

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: May 17, 2021

Meeting Date: May 17, 2021

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees:

President, Jeremy Hill; Vice President, Stacy Shull; Secretary, Jamy Merritt; and Members April Holden and Lee Stoy

Absent:

Representing the administration: Superintendent, Anthony Cassel; and PK-5 Principal, Kristyn Watkins;

Visitors in attendance: none

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.
			2. Pledge of Allegiance – Mr. Anthony Cassel
SS	LS	5-0	3. Approval of the Consent Agenda – <i>MOTION NEEDED</i>
			4. Patron Participation – Mr. Hill, Vice President none
SS	LS	5-0	5. Consent Agenda– <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, April 19, 2021 c. Personnel Report <u>Summer School Hires:</u> Jr/Sr. High Summer School - June 2-30; 5 days @ 4 hours per day. Andy Baker, Mindy McConnell, Bryan Iddings, and Justin McKnight Elementary Summer School – June 2-17; 10 days @ 3.5 hours per day. Michelle Warner, Megan Books, and Amber Skees Pre-Kindergarten – June 2-17; 10 days @ 3.5 hour per day Fallon Buswell and Sarah Crain

			d. Receipt of Funds: None
LS	SS	5-0	6. New Business – <i>ACTION ITEMS Motions Needed</i> a. The contract for Global Paving and Asphalt, LLC to pave the school’s north entrance up to the baseball field gate, build a concrete slab for the garbage dumpsters, and enclose the dumpsters with a privacy fence, for the amount of \$41,500.00 for 12,108 square ft. Recommend the board approve the total contract amount of \$41,500.00 as presented.
SS	LS	5-0	b. Recommend the board approve the contract for NEI Glass to replace main school entrance (door 1) for the contracted amount of \$48,325.00 as presented.
SS	JM	5-0	c. Recommend the board approve the contract for Barton Coe Vilamaa to construct a new 5 tennis court complex on the property located northeast corner of the main campus. Budgetary Estimate for construction hard costs: \$400,000 plus proposed fee for Architectural & Engineering services of \$19,550. Proposed time line, Issue Drawings/Specs, September 2021; Receive bids, October 2021; and Award Bids, November 2021; and begin construction Spring 2022. Recommend the board approve the total estimated contract amount of \$419,550.00 for the new 5 tennis court complex as presented.
SS	LS	5-0	d. Recommendation for Summer Workers 1. Tech Summer Assistant – up to 7 weeks / 40 hrs. per week @ \$12.00 per hour 2. Summer Maintenance/Paint Crew 1½ position – up to 7 weeks / Combined 60 hrs. per week @ \$12.00 per hour. Recommend that the board approve the summer help as presented.
LS	SS	5-0	e. Approval of ESSER II and ESSER III Fund Positions (3 Year Grant Funded Positions) 1. School Counselor/Student support Specialist (SEL) 2. Elementary Teacher 3. 3 - Elementary Teacher Assistants in Elementary 4. Special Education Assistant in Elementary The additional position will help reduce class size and allow for more individualize and small group interventions to close the learning gap that has occurred over the past 18 months. Recommend that the board approve the ESSER II and ESSER III Funded Positions as presented pending application approval from IDOE.

SS	JM	5-0	<p>f. Approval of ESSER II Certified Staff Stipend: This year has been an unprecedented year with the addition of virtual learning, quarantines, and fluctuating class attendance due to COVID. The stipend is a small thank you and compensation for the hardships, additional workload, and stress that this year has created. Recommended the board approve the ESSER II funded Stipend for all certified staff of \$1000.00.</p>
SS	JM	4-0 LS abstained due to relative recipient	<p>g. Approval of the Non-Certified Staff Stipend: This year has been unprecedented year with the additional virtual learning, quarantines, and fluctuating class attendance due to COVID 19. All non-certified staff has been adversely impacted by COVID 19 and the extensive changes in public education over the past 18 months. The stipend is a small thank you and compensation for the hardships, additional work load and stress that this year has created. This stipend includes all non-certified employees – Secretaries, Kitchen Staff, Bus Drivers, Deputy Treasurer and Treasurer, Technology Director, Maintenance employees, School Nurse and Teacher Assistances. Recommend the board approve of a stipend for all non-certified staff of \$1000.00 funded with Education Funds.</p>
SS	LS	5-0	<p>h. Approval of Title I Stipend: Kyra Lucas has dedicated her time at Hamilton Elementary for many years. She is present every day and has played a vital role in working with students in small groups and individually. She assists Katie Gaetz and Kristyn Watkins with daily needs and also provided and prepares materials for teachers. This stipend is in recognition for the additional work she does on a daily basis for our school community. Recommended the board approve of a stipend of \$3,000.00 to Kyra Lucas for reasons presented, from the Title I fund.</p>
LS	SS	5-0	<p>i. Approval of Eek’s Refrigeration & HVAC Contract: The current kitchen walk-in cooler and freezer are in need of replacement. Eek has quoted installation of new walk-in cooler, LED ceiling light, diamond plate on door, and strip curtain the amount of \$12,950.00. Also quoted for installation of new walk-in freezer, LED ceiling light, diamond plate on door, and strip curtain the amount of \$15,750.00. Total cost of the installation of these product is \$28,700.00. Recommend the board approve the contract for Eek’s Refrigeration & HVAC to replace the walk-in cooler and walk-in refrigerator as presented.</p>

			<p>7. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> • New camera and video systems for in and around the school have arrived, paid for by School Safety Grant. • New technology items including 211 student Chromebooks, teacher computers with document cameras and admin laptops are beginning to arrive. Funded with the CARES Act and ESSER II grant. • Plans to update the Pre-School Playground including replacing pee-gravel with certified playground mulch and install fencing around. The Small Rural Schools Achievement Program funds this project. • Community workday June 19 from 8:00-4:00pm. A few projects are painting bleachers, spreading playground mulch, putting caps of baseball and softball fields, and weeding around the elementary office.
			<p>8. ADMINISTRATORS’ REPORT</p> <p>Mr. Cassel reported for principal Mr. Piatt. Mr. Piatt and Ms. Taylor Merritt working with students to encourage them to complete their class work to graduation. Graduation is June 4th at 7:00pm in the main gym, masks are optional, JH/SR High school moving to an 8 period day for the 2021-2022 school year, the Music depart had a well-attended Spring Concert last week, school play “Cat in the Hat” was recently recorded and currently being edited to be released to the public soon.</p> <p>Mrs. Kristyn Watkins reported elementary Field day coming up, PTO will offer flavored ice for refreshments, ILearn results coming soon, NWEA finishing up with students meeting their projected growth target goals, summer school registration of 50 students for either IREAD remediation, summer reading & enrichment, or Pre-Kindergarten camp and the summer feed program available for summer students.</p>
			<p>9. TREASURER’S REPORT – Mrs. Brittany Taylor</p> <p>No comment.</p>
			<p>10. SCHOOL BOARD MEMBER COMMENTS</p>
SS	JM	5-0	<p>11. ADJOURNMENT by Mr. Hill at 7:28 p.m.</p>

Monday, June 21, 2021 Meeting at 6:30 p.m.

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Jeremy Hill, President

Stacy Shull, Vice President

Jamy Merritt, Secretary

April Holden, Member

Lee Stoy, Member