators each year.
- Train all staff with the assistance of parents in the following areas:
 - parents integral role in assisting student learning
 - value of contributions by parents
 - Train staff on how to reach out to, communicate with, and work with parents as equal partners
 - Build ties between home and school
 - Welcome parents in our school.

- To provide information in a language the parents can understand
- Respond to parent requests for engagement activities
- Ensure parents are involved in student handbook decisions and include in the student handbook the schools process for resolving parent concerns/complaints.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

No

(Find complete guidance on the DESE Parent and Family Engagement Requirements webpage.)

District Feedback

 Attention: Changes Needed!

 In Compliance

Comments:

-You need to change the Facilitator's name at the very top of the document.

-In question #3 your format, or something went wrong and you have a number of spaces, etc., that need to be "cleaned" up.

-In question #8 everything is bulleted and it doesn't read like you wanted everything that way, its confusing.