

Gifts or Donations

The District Administrator in charge, for the location or department the gift or donation is being offered, shall be responsible for conducting, evaluation and submitting the results to the Superintendent for consideration.

Any gift or donation presented to the district shall satisfy the following criteria:

- A. The purpose or use shall be consistent with philosophy and programs of the district and Policy 5114;
- B. The district shall assume only a minimum financial obligation for installation, maintenance and operation;
- C. The gift or donation shall be free from health and/or safety hazards; and
- D. The gift or donation shall be free from a direct or implied commercial endorsement.

If the value of the gift is under \$10,000.00 the Superintendent will make the decision to accept or reject the gift or donation. If the value of the gift is \$10,000.00 or more then the Board will make the determination.

After Superintendent or Board approval has been received the Administrator will supply the Business Office with documentation of the gift or donation. The Business Office will be responsible for processing gifts or donations into the appropriate systems.

All gifts and donations shall become district property and shall be accepted without obligation relative to use and/or disposal.

Revised: March 27, 2018
Reviewed: January 18, 2005
College Place School District No. 250