



TRONA JOINT UNIFIED SCHOOL DISTRICT

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Jairo Arellano, Superintendent / Mr. Joseph Wolfe, Principal

Dear Parents/Guardians and Students,

The passing of **AB 104** (Gonzalez), contains a provision that allows high school students to change their letter grades to a Pass or No Pass grade on their transcripts for the 2020-21 school year. Attached to this letter is a “request a grade change” form that the students will fill out and submit to the high school office. This has also been posted to our website.

Both the CSU and UC systems have issued guidance on how they will handle admissions and GPA calculations for transcripts with Pass or No Pass grades.

The CSU information can be found **at the following link**

<https://www2.calstate.edu/apply/Pages/first-time-freshman-faq.aspx>

UC information can be found **at the following link**

<https://admission.universityofcalifornia.edu/response-covid-19.html>

AB 104 requires CSU schools, and encourages UC and private postsecondary schools, to accept without prejudice any transcripts with Pass/No Pass grades.

Students will have 15 days from today to submit the “request a grade change” to the high school office. AB 104 states that the high school shall not honor grade change requests after 15 days.

The high school will have 15 days from the day the grade change application is received to change the transcript and notify the pupil and the pupil's parent/guardian of the change.

If you have any questions, please let me know.

Thank you

Trona Joint Unified School District

GRADE CHANGE APPLICATION SCHOOL YEAR 2020–2021

Instructions:

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child's local educational agency.

Student Information:

First Name: Last Name:

Student ID: Student Grade: 9 10 11 12

School Information:

School Name:

Semester: Fall Spring Summer

Term (Block Schedule): Term 1 Term 2 Summer

Courses to be changed:

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

Education Code:

Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil's local educational agency to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights Holder Signature:

Today's Date