

# H-BC Student and Parent Chromebook Agreement

## For Students in Grades K-8

**This policy requires a payment for students in grades K-8 ONLY when damages occur. Payment can be made through JMC, cash, or check.**

Device – Hills-Beaver Creek Schools has created a plan to help students have equal access to technology in the classroom. Over the past several years students have received a school provided Google Drive account that allows them to create papers, presentations, spreadsheets, databases and surveys. It also provides students and staff with an email account for better communication. Additionally, the school has increased the number of devices in the school district. As we move into this next phase in enhancing student learning, the school is providing Chromebook computers to ninth through twelfth grade students to have the option to take home, and for sixth through eighth grade to use at school. When used appropriately, technological tools can amplify the power of engagement and enhance the skills of creation, critical thinking, collaboration, and communication for educational purposes.

**Responsible Use:** The school issued Chromebook is the property of the Hills-Beaver Creek School District which is loaning the device to the student for learning purposes only. Students are to follow the district's Technology Use Policy at all times whether at school or not. To view this policy, please go to the high school website under "student handbook". Students are not to loan the Chromebook issued to them to any other person, including family members. Violation of the acceptable use agreement may result in disciplinary action. When the Chromebook is used on a network outside of the H-BC School network, the Internet firewalls and filters are not in place. Below is a list of guidelines within the terms of acceptable use:

- abide by school policies and behavior standards
- use the Internet for school or classroom purposes only
- abide by all copyright laws and acknowledge sources used at all times
- accurately represent yourself, but don't give out personal information to unknown sources
- respect the system security
- email from this device is not private. The school retains the right to check documents and history created by this device if deemed necessary
- abide by the school's Internet use agreement

### **Taking care of the Chromebook**

- Bring the Chromebook fully charged to school each day
- Report any damage to the device right away to Mr. Harnack
- Don't have food or beverages near the device
- Don't leave the device in extreme elements (cold, heat...)
- Chromebook Management Software may not be removed from the device.
- Carry the device in the provided case with two hands. Be careful not to put heavy books on the Chromebook or other heavy items that could crack the screen.
- Chromebooks should not be set on top of a slanted binder where they are likely to fall off.

**Repairs, Replacements, & Fees** Students shall not attempt to repair a school issued device on their own. If a device

needs repair, it must be taken to Mr. Harnack as soon as possible. Damage caused by misuse or negligence or a lost Chromebook will be the **sole responsibility** of the student and his/her parents. Problems that occur due to manufacturer defects will not count towards these repairs.

**Chromebook Agreement Expectations for use** The ability to use a school purchased Chromebook is an educational opportunity and responsibility. It allows for access to resources wherever wireless Internet is located. Use of the device during the school year is provided so students can have access to these tools anytime. School issued Chromebooks shall be used for educational purposes only.

**Ownership** The Chromebook and power supply are the property of the Hills-Beaver Creek School District. Please use with care, since Chromebooks may be checked out to other students after your time with it is complete. Students may not alter the physical appearance of the device by adding stickers, markings, or other items that may be difficult to remove. Students must use the provided sleeve to help prevent breakage.

**Timeline** Students are allowed to use the Chromebook during the school year only. The device may need to be turned in for updates, etc. over holidays, if necessary. All students using a school-issued Chromebook will need to return it in good condition at the end of the school year. There is no guarantee that a particular device will be reissued to the same student the following fall.

**Consequences of Inappropriate Use** The use of any district technology is a privilege and not a right. Students are expected to use their device in accordance with policies and procedures and District Acceptable Use Policy and any applicable laws. Failure to use this device in an appropriate manner will result in the following consequences, as determined by staff and administration of Hills-Beaver Creek Schools: Cancellation of student use or access, loss of computer privileges, loss of the ability to take the device out of the school building, repayment for damages, restitution, parent conference, suspension from school, expulsion from school, civil or criminal liability under applicable laws, and other disciplinary action

## **HILLS-BEAVER CREEK GRADES K-8 DEVICE PROGRAM ACCEPTABLE USE AGREEMENT PARENTS MUST INDICATE AGREEMENT ON FAMILY ID ONLINE REGISTRATION**

***Parent/Guardian and Student:*** We have read the Hills-Beaver Creek School District's Technology Acceptable Use Agreement which is available on the District's Website—[www.hbc patriots.com](http://www.hbc patriots.com).

I, the parent, have explained to my child what is expected, and I give my child permission to use the technology resources according to the regulations set forth in this agreement.

By signing on JMC forms, I acknowledge that I understand my child is expected to abide by the H-BC Technology Acceptable Use policy and guidelines. I understand the terms of this Chromebook agreement and my child may be held liable for the full replacement for loss or accidental and/or intentional damage. I further understand that the district retains the right to check the assigned device at any time without notice.