



MISSION VALLEY USD 330 HOME OF THE VIKINGS AUGUST 2021 NEWSLETTER



On behalf of the USD 330 Mission Valley Board of Education, our staff, and myself, I want to welcome everyone to the start of the 2021-2022 school year. I also would like to extend a welcome to all new families, students, and staff who are joining the VIKING family. For 50 years, USD 330 Mission Valley has been the educational home to students in our communities. As superintendent, it is my pleasure to be part of a District that has a Board of Education devoted to continued growth and success, communities with strong core beliefs about education, a staff of devoted professionals, and students who continue to represent Mission Valley with the highest standards.

With every new school year comes new opportunities to move forward and grow as a district. The Kansas State Department of Education continues to focus on their vision, *Kansas Leads the World in the Success of each Student... "Kansans Can"*. Student success under this vision is defined as, "A successful Kansas High School Graduate has the academic preparation; cognitive preparation; technical skills; employability skills; and civic engagement to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation." To measure progress on these outcomes districts will examine data from social-emotional growth measured locally, Kindergarten readiness skills, Individual Plans of Student focused on career interest, high school graduation rates, and postsecondary success rates. USD 330 Mission Valley has programs in place specifically designed to address these needs of our students in all of these areas.

The successes that are achieved at Mission Valley are not just due to what happens inside the walls of the school but also the result of partnerships. These partnerships between the school and the parents and communities are key to student success. Partnerships result in maximizing resources and sharing ideas for the greater good. We strongly encourage parents to be actively involved in their child's education. Positive parental involvement enhances the student's school experiences and demonstrates a true feeling of support. Increased parental involvement causes increased attendance rates and decreased occurrences of discipline issues. Students with parents who have active involvement in the school often have higher self-esteem and well developed social-emotional skills. In addition, students whose parents are actively engaged in their education perform better in class which leads to an increase in future career success. We urge all parents to be actively involved in the education of their child from Kindergarten through graduation and beyond.

Last year COVID-19 created challenges for education systems all across the country. I cannot express my gratitude enough for the strength, determination and commitment displayed by our students, staff, families and Board of Education of USD 330 Mission Valley to continue to move MV forward. This year too, we will face our share of challenges and adversity, however, the resiliency of the Viking Community will once again guide us to success and greatness.

On behalf of USD 330 Mission Valley, please accept my sincere appreciation for your continued support of our schools and our students. I look forward to continuing to work with you as your superintendent.

Sincerely, William J. Clark, Superintendent/Director of Special Services

WELCOME BACK

2021-22

2021-2022 MISSION VALLEY JH/HS ENROLLMENT INFORMATION

Parents/Guardians,

As the 2021-2022 school year is quickly approaching, I hope you have enjoyed your summer break and made plenty of memories with family and friends. I am very excited to have students back in the building soon as it is just not the same around here without you. Our faculty, and entire staff have been hard at work this summer making Mission Valley the best it can be for the upcoming school year!

I look forward to working with and seeing you all soon so we can start making the 2021-2022 school year the best one yet at Mission Valley. Please check out all of our options for sports, clubs, student organizations, and activities we have to offer. Welcome back Viking Family!

Sincerely, Randy Wild, JH/HS Principal

ENROLLMENT INFORMATION

Thursday, August 5, 2021 9:00 AM -7:00 PM

Enrollment will be online. Log into **PowerSchool** (ps.mv330.org). Click on **PowerSchool Registration** located at the bottom of the screen to get started. Chromebooks will be available in the commons area through the main entrance for parents who do not have access to a computer. We encourage you to complete all enrollments via computers or Chromebooks, as issues have been reported using phones. Parents of students previously enrolled may complete the process at home. **Parents of new students have the option of enrolling at school or online. For online enrollment, please contact us for your username and password. New students need to provide us with a birth certificate, immunization records, and a physical form. These may be dropped off or mailed. Please contact the office if you have any questions or need help resetting your password at 1-866-557-6686.**

OTHER IMPORTANT INFORMATION

For USD 330 Mission Valley to receive specific state and federal benefits and funding, we request that all families fill out the **2021-2022 Household Economic Survey** that is included in the online enrollment. This form will also be used to assist with determining if families qualify to be exempt from paying textbook fees.

2021-2022 FEES

ENROLLMENT FEES	BREAKFAST	LUNCHES
Grades 7-12 \$75	Grades 9-12 FREE	Grades 9-12 FREE
	Grades 7-8 FREE	Grades 7-8 FREE

Access student fee information through the links below:

[3-H.S. Student Fee Schedule 21-22.doc](#)

Enrollment fees can be mailed to: Mission Valley High School, 12913 Mission Valley Rd. Eskridge, KS 66423 or you can come to the school and pay in person.

OPEN HOUSE

Tuesday, August 17th
5:30-6:30 PM

At Open House you can...

- Visit your classrooms, bring supplies and access lockers.
- Meet your teachers
- Back to School Pep Rally @ 6 pm (more info to come on this event)
- Be served hot dogs, chips, water and ice cream by PTO

**FIRST DAY OF SCHOOL - Thursday, August 19th
8:00 AM - 3:30 PM**

GO VIKINGS!

Looking for information on USD#330? Anyone can go to the following website to view information regarding USD#330 schools. Information includes: Accreditation, building report cards, district contact information, district finance information, attendance/enrollment statistics, staffing reports, dropout/graduate rates, and much, much more!

www.ksde.state.ks.us

As we get ready to begin the 2021-2022 school year, I hope you are squeezing in a few more memories with family and friends. I am pleased to report I have already watched staff make your child's learning a priority whether it be through preparing devices, reorganizing rooms, ensuring security devices are working properly or even preparing for enrollment! All of these tasks and more are being done because you and your child are part of the MV Viking family and we want the best for our family.

I am confident this school year will be full of learning, relationship building, and fun. I look forward to working with each of you to make this year great!

Welcome back! I am excited to enter my second year as your elementary principal. With my first year behind me, I have enjoyed getting to know our students, families and staff better. When I am not thinking about school (which is seldom), I enjoy spending time with family, reading, and watching HGTV. My kids are in each of the building levels (elementary, Jr High & High School) so they keep my husband and I busy. As many of you know, I grew up in the Mission Valley school district and am proud to, again, be a Viking!

Last year was unique to say the least, but after a lot of reflection and a bit of time relaxing, I'm anxious to start this new year. While I know this year might offer some unique challenges and adjustments, I am confident that we will all work together to meet the needs of our students to the best of our ability.

Our students deserve the best and I believe that the best is exactly what each student will receive being a part of our Viking family!
Sincerely, Amy Johnston, Elementary Principal

CONGRATULATIONS!
MISSION VALLEY JR. HIGH SCHOOL
SECOND SEMESTER HONOR ROLL
2020-21

Honor Rolls are issued from the principal's office each semester. For the "Superintendent's Honor Roll", a student must make all "A's" (a 4.0 average); for the "Principal's Honor Roll", a student must have a 3.5 to 3.9 average, with no grade lower than a C; for the Honor Roll a student must have 3.0 – 3.49, with no grade lower than a C. Students must be enrolled in at least 5 subjects to qualify for any of the honor rolls. At this time, we are pleased to announce 18 students made the "Superintendent's Honor Roll", 21 students made the "Principal's Honor Roll" and 16 made the regular Honor Roll.

SUPERINTENDENT'S HONOR ROLL: Second Semester

8TH GRADE – Adaline Bloomfield, Autumn Goldsmith, Jena Grame, Ava Gustin, Conner Hoelting, Kyplee Jacobson, Joslyn Taylor

7th GRADE – Sam Bryan, Parker Durkin, Cyrus Harding, Grace Johnston, Jayden Kraus, Madisyn Kraus, Gracie Long, Haiden Lowe, Jacob Tanner, Jace Taylor, Alexis White

PRINCIPAL'S HONOR ROLL: Second Semester

8TH GRADE – Dakota Brown, Josie Buchmeier, Kenady Deever, Porter Deters, Peyton Elliott, Dylan Funk, Natalie Hoffman, Samuel Logan-Hernandez, Kendra Platt, Gavin Quinn, Hunter Tenbrink

7th GRADE – Braelyn Becker, Taryn Clark, Ian Deters, Hemi Duehring, Macey Halverson, Courtney Jones, Austin Sage, Wyatt Seastrom, Ramsey Sperry, Corwin Weir

HONOR ROLL: Second Semester

8TH GRADE – Kaden Brobst, Carson Carrier, Kaelin Grant, Jonah Hancock, Ja'Vae McCarter, Braxton Miller, Vadin Myers, Lyndall Whitten

7th GRADE – Bryce Bunger, Anastasia Conley, Bailey Flerlage, Lillian Foster, Lily Rubio, Titus Shaffer, Mackenzie Tomlinson, Gunnar Trickel

FIRST DAY OF SCHOOL
THURSDAY, AUGUST 19TH
8:00 AM—3:30 PM

CONGRATULATIONS!

**MISSION VALLEY HIGH SCHOOL
SECOND SEMESTER HONOR ROLL – 2020-21**

Honor Rolls are issued from the principal's office each semester. For the "Superintendent's Honor Roll", a student must make all "A's" (a 4.0 average); for the "Principal's Honor Roll", a student must have a 3.5 to 3.9 average, with no grade lower than a C; for the Honor Roll a student must have 3.0 – 3.49, with no grade lower than a C. Students must be enrolled in at least 5 subjects to qualify for any of the honor rolls. At this time, we are pleased to announce 28 students made the "Superintendent's Honor Roll", 34 students made the "Principal's Honor Roll" and 28 made the regular Honor Roll.

SUPERINTENDENT'S HONOR ROLL: Second Semester

SENIORS: Angela Akerstrom, Megan Deters, Hannah Foster, Karlee Godfrey, Tatiana Halupa, Nellie Kaner, Allie Linhart, Ashton McGinley, MacKenzie Murray, Cadin Roberts, Ben Rudeen, Paige Sims, Beau Throckmorton, Mackenzie Widau

JUNIORS: Alexa McGann

SOPHOMORES: Corbett Hinck, Alexis Studebaker

FRESHMEN: Hope Blake, Abi Boyden, Lucy Bryan, Araceli Canizalez-Panuco, Kaylie Garmon, Clara Johnston, Dagan Murray, Emma Slade, Cole Thomas, Carlie VanMeter, Kailey Weissbeck

PRINCIPAL'S HONOR ROLL: Second Semester

SENIORS: Tyler Coursen, Justice Dunbar, Dawson Logan, Dayton Logan, Jack Mills, Nolan Parker, Doyonna Robinson, Matthew Shults, Edwyne Smith

JUNIORS: Haley Atwood, Tori Broadbent, Karly Byrne, Jonathen Grame, Karlyn Gustin, Colbey Hinck, Dalton Holthaus, Ashton Lowe, Araydia Preston, Brooke Roberts, Caylie VanMeter, Carley Wagner

SOPHOMORES: Will Bassett, Morgan Campbell, Emma Durkes, Brianna Elizonda, Paige Martin, Cameron Sage, Kyler Stephenson, Morgan Tomlinson

FRESHMEN: Preston Bolte, Elsie Foster, Nick Price, Alli Record, Raichle Sperry

HONOR ROLL: Second Semester

SENIORS: Elijah Elliott, Ashlyn Fast

JUNIORS: Christopher Cain, Joel Deters, Tristan Funk, Brandon Jones, Nicolas Kuntz, Carter Phillips, Anthony White

SOPHOMORES: : Erika Atwood, Emma Bevitt, Haylie Fruits, Aidan Hewes, Makayla Mendelsohn, Lea Parker, Norah Parker, Mick Quinn, A.J. Rubio III, DeAnna Smith, Tanner Thomas, Carley Turnbull, Victor Vargas

FRESHMEN: Colton Appelhanz, Olivia Bassett, Johnavin Robinson, Cheyanne Shaffer, Joe Wayman, Jr., Athena White

**Unofficial Minutes (subject to Board approval)
REGULAR BOARD OF EDUCATION MEETING – June 21, 2021**

Jim Rudeen called the regular meeting of the Board of Education of Mission Valley USD #330 to order at 7:00 p.m. in the Mission Valley High School Library. Board members present were Mistina Kraus, Jon Deters, Clinton Lambotte, Jacob Durkes and Tuff Stephenson joined via virtually. Clipper Goodrich was absent. The superintendent and board clerk also attended.

Clinton Lambotte moved, seconded by Jon Deters, to adopt the agenda with the following additions; VIII. Receive I. Sensory Room and J. Early Childhood Transportation. Motion passed 6 to 0.

Clinton Lambotte moved, seconded by Jacob Durkes, to approve the consent agenda as presented. Motion passed 6 to 0.

Items in the consent agenda that were approved include: approval of minutes of the May 10, 2021 regular board meeting; approval of clerk's report and treasurer's report as presented; approval of warrants in the amount of \$405,603.84; approval of extra duty payroll in the amount of \$1,960.00; and final year-end transfers from the general and supplemental general funds to the following funds: \$103,445 to at risk, \$57,360.76 to capital outlay, \$35,000 to food service, \$400,000 to special education, \$50,000 to contingency reserve, \$30,000 to health reserve and \$45,000 to vocational education; approval of the following personnel changes: retirement of Kathy Mercer and Kim Seastrom, leave of absence for Elaine Parker, hiring of TJ Borsdorf, Hope Martin, Beau Throckmorton and Matt Bisnett as summer custodians, Dayton Area as summer tech aide, Elizabeth Anderson as summer district office assistant, John Bush as custodian, Callie Shaw and Rhonda Jones as assistant cooks and termination of Chris Anderson as summer custodian ; and administrator's written reports as presented.

Jon Deters moved, seconded by Mistina Kraus, to adopt the LOB percentage resolution of 31% as presented. Motion passed 4 to 2, with Clinton Lambotte and Tuff Stephenson voting no.

Clipper Goodrich joined the meeting at 7:12 p.m.

Jacob Durkes moved, seconded by Clipper Goodrich, to approve the PCI 6 month service contract. Motion passed unanimously.

Clinton Lambotte moved, seconded by Clipper Goodrich, to approve the 2021-22 fixed meal price addendum from OPAA!. Motion passed unanimously.

Clinton Lambotte moved, seconded by Jon Deters, to approve the 7-12 Handbook changes as presented. Motion passed unanimously.

A draft of the Plan for Safe Return and Continuity of Services will be place on the website and added to the July board agenda for approval.

Tuff Stephenson moved, seconded by Clinton Lambotte, to approve the sale of bus #12 to the highest bidder, James Weir, at a price of \$950. Motion passed unanimously.

Jacob Durkes moved, seconded by Clipper Goodrich, to approve the 2021-22 out of district student requests as presented. Motion passed unanimously.

Jim Rudeen moved, seconded by Clipper Goodrich, to go into executive session at 7:52 p.m. to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and that they return to open session in the same room at 8:02 p.m. Motion passed unanimously. The superintendent, Mr. Wild, Mrs. Johnston and Mr. Hasenbank also attended.

The meeting reconvened in open session at 8:02 p.m.

Clinton Lambotte moved, seconded by Clipper Goodrich, to approve the 2021-22 meal price recommendations and student fees as presented. Motion passed unanimously.

Jacob Durkes moved, seconded by Mistina Kraus, to approve the K-6 student handbook changes as presented. Motion passed unanimously.

Tuff Stephenson left the meeting at 8:16 via Zoom.

Clinton Lambotte moved, seconded by Clipper Goodrich, to approve the Kansas Educational Risk Management Pool insurance proposal in the amount of \$110,229.29 from CBIZ with KASB as the Work Comp provider. Motion passed 6 to 0.

The board would like to see insurance estimates from other providers in December.

Tuff Stephenson returned to the meeting at 8:17 via Zoom.

Non-licensed staff contract renewals for 2021-22 were reviewed, additional information was requested and contracts will be on the July agenda for action items.

Tuff Stephenson left the meeting at 8:20 via Zoom.

Jacob Durkes moved, seconded by Clinton Lambotte, to approve the audit engagement letter from SSC CPA's for the 2020-21 audit. Motion passed 6 to 0.

Early Childhood playground equipment will be put up for sealed bid and bids will be presented at the July board meeting.

Policy updates were presented for review.

Tuff Stephenson returned to the meeting at 8:35 via Zoom.

Mrs. Johnston gave an overview of the plans for the sensory room. She will provide a mock staff schedule and have a walk through at the July board meeting.

Early Childhood transportation was discussed. Patron, Sami Logan, commented on the topic.

Mr. Hasenbank, Mrs. Johnston and Mr. Wild gave their administrator oral reports.

The Mission Valley School District, USD 330, does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries or complaints regarding the non-discrimination policies including requests for accommodations or access to a District facility to participate in a program, activity, or service: William J. Clark, Mission Valley, USD 330, 511 East 2nd Avenue, PO Box 158, Eskridge, Kansas 66423, Phone: 785/449-2297 or 785/449-2293. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education, please contact OCR at (816)268--0550 (voice), or (877)521-2172 (telecommunications device for the deaf), or ocr.kansascity@ed.gov

Clinton Lambotte moved, seconded by Clipper Goodrich, to approve the following personnel changes; resignation of Annie Thomas as assistant JH track coach and Mackenzie Tynon as assistant HS track coach, transfer of Shelly Haya from 6th grade teacher to 3rd grade teacher, Kori Bisnett from 3rd grade teacher to 6th grade teacher, Mary McDaneld from 4th grade teacher to 6th grade teacher, Sara Carrier from 6th grade teacher to 3rd grade teacher, Blake West from 3rd grade teacher to 4th grade teacher and the hiring of Caleb Olsen as the 7-12 ELA teacher. Motion passed unanimously.

Clinton Lambotte moved, seconded by Clipper Goodrich, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:36 p.m.

Respectfully submitted, Tasha Raine, Board Clerk

Unofficial Minutes (subject to Board approval)
REGULAR BOARD OF EDUCATION MEETING – July 19, 2021

President Jim Rudeen called the regular meeting of the Board of Education of Mission Valley USD #330 to order at 7:00 p.m. in the Mission Valley High Elementary Commons. Board members present were Mistina Kraus, Clinton Lambotte, Clipper Goodrich, Jon Deters and Jacob Durkes. Tuff Stephenson was absent. The superintendent and board clerk also attended.

Clinton Lambotte moved, seconded by Clipper Goodrich, to adopt the agenda as presented. Motion passed 6 to 0.

Mr. Hancock presented information on the Social-Emotional report.

Mistina Kraus nominated Jacob Durkes for President. Clinton Lambotte nominated Tuff Stephenson for President. Clinton Lambotte moved, seconded by Jon Deters, to cease all nominations and cast unanimous ballots for Jacob Durkes or Tuff Stephenson as Board President. Motion passed 4 to 2 for Jacob Durkes with Clipper Goodrich and Clinton Lambotte voting no.

Clinton Lambotte nominated Clipper Goodrich for vice-president. Jim Rudeen moved, seconded by Jon Deters, to cease all nominations and cast unanimous ballots for Clipper Goodrich as Vice-President. Motion passed for Clipper Goodrich 6 to 0.

Clinton Lambotte nominated Jon Deters for government relations officer. Clipper Goodrich moved, seconded by Clinton Lambotte, to cease all nominations and cast unanimous ballots for Jon Deters as government relations officer. Motion passed for Jon Deters 6 to 0.

Jacob Durkes took his position as Board President and facilitator of the meeting.

Clipper Goodrich moved, seconded by Clinton Lambotte, to appoint Tasha Raine as the Clerk of the Board and Anita Walker as the Board Treasurer. Motion passed 6 to 0.

Clinton Lambotte moved, seconded by Jim Rudeen, to approve all organizational actions for the 2021-22 school year as presented. Motion passed 6 to 0.
Designations are as follows:

Official Depository – Active Funds	Flint Hills Bank of Eskridge
Official Depository	1st National Bank of Harveyville
Bank Reconciliations	Mary Hewes
School activity fund executor	Amy Johnston – MV Elementary
	Randy Wild - MV JH
	Randy Wild – MV HS
Truancy officers	Amy Johnston – Mission Valley Elementary
	Randy Wild – MV JH
	Randy Wild – MV HS
Official School attorney	Legal assistance from KASB
Official Newspaper	Wabaunsee County Signal-Enterprise
Hearing officer free/reduced meal application appeals	William Clark
Child Nutrition Representative	Tasha Raine
KPERS Designated Agent	Tasha Raine
Mileage reimbursement rate	56 cents per mile
Freedom of information officer	William Clark
Custodian of Records	Tasha Raine-Board & central office records
	Amy Johnston - MV K-6 Elementary
	Randy Wild – MV JH
	Randy Wild – MV HS
Privacy Official/contact person	William Clark
Title IX contact person	William Clark
Sexual Harassment contact	William Clark
Homeless Liaison	William Clark
403(b) Plan Manager	Tasha Raine

The following annual resolutions were approved (see attached resolutions in their entirety):

- Adoption of 1,116 hour calendar
- Establish activity funds for student activities at Elementary
- Establish activity funds for student activities at Junior High/High School
- Permission to destroy old records
- Adoption of early payment request policy
- Annual GAAP waiver
- Establish home rule
- Establish date, time and location of regular meetings
- Establish petty cash funds for the district office in the amount of \$1500
- Establish petty cash funds at elementary in the amount of \$500
- Establish petty cash funds at junior high/high school in the amount of \$800
- Establish petty cash funds for special education in the amount of \$300
- Rescinding all policy statements found in board minutes
- Establish bus speed limits (safety resolution)

The following fees, lunch and breakfast prices were established for the 2021-22 school year:

	Consumable fees	Textbook fees		
Preschool	\$20.00	\$ 0.00		
Kindergarten	\$35.00	\$ 0.00		
Grades 1-2	\$45.00	\$20.00		
Grades 3-6	\$40.00	\$25.00		
Grades 7-8	\$30.00	\$45.00		
Grades 9-12	\$25.00	\$50.00		
	Lunch	Breakfast	Milk	
	Prices	Prices		
K-6	\$2.90	\$1.70	\$0.50	
7-8	\$3.00	\$1.80	\$0.50	
9-12	\$3.10	\$1.95	\$0.50	
Adults	\$3.95	\$2.50	\$0.50	

Fees for copies of records as per KORA at the rate of 15 cents per copy for copies of records. In addition to the cost of copying, a rate of \$25 per hour will be charged for any time spent beyond 20 minutes by the custodian of records for research of the requested records.

Building use fees will be \$50 plus \$15 per hour, with the exception of the gymnasium(s), kitchen, or commons, which will be charged at the rate of \$25 per hour. Civic organizations such as Scouts, 4-H clubs, PTO, charitable organizations or non-profit educational organizations are exempt from paying fees. If the group or organization qualifies for exemption for paying fees, there will be no charge for admission. This includes donations, or any method of soliciting funds. Applications for use of facilities may be picked up at the building or district office and are subject to approval.

Jim Rudeen moved, seconded by Clipper Goodrich, to approve the consent agenda as presented. Motion passed 6 to 0.

Items in the consent agenda that were approved include: approval of minutes of the June 21, 2021 regular board meeting; approval of clerk's report and treasurer's report as presented; approval of warrants in the amount of \$227,201.44; approval of the annual 2020-21 treasurer's report as presented; approval of banking rule transfer; approval of the following personnel changes: retirement of Bill Logan effect December 31, hiring of Kathy Hildebrand for District Office summer help, resignation of Brandi Kealy, resignation of Elizabeth Anderson and hiring of Jason Palenske as bus driver.

Clinton Lambotte moved, seconded by Clipper Goodrich, to approve the 2021-22 non-licened staff contracts as presented. Motion passed 6 to 0.

Clinton Lambotte moved, seconded by Jon Deters, to approve the bids from Rachel Logan-Hernandez for the playground equipment in the amounts of \$215 (playhouse) and \$85 (swing, slide, etc.). Motion passed 6 to 0.

Clinotn Lambotte moved, seconded by Clipper Goodrich, to approve the plan for safe return and continuity of services as presented with the addition of using July 19, 2021 as the updated date and adding the board president's signature. Motion passed 6 to 0.

Mistina Kraus moved, seconded by Jim Rudeen, to approve transition of the elementary computer lab into the new sensory room and to approve that all three phases be complete at the cost of \$10,000. Motion passed 4 to 2, with Clinton Lambotte and Clipper Goodrich voting no.

Clinton Lambotte moved, seconded by Jon Deters, to approve the following policy updates as recommended by KASB; DC (Budget with Whistleblower Protection), EE (Food Services

Management), GAAC (Sexual Harassment), GAACA (Racial and Disability Harassment), GAF (Student-Staff Relations), IDAA (Special Programs), JDD (Suspension and Expulsion Procedures), JGEC (Sexual Harassment), JGECA (Racial and Disability Harassment), DFAC (Procurement-Federal Programs), and JDDC (Short Model Bullying Plan). Motion passed 6 to 0.

Mistina Kraus moved, seconded by Jon Deters, to approve the list of out of district students as presented. Motion passed 6 to 0.

Clinton Lambotte moved, seconded by Jim Rudeen, to approve the hazardous mitigation plan as presented. Motion passed 6 to 0.

Jim Rudeen moved, seconded by Clipper Goodrich, to approve a Special Board meeting for September 13, 2021 at 6:30 p.m. for the 21-22 budget hearing and at 6:45 p.m. for the 21-22 revenue neutral rate hearing. Motion passed 6 to 0.

Clipper Goodrich moved, seconded by Jon Deters, to approve the updated job descriptions for transportation supervisor. Motion passed 6 to 0.

Jim Rudeen moved, seconded by Clipper Goodrich, to approve increasing sub wages from \$9 to \$10 for those that sub as a custodian, cook, para or teacher aide. Motion passed 6 to 0.

Clipper Goodrich moved, seconded by Jon Deters, to go into executive session at 9:18 p.m. to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and that they return to open session in the same room at 9:23 p.m. Motion passed 6 to 0. The superintendent also attended.

The meeting reconvened in open session at 9:23 p.m.

Amy Johnston, Rod Hasenbank and Randy Wild gave building and program reports.

Clipper Goodrich moved, seconded by Jim Rudeen, to approve the resignation of Jessie Campbell as 5th grade teacher, hiring of Tara Durkin as Asst. JH track coach and the resignation of Skyler Beam as 7-12 PE teacher, head HS track coach, asst. HS football coach, 9th grade class sponsor and summer weights coach. Motion passed 6 to 0.

Jon Deters moved, seconded by Clipper Goodrich, to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 9:36 p.m.

Respectfully submitted, Tasha Raine, Board Clerk



“You can't go back and change the beginning, but you can start where you are and change the ending.” C.S. Lewis

Welcome back to school!

There are a lot of exciting things taking place during this upcoming 2021/22 academic year. Between the ACT, ACT Workkeys, ACT Mosaic SEL Curriculum, and 9th Grade ACT Prep assessments being offered, the FHTC Wrangler Day opportunity for the Freshmen, the ASVAB testing for the Sophomores, college visitation opportunities for 9-12th students each semester, Civic Engagement opportunities for each Viking Hour Crew, Career Speaker Engagement opportunities, and Job Shadowing opportunities for Juniors and Seniors, all of the students will have plenty on their plate to go along with the basic rigors of school and extracurricular activities.

Student-Led Conferences will start taking place, both, in the Fall and Spring semesters from now on (Fall for Seniors, and Spring for 7-11th Grades).

2021-22 Academic Enrollment

Enrollment at MVHS is August 5, 2021. Dixie, Breanna, Marlene and myself will be ready to help you navigate any enrollment issues, conflicts, concerns, or questions. Online enrollment will take place in the HS foyer, and I will be in Conference Room A to address any scheduling issues.

The 2021/22 Academic year brings exciting new possibilities for students. Between the wonderful options of courses that the high school provides by our extremely qualified staff, to all the Vo-Tech & college courses offered by local and state community colleges.

You can be rest assured that your student has the availability and diverse options of choosing courses that meet their academic/diploma requirements, as well as prepare them for postsecondary education or career related activities.

All parents/guardians should have received an email or a letter with a copy of the schedule for you to review by now. Some hours are blank and that is where the parent/guardian/student will need to work with me to fill those classes.

If you are interested in reviewing the 2021/22 MV Course Catalog or the 2021/22 MV Schedule, here are the links:

Course Catalog: [2021-22 Course Catalog.pdf](#)

MV Schedule: [2021-2022 SCHEDULE - DEPARTMENTAL.pdf](#)

Enrollment in ACC Courses:

Just a reminder --- the following courses in the MVHS schedule are taught in conjunction with ACC and may be taken for dual-credit. (Three credits can be earned with each course.) Several online courses are available, including some which are tuition-free. These tuition-free courses fall under the Excel in CTE bill and are paid directly by the State of Kansas (not USD 330). See Mr. Hancock for details or if you have any questions enrolling for these courses.

1st semester:

College Algebra (during school)
Psychology (Wed. night class)
English Comp 1 (Wed. night class)

2nd Semester:

Plane Trigonometry (during school)
Public Speaking (Wed. night class)

Some courses require a minimum Accuplacer score in order to qualify for enrollment. The Accuplacer testing is at ACC (Burlingame Campus) Monday through Friday at 9 a.m., 11 a.m., and 2 p.m. Please call the Burlingame campus at 785-654-2416 to schedule.



New students grades 7 - 12:

Please bring a copy of your transcript (showing any credit earned during previous years) and please bring any paperwork concerning an IEP, 504, or Student Improvement Plan with you, unless this has already been sent to Mission Valley



COMMUNITY SERVICE HOURS

Remember, if you're working towards the Diploma or Distinction, be sure to submit a record of any community service hours you've completed during the summer DIRECTLY TO THE HS OFFICE. If you've not yet completed your hours don't forget to look for opportunities to do so.

Viking Hour

College/Career Readiness, Socio-Emotional Learning (SEL), Civic Engagement, and Character Building

Viking Hour was formerly known as 'Advisory'. The name change was done to create a sense of purpose behind what the students will be accomplishing during this hour, as well as throughout the week.

Viking Hour will focus on what has been missing with students, young adults, and adults entering the workforce. They are having some areas for improvement when it comes to employability skills, constructive/positive relationship building, conflict resolution skills, and the ability to communicate effectively through conveying meaningful and understandable thoughts and feelings.

The counseling department will be directly assisting the students, the teachers and administrators in this area by introducing a comprehensive school counseling program that includes curriculum and guidance lessons that are developmentally sound and can be directly tied to the needs of the students.

This is just one avenue that the counseling department will be using to address the Socio-Emotional Character & Development standards created by the Kansas State Department of Education (KSDE). Socio-Emotional Learning (SEL) has found its way into all aspects of the educational curriculum to insure that our students are being given many opportunities to develop the necessary relationship-building, communication, and coping skills in order to meet the rigor and relevance of their academic and vocational goals starting this fall 2019 and continuing with future classes.

The lessons and assignments are geared to fit the student at their specific grade/age level.

Students MUST complete these assignments as they are pass/fail and it will affect their eligibility status within extracurricular activities.

Scholarship(s) Are A Priority for all GRADE LEVELS!!!

Time is passing quicker and quicker it seems, and soon our seniors will be graduating. Because of this, securing the seniors financial requirements for post-secondary education is vital. If your child is thinking about or will be attending a post-secondary educational institution, it is time to focus on scholarships, financial aid information, and the steps the students should already be taking to ensure that their college experience does not include high levels of indebtedness.

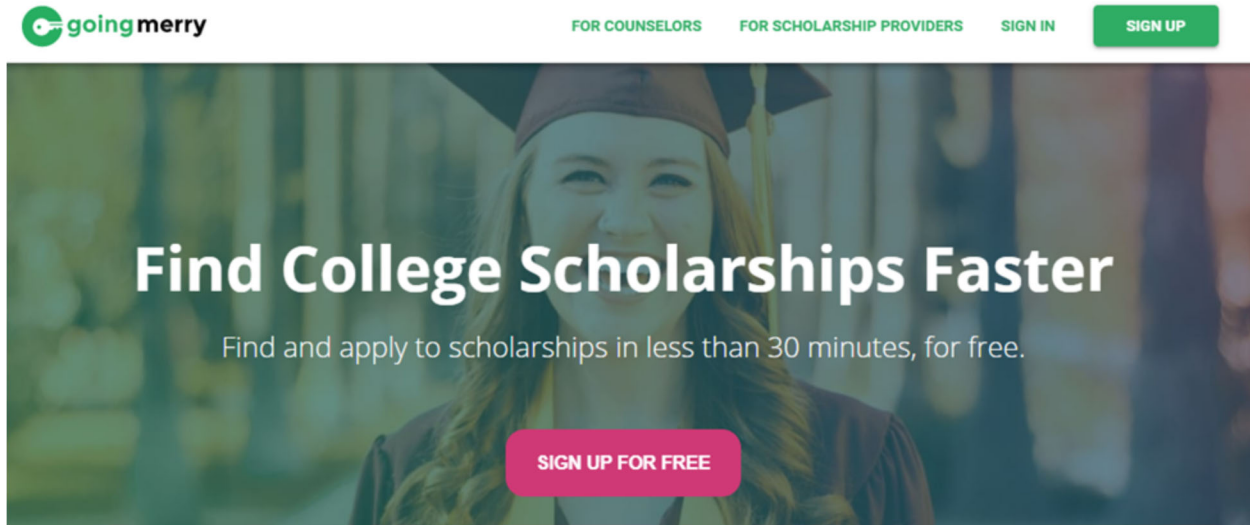
Scholarship help can be found in the Mission Valley scholarship listing by going to this website:

<https://www.mv330.org/scholarship-information--37>

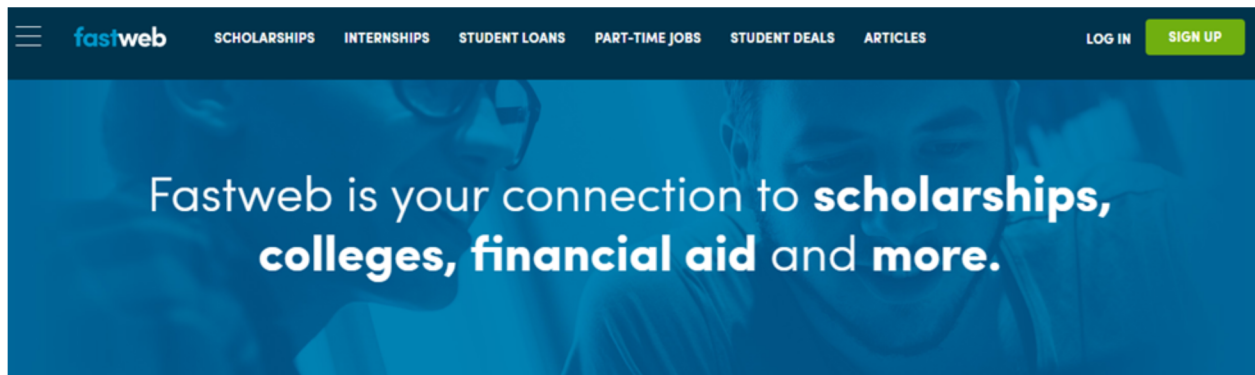
Just a reminder, all of the freshmen, sophomores, juniors and seniors have received emails from me regarding multiple scholarship opportunities (local, state, and federal level). Two major scholarship websites are shown below, and I have information on both if requested.

1. They have all received an invite to www.goingmerry.com. This is a free website, and is a 'one-stop-shop' that allows students to do one application

for many different scholarships, and it will continually provide new scholarships that Mission Valley students qualify.



2. Fastweb (www.fastweb.com) is a free website that focuses on scholarships, college searches, FAFSA/Financial Aid, and job searching.



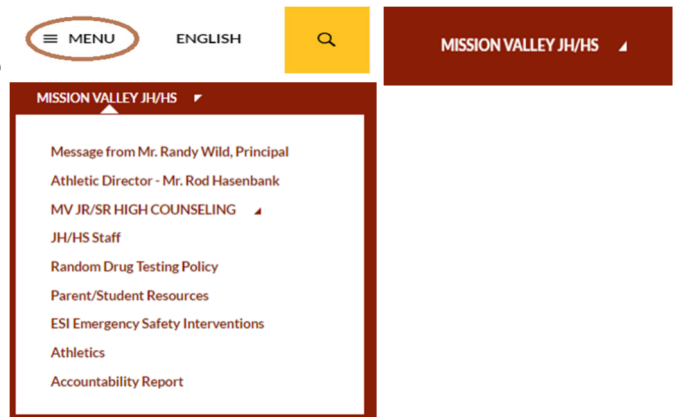
Other websites for scholarship/financial resources:

- Mycollegemoneyplan.org
- Cashcourse.org
- Collegescorecard.ed.gov
- Net Price Calculators
- KSdegreestats.org
- Studentaid.ed.gov
- Financialaidtoolkit.ed.gov

COLLEGE AND CAREER READINESS

Here are web pages for the students, parents/guardians, and anyone else within the district to view in regards to 'post-secondary career information' and 'collegiate information.' You are able to find these webpages by going to:

1. <https://www.mv330.org>
2. then clicking on the menu page at the top right of the homepage
3. there you will click on the 'MISSION VALLEY JH/HS' webpage to expand the drop down list
4. then clicking on 'MV JR/SR HIGH COUNSELING'



Within these pages are a compilation of much information that is often scattered around the internet. The students have been brought aware of this information and were asked to show the parents/guardians this information as well.

As always, my contact information is: Jamey Hancock @ 866-557-6686 x230 or e-mail jhancock@mv330.org with questions.



Doyonna Robinson, Carley Turnbull, Beau Throckmorton, and Gabriel Goldsmith had the privilege of being a part of the Kansas Masonic All State High School Marching Band. They practiced for about a week out at Sterling College (in 100+ weather for at least a couple of those days) and then were in the Shrine Bowl parade on Saturday, June 26th in South Hutchinson. Later Saturday evening they played at the actual Shrine Bowl Football game at Gowan's Stadium in Hutchinson and performed during halftime. (Also, it was Gabriel's 17th birthday).

Mission Valley Unified School District #330
Annual Notice to Parents and Students of Rights under the Family
Educational Rights and Privacy Act (FERPA)

Under the provision of the Family Educational Rights and Privacy Act (FERPA), parents of students and eligible students (those who are 18 or older) are afforded various rights with regard to educational records that are kept and maintained by Unified School District #330. In accordance with FERPA, you are required to be notified of those rights which include:

1. **The right to review and inspect all of your educational records, except those which are specifically exempt.**
2. **The right to prevent disclosure of personally identifiable information contained in your educational records to other persons, with certain limited exception. Disclosure of your educational records to others persons will occur onlyif:**
 - A. **We have your prior written consent for disclosure;**
 - B. **the information is considered “directory information” and you have not objected to the release of such information; or**
 - C. **disclosure without your prior consent is permitted bylaw.**
- **The district may disclose, without your consent, personally identifiable information to school officials with a legitimate educational interest. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); the school board (in executive session); or person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medicalconsultant, or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility or duties.**
- **The district will disclose a student’s educational records to officials of another school district in which the student seeks or intends to enroll without your consent and without further notice that the records have been requested or forwarded.**
3. **The rights to request that your educational records be amended if you believe the records are misleading, inaccurate, or otherwise in violation of your rights. This right includes the right to request a hearing at which you may present evidence to show why the record should be changed if your request for an amendment to your records is denied in the first instant.**
4. **The right to file a complaint with the Family and Regulations Office at the U.S. Department of Education if you believe that Unified School District #330 has failed to comply with FERPA’s requirements. The address of this office is 400 Maryland Avenue SW, Room 4074, Washington, DC 20202-4605.**
5. **The right to obtain a copy of Unified School District #330 policies for complying with FERPA. A copy may be obtained from Clerk of the Board of Education, USD #330, PO. Box 158 Eskridge, Kansas 66423-0158.**

Directory Information: For purposes of FERPA, Unified School District #330 has designated certain information contained in educational records as directory information. This information may be disclosed for any purpose without your consent. This information can be disclosed without consent because it is the type of information that would not generally be considered harmful or an invasion of privacy if disclosed. The following information is considered directory information:

- Name
- Address
- Telephone Number
- Electronic Mail Address,
- Date and Place of Birth
- Participation in Officially Recognized Activities and Sports
- Weight and Height of members of Athletic Teams
- Dates of Attendance
- Degrees
- Honors and Awards Received
- Most Recent Previous School Attended by the Student
- Class Designation or Grade Level
- Enrollment Status (e.g., Undergraduate or Graduate, (Full or Part Time Student)
- Major Field of Study
- Photographs
- Student’s ID Badge
- Personal identification number

You have the right to refuse to permit the designation of any or all of the above information as directory information. If you refuse, you must file written notification to this effect with Unified School District #330 at the principal's office at 12913 Mission Valley Road, Suite A or B, Eskridge, Kansas 66423 on or before August 12th of each school year. If a refusal is not filed, Unified School District #330 assumes you have no objection to the release of the directory information designated.

Unified School District #330 will limit the disclosure of directory information to specific parties for specific reasons as described in this notice.

Recruiting Information: Military recruiters and institutions of higher education are entitled under federal law to a list of names, addresses, and telephone numbers of high school students unless you object to the release of this information. If you notify your principal in writing at any time that you do not wish your child's name, address, and telephone number released without your written consent we will honor that request.

Homeless Student Regulations Required by Federal and State Law

Homeless students shall, by definition, include the following:

1. Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. Children and youth who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.
3. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
4. Migratory children who meet one of the above-described circumstances.

Enrollment/Placement

The district, according to the child's or youth's best interest, shall either continue the child's or youth's education in the school of origin for the duration of homelessness in any case in which: 1) a family becomes homeless between academic years or during an academic year; and 2) for the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

School Stability

In determining the best interest of the child or youth, the district homeless student liaison shall:

1. Presume that keeping the child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth;
2. Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth;
3. If, after conducting the best interest determination based on consideration of the presumption in clause (1) and the student-centered factors in clause (2), it is determined that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied youth) the youth, provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal such determination; and
4. In the case of an unaccompanied youth, ensure that the district homeless student liaison assists in placement or enrollment decisions under this subparagraph, gives priority to the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

Immediate Enrollment

The school selected shall immediately enroll the homeless child or youth, even if the child or youth;

1. is unable to produce records normally required for enrollment, such as previous academic records, records of immunization and other required health records, proof of residency, or other documentation;
or
2. has missed application or enrollment deadlines during any period of homelessness.

Relevant Academic Records

The enrolling school shall immediately contact the school last attended by the child or youth to obtain relevant academic and other records.

Relevant Health Records

If the child or youth needs to obtain immunizations or other required health records, the enrolling school shall immediately refer the parent or guardian of the child or youth, or (in the case of an unaccompanied youth) the youth, to the district homeless student liaison, who shall assist in obtaining necessary immunizations or screenings, or immunization or other required health records.

Records

Any record ordinarily kept by the school, including immunization or other required health records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, regarding each homeless child or youth shall be maintained so that the records involved are available, in a timely fashion, when a child or youth enters a new school or school district and in a manner consistent with the Family Educational Rights and Privacy Act. See policies JR through JRD.

Enrollment Disputes

If a dispute arises over eligibility, school selection, or enrollment in a school;

1) the child or youth shall be immediately enrolled in the school in which enrollment is sought (whether sought by the parent, guardian, or unaccompanied youth), pending final resolution of the dispute, including all available appeals;

2) the parent or guardian of the child or youth or (in the case of an unaccompanied youth) the youth shall be provided with a written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal such decisions;

And

3) the parent, guardian, or unaccompanied youth shall be referred to the district homeless student liaison, who shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute.

Placement Choice

The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

Privacy

Information about a homeless child's or youth's living situation shall be treated as a student education record, and shall not be deemed to be directory information, under policy JRB.

Contact Information

Nothing shall prohibit the district from requiring a parent or guardian of a homeless child or youth to submit contact information.

Definition

The term "school of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.

When the child or youth completes the final grade level served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools.

Comparable Services

Each homeless child or youth shall be provided services comparable to services offered to other students in the school selected, including;

- 1) Transportation services;
- 2) Educational services for which the child or youth meets the eligibility criteria, such as services provided under title 1 of the Elementary and Secondary Education Act of 1965 or similar State or local programs, educational programs for children with disabilities, and educational programs for English learners;
- 3) Programs in career and technical education;
- 4) Programs for gifted and talented students; and
- 5) School nutrition programs.

Coordination

The district shall coordinate the provision of services under these regulations with the Department for Children and Families and other agencies or entities providing services to homeless children and youths and their families, including services and programs funded under the Runaway and Homeless Youth Act (42 U.S.C. 5701 et seq.), and transportation, transfer of school records, and other inter-district activities, with other local educational agencies.

Housing Assistance

If applicable, the district shall coordinate with state and local housing agencies responsible for developing the comprehensive housing affordability strategy to minimize educational disruption for children and youths who become homeless.

The coordination required shall be designed to;

- 1) ensure that all homeless children and youths are promptly identified;
- 2) ensure that all homeless children and youths have access to, and are in reasonable proximity to, available education and related support services; and
- 3) raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness.

Homeless Children and Youths With Disabilities

For children and youths who are both homeless and eligible for services under the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the district shall coordinate the provision of services under these regulations with the provision of programs for children with disabilities served by the district and other involved local educational agencies.

District Homeless Student Liaison

The board designates the following individual to act as the district's homeless student liaison; Superintendent of schools, 511 E. 2nd Ave., Eskridge, KS 66423. The district shall inform school personnel, service providers, and advocates working with homeless families of the duties of this liaison.

The district homeless student liaison shall ensure;

- 1) homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies;
- 2) homeless children and youths are enrolled in, and have a full and equal opportunity to succeed in, district schools;

3) homeless families and homeless children and youths have access to and receive educational services for which such families, children, and youths are eligible, including services through Head Start programs (including Early Head Start programs) under the Head Start Act (42 U.S.C. 9831 et seq.), early intervention services under part C of the Individuals with Disabilities Education Act (20 U.S.C. 1431 et seq.), and other preschool programs administered by the local educational agency;

4) homeless families and homeless children and youths receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services;

5) the parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;

6) public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents or guardians of such children and youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians of homeless children and youths, and unaccompanied youths;

7) enrollment disputes are mediated in accordance with these regulations;

8) the parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school that is selected;

9) school personnel providing services under these regulations receive professional development and other support; and

10) unaccompanied youths;

a. Are enrolled in school;

b. Have opportunities to meet the same challenging state academic standards as Kansas establishes for other children and youth; and

c. Are informed of their status as independent students under federal law regarding student financial assistance for higher education acquisition and that the youths may obtain assistance from the district homeless student liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid.

The liaison shall also work with the state coordinator for education of homeless children and youth to request and receive needed technical assistance and monitoring to ensure the district complies with federal and state law regarding homeless students. Similarly, the liaison will coordinate with the state coordinator in order to provide professional development opportunities for district personnel to aid them in identifying and meeting the needs of homeless children and youths and will respond to inquiries from parents, guardians, and homeless children and youths to ensure they are provided with the full protection of the law and services they are due.

Notice

The district shall inform school personnel, service providers, advocates working with homeless families, parents and guardians of homeless children and youths, and homeless children and youths of the duties of the district homeless student liaison, and publish annually updated contact information for the liaison on the district's website.

Local and State Coordination

The district homeless student liaison, as a part of assigned duties, shall coordinate and collaborate with state coordinators, the community, and school personnel responsible for the provision of education and related services to homeless children and youths. Such coordination shall include collecting and providing to the state coordinator the reliable, valid, and comprehensive data.

Homeless Status

The district homeless student liaison may affirm, without further agency action by the Department of Housing and Urban Development, that a child or youth who is eligible for and participating in a program provided by the district, or the immediate family of such a child or youth, who meets the eligibility requirements, is eligible for such program or service.

Dispute Resolution Process

A complaint regarding the placement or education of a homeless child or youth shall first be presented orally and informally to the district's homeless student liaison. If the complaint is not promptly resolved, the complainant may present a formal written complaint (grievance) to the homeless student liaison. The written complaint must include the following information: date of filing, description of concerns, the name of the person or persons involved and a recapitulation of the action taken during the informal charge stage. Within five (5) working days after receiving the complaint, the liaison shall state a decision in writing to the complainant, with supporting evidence and reasons. In addition, the liaison will inform the superintendent of the formal complaint and the disposition.

Transportation

If it is in the best interest of the homeless child or youth to attend the school of origin, transportation to and from that school will be provided at the request of the parent or guardian or, in the case of an unaccompanied youth, the homeless coordinator. If the student's temporary housing is outside the attendance area of the school of origin, then the district will work with the school of origin to agree on a method to apportion the responsibility and costs for transporting the child. If an agreement cannot be reached, the costs will be shared equally.

Approved: 02-13-17

Complaint Form

PROGRAMS FOR HOMELESS STUDENTS

(Assignment to a School Other than School of Origin/School Requested by the Parent)

After reviewing the situation, it would be in the best interest of your child or youth to be educated at _____.

Explanation of decision: _____

If you so choose, you may appeal this decision in the following manner:

You may verbally and informally state your complaint to the district's homeless student liaison. If the complaint is not promptly resolved, you may complain in writing to the district homeless student liaison. You must include the following information: date of filing, description of the complaint, the name of the person or persons involved and an explanation of the action taken during the informal charge stage. Within five (5) working days after receiving the complaint, the liaison will provide you a written decision, with supporting evidence and reasons. In addition, the liaison will inform the superintendent of the formal complaint and the result.

Approved: 2-13-17

Parents Right to Know – ESSA-Every Student Succeeds Act

Parents may request the following information regarding the professional qualifications of the student's classroom teachers:

Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.

Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Additional Resources: All parents will be informed they have the right to request their child/children's state assessment scores and they have a right to obtain the school and school district state report cards.

-access to building/district State Report Cards at; <http://online.ksde.org/rcard>

-Public Notice of Educational Rights for Homeless; <http://www.serve.org/nche/online>

KPIRC (Kansas Parent Information Resource Center) www.kpirc.org – 1-866-711-6711 – 785/783-2975

Federal Parent Information Resource Center – <http://www.ed.gov/programs/pirc/index.html>

KGC Bullying by Parents

The board of education, in its commitment to provide a positive and productive learning and working environment for its students and staff in accordance with state law, prohibits bullying in any form by any student, staff member, or parent towards a student or staff member on or while using school property, in a school vehicle, or at a school-sponsored activity or event. For the purposes of this policy, the term "bullying" shall have the meaning ascribed to it in Kansas law.

The administration shall propose, and the board shall review and approve a plan to address bullying as prohibited herein.

Parents participating in prohibited bullying conduct aimed at district students and/or staff members may jeopardize their access to district facilities; district property; school sponsored activities, programs, and events; and/or district students and/or staff members through the district's communication systems. As appropriate, reports to local law enforcement will be filed to report criminal bullying behaviors.

This policy and the district bullying plan may be posted on the district's website and copies of such documents shall be made available to parents of current students upon request.

Approved by the Board of Education: 3-14-2016

KGD Crowd Control at School Sponsored Activities

Disruptive acts at school or school sponsored activities will not be tolerated. Persons threatening the safety of students, school personnel, or other persons; to damage school property; or to interfere with school or school activities or the educational process will be asked to leave the premises.

The school administration and staff are responsible for handling any problem caused by adults or students. The final decision for determining if assistance is needed is the responsibility of the superintendent or school principal. In the absence of these individuals, the determination shall be made by the assistant principal or person designated to be in charge of the building or activity. The superintendent shall be notified of any serious problem at the school.

Possession of a Firearm

Unless otherwise required by law or authorized by board policy, no person other than a law enforcement officer shall possess a firearm on any district owned or operated property; within any district owned or operated building or facility; in a school vehicle; in an employee's personal vehicle being used to transport students or school staff in the performance of job duties for the district; or at any school sponsored activity, program, or event. This prohibition includes possession of concealed and/or openly carried weapons; however such prohibition shall not apply to the secured storage of a handgun in a district employee's own locked vehicle on school property so long as such weapon is maintained out of plain sight.

Appropriate signs shall be conspicuously posted as directed by the board and required by law.

Anyone in violation of this policy shall be directed to leave the premises immediately and not return without prior approval from the building administrator or superintendent. Failure to comply with such order will result in a report to law enforcement.

Approved by Board of Education: 9-14-2015

EE Food Services Management

A supervisor may be hired by the board to oversee the district's food service program.

Sanitation Inspections

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

Records

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

Meal Prices

Meal prices shall be determined by the board.

Parents or guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced price meals on or before the start of school each year.

Unpaid Meal Charges

The district's meal charging requirements are as follows.

The district does not allow meals to be charged.

Any student failing to keep his/her account solvent as required by the district will be allowed to purchase a meal if the student pays for the meal when it is received.

At least one written warning shall be provided to a student and his/her parent or guardian prior to denying meals for students having spent all funds in their account. If payment of the negative balance is not received within 5 working days, the debt will be turned over to the superintendent or superintendent's designee for collection in accordance with board policy DP. If the debt is not paid within 10 days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.

Payments for school meals may be made at the school or district office, or online at mv330.org. Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained.

Availability of Meals on Remote Learning Days Due to Severe Weather

When severe weather or poor road conditions due to ice and/or snow threaten the safety of students, the superintendent may close district schools or designate such days as remote learning days pursuant to policy EBBB. On these days, the superintendent will determine whether the weather and road conditions allow for safe passage of students, staff, and parents for the provision, service and transportation of school meals to students.

If the superintendent determines it is safe to provide meal service on these days, school meals will be provided, although the manner of provision may be modified by the superintendent. If the superintendent determines that it is not feasible due to safety concerns to provide meal service on such days, notice that school meals will not be available on that day will be provided to students, parents, and affected staff members. Any alteration of the usual meal service process on these days will be communicated to staff students, and parents using regular district communication channels.

Approved: 7/19/2021

PHONE/FAX NUMBERS

Mission Valley Schools

866/557-6686

Listen to prompts to reach the correct department

7-12 Fax—785/409-6218

K-6 Fax—785/409-6219

SPED Fax—785/409-6220

District Office

Superintendent Direct Line—785/449-2293

Office Staff 785/449-2297

Listen to prompts to reach the correct person

ASBESTOS NOTIFICATION

This is to notify all patrons, parents, students, and employees in Mission Valley USD #330 that USD #330 is in compliance with the Asbestos Hazard Emergency Response Act of 1986. All of the buildings in Mission Valley USD #330 have been inspected for asbestos and an Operations and Management Plan is on file at the Board of Education Office at Eskridge, Kansas. This is available to any interested party during regular business hours. The remaining asbestos will have periodic surveillance every three months and repaired if needed. Ryan Johnston is the local education agency's designated person for asbestos. Should you desire any further information, please contact the LEA designate or the Master Plan is available in the Board of Education Office.

Kansas Tobacco Quit Line

Kansas Tobacco Quit Line is a 24-hour toll-free quit line which provides screening, counseling, support materials and referral for tobacco cessation assistance based on an individual's readiness to quit. The program provides comprehensive follow-up counseling for Kansas citizens who are ready to quit or are contemplating a cessation attempt. For more information on quitting call the Kansas Tobacco Quit Line at 1-866-KAN-STOP.

GAAC Sexual Harassment

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination on the basis of sex, including sexual harassment. The district does not discriminate on the basis of sex in admissions, employment, or the educational programs or activities it operates and is prohibited by Title IX from engaging in such discrimination. Discrimination on the basis of sex, including sexual harassment, will not be tolerated in the school district. Discrimination on the basis of sex of employees or students of the district in any district education program or activity is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events within the United States.

It shall be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy by any employee shall result in disciplinary action, up to and including termination.

Sexual harassment shall include conduct on the basis of sex involving one or more of the following: (1) A district employee conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcomed sexual conduct; (2) unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking. Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to; verbal harassment or abuse of a sexual nature; pressure for sexual activity; repeated remarks to a person with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning an employee's job status.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of sexual harassment will be promptly investigated and resolved. Any person may make a verbal or written report of sex discrimination by any means and at any time.

Superintendent, P.O. Box 158, [firstinitiallastname@mv330.org](mailto:firstname.lastname@mv330.org), 785/449-2293, has been designated to coordinate compliance with nondiscrimination requirements contained in Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, regarding discrimination on the basis of sex, and the Kansas Act Against Discrimination. Information concerning the provisions of these acts, and the rights provided thereunder, are available from the Title IX Coordinator. Inquiries about the application of Title IX to the district may be referred to the Title IX Coordinator; to the Assistant Secretary for Civil Rights at the U.S. Department of Education, Office of Civil Rights, 400 Maryland Avenue, SW, Washington D.C. 20202-1100, (800)421-3481, or at OCR@ed.gov; or both.

Response to Harassment Complaints

The district takes all reports of sexual harassment seriously and will respond meaningfully to every report of discrimination based on sex, including sexual harassment, of which the district has actual knowledge. Employees who believe they have been subjected to sexual harassment should discuss the problem with their immediate supervisor. If any employee's immediate supervisor is the alleged harasser, the employee should discuss the problem with the building administrator or the Title IX Coordinator. All employees receiving reports of alleged sexual harassment shall notify the Title IX Coordinator.

Definitions

The following definitions apply to the district in responding to complaints of sexual discrimination including sexual harassment as defined by Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Act Against Discrimination.

The "complainant" means an individual who is alleged to be a victim of conduct that could constitute sexual harassment.

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved.

The "decision-maker" reviews all the evidence and prepares an impartial written responsibility determination as to whether the alleged conduct occurred and provides an opportunity for the parties and their representatives to prepare written questions to be answered by the other party. The decision-maker shall not be the Title IX Coordinator or investigator.

"Domestic violence" includes crimes of violence committed by a person who is a current or former spouse, partner, person with whom the victim shares a child, or who is or has cohabited with the victim as a spouse or partner, by a person similarly situated to a spouse of the victim under Kansas or applicable federal law, or by any other person against an adult or youth victim having protection from such person's acts by Kansas or applicable federal law.

A "formal complaint" means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment.

The "investigator" is the person who carries out the investigation after the formal complaint is filed and conducts interviews of the witnesses, collects and documents evidence, and drafts an investigative report.

A "respondent" is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

"Sexual assault" means an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional distress.

The "Title IX Coordinator" is the individual designated at the district level who has responsibility to coordinate compliance with Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of

1964, and the Kansas Act Against Discrimination. The Title IX Coordinator's responsibilities include, but are not limited to; developing materials and ensuring professional development occurs for staff involved in Title IX compliance, creating systems to centralize records, gathering relevant data, contacting the complainant (and/or parents or guardians, if applicable) once the district has actual knowledge of alleged sexual harassment, coordinating the implementation of supportive measures, signing a formal complaint to initiate a grievance process, and ensuring any remedies are implemented.

The Title IX Coordinator, any investigator, decision-maker, or any person who facilitates an informal resolution process shall not have a conflict of interest or bias for or against the complainant or respondent. These individuals shall receive training on the definition of sexual harassment; the scope of the education program and activities; how to conduct an investigation, including appeals and informal resolution processes; and how to serve impartially, including avoiding pre-judgment of the facts, conflicts of interest, and bias. Decision-makers shall receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant. Investigators shall receive training on issues of relevance of questions and evidence in order for them to create investigative reports that fairly summarize relevant evidence.

Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to their immediate supervisor, building administrator, or Title IX Coordinator. Employees who fail to report complaints or incidents of sexual harassment to appropriate district officials may face disciplinary action. District officials who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness, and persistence. Behaviors which are unacceptable but do not constitute harassment may also result in employee discipline.

If discrimination or harassment has occurred, the district will take prompt, remedial action to stop it and prevent its reoccurrence.

The Title IX Coordinator shall promptly respond in a meaningful way to any reports of sexual discrimination including sexual harassment of which the district has actual knowledge as follows:

- Contact the complainant within 10 business days and discuss the availability of supportive measures, with or without the filing of a formal complaint, and consider the complainant's wishes as to supportive measures; and
- Inform the complainant of the right to a formal complaint investigation consistent with Title IX and the informal resolution process.

Supportive Measures

The district will treat the complainant and respondent equitably by offering supportive measures. These non-disciplinary and non-punitive measures will be offered as appropriate, as reasonably available, and without cost to the complainant or the respondent. Supportive measures are designed to restore or preserve equal access to the education program or activity without unreasonably burdening the other party. "Supportive Measures" shall include, but not be limited to, measures designed to protect the safety of all parties, to protect the district's educational environment, or to deter sexual harassment. These measures may include counseling, extensions of deadlines or course-related adjustments, modifications of work or class schedules, escort services, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring, and other similar measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The Formal Complaint

No investigation of alleged sexual harassment may occur until after a formal complaint has been filed.

A formal complaint is a document filed by the complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting an investigation. The procedures for filing a formal complaint are as follows:

- At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the district concerning which the formal complaint is filed.
- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. Filing of the complaint with the
- Title IX Coordinator may be done in person, by mail, or by email. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the Title IX Coordinator may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 calendar days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- An investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by a qualified individual designated by the Title IX Coordinator or another individual appointed by the board. The investigation shall be thorough. All interested persons, including the complainant and the respondent, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.

Formal Complaint Notice Requirements

Upon filing of a formal complaint, the district shall provide written notice to the known parties including:

- Notice of the allegations of sexual harassment including sufficient details to prepare a response before any initial interview including:
 - ◊ The identities of the parties involved, if known;
 - ◊ The conduct allegedly constituting sexual harassment; and

◇ The date and location of the alleged incident, if known.

- The district's investigation procedures, including any informal resolution process;
- A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made by the decision-maker at the conclusion of the investigation;
- Notice to the parties they may have an advisor of their choice and may inspect and review any evidence; and
- Notice to the parties of any provision in the district's code of conduct or policy that prohibits knowingly making false statements or knowingly submitting false information.

If, in the course of an investigation, the investigator decides to investigate allegations about the complainant or respondent that are not included in the notice initially provided, notice of the additional allegations shall be provided to known parties.

Formal Complaint Investigation Procedures

To ensure a complete and thorough investigation and to protect the parties, the investigator shall:

- Ensure that the preponderance of the evidence burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the district and not the parties;
- Provide an equal opportunity for the parties to present witnesses and evidence;
- Not restrict either party's ability to discuss the allegations under investigation or to gather and present relevant evidence;
- Allow the parties to be accompanied with an advisor of the party's choice;
- Provide written notice of the date, time, location, participants, and purpose of any interview, meeting, or hearing at which a party is expected to participate;
- Provide the parties equal access to review all the evidence collected which is directly related to the allegations raised in a formal complaint, including the investigative report, and the opportunity to respond to that evidence before a determination is made;
- Be impartial and objectively evaluate all relevant evidence without relying on sex stereotypes;
- Not have conflicts of interest or bias for or against complainants or respondent;
- Not make credibility determinations based on the individual's status as complainant, respondent, or witness.

Formal Complaint Investigation Report

The investigator shall prepare an investigative report that fairly summarizes relevant evidence and share the report with the parties and their advisors for review and response.

Before completing the investigative report, the investigator must send each party and their advisors the investigative report for review and allow the parties 10 days to submit a written response for the investigator's consideration.

Decision-Maker's Determination

Upon receiving the investigator's report, the decision-maker must make a determination regarding responsibility and afford each party the opportunity to submit written, relevant questions that the parties want asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions.

The decision-maker must issue a written determination regarding responsibility based on preponderance of the evidence. The decision-maker's written determination shall:

- Identify the allegations potentially constituting sexual harassment;
- Describe the procedural steps taken, including any notifications to the parties, site visits, methods used to gather evidence, and interviews;
- Include the findings of fact supporting the determination;
- Address any district policies and/or conduct rules which apply to the facts;
- A statement of, and rational for, the result as to each allegation, including a determination regarding responsibility;
- and
- The procedures and permissible bases for the complainant and/or respondent to appeal the determination.
- The written determination may, but is not required to, recommend disciplinary sanctions and any remedies designed to preserve access to the educational program or activity that may be provided by the district to the complainant.

A copy of the written determination shall be provided to both parties simultaneously.

The range of disciplinary sanctions and remedies may include, but may not be limited to, supportive measures, short term suspension, long term suspension, expulsion for students, and/or termination for employees. Complainants and respondents shall be treated equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made. The Title IX Coordinator is responsible for the effective implementation of any remedies.

If the investigation results in a recommendation that an employee be suspended with or without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and/or state law will be followed.

Records relating to complaints filed and their resolution shall be maintained by the Title IX Coordinator for seven years.

The decision becomes final on the date the parties receive the results of an appeal, if an appeal is filed, or on the date the opportunity for an appeal expires.

Appeals

The complainant or respondent may appeal the decision-maker's determination regarding responsibility or a dismissal of a formal complaint, on the following base:

- Procedural irregularity that affected the outcomes;
- New evidence that was not reasonably available at the time that could affect the outcome; and/or
- The Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias against either party that affected the outcome.

The request to appeal shall be made in writing to the Title IX Coordinator within 10 days after the date of the written determination. Appeals shall be a review of the record by an attorney, an independent hearing officer appointed by the board, or the board.

The appeal decision-maker may not be the Title IX Coordinator, the Investigator, or the decision-maker from the original determination.

The appeal decision-maker will issue a written decision within 30 days after the appeal is filed. The appeal decision-maker will describe the result of the appeal and the rationale for the result.

The appeal decision-maker shall:

- Review the evidence gathered by the investigator, the investigator's report, and the original decision-maker's determination;
- Notify both parties in writing of the filing of an appeal and give them an opportunity to submit further evidence in writing;
- Not have a conflict of interest or bias for or against complainant or respondent and receive the required training;
- Issue a written decision and the rationale for the decision within 30 days after the appeal is filed;
- Describe the result of the appeal and the rationale for the result in the decision; and
- Provide the written decision simultaneously to both parties and to the Title IX Coordinator.

Informal Resolution Process

At any time during the formal complaint process and prior to reaching a determination regarding responsibility, the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and determination of responsibility.

The informal resolution process may be facilitated by a trained educational professional, consultant, or other individual selected by the Title IX Coordinator under the following conditions:

- The parties are provided a written notice disclosing the allegations, the requirements of the informal resolution process, information on
- when it may preclude the parties from resuming a formal complaint arising from the same allegations;
- At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the investigation of the formal complaint and be informed of any consequences resulting from participating in the informal resolution process;
- The parties voluntarily and in writing consent to the informal resolution process; and
- The informal resolution process cannot be used to resolve allegations that an employee sexually harassed a student.

If the matter is resolved to the satisfaction of the parties, the facilitator shall document the nature of the complaint and the proposed resolution, have both parties sign the documentation and receive a copy, and forward it to the Title IX Coordinator. Within 20 days after the complaint is resolved in this manner, the Title IX Coordinator shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved, or if the individual does not believe the resolution remains acceptable within 20 days after the informal resolution document is executed, the individual or the Title IX Coordinator may proceed with the formal complaint process.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or appeal.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission

Initiation of a complaint of sexual harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a sexual harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination of employment.

To the extent possible while still following the above procedures, confidentiality will be maintained throughout the investigation and resolution of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to provide supportive measures to both parties, to take appropriate corrective action, and to provide due process to the complainant and the respondent.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and the complaint procedures including how to report or file a formal complaint of sex discrimination or sexual

harassment shall be posted in each district facility, shall be published in employee handbooks, and on the district's website as directed by the Title IX Coordinator. Notification of the policy may include posting information notices, publishing in local newspapers, publishing in newspapers and magazines operated by the school, or distributing memoranda or other written communications to students and employees. In addition, the district is required to include a statement of nondiscriminatory policy in any bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees.

Approved: 7/19/21

GAACA Racial and Disability Harassment: Employees

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Racial and disability harassment will not be tolerated in the school district. Racial or disability harassment of employees or students of the district in any district education program or activity is strictly prohibited.

Racial harassment is unlawful discrimination on the basis of race, color or national origin under Titles VI and VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. Disability harassment is unlawful discrimination on the basis of disability under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. All forms of racial and disability harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. It shall be a violation for any employee to discourage student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violations of this policy by any employee shall result in disciplinary action, up to and including termination.

Harassment prohibited by this policy includes racially or disability motivated conduct which:

1. Affords an employee different treatment, solely on the basis of race, color, national origin or disability, in a manner which interferes with or limits the ability of the employee to participate in or benefit from the services, activities or programs of the school;
2. Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of creating a hostile working environment;
3. Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of interfering with an individual's work performance or employment opportunities.

Racial or disability harassment may result from verbal or physical conduct or written or graphic material.

The district encourages all victims of racial harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of racial or disability harassment will be promptly investigated and resolved.

Employees who believe they have been subjected to racial or disability harassment should discuss the problem with their immediate supervisor. If an employee's immediate supervisor is the alleged harasser, the employee should discuss the problem with the building principal or the district compliance coordinator. Employees who do not believe the matter is appropriately resolved through this meeting may file a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes racial or disability harassment under the definition outlined above. Unacceptable conduct may or may not constitute racial or disability harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may also result in employee discipline.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence.

Any employee who witnesses an act of racial or disability harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the building principal. Employees who fail to report complaints or incidents of racial or disability harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of racial or disability harassment may also face disciplinary action, up to and including termination.

Initiation of a complaint of racial or disability harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a racial or disability harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination from employment.

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

False or malicious complaints of racial or disability harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and related materials shall be posted in each district facility and shall be published in employee handbooks and on district's website as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually.

Approved: 7/19/21

JDDC Bullying

The board of education prohibits bullying in any form either by any student, staff member, or parent towards a student or staff member on or while using school property, in school vehicles or at a school sponsored activity or events. For the purposes of this policy, the term "bullying" shall have the meaning ascribed to it in Kansas law.

The administration shall propose and the board shall review and approve a plan to address bullying as prohibited herein. The plan shall include provisions for training and education of staff members and students and shall include appropriate community involvement as approved by the board.

Students who have bullied others in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.

Approved by the Board of Education: 3-14-2016

**Mission Valley USD #330
Report to Local Law Enforcement**

Pursuant to Kansas law, the administrator or other school employee whose signature appears below is reporting the following crimes:
Briefly describe each incident and the person/s involved in a misdemeanor or felony behavior at school, on school property, or at a school activity.

Date	School/Location	Student/s or Person/s Involved	Brief Description of bullying incident/s.
1.			
2.			

School Districts are required by Federal Law and K.S.A. 72-6214 to protect the privacy rights of students under the age of 18.

Signed: _____

Administrator or other school employee
c/superintendent, Mission Valley USD 330;
c/student's file

USD 330 Bullying Plan

Bullying means: Any intentional gesture or any intentional written, verbal, electronic, or physical act or threat either by any student, staff member, or parent towards a student or by any student, staff member or parent towards a staff member that is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment that a reasonable person, under the circumstances, knows or should know will have the effect of:

- Harming a student or staff member, whether physically or mentally;
- Damaging a student's or staff member's property;
- Placing a student or staff member in reasonable fear of harm; or

Placing a student or staff member in reasonable fear of damage to the student's or staff member's property.

Bullying also includes cyberbullying. "Cyberbullying" means bullying by use of any electronic communication device through means including, but not limited to, e-mail, instant messaging, text messages, blogs, mobile phones, pagers, online games, and websites.

Additionally, bullying means any form of intimidation or harassment prohibited by the board of education of the school district in policies concerning bullying adopted pursuant to K.S.A. 72-8256 or subsection (e) of K.S.A. 72-8205, and amendments thereto. USD 330 will not tolerate these actions by students, staff, or parents.

For the purposes of this plan and its authorizing policies, "parent" includes a biological, adoptive, or step-parent; guardian; custodian; or other person with authority to act on behalf of a student.

Similarly, a "staff member" means any person employed by the district.

Any act of bullying by either an individual student or group of students towards a student or staff member of the district is prohibited on or while utilizing school property, in a school vehicle, or at school-sponsored activities, programs, and events. This policy applies to students who directly engage in an act of bullying, to students who, by their behavior, support another student's act of bullying, and to all staff members and parents who engage in similar behaviors.

Training concerning identifying, reporting, investigating, and preventing bullying behaviors as outlined in district policies and this plan shall be provided to students and staff members using district resources available for such purpose and shall be provided through school assemblies, staff development, or other appropriate forums at least (annually/biannually).

USD 330 focuses on bullying prevention by:

1. Developing a bullying prevention program based on the KSDE Bullying Prevention Resource Toolkit including addressing bullying, building adult capacity to change climate and culture, curriculum and instructional resources, and measuring social-emotional learning;
2. Using the Kansas State Department of Education's Social-Emotional and Character Development Standards to address school bullying and student

mental health;

3. Implementing a social-emotional learning curriculum that includes an anti-bullying family engagement component;
4. Providing students and families with information and resources annually on bullying, cyberbullying, digital citizenship and how to make smart choices on-line;
5. Providing students and families with the district's student behavior expectations relating to bullying and explanations for incidences that do not meet the legal definition of bullying;
6. Tracking incidences of bullying including physical, cyber, verbal, and relational bullying and reporting this information to the Kansas State Board of Education;
7. Collecting data on bullying incidences from social emotional data sources and annually reviewing this information with the board of education;
8. Developing cultural awareness and understanding that certain demographic groups are disproportionately bullied at a higher rate than peers based upon sex, disability, socio-economic status, religious beliefs, gender identity and expression, sexual-orientation, and race/ethnicity (including migrant populations);

Requiring all school employees to complete the following bullying prevention, identification, reporting and training module (describe district's annual training program).

The board or the district administration on behalf of the board may seek student, staff, parent, and/or community input on the adoption, revision, and/or implementation of the board's bullying policies or plan as directed or approved by the board.

No teacher, administrator, or school district employee shall engage in, permit, or tolerate bullying.

Retaliation against a victim, good faith reporter, or a witness to bullying is prohibited. A student or staff member who engages in an act of bullying, reprisal, retaliation or false reporting of bullying, shall be subject to discipline in accordance with school district policy and procedures. The school administration and/or board may consider the following factors when determining an appropriate disciplinary action for such prohibited conduct: the ages of the parties involved; the developmental and maturity levels, special education needs of the parties involved, and the nature, frequency, and severity of the behavior.

Discipline guidelines for student bullying may be found in student and employee handbooks. Offenses over time or single offenses which are severe in nature may result in discipline up to and including suspension and/or expulsion or termination from employment. Parents participating in prohibited bullying conduct aimed at district students and/or staff members may jeopardize their access to district facilities; district property; school sponsored activities, programs, and events; and/or district students and/or staff members through the district's communication systems. As appropriate, reports to local law enforcement will be filed to report criminal bullying behaviors. (See Policies EBC, GAAC, GAACA, JGEC, JGECA and KN)

Approved by Board of Education: 7/19/21

KN Complaints KN

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. Whenever a complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. Harassment of an individual on any of these grounds is also prohibited. Superintendent, Mission Valley USD 330, PO Box 158, Eskridge, KS 66423-0158, (785) 449-2293, [firstinitiallastname@mv330.org](mailto:firstname.lastname@mv330.org) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended. Information concerning the provisions of these Acts, and the rights provided thereunder, are available from the compliance coordinator.

Complaints About Discrimination, or Discriminatory Harassment

Complaints of discrimination, retaliation or discriminatory harassment by an employee, excluding complaints regarding discrimination or harassment on the basis of sex or in child nutrition programs, should be addressed to the employee's supervisor, the building principal, or the district compliance coordinator. Such complaints by a student should be addressed to the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of such discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. Complaints by any other person alleging discrimination should be addressed to the building principal or the district compliance coordinator. Except as otherwise provided in this policy regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint, and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the building compliance coordinator shall contact the complainant to determine if the resolution of the matter remains acceptable.—If the

matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

If such discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Formal Complaint Procedures

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint and the matter has not been adequately resolved, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the accused no later than 30 days after the filing of the complaint.
 - ◊ If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
 - ◊ If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board, or by the board itself as determined by the board. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report, and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.
- If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.
- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Complaints About Discrimination on the Basis of Sex

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at (Superintendent, P.O. Box 158, Eskridge, KS 66423, [firstinitiallastname@mv330.org](mailto:firstname.lastname@mv330.org), 785/449-2293).

Complaints Concerning Child Nutrition Programs

Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA.

Complaints About Policy

The superintendent shall report any unresolved complaint about policies to the board at the next regularly scheduled board meeting.

Complaints About Curriculum (See IF)

The superintendent shall report a failure to resolve any complaint about curriculum to the board at the next regularly scheduled board meeting.

Complaints About Instructional Materials

The building principal shall report any unresolved complaint about instructional materials to the superintendent immediately after receiving the complaint.

Complaints About Facilities and Services

The superintendent shall report any unresolved complaint about facilities and services to the board at the next regularly scheduled board meeting.

Complaints About Personnel

The superintendent or the building principal involved shall report any unresolved complaint about personnel to the board at the next regularly scheduled board meeting.

Complaints About Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy GAAF.

Approved: 08/10/20

**USD 330 MISSION VALLEY
SPECIAL SERVICES DEPARTMENT
CHILD FIND NOTICE
(K.A.R. 91-40-7)**

The USD 330 Mission Valley Special Services Department is seeking to identify every student from birth through age 21 who lives with the boundaries of USD 330 Mission Valley who has developmental delays or may be in need of special education. If you have a child or know of a child who you think has developmental delays or special needs, contact:

USD 330 Special Services
Bill Clark (Special Services Director)
12913 Mission Valley Road, Suite C
Eskridge, KS 66423

Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional, and social growth. State and federal laws are followed in providing each student with a free appropriate public education in the least restrictive environment. Call: **866.557.6686** if you have a child or know of a child who may need special education services. Additional information can be found at www.mv330.org.

Areas of Special Education Services

Infant-Toddler (Birth to Age 2)	Early Childhood-Disability	Developmentally Delayed
Autism	Deaf-Blindness	Traumatic Brain Injury
Emotional Disturbance	Specific Learning Disabilities	Intellectual Disabilities
Multiple Disabilities	Orthopedic Impairments	Other Health Impairments
Speech or Language Impairments	Gifted	
Hearing Impairment including deafness	Visual Impairments including blindness	

**ACTIVITY/ATHLETIC FEE ADMISSION
PRICES AND PASS INFORMATION**

ADMISSION PRICES FOR ALL EVENTS

MV STUDENTS	FREE
K-12 STUDENTS	\$3.00
ADULTS	\$5.00

The only pass available for purchase is an individual pass. Contact 7-12 office for pricing 866/557-6686 Ext. 200

FREE ACTIVITY PASSES SHALL BE ISSUED TO THE FOLLOWING:

- Employees shall receive a free family pass (This does not include substitutes)
- Retired employees shall receive a free pass
- Current board members shall receive a free family pass

Senior citizens who live in the district and are age 65 or older shall receive a free Golden Age Pass for themselves only. Please contact the district office if you need one. 785/449-2297 Ext. 4

A FAMILY PASS SHALL CONSIST OF NO MORE THAN 2 ADULTS (EMPLOYEE, SPOUSE) AND THE K-12 CHILDREN STILL LIVING AT HOME



In order to participate in any type of athletics, all athletes must have a completed athletic packet on file at Mission Valley

ENROLLMENT—THURSDAY, AUGUST 5TH—9:00 AM-7:00 PM

FIRST DAY OF SCHOOL—THURSDAY, AUGUST 19TH—8:00 AM-3:30 PM



Providing Services and Supports to Children with Developmental Delays and Their Families

Have you ever wondered if your child plays like other children her age?

Have you felt like your toddler's behavior is getting out of control?

Does your child get frustrated when you can't understand him?

Infant Toddler Services, also known as Tiny-K, provides services to Infants and Toddlers with developmental delays and their families. Your local program employs early interventionists with backgrounds in Early Childhood Special Education, Speech/Language Pathology, and Physical Therapy & Occupational Therapy. We are available to answer questions about your child's development, conduct developmental evaluations, and if a developmental delay exists, provide ongoing support and assistance. All services through this program are provided at no cost to families.

The first three years of life are so important to your child's later development. Early experiences matter! Please contact us with your questions... POTTAWATOMIE/WABAUNSEE INFANT-TODDLER SERVICES (785) 456-7366 ITS@usd320.com

Dillon's Community Rewards



Do you shop at Dillon's? If so, you can help our school each time you buy groceries! Mission Valley PTO has teamed up with the Dillon's Community Rewards program, which will donate a portion of your sale purchases to our PTO. After doing a one-time enrollment, each time you shop for groceries and swipe your Dillon's Plus card, Mission Valley PTO will automatically start earning a rebate. This DOES NOT take away or affect any fuel points you earn.

It only takes a few minutes to sign up:

1. Go to www.dillons.com.
2. Under the "Save" tab, go to "Community Rewards Program."
3. Click on "I'm a Customer."
4. Login or set up an account in order to link your Dillon's Plus card.
5. Search for Mission Valley PTO or our code, FL702, and click "Enroll."

Please pass the word to your family and friends of this easy way to help our school! If you have questions or difficulty, please email: mvpto@mv330.org. Thanks for supporting Mission Valley PTO!



ATTENTION ALL PARENTS & COMMUNITY MEMBERS!!!

Mission Valley PTO collects Box Tops to raise money for our school. The money we earn from the Box Tops that you help us with, makes a BIG difference!! There is an app that you can download & then scan your receipt. The app is Box Tops for Education & is very easy to use!! Once you download the app, you will have to sign up for FREE & then you can start scanning your receipts. We hope you will continue to help us by scanning your receipts when you make a purchase with an item that qualifies for Box Tops.

We appreciate your support to the Mission Valley K-12 PTO!!

August 2021

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1	2	3 CPR/First Aid @ MV 8:30-Noon	4 Kindergarten Roundup @ MV	5 K-12 Enrollment @ MV 9am-7pm	6 Driver Improve- ment Program @ MV 8am-3pm (5th & 6th) FCCLA District Summer Leader- ship Training @ Manhattan	7
Jump Start @ MV 8 am-Noon Kindergarten All Day Camp @ MV						
8	9 Board of Education Meeting @ MV 7pm New Staff Ori- entation @ MV 7:30-3:45	10 CPR/First Aid Recert. @ MV 8:30-noon & 12:30-4:00	11 All Staff In-service @ MV 7:30-3:45	12	13	14
12th-16th Staff Development @ MV 7:30-3:45						
15	16 Staff Development @ MV 7:30-3:45	17 Teacher Workday @ MV 11-6:30 MV Open House 5:30-6:30 MV Pep Rally 6pm	18 CPR/First Aid Recert. @ MV 8:30-Noon & 12:30-4:00	19 FIRST DAY OF SCHOOL	20	21
22	23	24	25	26 Crimson/Gold Scrimmage JHVB 5pm HSVB 5:30pm JHFB 6pm X-Country 6pm	27 Football Jamboree @ N. Heights 4pm	28 HSVB @ Wabaunsee Invitational 9am
29	30	31 HSVB @ West Franklin 5pm				
FCCLA Take Aim Conference @ Manhattan						