

AR
Cutter-Morning Star School District
2800 Spring Street
Hot Springs AR 71901
501-262-2414

District Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

[Click to view Required Components Checklist](#)

District Name:	Cutter Morning Star
Coordinator Name:	Terry Lawler
Plan Review/Revision Date:	7/12/2021
District Level Reviewer, Title	Director of Federal Programs

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Andrew	Schroeder	High School Principal
Laura	Baber	Elementary Principal
Breann	Johnston	High school teacher and High School Parent and Family Engagement Plan Facilitator
Adam	Stage	High School Counselor
Lindsey	Nelson	Elementary teacher and Elementary School Parent and Family Engagement Facilitator

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Trenise	Elliot	parent
Courtney	Post	parent
Jessica	Honeycutt	parent
Jennifer	Boyett	Parent
Barry	Breshears	Parent
Crystal	Hendrix	Parent

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title

I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Our Family and Community Engagement Committee, which includes school staff and parents, will work together to write and implement our parent and family engagement plan. This will include reviewing parent survey data together, discussing district and building goals, generating ideas, and writing the plan. We meet periodically to review the plan, determine any necessary changes, and adjust the plan accordingly. All parents will be asked to complete a survey that will be used to inform and guide goals and elements included in our plan. Upon completion of the Title I parent meeting and after survey results, any concerns of parents will be submitted to the district. Cutter Morning Star School District will hold our annual Title I meeting at our October Board Meeting. Parents will be informed of the requirement of Title I and our school's participation as well as the parents' rights to be involved. At the public meeting we will disseminate information and distribute copies of our revised parent and family engagement policy. Our parent and community involvement plan will be posted online and in our student handbook, including the name, phone extension, and email address of our building facilitators, Lindsey Nelson and Breann Johnston. We will ensure parent receipt of these items by a signature page at the end of our handbook. The plan will be reviewed by at least 2 parents to ensure it is in parent-friendly language and that it is appropriate for the families in our school. The plan, along with volunteer survey, volunteer opportunity information, ideas for parents to become involved in our school, and a calendar of events will be included in our beginning of the year packet, in weekly newsletters from our principal, and through weekly communication from parents. Parents will also be connected to our school for two- way communication through email, phone, and various apps.

The District will involve parents in the development of the Districts Parent & Family Engagement plan by engaging parents in the annual evaluation of the Title I, Part A Program's and the development of the school improvement plans as well as the school-wide program plan.

The Title I committee, made up of teachers, parents, and school staff, will determine the effectiveness of the Parental & Family Engagement Plans and make changes if needed. Collecting evidence about satisfaction with the program and the district's efforts to increase parental and family will be a part of the evaluation. The survey will also collect specific information on the (1) growth in the number of parents participating in workshops and meetings. (2) specific needs of parents. (3) effectiveness of specific strategies and (4) engagement of parents in activities to support student academic growth.

The District Parent & Family Engagement Plan will be uploaded to the Arkansas Department of Education using Indistar, posted to the district website, and placed in the student handbook.

The District Parent & Family committee will ensure each campus involves parents and families in decisions regarding how funds are allotted for activities.

Each year, the District Parent & Family Engagement Committee will evaluate and update the plan and it's members who consist of parents, families, teachers, and other staff members.

Through a survey, parents will have an opportunity to give feedback on each campus school plan. If parents the plan to be unsatisfactory, the committee will meet to determine if changes need to be made.

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement

requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Cutter Morning Star School District will provide the required number of hours of training in the area of family engagement for our teachers and parents by:

Providing coordination, technical assistance, and other support to schools in jointly-developing school parent and family engagement plans, implementing effective parent and family involvement activities and jointly-developing school-parent compacts

Train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; and how to build ties between parents and the school

We will also plan to provide consultation with families and/or community through surveys, virtual meetings, emails, newsletters, and phone calls because of limited face-to-face contact.

We will provide training annually for volunteers as allowed by DESE and Health Department guidelines

Additionally we will place a parent-friendly summary of the (district) parent and Family engagement plan as a supplement to the student handbook and obtain signatures from each parent acknowledging receipt of the (district's) parent and family engagement plan

Finally, we will ensure information is sent in a language and format parents and families can understand

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Through our District's Family and Community Engagement Plan we will provide assistance to parents, as appropriate, in understanding the challenging State academic standards; State and local academic assessments; the requirements of Title I, Part A; and how to monitor a child's progress and work with educators to improve the achievement of their children

We will provide materials and training to help parents to work with their children to improve their children's achievement such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement And we will provide such other reasonable support for parental involvement activities under this section as parents may request

We will share curriculum information and other discretionary items during our Face-to Face and Virtual Open houses, parent-teacher conferences, phone calls and emails. Specifically, during our parent-teacher conferences, which are scheduled for October and February for the 2021-2022 school year, we we will share student assessment results and our assessment processes with parents. Teachers will use TAC/ HAC to keep parents

updated on their child's grades and attendance. Each teacher will establish procedures through our Website; emails; texts, phone calls and face-to-face conferences for parents to receive the specific but confidential information on the academic requirements and progress for their student.

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Cutter Morning Star School District does not receive more than \$500,000 in Title I allocations and as such are not required to reserve funds.

Each campus sets aside an allocation of Title I funds to be used for Parent & Family Engagement activities.

The Parent & Family Engagement committee on each campus determines how the allocation will be spent, based on the needs of the parents & families and as discussed with the Parent & Family Engagement Committee. These decisions are supported by the District Parent & Family Engagement Committee.

A needs assessment and survey is completed annually. Based on the needs assessment and survey, barriers and needs are identified and evidence based strategies are developed to identify more effective parent and family engagement.

The District Parent and Family Engagement committee will review and approve each school plan as well as review and update annually.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The following is a list of current community resources being used to support our school.

- Arkansas Learning Through The Arts - Residencies from in state artists take place throughout the building and throughout the year. We also attend the Arkansas Symphony Orchestra's yearly program through the support of this program.
- Food Bank - Our foodbank relies on donations and support from many local organizations and businesses. This includes a yearly event called Orange Week to raise awareness of childhood hunger and raise money for our foodbank. Each week, community volunteers prepare the food bags for distribution.
- We partner with the Imagination Library to provide books for students who might otherwise not have access to them.
- In May, we hold an annual event to connect families and local agencies that can support them in the summer and

year round. This includes services and programs available to families, along with volunteer opportunities. Agencies include Bridges Out of Poverty, YMCA, Garland County Library, Jackson House (an agency that provides lunches to people in need and other services), local foodbanks, and summer camp opportunities.

- We also provide a list of agencies and support programs to families in our beginning of the year packet.
- Our teachers regularly reach out to local community agencies and individuals to support learning in the classrooms, such as local professionals to share their expertise.

We maintain a parent support center, which includes a computer for families to access information to support their child's learning. There is also information in the form of books, pamphlets and more to help parents address specific parenting issues. We encourage and collaborate with our Parent Teacher Association, the Eagle Parent Involvement Committee.

This plan will be incorporated into the school improvement plan.

This year, Cutter Morning Star School District will reach out to community members to bring guest speakers into the classroom and work with the Garland County Library to provide programming to students on the school campus. We will have a Literacy Night, and we will reach out to various businesses and organizations for sponsorship. We maintain a parent support center, which includes a computer for families to access information to support their child's learning. There is also information in the form of books, pamphlets and more to help parents address specific parenting issues. We encourage and collaborate with our Parent Teacher Association, the Eagle Parent Involvement Committee.

(Find complete guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.)

ADE Reviewer Responses by Section

Section 1 - Jointly Developed Expectations and Outcomes

- Federal Compliance
 - State Compliance
-

Comments:

9/9/2020 KWilson. Section meets required components.

Section 2 - Building Staff Capacity through Training and Technical Assistance

- Federal Compliance
 - State Compliance
-

Comments:

10/30/2020 - SGreen

Plan was updated and now meets compliance. Please note that in future plans, you will need to explain how each of the required components is being met with details/specifics about your own district.

9/9/2020 KWilson Your plan is missing required components. Please review the "hints" feature to ensure you explicitly address how your district will accomplish EACH required component. For additional support, please see the "Key Components to an Approved FACE Plan" recorded webinar. It can be found on the Teachers tab of the DESE website, under Related Resources.

Section 3 - Building Parent Capacity

- Federal Compliance
 - State Compliance
-

Comments:

10/30/2020 - SGreen

Plan was updated and now meets compliance.

9/9/2020 Your plan is missing required components. Please review the "hints" feature to ensure you explicitly address how your district will accomplish EACH required component. For additional support please see the "Key Components to an Approved FACE Plan" recorded webinar. It can be found on the Teachers tab of the DESE website, under Related Resources.

Section 4 - Reservation and Evaluation

- Federal Compliance
 - State Compliance
-

Comments:

9/9/2020 KWilson. Section meets required components.

Section 5 - Coordination

- Federal Compliance
 - State Compliance
-

Comments:

9/9/2020 KWilson. Section meets required components.