

**MINUTES OF THE ANNUAL BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, JULY 12, 2021**

Kathy Holter, Business Manager, called the annual meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 8:21 p.m. on Monday, July 12, 2021 in the Library at the Platte-Geddes High School.

Members present: Jess Sondgeroth, Ross Varilek, Duke Starr, Heather VanDerWerff, Roxanne Summerville, Dennis DeBoer, Mark Petersen

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, and Jason Huizenga. Via Zoom: Sharon Huizenga, Lisa Millar, and Frank Cutler

Oath of Office New Board Members

The Business Manager administered the oath of office to Ross Varilek and Mark Petersen.

Election of Board Officers

Nominations were opened for president:

D. DeBoer nominated Jess Sondgeroth for president.

Moved by R. Summerville, seconded D. Starr to cease nominations and cast a unanimous ballot for J. Sondgeroth. All members present voted aye. Motion carried. Jess Sondgeroth was elected President and the meeting was turned over to him.

Nominations were opened for Vice President.

D. DeBoer nominated Heather VanDerWerff for Vice President.

Moved by R. Summerville, seconded D. DeBoer to cease nominations and cast a unanimous ballot for H. VanDerWerff. All members present voted aye. Motion carried. Heather VanDerWerff was elected Vice President.

Additions or Deletions to the Agenda

None

Approve Agenda

Motion R. Varilek, seconded D. Starr approving the agenda as printed. All members present voted aye. Motion carried.

Approve Items for Consent Agenda

Motion R. Varilek, seconded D. DeBoer with all members present voting aye approving the following consent agenda items:

- a. Designate First Fidelity Bank, BankWest, Bank of the West, 1st Dakota National Bank, South Dakota Federal Investment Trust, and Ft. Randall Credit Union as official depositories for the 2021-2022 fiscal year
- b. Authorize Business Manager to Act on Behalf of School District in respect to contracts for tax shelters and annuities
- c. Designate the Business Manager and Superintendent as Authorized Purchasing Agents for the school district
- d. Approval of Bond for Business Manager in the amount of \$50,000.00, Superintendent in the amount of \$50,000.00, Principals in the amount of \$25,000.00, and all other employees in the amount of \$10,000.00 for the period of July 1, 2021 through June 30, 2022
- e. Authorize Business Manager to advertise for bids for materials and items not already purchased
- f. Authorize Business Manager to Invest and Reinvest Funds in institutions, which may serve the greatest advantage to the school district
- g. Appoint Business Manager and Superintendent as Treasurers for Custodial Funds
- h. Designate the Business Manager and/or Superintendent as custodians of all accounts
- i. Designate the *Platte Enterprise* and the *Charles Mix County News* as official newspapers for the 2021-2022 school term
- j. Authorize Business Manager to electronically transfer funds for specifically authorized purposes
- k. Designate school board vice president and superintendent who, in addition to the school board president, has the authority to countersign checks drawn by the business manager and approve authorized signatures for banking services. Authorized signers on school district accounts include:
 - Bank of the West: Jess Sondgeroth, Joel Bailey, and Kathy Holter
 - First Fidelity Bank: Jess Sondgeroth, Heather VanDerWerff, Joel Bailey, and Kathy Holter

- l. Authorize the continuation of existing funds or accounts
- m. Set the second Monday of each month, at 7:00 p.m. Central Time or Central Daylight Time in the High School Library to be the time and place of regular board meetings for the 2021-2022 school year. Meeting dates and times that conflict with a scheduled school activity will be determined at the prior month's meeting.
- n. Adopt the following resolution: Be it resolved that the Parent Advisory Council be recognized as the official Advisory Council for Title I, for the 2021-2022 school term
- o. Appoint the Superintendent as Administrator for the school lunch program for the 2021-2022 school year
- p. Appoint the Superintendent as administrator for the following Federal Programs for 2021-2022: Officer of Civil Rights, Impact Aid, Title I, Title II, Title III, Title IV, Title V, Title IX Compliance Officer, Rehabilitation Act Section 504 Compliance Officer, Americans with Disabilities Act Compliance Officer, Age Discrimination Compliance Officer, Asbestos Compliance Officer
- q. Appoint Rodney Freeman as legal counsel
- r. Appoint Superintendent as Truancy Officer
- s. Approve Policy BDDE (Parliamentary Procedures) for conducting the meetings of the board
- t. Approve Equal Rights Disclaimer for the board of education for the 2021-2022 fiscal year
- u. Approve in-state rates at approved events
- v. Approve issuance of season activity pass to all staff members and their spouses who assist with the athletic program. Each person must work at two activities to be eligible for the activity pass
- w. Authorize participation and membership in the following associations: ASBSD, SDHSAA, NAFIS, FLISA, Impact Schools of South Dakota, DIAL Corporation, and TIE
- x. Approve issuance of season activity pass to full-time volunteers
- y. Authorize the Superintendent and/or Chairman of the Board to cancel or close school in emergency situations and in cases of inclement weather
- z. Authorize the use of Facsimile of Signatures on District Vouchers and Warrants
- aa. Approve Comprehensive Special Education Plan

Separate Motions

- a. Motion D. DeBoer, seconded R. Summerville setting the salary for each regular school board meeting at \$60.00 for the Chairman and \$50.00 for all other members, and \$40.00 for the Chairman and \$30.00 for all other members for each special meeting or committee meeting. Mileage will be paid at state rate. All members present voted aye. Motion carried.
- b. Motion R. Summerville, seconded M. Petersen with all members voting aye approving the following admission prices for students and adults to athletic activities:

Senior Citizen Season	\$ 55.00	
Senior Citizen Husband/Wife	\$ 65.00	
Adult Season	\$ 80.00	
Husband/Wife Season	\$110.00	
Student Season	\$ 40.00	
Adult Single Admission	\$ 6.00	Double Header Adult \$7.00
Student Single Admission	\$ 3.00	Double Header Student \$4.00
- c. Motion H. VanDerWerff, seconded D. Starr with all members voting aye approving the following school lunch prices:

Grades K-4 Lunch	\$ 2.80
Grades 5-12 Lunch	\$ 3.10
Adults Lunch	\$ 4.15
Reduced Lunch	\$ 0.40
Student Breakfast	\$ 2.25
Reduced Breakfast	\$.30
Adult Breakfast	\$ 2.50
Milk	\$ 0.40

These prices reflect no change from the 2020-2021 school year.
- d. Motion D. Starr, seconded D. DeBoer approving the yearbook fee at \$55.00. All members present voted aye. Motion carried.
- e. Motion R. Summerville, seconded H. VanDerWerff approving the band instrument rental fee at \$35.00. All members present voted aye. Motion carried.
- f. Motion M. Petersen, seconded H. VanDerWerff approving the art fee at \$50.00. All members present voted aye. Motion carried.
- g. Motion D. DeBoer, seconded H. VanDerWerff appointing R. Summerville as the official voting representative to the Core Educational Cooperative Governing Board and to the Mid-Central Cooperative Governing Board, with the Superintendent as the administrator to serve as an advisory member of the same boards for the 2021-2022 fiscal year. All members of the Platte-Geddes School District#11-5 Board of Education may serve as an alternate member of said boards in the absence of the appointed voting

representative named above, with alternates to be: Ross Varilek, Jess Sondgeroth, Duke Starr, H. VanDerWerff, M. Petersen and D. DeBoer. All members present voted aye. Motion carried.

- h. Motion D. Starr, seconded D. DeBoer with all members voting aye approving the following school board committees and assignments:
- a. Finance/Negotiations- Ross Varilek, Duke Starr, Dennis DeBoer
 - b. Building & Grounds/Transportation- Ross Varilek, H. VanDerWerff, Mark Petersen
 - c. Strategic Planning-Jess Sondgeroth, Duke Starr, Roxi Summerville
 - d. Technology Advancement-Heather VanDerWerff, Mark Petersen
 - e. Platte-Geddes Athletic Foundation Representative-Dennis DeBoer

New Business

Conflict of Interest Disclosures

None

1st Reading Staff Handbook

The Board of Education gave first reading to the 2021-2022 Staff Handbook.

1st Reading Secondary Student Handbook

The Board of Education gave first reading to the 2021-2022 Secondary Student Handbook.

1st Reading Elementary Student Handbook

The Board of Education gave first reading to the 2021-2022 Elementary Student Handbook.

Approve Administrative Negotiated Agreement

Motion D. Starr, seconded H. VanDerWerff approving the 2021-2022 Administrative Negotiated Agreement. The only change to the agreement was the increase to the maximum amount of dependent care expense reimbursement from \$5,000.00 to \$10,500.00. All members present voted aye. Motion carried.

Approve Extra Duty Contracts

Motion D. DeBoer, seconded D. Starr approving the following extra duty contracts:

Amanda Block:	6 th Grade Girls Basketball Coach	\$1,241.25
	Co-Jr High Track Coach	\$1034.38
Frank Cutler:	Head BBB Coach	\$5,378.75
	Head JH Football Coach	\$3,310.00
	Head Golf Coach	\$3,310.00
	Athletic Director	\$7,861.25
	Cell Phone Stipend	\$ 626.40
Bruce Hanson:	Head Football Coach	\$4,137.50
	Co-Head Wrestling Coach	\$2,379.07
	Co-Head 5/6 Wrestling Coach	\$ 620.63
Kay Hubers	Spring Play Director	\$2,275.63
	Student Government	\$1,241.25
Jeff Konstan:	Co-Head Wrestling Coach	\$2,379.07
	Co-Head 5/6 Wrestling Coach	\$ 620.63
Ryan Leader	Co-6 th Grade Boys Basketball	\$ 413.75
Kristen Maxon	Co-Jr High Track Coach	\$1,034.38
	Junior High Cross Country Coach	\$1,241.25
Matt Maxon:	Head Track Coach	\$4,551.25
	Head Cross Country Coach	\$3,310.00
Haley Olson:	6 th Grade Volleyball Coach	\$ 827.50
April Van Zee:	JH Play Director	\$1,034.38
Heather VanDerWerff:	Junior High Volleyball Coach	\$2,068.75
Jarod Veurink:	Co-6 th Grade Boys Basketball	\$ 413.75

All members present voted aye. Motion carried.

Approve Elementary Special Education Paraprofessional Contract

Motion D. DeBoer, seconded R. Summerville approving the contract of Elizabeth Warejcka as elementary paraprofessional at an hourly rate of \$11.15 per hour. Salary will also include the special education differential pay of \$1.00 and/or \$1.50 per hour. All members present voted aye. Motion carried.

Approve 6th Grade Boys Basketball Co-Head Coaching Contracts

Motion D. Starr, seconded D. DeBoer approving the contracts of Ryan Leader and Jarod Veurink as co-head 6th grade boys basketball coaches at a salary of \$413.75 each. All members present voted aye. Motion carried.

Approve Junior High Cross Country Coach Contract

Motion R. Summerville, seconded D. DeBoer approving the contract of Kristen Maxon as Junior High Cross Country Coach at a salary of \$1,241.25. All members present voted aye. Motion carried.

Approve Contract for Food Service Dishwasher

Motion R. Varilek, seconded M. Petersen approving the contract of Mike Anderson as dishwasher in the Food Service Department at an hourly rate of \$12.10 per hour. All members present voted aye. Motion carried.

Approve ESY Contract for Kalli Oolman

Motion R. Summerville, seconded H. VanDerWerff approving the ESY Contract for Kalli Oolman at an hourly rate of \$28.30 per hour for providing extended school year services at the Platte Colony School. All members present voted aye. Motion carried.

Approve Revised Better Lesson Virtual Instructional Coaching/Professional Development Quote

Previously the board approved \$89,500.00 for the Better Lesson Instructional Coaching and professional development. Supt. Bailey feels that all certified teachers and counselors should have this opportunity to grow professionally. With more staff members participating, the price has increased to \$118,500.00. This amount also includes six, two-hour professional development presentations. The district has sufficient CRRSA ESSER II funds to cover this cost. Motion D. Starr, seconded M. Petersen approving the revised Better Lesson Virtual Instructional Coaching/Professional Development quote in the amount of \$118,500.00. All members present voted aye. Motion carried.

First Reading Athletic Training Policy

Mr. Frederick and Coach Cutler are recommending changes to the current Athletic Training Policy as they feel that the number of event suspensions are too severe. The proposed policy reduces the number of game suspensions after a first violation. The board of education gave first reading to the proposed Athletic Training Policy.

Walk-In Cooler/Freezer Repair Quote

The walk-in cooler/freezer needs new condensing units and other related repairs. The district received a quote from Severson Oil & LP Co., Inc. in the amount of \$11,673.49 for all equipment, parts, and labor needed. Konechne Heating and Cooling was contacted but a quote was not received. Motion D. Starr, seconded R Van Zee approving the walk-in cooler/freezer repair quote in the amount of \$11,673.49 from Severson Oil & LP Co., Inc. All members present voted aye. Motion carried.

Set Time/Date for August Board Meeting

Motion D. DeBoer, seconded R. Summerville rescheduling the regular scheduled school board meeting to Monday, August 16th at 7:00 p.m. in the Library at the High School Building. All members present voted aye. Motion carried.

Adjournment

Motion R. Varilek, seconded D. DeBoer to adjourn the meeting at 9:02 p.m. All members present voted aye. Motion carried.

President

Business Manager