

**Board of School Trustees Regular Meeting Minutes  
Hamilton Community Schools  
903 South Wayne Street  
Hamilton, IN 46742**

**Date Posted:** June 14, 2021

**Meeting Date:** June 21, 2021

**Meeting Time:** 6:30 p.m.

**Location:** Board Room, Hamilton Jr./Sr. High School

**\*MEMORANDUM OF MEETING**

**Those present representing the Hamilton Community Schools Board of School Trustees:**

President, Jeremy Hill; Vice President, Stacy Shull; Secretary, Jamy Merritt; and Members April Holden and Lee Stoy

**Absent:**

**Representing the administration:** Superintendent, Anthony Cassel;

**Visitors in attendance:** Kathryn Bassett, KCP News

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.
			2. Pledge of Allegiance – Tony Cassel, Superintendent
SS	LS	5-0	3. Approval of the Consent Agenda – <i>MOTION NEEDED</i>
			4. Patron Participation – Mr. Hill, Vice President none
SS	AH	5-0	5. Consent Agenda– <i>MOTION NEEDED REVISED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, June 17, 2021 c. Personnel Report <u><b>New Hire:</b></u> <b>Ruth Martin</b> , Jr/Sr. High, Science, effective June 21, 2021 <b>Myleigh Cool</b> , Elementary Instructional Assistant, effective, June 21, 2021 <b>Kyra Lucas</b> , Elementary Instructional Assistant/ Student Support Specialist(3 year grant funded), effective June 21, 2021 <b>Jeri Steury</b> , Elementary Instructional Assistant Half-time (3 year grant funded), effective June 21, 2021 <b>Mindy Stevens</b> , Elementary Instructional Assistant Half-time

			<p>(3 year grant funded), effective June 21, 2021  <b>Chloe Pike</b>, Elementary Student Support/Guidance Counselor  (3 year grant funded), effective June 21, 2021  <b>Fallon Buswell</b>, Elementary Kindergarten Teacher  (3 year grant funded), effective June 21, 2021  <b>Myleigh Cool</b>, Summer Feed Kitchen Staff,  effective June 2, 2021  <b>Dawn Shank</b>, Summer Feed Kitchen Staff,  effective June 2, 2021  <b>Caleb Creager</b>, Summer Feed Kitchen Staff,  effective June 2, 2021  <b>Quade Pike</b>, Summer Maintenance Staff, effective June 2, 2021  <b>Ed Sutton</b>, Summer Maintenance Staff, effective June 2, 2021  <b>Lucy Shafer</b>, Summer Tech Staff, effective June 2, 2021  <b>Courtney Wallace</b>, Jr/Sr. High Business Teacher,  effective June 21, 2021  <b>David Nash</b>, Jr/Sr. High Math Teacher, effective June 21, 2021  <b>Traci Wappes</b>, Elementary Kindergarten Teacher,  effective June 21, 2021  <b>Adam Cool</b>, Move to ½ Time Custodial and ½ Technology,  effective June 21, 2021  <b>Sara Crain</b>, Library Assistant, effective June 21, 2021</p> <p><b><u>Transfers:</u></b>  <b>Mindy McConnell</b>, from Jr High Science to Jr High Spec Ed  effective August 8, 2021</p> <p><b><u>Resignation:</u></b>  <b>Jennifer Burris</b>, Elementary Kindergarten Teacher,  effective June 1, 2020  <b>Jessica Koegler</b>, Library Assistant, effective June 1, 2021  <b>Justin McKnight</b>, Varsity Boys Basketball Coach,  effective June 1, 2021  <b>Alisha Hochstetler</b> , Jr/Sr. High Math, effective June 1, 2021  <b>Myleigh Cool</b>, Second Cook, June 1, 2021  <b>Ryan Khun</b>, Jr/Sr. High Business Teacher,  effective June 21, 2021</p> <p>d. Receipt of Funds:  Accept donations for Gardening and Ag projects from the  following: Angela Howard \$50.00, Hamilton Garden Club  \$250.00 and Paige Condo-Conner for 100.00.</p>
SS	JM	5-0	<p>6. New Business – <i>ACTION ITEMS Motions Needed</i>  a. Approval of Extended Paving Contract with Global Paving,  LLC: Recommend the board approve the extended paving  contract for the amount of \$149,500 as presented.</p>

SS	JM	5-0	b. Approval of concrete dumpster pad with Global Paving LLC: Recommend the board approve the concrete dumpster pad contract for the amount of \$15,700 as presented.
SS	JM	5-0	c. Resolution to transfer from Education fund to Cafeteria fund: Recommend the board approve the transfer of funds from the Educational fund to the Cafeteria fund not to exceed the amount of \$25,000 to bring the balance in the cafeteria fund to zero.
SS	JM	5-0	d. Resolution for purchases of Gift Cards: Recommend the board approve the resolution that purchases of gift cards may be made by the Superintendent or his/her designee with individual cards not to exceed \$100.00 per individual for the purpose of Recognition of Years of Service and Retirements as given at the annual recognition ceremony.
SS	AH	5-0	e. Acceptance of Farmers State Bank Donation: Recommend the board approve the acceptance of Farmers State Bank donation of \$30,000 for the Athletic Department and facilities, one time gift payment in July 2021. Also, plan to donate \$2,500 per year for the Athletic Department and facilities for the next five years.
SS	LS	5-0	<b>f. Approval of Bowen Center Agreement</b> This agreement will benefit both student and staff of Hamilton Community Schools. Recommend the board to approve the Bowen Center Agreement as presented.
SS	JM	5-0	<b>g. Approval of Textbook Adoptions</b> <b>1. Forensic Science an Introduction</b> <b>2. My World Interactive K_5 Savvas Publisher</b> <b>3. Interactive Science 6_8 Savvas Publisher</b> Recommend the approval of the Textbook Adoptions for Introduction to Forensic Science My World Interactive K_5, and Interactive Science 6_8 as presented.
			<p>7. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> <li>• Linda Jordan, Model School Consultant is coming to meet with our Model Schools planning committee prior to the Nashville Conference.</li> <li>• 35 employees will be attending the 2021 Model School Convention. Several attending are new employees.</li> <li>• Still a few school position need be filled for the 2021-2022 school year.</li> <li>• Graduation was well attended for the Class of 2021 fourteen graduates. Commencement was held in the air conditioned main gymnasium.</li> <li>• Class of 2021 is the last small class. Going into 2021-2022 has expected class sizes in the mid 20’s to low 30’s.</li> <li>• Paving and concrete work in done,</li> </ul>

			<ul style="list-style-type: none"> <li>• The boring and survey are complete, for the tennis court project. Plan to meet at the end of the month to finalize plans and assist in the getting the bids for the project.</li> <li>• New school front doors, freezer/cooler and the fencing for the Pre-K playground have been order.</li> <li>• Maintenance summer crew had been painting the outer post around the elementary building royal blue.</li> <li>• New cameras and computer are being prepped.</li> <li>• Summer school is finishing up the end of June.</li> <li>• Re-entry plan will be ready for the July 2021 Board Meeting.</li> </ul>
			8. ADMINISTRATORS' REPORT <ul style="list-style-type: none"> <li>• See Superintendent's Report.</li> </ul>
			9. TREASURER'S REPORT – Mrs. Brittany Taylor Working on closing up June and in July start budgeting for the upcoming school year.
			10. SCHOOL BOARD MEMBER COMMENTS
SS	AH	5-0	11. ADJOURNMENT by Mr. Hill at 6:57 p.m.

**Monday, August 15, 2021 Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools  
 Board of School Trustees

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 Jeremy Hill, President

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 Stacy Shull, Vice President

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 Jamy Merritt, Secretary

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 April Holden, Member

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 Lee Stoy, Member