

Personnel Request for Additional Hours

Center: PreK Parent Nights/Conferences (5 days @ 4 additional hours)

Employee Name	Activity	Days	Hours	Total Hours	Project to Pay from
Charley Buck	Parent Night	5	4	20	10110 PKVPK
Amanda Rutter	Parent Night	5	4	20	10110 PKVPK
Rachel Perryman	Parent Night	5	4	20	10110 PKVPK
Sheila Friazer	Parent Night	5	4	20	10110 PKVPK
Jessica Scaggs	Parent Night	5	4	20	10110 PKVPK
Theresa McGee	Parent Night	5	4	20	10110 PKVPK
Kaylee Beauchamp	Parent Night	5	4	20	10110 PKVPK
Erika Leffler	Parent Night	5	4	20	10110 PKVPK
Callie Barkavich	Parent Night	5	4	20	10110 PKVPK
Amber Fisher	Parent Night	5	4	20	10110 PKVPK
Stacy Patterson	Parent Night	5	4	20	10110 PKVPK
Bonnie Klien	Parent Night	5	4	20	10110 PKVPK
Victoria Adkins	Parent Night	5	4	20	10110 PKVPK
Shannan Cannon	Parent Night	5	4	20	10110 PKVPK
Donna Thomas	Parent Night	5	4	20	10110 PKVPK
Veronica Akins	Parent Night	5	4	20	10110 PKVPK
Lori Mikell	Parent Night	5	4	20	10110 PKVPK
Jessica Smith	Parent Night	5	4	20	10110 PKVPK
Jamie Cruze	Parent Night	5	4	20	10110 PKVPK
Sherry Walker	Parent Night	5	4	20	10110 PKVPK
Candance Gregory	Parent Night	5	4	20	10110 PKVPK
Brandi Spears	Parent Night	5	4	20	10110 PKVPK
Amanda Leffler	Parent Night	5	4	20	10110 PKVPK

Requesting Supervisor _____

Date requested: _____

Approved by: _____

Date approved: _____