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 Russellville Intermediate School (UE5G) (Russellville School District)  
 1201 West 4th Place  
 Russellville AR 72801  
 479-968-2650

### School Parent and Family Engagement Plan

<b>School Name:</b>	Russellville Intermediate School
<b>Facilitator Name:</b>	Mary Ann Baker
<b>Plan Review/Revision Date:</b>	5/25/2021
<b>District Level Reviewer, Title:</b>	District Leadership
<b>District Level Approval Date:</b>	6/22/2021

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Mary Ann	Baker	Parent Facilitator/ Counselor
Laura	Binz	Principal
Kristy	Freyaldenhoven	Parent
Angela	Bonds	Parent
Arlie	Price	Instructional Support Staff
Kelley	Honghiran	Media Specialist

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Aaron	Lensing	Teacher
Angela	Bonds	Parent
Kristy	Freyaldenhoven	Parent

#### 1: Jointly Developed

*(Describe/List how parents will be involved in the development of the school parent and family engagement*

*plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Russellville Intermediate School met on May 25, 2021 to review our parent and family engagement plan. The plan was developed through collaboration with our parent involvement team, comprised of staff and parent representatives. The plan is reviewed by parent and faculty representatives annually for possible improvements to ensure continual improvement and engagement from all stakeholder groups.

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**2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

RIS is not a Title One School.

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**3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Russellville Intermediate School will post our family engagement policy on our school and district websites. The plan will be available to parents in English and Spanish to ensure equal access of the information to all stakeholders. The school will continually communicate with parents are invited through multiple means to invite family and community involvement in the school. We encourage all families to be actively involved through open communication and by inviting participation through social media, the Remind 101 app, the school website, Live Feed and SMS text messages, Apptegy callouts, face-to-face meetings, and Zoom or Google Hangout. Meetings are held at various times and through different venues to ensure accessibility for all families.

All parents receive family kits at the beginning of each school year. Kits are distributed in English and/or Spanish and provide parents with ways they can be actively involved in their child's education. A summary of the Family and Community Engagement plan will be included in the family kit and accessible through the school website.

Parents will sign to indicate their receipt of this information. The kit includes a survey that parents can complete to indicate ways they would like to volunteer in the school as well as a calendar of events they may wish to attend.

The parent facilitator for RIS is MaryAnn Baker. Ms. Baker can be reached at 479-968-2650 or [maryannbaker@rsdk12.net](mailto:maryannbaker@rsdk12.net).

Teachers communicate with parents using the Remind 101 app as well as school email or phone at the preference of the parents to ensure regular, two-way communication regarding each student's progress. Information is provided to parents with instructions for accessing their child's grades online through the Home Access Center in eSchool.

Progress reports and report cards are sent home regularly throughout the year to inform parents of their child's

academic performance. Parent conferences are held in October and February each year to allow for meaningful discussion between parents and teachers regarding student success in school.

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#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

RIS is not a Title One School

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#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

RIS is not a Title One School.

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#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Russellville Intermediate School enjoys strong partnerships with our community. One important partnership is Arkansas Tech University. ATU sends student interns to serve in our classrooms and learn with us as we continually grow professionally in job-embedded training. ATU also partners with our school to host fifth grade camp each year. Students and Instructors from the Parks and Recreation Department at ATU join us in providing an outdoor educational experience for our students to learn about teamwork and to develop new friendships prior to their transition to middle school. River Valley Food for Kids is another important partner. Community sponsors make it possible for us to send home food backpacks to over 60 students each week. Our community supports our school in multiple ways, ranging from fundraising to guest speakers and volunteers for filling our food pantry.

Our Parent Teacher Organization (PTO) is extremely helpful in supporting our school programs. They provide funding for field trips and programs to ensure that all of our students have access to enriching experiences. They also host a yearly Good Manners Tea in which parents volunteer to help serve as students demonstrate skills learned through guidance lessons about social etiquette, meeting new people and connecting with others in positive ways. The RIS PTO helps support our yearly camp experience which utilizes volunteers from ATU and Russellville High School as well as school and district staff. PTO members serve on committees and help make decisions about our school programs, such as the family engagement plan.

The school media specialist enlists the help of a local bookstore each year to motivate students to read more books. A local arcade works with our school and parent organization to provide incentives for students. PTO also helps our school provide a new paperback book for each child for their birthday.

The school counselor facilitates a food backpack program with generous donations from River Valley Food for Kids and a local church, The Journey. Volunteers provide food items that are distributed weekly to identified students in our school.

Through the donations and support of our PTO, ATU, River Valley Food for Kids, local churches and other community businesses, we work to ensure that all students at RIS have an equal opportunity to basic needs, learning incentives and special school events.

RIS works with students to set goals for their future and help students tie those goals to current learning. The school enlists parent volunteers to come to the school to speak with students about career choices. RIS incorporates a rich curriculum that provides students with multiple experiences to help them connect their learning to future career paths. One example is the robotics module where all students work together to create a robot that solves real-world type problems. Students learn about the engineering design process and use it as they collaborate in teams to build a robot in their science class. Students are given multiple opportunities to present their learning, to work in teams and to learn about technology through regular classes and our Input Technologies class that teaches keyboarding and presentation skills.

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## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

RIS understands the integral role that parents play in their child's educational success. Teachers communicate with parents in multiple ways and encourage their involvement in school events and in daily classwork.

Parents are welcomed into our school each year as we host Meet Your Teacher, an evening event for parents and families to tour our campus, meet teachers and become involved in our parent organization. Family kits are given to every family. Parents are provided with information on ways they can help their child be more successful in school. Tips for helping with homework and school assignments are made available in family kits. Parents are informed of PTO meeting dates and membership forms are sent out in family kits in August of each school year.

The family kit (provided in English and Spanish) also includes a summary of the parent involvement plan with dates for school events, and ideas for ways parents can share an active role in our school.

The school provides information about our curriculum on our school website. Online videos are provided to support parents with math instruction/homework. Other online resources are made available as well to support students and families with their learning. Our school offers Remind 101, social media and Apptegy callouts to inform parents of resources as well as school events.

Information is provided to families in understanding academic standards, state and local assessments, including alternate assessments, strategies parents can use to help their child's educational progress, and ways to partner with teacher to support learning through the family kits and the student handbook. Information is also provided for incorporation of developmentally appropriate learning activities and assistance with nutritional and meal planning and preparation. A link is provided to the use of the ADE website with tools for parent resources.

ACT Aspire data is mailed home annually with information for understanding the student score reports. Parents may contact the school to schedule a meeting (face to face or by phone) at any time to discuss questions or concerns regarding their student.

Parent-Teacher conferences provide face-to-face discussions of the student's academic performance and progress. Interpreters are provided to ensure that all stakeholders have equal access to information and can communicate regarding their student's progress.

Information about our school is shared through PTO meetings, the school website, social media, Remind 101, emails, phone calls and Apptegy. The school handbook includes the process parents should follow for resolving parent concerns.

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### **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

All RIS teachers and administrators receive required training in parental involvement to ensure that parents feel valued and included in their child's education. The school understands the key role that parents play in their child's academic success. Teachers keep open communication with parents through Remind 101, email, phone calls, and conferences to ensure that all parents are informed of their child's progress and to learn from parents about the students they serve. Information sent home from the school is provided in English and Spanish to ensure that all parents are able to understand it. The school collaborates with local businesses and with our PTO to host family nights to welcome parents and families into the school so that each student and family feels connected to the school.

RIS teachers will receive training on ways to implement Social Emotional Learning as we work with families to ensure the complete wellness of the whole child.

RIS understands the important role that parents play in their child's education. The student handbook provides information about school events as well as school policies and the school's process for resolving parent concerns.

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### **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

#### **Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

RIS is not a Title One School.



SUMMARY OF RUSSELLVILLE SCHOOL DISTRICT  
PARENT, FAMILY, AND COMMUNITY ENGAGEMENT PLAN  
2021-20222

THIS SUMMARY IS PROVIDED FOR STUDENT HANDBOOK/ PARENT, FAMILY AND COMMUNITY ENGAGEMENT PLAN

The full text of the Family and Community Engagement Plan for the District may be obtained through the District web site <https://www.rsdk12.net/> Scroll to the middle of the page, under the photo roll, and choose the "State Required Information" button . Choose the current school year folder, then choose "Parent, Family and Community Engagement plans". A plan for each building and for the District is included.

RUSSELLVILLE SCHOOL DISTRICT  
ACHIEVING EXCELLENCE TOGETHER

MISSION: EDUCATE, EQUIP, AND EMPOWER EVERY STUDENT, EVERY DAY

The Russellville School District school board and administration understand the importance of engaging families, parents, and the community as a whole in promoting higher student achievement. The District Family and Community Engagement Plan is reviewed annually, and includes goals for improving and continuing parent and community engagement in education:

- The District will promote and support Family and Community Engagement through communication, surveys, written information, the web site and other publications, and annual parent meetings.
- The District will assist school buildings in promoting and improving parental involvement.
- The District will ensure that school principals, teachers, and parents receive information and training in promoting Family and Community Engagement and communicating with parents.
- The District will include parents in evaluating and improving the ways in which schools and teachers communicate with and involve parents.
- The District will include parents in joint review and development of the Title I Plan for buildings.

Please contact your school building principal for additional information and assistance with involvement.

You are asked to let us know that you have received this information in your student handbook by signing the assurance page included for you.