

REQUEST FOR QUALIFICATIONS
CONSULTING STRUCTURAL ENGINEERING SERVICES FOR
WHITE SALMON VALLEY SCHOOL DISTRICT
BUILDING PERFORMANCE ASSESSMENTS

Issued by:
WHITE SALMON VALLEY SCHOOL DISTRICT
170 NW Lincoln Street
White Salmon, WA 98672

December 7, 2022



REQUEST FOR QUALIFICATIONS
CONSULTING STRUCTURAL ENGINEERING SERVICES FOR
WHITE SALMON VALLEY SCHOOL DISTRICT
BUILDING PERFORMANCE ASSESSMENTS
REQUEST FOR QUALIFICATIONS DUE DATE: December 22, 2022

PROJECT SCOPE OF WORK

The 2021-2023 Washington State Capital Budget provided funding to the White Salmon Valley School District to collect and input summary building information - for each of the District's four OSPI-recognized instructional buildings - in OSPI's Information and Condition of Schools (ICOS) Pre-Disaster Mitigation Module database.

The preliminary summary building data incorporated in the OSPI ICOS database will support OSPI's future assessments of school buildings statewide. This initial work involves a very simplistic seismic performance assessment to be conducted by a structural engineer licensed to practice in the State of Washington. The Assessment and ICOS Data Input by the firm will be completed within 30 days of contract award.

In addition, the District may require additional structural engineering services associated with the District's Capital Project Levy or in support of future capital projects.

Statement of Qualifications - Review and Intention to Award Process

The District intends to enter into a negotiation for a professional services consulting agreement with the firm offering the best qualifications and experience as judged by the White Salmon Valley School District Selection Committee. The School District anticipates issuing an Intent to Award notification for the work in early January 2023.

Professional Services Required

The following professional design firm (from a structural engineer licensed in the State of Washington) services may be required:

1. Conduct structural review and assessment to satisfy the data input requirements of the OSPI OSPI's Information and Condition of Schools (ICOS) Pre-Disaster Mitigation Module database
2. Development of design and construction project schedules with District, concise contract documents including drawings, plans, and specifications, general and special terms and conditions for construction, and specialty professional services – including testing agency requirements. District will provide general contractor agreement, invitation to bid, and general conditions for this small public works project to be included in the bid documents by the engineer of record.
3. Overall coordination and administration of District projects from design through construction closeout and submission of record documentation.
4. Other related services as required by the White Salmon Valley School District or other code/regulatory agency.

QUALIFICATION SUBMITTAL REQUIREMENTS

Professional firms and individuals interested in providing services as described above to the White Salmon Valley School District is requested to provide the following:

1. Submit an electronic document via e-mail indicating previous structural engineering experience. The Qualification document shall be limited to ten (10), single sided, 8 1/2 x 11-inch sheets. **Statement of Qualifications shall be submitted by 3:00 pm PST on December 22, 2022.** Documents received after the designated date and time may not be considered. Documents should be submitted via email only to:

Dr. Sean McGeeney, Superintendent

In care of:

heidi.hansen@esd112.org

2. All individuals and firms, including minority and women-owned firms, who are lawfully engaged in the practice of engineering under Chapter 18 of the RCW are encouraged to apply.
3. The district reserves the right to reject any qualifications not in compliance with all prescribed public procedures and requirements, reserves all rights afforded to the District pursuant to Chapter 39.80 RCW, including the District's right to determine and assess qualifications, negotiate terms for services, determine pricing, or terminate the process for any reason and at any time, and to waive informalities in this qualification's response process.

The Statement of Qualifications must include:

1. A letter of introduction. Letter (maximum two single-side pages).
2. A simple diagram or narrative describing the key personnel in your firm who may be assigned to work with the District. Please include resume or similar information.
3. Examples of three previous renovation projects which involved your structural engineering services. Please include client references and reference current contact information for the three projects. No limitation on years since completion.

Submittal evaluation by the District's Selection Committee will be based the following four criteria:

1. Proposed approach on how you plan to efficiently coordinate work with the District.
2. Experience of the proposed lead Project Manager with public or institutional or civic renovation projects.
3. Demonstrated experience working with school district or small-scale public-sector capital projects in Washington/Oregon.

All questions regarding the RFQ process should be directed to the District's advisor Heidi Hansen, ESD 112 Construction Services Group, heidi.hansen@esd112.org.