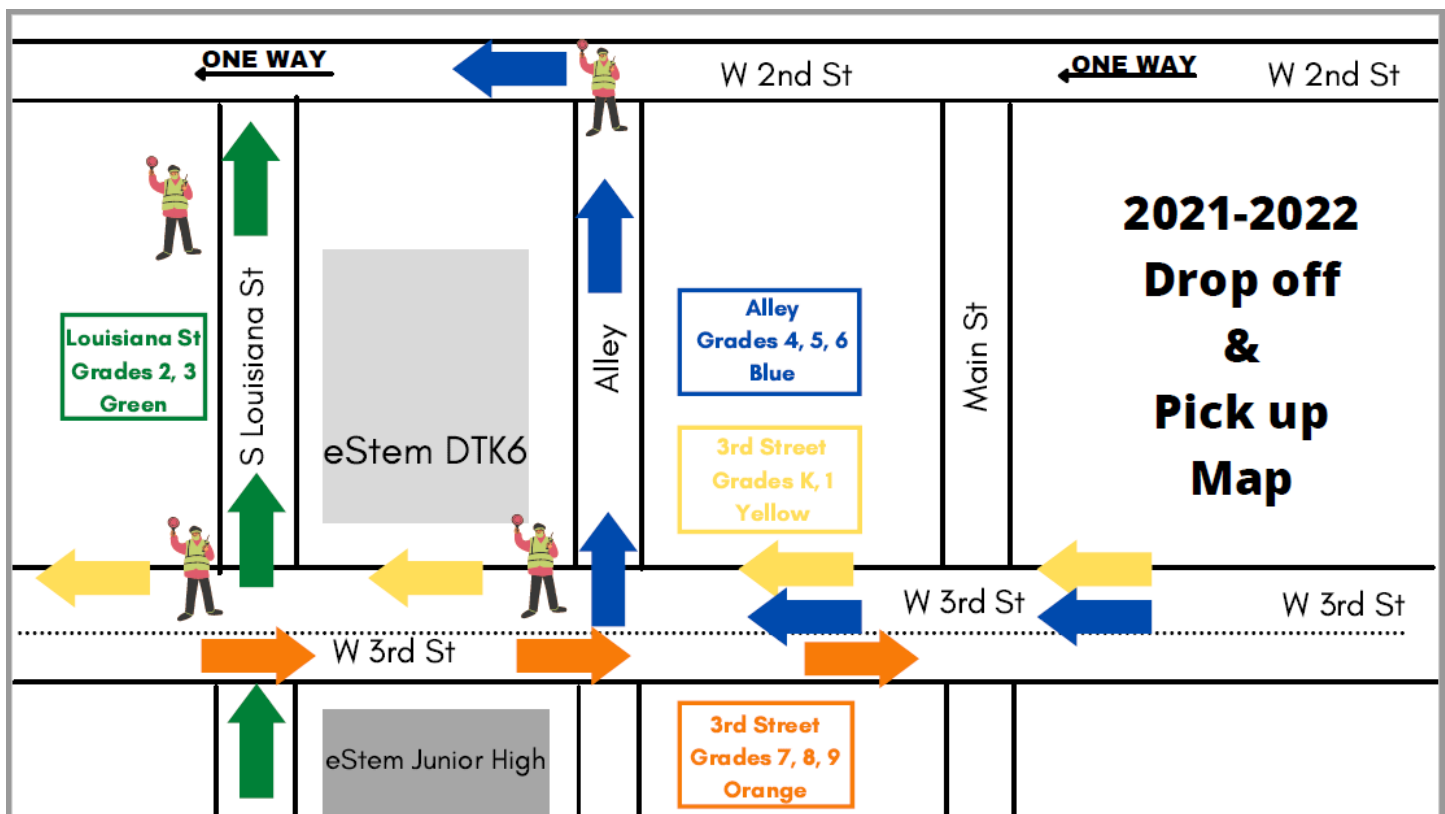




Important Dismissal and Drop Off Information

Drop Off and Pick Up Locations

- **Yellow – 3rd Street (heading west towards Broadway St.) – Kindergarten and 1st Grade**
 - Approach from the east on 3rd Street in the **right lane**. After drop off/pick up proceed west on 3rd St. **You will not be able to turn right onto Louisiana Street.**
- **Blue –Alley – 4th, 5th, and 6th Grade**
 - Approach from the east in the **left lane** on 3rd Street. Turn RIGHT into the alley behind the school. After drop off/pick up proceed through the alley to 2nd Street. Turn left onto 2nd Street, which is a one-way street going west.
- **Green – Louisiana Street – 2nd and 3rd Grade**
 - Approach from the south on Louisiana Street. You will not be able to turn left or right onto Louisiana Street from 3rd Street. You will pick up at **Louisiana Street playground gate**. After drop off/pick up proceed north.
- **Orange – 3rd Street (heading east towards Main St.) – 7th, 8th, and 9th Grade**
 - Approach from the west on 3rd Street. After drop off/pick up proceed east.





Drop Off/ Pick Up Zone Guidelines

- Drivers are to stay in the car.
- Be ready to load and unload quickly.
- Be mindful of which side the students should exit the car from:
 - Alley: Left Side
 - Louisiana Street: Right Side
 - Third Street: Right Side
- Do not use the streets immediately around eStem to get to the drop off/pick up points; you need to start several blocks away to help ease traffic congestion.
- Do not block intersections, crosswalks or the entrance/exits to any businesses.
- Be mindful of pedestrians.
- Pull forward as far as possible.
- Do not park in the alley or the northbound lane of Louisiana
- Display your eStem pick up number visibly in the right corner of the windshield.
- Additional instructions will come regarding our “FastLane” pick up.

Dismissal Terminology

Walker – any student in K-6 **without** a Jr. High sibling who has parental permission to leave our campus without adult supervision

Jr. High walker – any student in K-6 **with** a Jr. High sibling that has permission to be escorted across the street to the Jr. High and is allowed to leave the campus with their sibling without adult supervision

Jr. High car rider – any student in 4th, 5th, or 6th grade **with** a Jr. High sibling who will be escorted across the street and be picked up in the Jr. High car pool with their sibling

Car rider – any student in K-6 **with** any siblings that dismiss at the K6 building who will be picked up in our K6 car pool

Default Dismissal – What your child does on most days

Exception – When your child is dismissed some way other than the default



Important Dismissal and Drop Off Information

Every student attending eStem DTK6 must have a transportation form filled out. You may do so at the following link.

www.schooldismissalmanager.com

The following information is standard operating procedures for dismissal. Following these procedures is vital to the safety of all of our students.

- Parents/Guardians are **NOT** to walk up to dismissal gates or doors to pick up their students. It is our responsibility and part of our safety regulations that the carpool line must be addressed first and foremost. (If you wish for your child to meet you at a location so as not to be in the carpool line - read and fill out the transportation form as a “walker”)
- If your child is a walker, once they are released, they are **NOT** allowed to return to the building. Once walkers are released, they are no longer under eStem supervision and returning to the building causes confusion for our dismissal workers and leaves the students without an assigned dismissal location.
- Any student not following our dismissal procedures and standards is subject to consequences handed down as outlined by the eStem Handbook.
- Once dismissal has begun, no person will be admitted into the building unless they have an appointment with a teacher/staff member.
- Any changes to dismissal must be entered in School Dismissal Manager by **1:50** so as to ensure the message is delivered to your child/children.
- If your student's transportation information changes for an extended period of time in any way, please update that information in the dismissal manager as well.



2021-2022 School Calendar

July 2021

- 19 **1st Day for New Teachers**
New Teacher Orientation
- 20-23 New Teacher PD Days
- 26 **1st Day for Returning Teachers**
Teacher PD Day
- 27-30 Teacher Work/PD Days
- 31 Open House - Virtual

August 2021

- 2 Teacher PD/Work Day
- 3 **1st Day of Class for Students**

September 2021

- 6 Labor Day Holiday
SCHOOL CLOSED

October 2021

- 7 End of Quarter 1
P/T Conferences 4:30pm - 7:30 pm
- 8 P/T Conferences 7:30am - 12:00pm
STUDENTS OUT
- 11-15 Fall Break
SCHOOL CLOSED
- 18 Start of Quarter 2

November 2021

- 22-26 Thanksgiving Break
SCHOOL CLOSED

December 2021

- 17 End of Quarter 2
- 20-31 Winter Break
SCHOOL CLOSED

January 2022

- 3 Teacher Work/PD Day
STUDENTS OUT
- 4 Students Report/Start of Quarter 3
- 17 Martin Luther King, Jr. Holiday
SCHOOL CLOSED

February 2022

- 17 P/T Conferences 4:30pm - 7:30pm
- 18 P/T Conferences 7:30am - 12:00pm
STUDENTS OUT
- 21 President's Day Holiday
SCHOOL CLOSED

March 2022

- 17 End of Quarter 3
- 18 Teacher Work Day
STUDENTS OUT
- 21-25 Spring Break
SCHOOL CLOSED
- 28 Start of Quarter 4

April 2022

- 29 Teacher PD Day
STUDENTS OUT

May 2022

- 30 Memorial Day Holiday
SCHOOL CLOSED

June 2022

- 1 **Last Day of Class for Students**
- 2 Teacher Work/PD Day
Last Day for Teachers



eStem Public Charter School
LEARNING COMPACT

Student's Name: _____ Grade for 2020-21 _____

STUDENT AGREEMENT

It is important that I work to the best of my ability; therefore, I shall do the following:

- Attend school regularly and be on time for all classes
- Come to school each day with the necessary supplies and tools for learning
- Complete and turn in all class assignments
- Observe regular study hours
- Conform to rules of student conduct
- Conform to rules of dress code
- Respect school property and materials

Student Signature _____ **Date** _____

PARENT/GUARDIAN AGREEMENT

- I want my child(ren) to achieve; therefore, I will encourage him/her by doing the following:
- See that my child(ren) are punctual and attend school regularly
- Support the school in its efforts to maintain proper discipline
- Attend required academic and disciplinary conferences
- Stay aware of what my child(ren) are learning. Read the weekly newsletter and monthly calendar to stay aware of what is happening at school
- Notify the office if there are changes in my address, email, and/or contact numbers

Parent/Guardian Signature _____ **Date** _____

TEACHER AGREEMENT

- It is important that students achieve; therefore, I shall do the following:
- Comply with policies and procedures of the school
- Provide relevant, challenging assignments for students
- Provide necessary assistance to parents so that they can help with assignments
- Encourage students and parents by regularly (at least weekly) posting student progress to eSchool
- Use special activities in the classroom to make learning meaningful and interesting
- Work proactively with parents to maintain classroom discipline and procedures

Teacher Signature _____ **Date** _____

ADMINISTRATOR AGREEMENT

We support this partnership on behalf of the student; therefore, I will do the following:

- Provide an environment that allows for positive communication between the school and the home
- Encourage teachers to regularly provide instruction that is rigorous and will challenge the student to think

Director Signature: _____ **Date** _____



Over the Counter Medication Administration

Student: _____ DOB: _____

Grade: _____ Teacher: _____ School Year: 2021-2022

Medication Allergies: _____

The student above may take the over the counter medications listed below, administered by school nurse or designee while at school or on a field trip at the discretion of the nurse/designee:

____ Acetaminophen as directed (pain/fever reducer) ____ children's ____ adult

____ Ibuprofen (pain/fever reducer) as directed ____ children's ____ adult

____ Zyrtec (seasonal allergies) as directed ____ children's ____ Adult dose

____ Calcium Carbonate (Tums) as directed __ 500mg, __ 750mg, __ 1000mg

____ Bismuth Subsalicylate (Pepto) 262 mg as directed

____ Diphenhydramine HCL (Benadryl) liquid ____ 12.5 mg ____ 25 mg

____ cough drops as directed

____ Hydrocortisone 1% cream (rashes, minor skin irritations)

____ Triple Antibiotic Ointment (minor cuts, scrapes, burns)

____ Bacitracin Zinc Ointment (minor cuts, scrapes, burns)

____ Antifungal cream (ring worm, jock itch, athlete's foot)

____ Anti-itch cream (insect bites, sunburn)

____ Orajel (tooth/gum pain)

____ Benadryl cream (poison ivy, poison oak, rashes and other minor skin irritations)

____ Eye drops (allergies)

Parent Printed Name: _____ Phone # _____

Parent Signature: _____ Date: _____

I am paying for:

○ **COMMUNITY SUPPLY SYSTEM K6 - \$40**

Students in grades K-6 are required to pay a nominal fee of \$40.00 to cover the supplies needed for the year. eStem will purchase, store, and distribute the supplies to the classrooms/students as needed. Each classroom teacher may present additional requirements throughout the year, based on particular unit of study or they may have a wish list of non-educational items (zip lock bags, Clorox wipes, Kleenex, etc...) they would like for their room.

○ **CASH FOR CASUAL FOR THE YEAR - \$30**

Students may dress out of uniform on Fridays for \$1.00. When we are out on Fridays, we will have Cash for Casual on Thursdays. To pay for the entire year, it is \$30.00. Students may also bring \$1.00 to school on those days. Students who did not pay and are out of uniform will be referred to the deans for disciplinary actions.

Student Information: List each child you are paying for.

Student 1 Name _____

Grade _____ Homeroom _____

Student 2 Name _____

Grade _____ Homeroom _____

Student 3 Name _____

Grade _____ Homeroom _____

Student 4 Name _____

Grade _____ Homeroom _____

Community Supplies

\$40 X _____ = \$_____

Cash for Casual Yearly

\$30 X _____ = \$_____

Total amount paid \$_____