

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: April 14, 2021

Meeting Date: April 19, 2021

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees:
President, Jeremy Hill; Secretary, Jamy Merritt; and Members April Holden and Lee Stoy

Absent: Vice President, Stacy Shull

Representing the administration: Superintendent, Anthony Cassel; PK-5 Principal, Kristyn Watkins

Visitors in attendance: Kathryn Bassett, KCP Reporter

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.
			2. Pledge of Allegiance – Mr. Anthony Cassel
LS	JM	4-0	3. Approval of the Consent Agenda – <i>MOTION NEEDED</i>
			4. Patron Participation – Mr. Hill, Vice President none
LS	AH	4-0	5. Consent Agenda– <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, March 15, 2021 c. Personnel Report <u>New Hire:</u> Kelsey McMullen, Agriculture/Elementary Art Teacher effective July 1, 2021 Ryan Kuhn, Business Ed. Teacher effective July 1, 2021 <u>Resignation:</u> Linda Mann, Elem Teacher Assist. Effective May 29, 2021 d. Receipt of Funds: none

			6. New Business – <i>ACTION ITEMS Motions Needed</i>
LS	JM	4-0	<ul style="list-style-type: none"> a. Summer Courses and Schedule <ul style="list-style-type: none"> i. High School Summer School scheduled for Monday – Friday, June 2 – 30 at 8:00 – 12:00p.m. ii. Elementary iRead Remediation scheduled for Monday – Thursday, June 2 - 10, 9:00 – 12:00 p.m. iii. Pre-Kindergarten Camp scheduled for Monday – Thursday, June 2 – 17 from 9:00 – 12 p.m. iv. Elementary Summer Remediation scheduled for Monday – Thursday, June 2 – 17 from 9:00 – 12:00 p.m.
LS	AH	4-0	<ul style="list-style-type: none"> b. Approval of HVAC replacement Havel/EMCOR (Speech Office) Recommendation to approve the request to hire Havel/EMCOR to repair/replace the heating/cooling system in the Elementary speech room.
AH	JM	4-0	<ul style="list-style-type: none"> c. Resolution to transfer funds of \$700,000 within classifications in Rainy day Fund. Request permission to transfer funds from one budget classification to another with in the Rainy Day Fund of Hamilton Community Schools and this transfer does not require expenditure of more money than the total set out in the budget for that fund.
AH	JM	4-0	<ul style="list-style-type: none"> d. Tennis Courts Project: As we continue to look for opportunities for our students, and continuing to offer opportunities for the community to connect with the school, it is recommended that we begin the process of planning and constructing tennis courts at Hamilton Community Schools. Request permission to interview architects for the design/build process, and that we move forward with this project. Selection of the architect would require the board approval.
LS	JM	4-0	<ul style="list-style-type: none"> e. Front Door Project: The front doors of the Jr/Sr. High School are in desperate need of replacement. The process has begun to secure quotes from companies regarding the replacements for the exterior and interior doors. Request permission to accept the lowest bid and get our project on the summer schedule. The quotes would need the board approval at the next board meeting.
LS	JM	4-0	<ul style="list-style-type: none"> f. Paving Project: The north entrance is utilized as a parent entry point for dropping off/ picking up Hamilton students. It is currently gravel and is in constant need of maintenance due to potholes. In the process of acquiring paving quotes to pave that north entrance up to the baseball field gate, build a concrete slab

LS	JM	4-0	<p>for the garbage dumpsters, and enclose the dumpsters with a privacy fence. Request permission to entertain the lowest quote and get the project on the summer schedule. The official quote would be approved at the next board meeting.</p> <p>g. Kitchen Freezer and Refrigerator Replacement: The kitchen freezer and cooler are both in need of replacement. Request permission to grant the contract to the lowest bidder and would have all quotes and the lowest bid presented and approved at the next available board meeting.</p>
			<p>7. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> • First COVID shot was given by Meijer’s pharmacists to 30 staff members on April 9 with the second shot being given on April 30. • Keeping a close eye on House Bill 1266 which deals with possible school transportation hubs throughout the state. • Another ESSER Grant has been approved by the state for the amount of \$803,622 to be used for student remediation, school improvements and curriculum advances. This grant fund need to be used by 2024. • 2021-2022 Student Enrollment projections are on the rise. If all current students return in the fall and projected Kindergarten class of 27 at this time the total enrollment is expected in the 340’s. •
			<p>8. ADMINISTRATORS’ REPORT</p> <ul style="list-style-type: none"> • Mrs. Kristyn Watkins reported Mr. Iddings has started the Open Swing golf camp with 25 elementary students enrolled. In other news State ILEARN state assessment will take place the next 2 weeks, Bowen continues to teach students about character traits, and grade 3 students iRead results showed 83% of our student passed with two perfect scores. Amazing! • Mr. Cassel shared the HS Prom events are scheduled for April 24, 2021 with a Grand March at the school followed by the Prom dinner/dance at the Hamilton Life Center. At this time the 2021 Graduation commencement will be held in the main gym on Friday, June 4 at 7:00p.m. Exploring the option of having 8 period school days in the 2021-2022 school year. This will increase course options in all subject areas and add study hall for students to complete the day’s work while at school.

			9. TREASURER’S REPORT – Mrs. Brittany Taylor Not in attendance
			10. SCHOOL BOARD MEMBER COMMENTS
AH	JM	4-0	11. ADJOURNMENT by Mr. Hill at 7:20 p.m.

Monday, May 17, 2021 Meeting at 6:30 p.m.

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Jeremy Hill, President

Stacy Shull, Vice President

Jamy Merritt, Secretary

April Holden, Member

Lee Stoy, Member